

May 20, 2024

****The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING MINTUES
MONDAY, MAY 20, 2024
6:00 P.M.**

AGENDA

1. CALL TO ORDER: **Mr. MacDonald called the meeting to order at 6:00 p.m.**

2. OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the North Wildwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with the City Clerk, the Atlantic City Press and the Cape May County Herald.

3. ROLL CALL

Present:

Michael Brown, Sr.

James Farrell

Gerald Flanagan

Ronald Golden

Michele Devine-Hartnett

April Howard

David C. MacDonald

Scott McCracken

Haroula Rotondi

Laura Stefankiewicz

4. ATTENDANCE

Also in attendance:

Philip Schaffer, Superintendent

Dawn Cottrell, Board Secretary/SBA

Patricia Donlan, Vice-Principal

Carolyn Morey, Supervisor of Pupil Personnel

Robert Belasco, Solicitor

5. FLAG SALUTE

May 20, 2024

Presentation of the North Wildwood Board of Education 2024-2029 Strategic Plan presented by New Jersey School Boards Association's Michele Kennedy.

6. EXECUTIVE SESSION

Enter into Closed Session at 6:05 p.m.

Motion: Mr. Farrell

Second: Ms. Howard

Authorization of Executive Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

To discuss a Personnel matter.

Adjournment of Closed Session at 6:15 p.m.

Motion: Mr. Golden

Second: Mr. MacDonald

7. PUBLIC COMMENT- AGENDA ITEMS ONLY - NONE

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [agenda items only]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

8. APPROVAL OF MINUTES: April 29, 2024

9. APPROVAL OF TRANSFER OF FUNDS: April 2024

10. APPROVAL OF BILL LIST: May 2024

11. APPROVAL OF FINANCIAL STATEMENTS as of April 30, 2024, and certification of non-over expenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF April 30, 2024,

On a motion made by **Mr. McCracken** and seconded by **Mr. Golden**, the board unanimously approved the Secretary and Treasurer's Report for April 30, 2024, as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of April 30, 2024, and after review of the Secretary's Monthly Financial Report

May 20, 2024

appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

David MacDonald, President _____

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of April 30, 2024, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of April 30, 2024.

Dawn Cottrell, Secretary _____

Motion: Mr. McCracken

Second: Mr. Golden

Voting Yes:

James Farrell
Gerald Flanagan
Ronald Golden
Michele Devine-Hartnett
April Howard
David C. MacDonald
Scott McCracken
Haroula Rotondi
Laura Stefankiewicz

Abstain:

Michael Brown, Sr.

12. BOE MEMBER REPORTS

A. Committee Reports, WHS Reports

13. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda

- A. On the recommendation of the Superintendent, to accept a \$1,000 donation from the Women of Wildwood.
- B. On the recommendation of the Superintendent, to accept a book donation for the

library, Soldiers' Stories- A Collection of WWII Memoirs, in honor of local Henry J's Auto Repair Shop.

- C. On the recommendation of the Superintendent, to approve the MMS Five Year District Strategic Plan for 2024 - 2029.
- D. On the recommendation of the Superintendent, to approve the following field trips

GRADE / GROUP	PLACE / SPEAKER	DATES
Grades 5	Salt Marsh Safari on the Skimmer	May 28, 2024
Mentor Buddy Group	Hassles-Mini Golf and Ice Cream	June 5, 2024
Grade 8	Escape Room	TBD-June, 2024
Kindergarten	NW Beach Patrol-Water Safety Guest Speakers	TBD-June, 2024

- E. Report of Drills Fire 04/10/2024 Lock Down 04/24/2024
- F. On the recommendation of the Superintendent, to approve MMS Field Day June 5, 2024.
- G. On the recommendation of the Superintendent, to approve the L.E.A.D. Graduation Ceremony at Mariner's Landing Pier June 6, 2024.
- H. On the recommendation of the Superintendent, to approve Instrumental Concert June 5, 2024.

ADDENDUM

1. On the recommendation of the Superintendent, to approve MMS Field Day June 5, 2024.
2. On the recommendation of the Superintendent, to approve the 8th Grade Field Trip to the Escape Room June 2024.
3. On the recommendation of the Superintendent, to approve the L.E.A.D. Graduation Ceremony at Mariner's Landing Pier June 6, 2024.
4. On the recommendation of the Superintendent, to approve Instrumental Concert June 5, 2024.
5. On the recommendation of the Superintendent, to approve the NW Beach Patrol-Water Safety Guest Speakers for Kindergarten June 2024.

FINANCE

- A. On the recommendation of the Superintendent and School Business Administrator, to approve Ford Scott and Associates as auditor for the fiscal year ending June 30, 2024 annual audit not to exceed \$27,000. Additionally, acknowledge and approve their Peer Review documentation.
- B. On the recommendation of the Superintendent and School Business Administrator, to approve the School Nutrition Program Vended Meals Contract with the Wildwood Board of Education for the School Lunch Program at the rate of \$3.05 per vended meal for a total estimate cost of \$34,587 for the 2024-2025 school year.

- C. On the recommendation of the Superintendent and School Business Administrator, to appoint Robert Belasco as Board Solicitor at a rate of \$175 per hour for the 2024-2025 school year.
- D. On the recommendation of the Superintendent and School Business Administrator, to approve the contract renewal with Delta Dental at 0% increase for the 2024-2025 school year.
- E. On the recommendation of the Superintendent and School Business Administrator, to approve the West Wildwood Tuition Agreement in the amount of \$567,466 for the 2024-2025 school year.
- F. On the recommendation of the Superintendent and School Business Administrator, to approve Freda Glick, Bilingual Speech Language Service LLC, for completion of student bilingual evaluations for the cost of \$500 per evaluation for the 2023-2024 school year.
- G. On the recommendation of the Superintendent and School Business Administrator, to approve and accept the non-resident regular student tuition rate in the amount of \$4,500 for one student, \$7,000 for a family with two students, and \$2,000 for each additional student for the 2024-2025 school year.
- H. On the recommendation of the Superintendent and School Business Administrator, to approve and accept the non-resident self-contained student tuition rate in the amount of \$30,415 for the 2024-2025 school year.
- I. On the recommendation of the Superintendent and School Business Administrator, to approve the 2024-2025 school year tax payment schedule as follows:

Month	Current	Debt Service	Total Monthly Payment
July-2024	\$ 622,585.00	\$ 20,512.00	\$ 643,097.00
August-2024	\$ 622,585.00	\$ 20,512.00	\$ 643,097.00
September-2024	\$ 622,585.00	\$ 20,512.00	\$ 643,097.00
October-2024	\$ 622,585.00	\$ 20,512.00	\$ 643,097.00
November-2024	\$ 622,585.00	\$ 20,512.00	\$ 643,097.00
December-2024	\$ 622,585.00	\$ 20,512.00	\$ 643,097.00
January-2025	\$ 622,585.00	\$ 20,512.00	\$ 643,097.00
February-2025	\$ 622,584.00	\$ 20,513.00	\$ 643,097.00
March-2025	\$ 622,584.00	\$ 20,512.00	\$ 643,096.00
April-2025	\$ 622,584.00	\$ 20,512.00	\$ 643,096.00
May-2025	\$ 622,584.00	\$ 20,512.00	\$ 643,096.00
June-2025	\$ 622,584.00	\$ 20,512.00	\$ 643,096.00
TOTALS	\$ 7,471,015.00	\$ 246,145.00	\$ 7,717,160.00

PERSONNEL

- A. On the recommendation of the Superintendent, to approve DeAnne Carr to write Fourth Grade Social Studies Curriculum for a total of 20 hours at \$40 per hour.
- B. On the recommendation of the Superintendent, to approve DeAnne Carr to write Fourth Grade Science Curriculum for a total of 20 hours at \$40 per hour.

May 20, 2024

- C. On the recommendation of the Superintendent, to approve Letitia Sylvester as Substitute Custodian for the 2024-2025 school year.
- D. On the recommendation of the Superintendent, to approve Annefrances Connolly as Substitute Custodian for the 2024-2025 school year.
- E. On the recommendation of the Superintendent, to approve Corinne Clarke as 2024 Substitute Summer Enrichment Staff member.
- F. On the recommendation of the Superintendent, to approve Cyndi Dykhouse as 2024 Substitute Summer Enrichment Staff member.
- G. On the recommendation of the Superintendent, to approve Desiree Reuter as 2024 Substitute Summer Enrichment Staff member.

ADDENDUM

- H. On the recommendation of the Superintendent, to approve the Voluntary Transfer of Lisa Kobierowski to Middle School Social Studies Teacher for the 2024-2025 school year.
- I. On the recommendation of the Superintendent, to approve to advertise for the vacant School Physical Education Teacher open position for the 2024-2025 School Year.

POLICIES

A. None.

PROFESSIONAL DEVELOPMENT AND RELATED EXPENSES

NAME	PLACE	SUBJECT	DATES	COSTS
Carolyn Morey	Rider University	From Survival to Success by Exploring the 3 C's	May 22, 2024	\$150 + mileage and tolls

MOTION TO APPROVE CONSENT AGENDA

Motion: Mr. Golden

Second: Ms. Devine-Hartnett

Voting Yes:

Michael Brown, Sr.
James Farrell
Gerald Flanagan
Ronald Golden
Michele Devine-Hartnett
April Howard
David C. MacDonald
Scott McCracken
Haroula Rotondi

May 20, 2024

Laura Stefankiewicz – **Abstain (Item C)**

14. PUBLIC COMMENTS - **NONE**

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [any item or matter]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

15. BOARD COMMENTS

16. ADMIN COMMENTS

17. HARASSMENT, INTIMIDATION, BULLYING REPORTS - **NONE**

18. SUPERINTENDENT'S REPORT

19. ADJOURNMENT at **6:23 p.m.**

Motion: Mr. Golden

Second: Mr. McCracken

Respectfully submitted,



Dawn Cottrell

School Business Administrator/Board Secretary

20. BOARD INFORMATION

A. NWSD Five Year Strategic Plan 2024-2025

21. NEXT MEETING

June 24, 2024 Regular meeting at 6:00 pm