How to apply for ACE Scholarships

ACE Scholarship: https://www.acescholarships.org/become-a-scholar

*Please make sure you carefully review information provided on the website and on the landing page once you click the link to go to the application. Important information about what will be needed to complete the application will be provided.

Step 1: Logging In/Creating an Account

If you already have a FACTS account simply "Sign In" to your account. All FACTS activity will be done through your existing account. If you are new to FACTS, you will click on "Create your Account".

To create your account you will provide an email address to verify you do not already have a FACTS account.

Once it is verified that you do not already have an account you will click "Create a new FACTS account".

For assistance filling out your application, contact FACTS at 856-746-6521

From there you will move into account creation where you will provide your demographic information including name, address, phone number(s), and email address.

On the next screen you will be asked to create your username and password, as well as set up your security PIN and telephone questions. Please be mindful of the password requirements.

Username and Password

Username* _____

Password* _____

Confirm Password* _____

✔ Do not include spaces in your password
✖ Password must contain at least 8 characters
✖ Password must contain at least one letter
✖ Password must contain at least one number
✖ Password must include at least one special character: !@#$%^&*()_+.
✔ Password must not have any invalid characters
✔ Passwords are case sensitive
✔ Password cannot contain the username

Step 2: Starting the application

After logging in you will select the 2022-2023 Term.

FACTS.

es Español | ⓘ Customer Service

Home   My Profile   Financial Accounts   🔔   🔒 Signed in as Test   ▶

Welcome

What term are you applying for aid?

◉

Continue | Cancel

You will land in the application form. You will be able to track your progress through the application by the sections listed down the left hand side. You will have to finish a section before being able to move to the next one but can navigate backwards by just clicking on the section name as needed. Your progress will be saved if you need to leave and return to the application at a later time.

Home   My Profile   Financial Accounts   🔔   🔒 Signed in as Test   ▶

Application Form

1 Schools
2 Applicant
3 Students
4 Taxable Income
5 Review
6 Submit

Schools

Please list all schools and organizations where you would like to apply for financial aid or will pay tuition in the school year.

➕ Add School / Organization

Save & Continue   Save & Exit

❓ Help

What to Expect   FAQ

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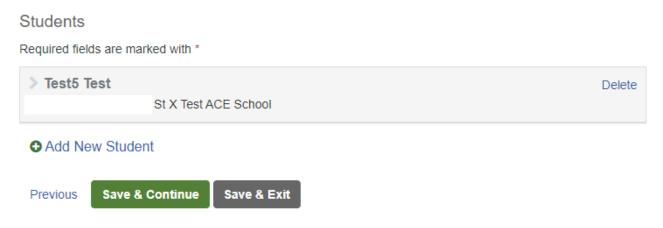
Sections

Schools: In this section you will add any schools the students are registered at/ applied for by clicking "Add School/Organization". Make sure the box next to the ACE Program under "Organizations" is checked before moving on.

Applicant and Co-Applicant (If Applicable): Demographic information from your account will prefill in parts of the applicant section from your profile. You will want to make sure to go through and fill in any blanks. Required sections in each part of the application will be marked with an asterisk*. To move to the next section, select "Save & Continue" at the bottom of the screen.

Students: In the student section, you will add all students for whom you would like to submit applications. Here you will provide demographic information related to the student. In the school section you want to select the option for ACE Scholarships. Then you will enter the student grade for the 2022-2023 school year to complete the student section. Once you are done with one student you can "Close Student Details" then "Add New Student" if needed. To move to the next section, select "Save & Continue".

The arrow next to the student's name opens and closes the student's information to save space.

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Schools

Please select the school(s) and organization(s) where your student would like to apply in the 2021-2022 school year.

☑ St X Test ACE School

      * Grade   2nd   ▾   for 2021-2022

      * Tuition $1

Organizations

First Choice is the school your student will attend or would most like to attend associated with the organization.

☑ ACE Scholarships

St X Test ACE School

      ⊕ Add New School

* What type of school did this student attend in the 2020-2021 school year?

     Public School   ▾

* Does this student plan to attend the same school they did in the 2020-2021 school year?

◯ Yes
◉ No

[Close Student Details]

⊕ Add New Student

Previous   [Save & Continue]   [Save & Exit]

**Please only select school(s) you have registered at/applied for as awards are made at the student-level, not at the school-level. If awarded and you wish to transfer your child from the preferred school listed on the application, you must reach out to the ACE team to initiate the transfer prior to school starting or risk your child's award being removed. Completing an application and receiving an award does not guarantee placement at the school.

Additional Questions: These questions will show up individually for each student on the application. Please answer all required questions.

Application Form ❓

1. Schools
2. Applicant
3. Co-Applicant
4. Students
5. **Additional Questions**
6. Taxable Income
7. Nontaxable Income
8. Additional Questions
9. Review
10. Submit

Additional Student Questions

Required fields are marked with *

Preview Student - ACE

Prior Year School Type

    Select...   ▾

* 2021-2022 School year grade:

    [   ]

* Does this student currently have an Individualized Education Plan (IEP) or 504 plan for disability?

    Select...   ▾

* Is this student currently in foster care?

    Select...   ▾

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Taxable Income: This section is going to collect data around how many people are in the household and the filing status for the applicant and co-applicant (if applicable). Once complete, click "Save & Continue" to move to the next section.

Nontaxable Income: In this section you will provide information on nontaxable income that is applicable to you, such as child support, TANF, SNAP, etc. After checking the box(es) to indicate what is received, you will then be able to provide a dollar amount and the frequency in which it is received. Next, you will indicate if any member of the household receives social security. If so, you will then enter the amount and frequency in which it is received. Once the section is completed, click "Save & Continue".

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Additional Questions: In this section, you will complete acknowledgements pertaining to ACE Scholarships by checking the acknowledgment box or use the space provided to respond to specific questions. Once each acknowledgement or question is answered, signed, and dated please select "Save and Continue" to move to the next section.

Review: This section will house answers to every section you have filled out on the application. Please carefully look over everything to confirm it is correct. Then to move to the next section select "Save & Continue".

Submit: This section will have access to the Terms and Conditions for the application. Once you have read them, you can just click "Submit Application" to finish the form piece. After submitting your application, you will be taken to your documents section where you may begin submitting the required documentation.

If you are unable to finish the application for any reason, please reach out to us at 856-746-6521

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