

Installing eWalk and Emailing Results to Teachers

Jill Woolcock

IT Manager, EPIC

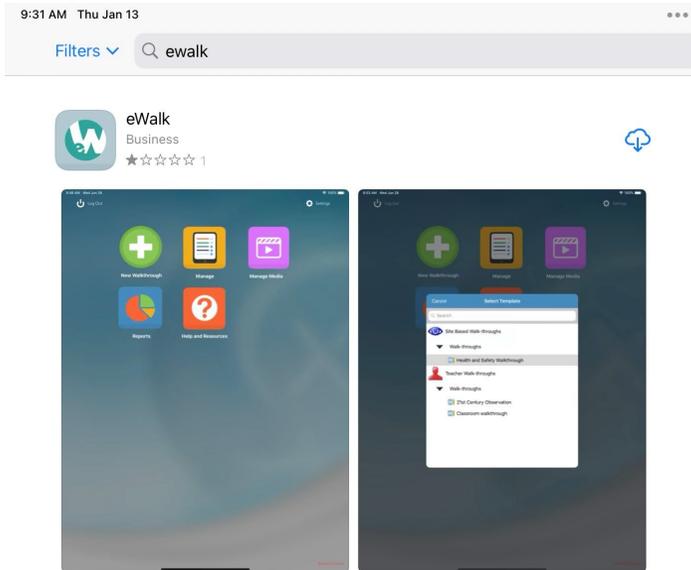
jwoolcock@wvesc.org

304-596-2659

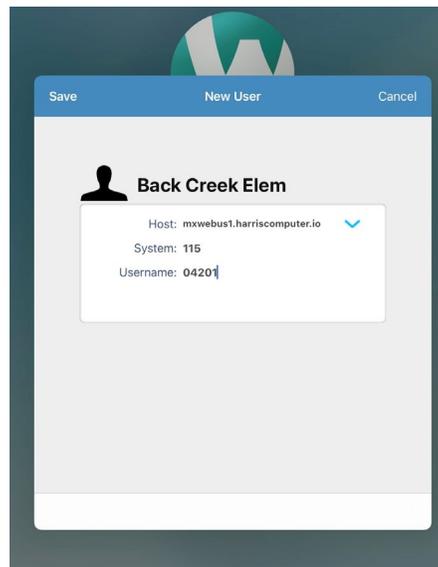
*Eastern Panhandle
Instructional Cooperative*

EPIC

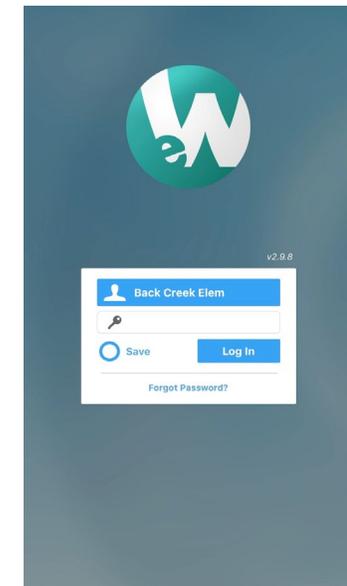
Serving the educational needs
of the entire community



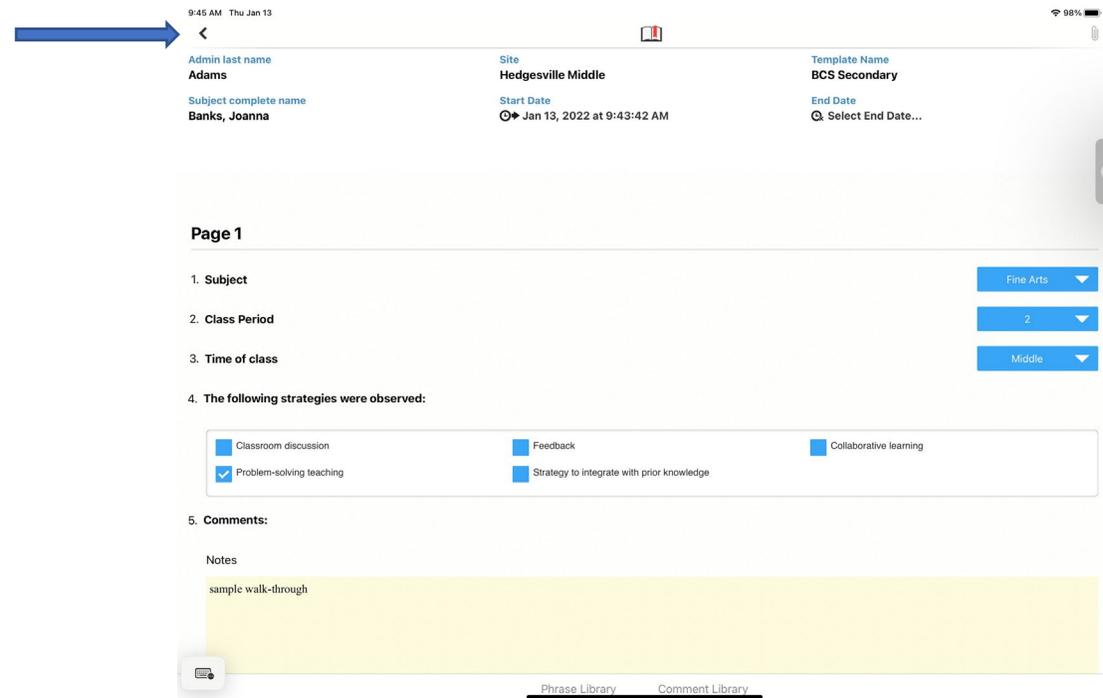
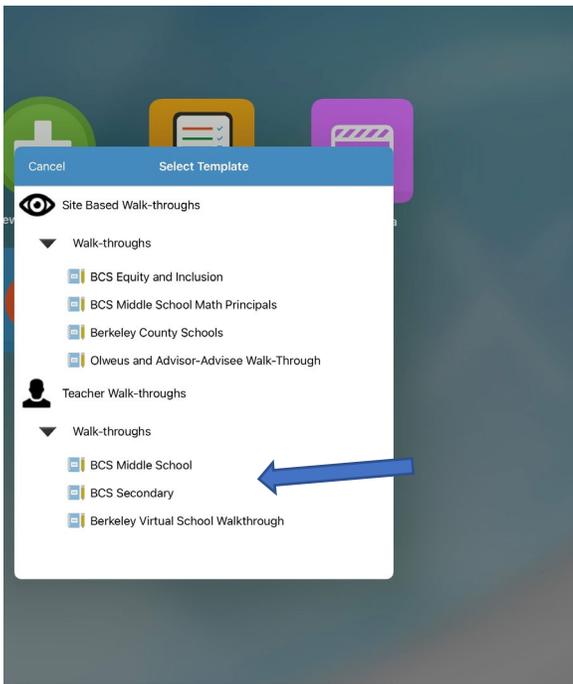
- Download the eWalk App from the App Store.
- This is the same app that has been used for years.



- Open the eWalk App.
- Enter a Profile Name (can be person's name, school name, admin, etc).
- System ID is 115.
- Username is the school number (ex. 04502).

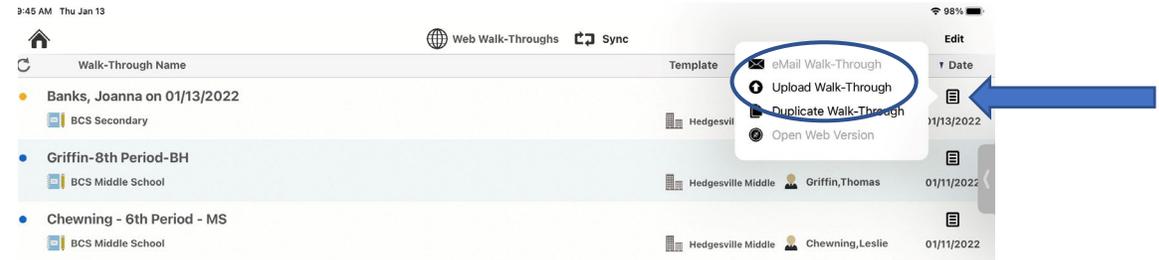


- The default password is 789456; if that doesn't work, I can reset it.
- You may change the password by logging into a computer (link below) and going to Profile.



- After logging in, choose new walk-through.
- The new template will be UNDER Teacher Walk-throughs (BCS Secondary or BCS K-5).

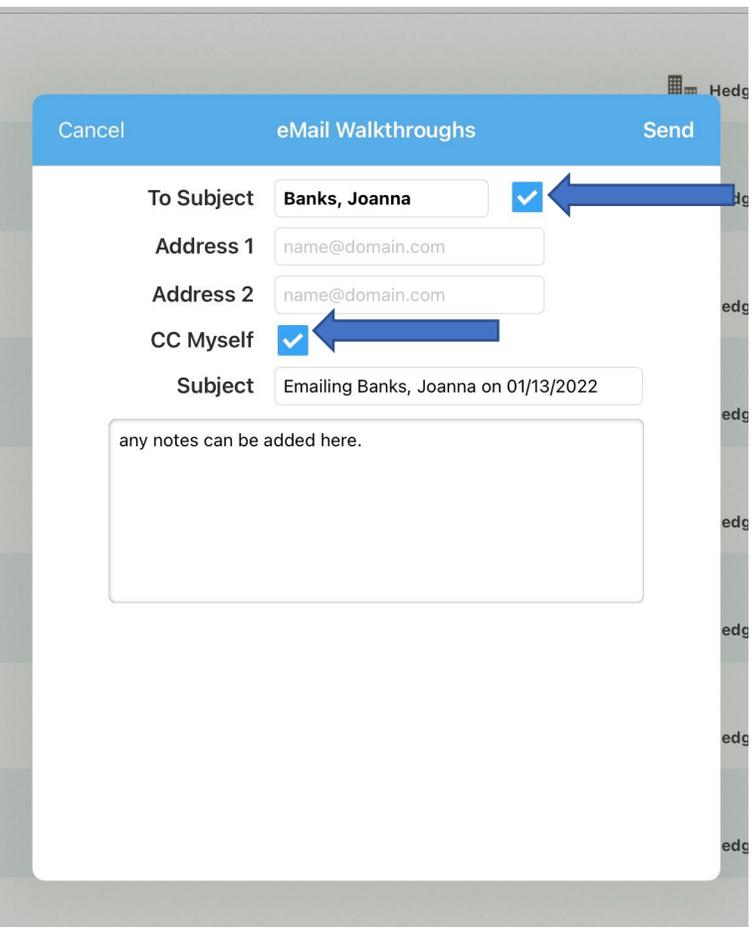
- Fill out the walk-through, and tap on the back arrow at the top when finished.

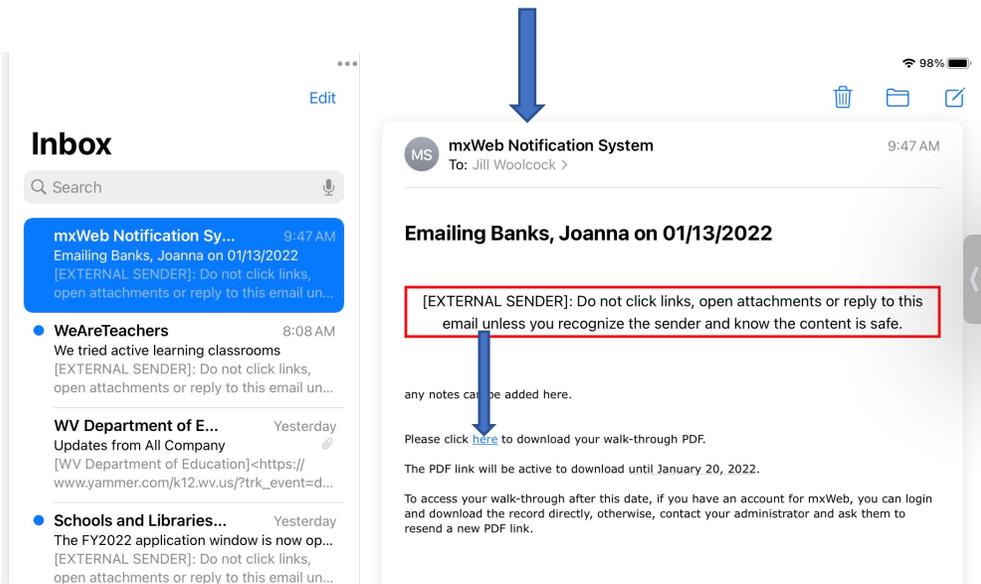


- Tap on the menu icon and upload the walk-through to the cloud.



- Tap on the menu icon again to email the walk-through.
- You may email to the teacher (by default), the principal (by default), and up to two other recipients.





Admin last name	Site	Template Name
Adams	Hedgesville Middle	BCS Secondary
Subject complete name	Start Date / Time	End Date / Time
Joanna Banks	Jan 13, 2022 09:43 AM	Jan 13, 2022 09:45 AM

Page 1	
1.1 Subject	Fine Arts
1.2 Class Period	2
1.3 Time of class	Middle
1.4 The following strategies were observed:	
• Classroom discussion	<input type="checkbox"/>
• Feedback	<input type="checkbox"/>
• Collaborative learning	<input type="checkbox"/>
• Problem-solving teaching	<input checked="" type="checkbox"/>
• Strategy to integrate with prior knowledge	<input type="checkbox"/>
1.5 Comments:	
sample walk-through	

- The email will be from mxWeb Notification System.
- Click on the link to download the pdf file.
- The pdf will be downloaded to the computer, in the downloads folder.
- Once opened, the pdf will appear as above.

