

**DESOTO COUNTY SCHOOLS**  
TITLE I SCHOOLS - PARENT AND FAMILY  
ENGAGEMENT PLAN  
20<sup>22</sup> /20<sup>23</sup>

**Parental Engagement means the participation of parent(s)/guardian(s) in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:**

- 1. that parents play an integral role in assisting in their child's learning**
- 2. that parents are encouraged to be actively involved in their children's education at school**
- 3. that parents are partners in their children's education and are included, as appropriate, in decision-making and are on advisory committees to assist in the education of their children**
- 4. the carrying out of other activities, such as those described in Section 1118 of ESEA**

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**GENERAL EXPECTATIONS**

Lake Cormorant Middle School agrees to:

- Be governed by the statutory definition of parental involvement and will carry out programs, activities, and procedures in accordance with the definition.
- Involve the parents of our students in decisions about how the 1% of Title I, Part A funds reserved for parental involvement are spent.
- Coordinate with parents to jointly develop a school parental involvement plan that addresses all of the components of *Section 1118(c-f)*; after plan development, distribute it to parents of our students and also make it available to our local community.
- Conduct a joint annual evaluation with parents of the content and effectiveness of the school's parental involvement policy.
- Use the findings of the annual joint evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy.
- Submit any parent comments or concerns to the district federal programs department if our Title I, Part A school-wide plan (SWP) is not satisfactory to any parent(s) of our students.
- Provide each parent with an individual student report about the performance of their child on the State assessment.
- Provide each parent timely notice when their child has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the team in *section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002)*.
- Provide each parent timely notice information regarding the professional qualifications of the student's classroom teachers and paraprofessionals, as described in *section 1111(h)(6)(A)*.
- If the school-wide program plan under *Section 1114(b)(2)* is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency.

**DESOTO COUNTY SCHOOLS**  
 Title I Schools - Parent & Family  
 Engagement Plan  
 20 22 /20 23

**POLICY INVOLVEMENT - SECTION 1118 OF ESEA**

Lake Cormorant Middle School will take the following actions to:

1. Convene an annual meeting at a time convenient for parents of participating children:
  - 1.1. All parents shall be invited and encouraged to attend.
  - 1.2. The school will provide information and explain the requirements of Title I, Part A and the rights of parents.

<b>Activity/Task</b> <i>(What will be done?)</i>	<b>Staff Responsible</b> <i>(Who will be doing it?)</i>	<b>Timeline</b> <i>(When will it be done?)</i>	<b>Steps</b> <i>(How will it be done?)</i>	<b>Accountability/ Evaluations</b> <i>(How success will be measured?)</i>
LCMS will hold an annual meeting to discuss Title I requirements and information.	Title I Committee: Ashley Rhodes Mark Christ Miranda Roberts Megan Stanford Jana Malone	October 27th, 2022	1. Committee will decide and agree on a date and time. 2. Parents and community members will be invited via flyers, school's social media, and auto-dialer.	1. An increase in parental involvement and support from the community in comparison to the 2021-2022 school year.

2. Offer a flexible number and schedule of meetings

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A meeting will be held each semester to plan Title I Family Nights. A presentation will also be available on the school website to explain Title I requirements.	Title I Committee: Ashley Rhodes Mark Christ Miranda Roberts Megan Stanford Jana Malone	August 2022 (Back to School Bash) October 2022 (Title I Family Night and Trunk or Treat) February 2022 (Title I Family Night focused on Mental Health)	Committee will... 1. decide and plan events and dates. 2. notify parents in varied formats 3. develop and organize materials for distribution	1. A feedback form will be distributed to measure success of events and gain feedback to improve future events. 2. Success will also be determined by the number of participants attending.

**DESOTO COUNTY SCHOOLS**  
 Title I Schools - Parent & Family  
 Engagement Plan  
 20 22 /20 23

3. Involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I, Part A programs. This involvement should include the planning, review, and improvement of the school parental involvement plan, as well as the joint development of the school-wide plan under *section 1114(b)(2)*.

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Parents will be invited to meet with the Title I Committe to review the Parental Involvement Plan. Title I notices will be sent home with students in the students' home language.	Title I Committee; administration, counselors, teachers, and other community leaders.	1x per semester at Title I Family Night events and quarterly PTO meetings	1. Committee will agree on a date and time. 2. Parents will be notified by flyers, school website, and auto-dialer. 3. Meetings will be held to plan and develop upcoming events.	Success will be measured based on majority approval of the committee, parents, and others present at the time of the meetings.

4. Provide to parents of our students:

- 4.1. Timely information about the Title I, Part A programs
- 4.2. Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet
- 4.3. Opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children

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Information will be presented and distributed at the Parent Info Meetings, Back to School Bash, and Title I Family Night Events. Booths will be setup to provide information on 4.1, 4.2, and 4.3.	Title I Committee members, teachers, Title I administrator (Ashley Rhodes)	June 26th, 2022 (Parent Information Meetings) August 3, 2022 (Back to School Bash) October 27th, 2022 (Title I Family Night and Trunk or Treat)	Advertise meeting dates through SchoolStatus broadcasts, auto-dialer reminders, social media posts, flyers, and announcements at PTO meetings and school events.	A survey or feedback form will be provided following family nights that allow parents to give feedback in regard to information presented as well as suggestions or concerns.

**DESOTO COUNTY SCHOOLS**  
**Title I Schools - Parent & Family Engagement Plan**

20<sup>22</sup> /20<sup>23</sup>

**COMPACT: SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT - SECTION 1118(D)**

As a component of the school-level parental involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

**Lake Cormorant Middle School will:**

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet Mississippi's student academic achievement standards as follows: *(Describe how the school will provide high-quality curriculum and instruction, and do so in a supportive and effective learning environment).*

Students will receive 90 minutes of daily ELA and math instruction during which teachers will pull small groups at least 1x weekly to differentiate learning and ensure standards mastery. Students identified as struggling with reading are assigned to a Study Skills class that utilizes the Reading Horizons program to remediate skills deficits. Students will receive the following as needed: remedial math support for 47 minutes 1-3x's weekly with a classroom teacher, part-time tutor, instructional coach, interventionist, or paraprofessional.

2. Hold parent-teacher conference during which this compact will be discussed as it relates to the individual child's academic achievement. Conferences will be held: *(Describe when, where, and how staff will be available for consultation with parents - must be at least annually.)*

Certified staff will be available for parent-teacher conferences Monday-Friday from 7:40-4:00 by appointment. Conferences can be held in person or virtually through Microsoft Teams or by phone via SchoolStatus.

3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows: *(Describe when and how the school will provide reports to parents.)*

Parents will be provided with a progress report at mid-term each 9 weeks quarter and a report card at the conclusion of each term. Parents will also be encouraged to utilize their access to PowerSchool to view students' grades as they are entered. Teachers will also utilize SchoolStatus to communicate any concerns or praises regarding a student's academic performance.

4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows: *(Describe when, where, and how staff will be available for consultation with parents.)*

Parents are welcome to contact the school with any concerns. All teachers have email, a website, SchoolStatus, and Schoology through which they can communicate. Teachers may also set up Teams meetings to meet virtually with parents or they can meet in person through conferences scheduled through the counseling center. Parents who have difficulty reaching a teacher may bring concerns and make requests through school counselors or administrators.

5. Provide parents opportunities to volunteer in their children's school and to participate in their children's class and observe classroom activities, as follows: *(Describe when and how parents may volunteer, participate, and observe classroom activities.)*

Parents may volunteer to monitor halls during MAAP testing, work concessions at events, attend pep rallies, and extracurricular events. If a parent is interested in observing classroom activities, he/she may call the school to get more information.

DESOTO COUNTY SCHOOLS  
Title I Schools - Parent & Family  
Engagement Plan  
20 22 /20 23

**Parents** will support our children's learning in the following ways:

Describe the ways in which parents will support their children's learning, such as:

- Monitoring attendance
- Making sure that homework is complete
- Monitoring amount of television children watch
- Participating, as appropriate, in decisions relating to my children's education
- Promoting positive use of children's extra-curricular time
- Staying informed about children's education and communicating with the school by promptly reading all notices from the school or the school district, either received by children or by mail, and responding as appropriate
- Serving, to the extent possible, on school and/or district policy advisory groups

Parents will assist in efforts to ensure students are in school daily. If students cannot attend, but are ill, parents will encourage students to complete work in Schoology to prevent the student from getting behind in coursework. Parents will serve as partners in monitoring attendance and ensuring homework is complete or attempted. Parents will monitor the amount of screen time students have that is unrelated to school work, read with students frequently, and promote positive use of extracurricular time. Parents will participate in decision related to his/her child's education and stay informed by communicating with the school promptly after receiving and reading notices from the school or district, either received from school via student, mail, or electronically, and respond, as appropriate. Parents will make themselves readily available for conferences, as needed and within reason, to discuss both the academic and behavioral concerns regarding their children.

**Students** will share the responsibility to improve our academic achievement and achieve Mississippi's high standards in the following ways:

Describe the ways in which students will support their academic achievement, such as:

- Do my homework every day and ask for help when I need to
- Read at least 30 minutes every day outside of school time
- Give to my parents, or the adult who is responsible for me, all notices and information received by me from my school every day

Students will make every effort to be present at school daily. Students will also be prepared for class with all required materials and complete all necessary reading, homework, assignments, and projects on time and to the best of their ability. Students will ensure all school flyers, notices, and paperwork are given promptly to their parents. Students will ask for help when needed. Students will also pay attention in class and follow rules and procedures of the school and teachers' classrooms.

DESOTO COUNTY SCHOOLS  
Title I Schools - Parent & Family  
Engagement Plan  
20 22 /20 23

**BUILDING CAPACITY FOR INVOLVEMENT - SECTION 1118(E)**

Lake Cormorant Middle School will take the following actions to:

1. Provide assistance to parents in understanding such topics as:

- The Mississippi College and Career Readiness Standards (MCCRS)
- The Mississippi Academic Assessment Program (MAAP)
- K-Readiness
- The requirements of Title I, Part A
- How to monitor their children’s progress
- How to work with educators to improve the achievement of their children

*(List activities, such as workshops, conferences, classes, both in-state and out-of-state, include any equipment or other materials that may be necessary to ensure success.)*

<b>Activity/Task</b> <i>(What will be done?)</i>	<b>Staff Responsible</b> <i>(Who will be doing it?)</i>	<b>Timeline</b> <i>(When will it be done?)</i>	<b>Steps</b> <i>(How will it be done?)</i>	<b>Accountability/ Evaluations</b> <i>(How success will be measured?)</i>
Back to School Bash and other meeting will be conducted to share information about PowerSchool, Schoology, MAAP, and curriculum.	Instructional Coaches Classroom Teachers Interventionist Administration	On-going  Back to School Bash  Informational presentations  Family Nights	Parents will be provided with instructions on how to access PowerSchool and Schoology. Faculty will be available to explain MAAP testing and MCCRS.	A survey component will address the information provided on these topics. It will allow parents to give feedback in regard to the information presented.

2. Foster parental involvement by providing materials and training, such as literacy training and using technology, as appropriate, to help parents work with their children to improve their children’s academic achievement.

<b>Activity/Task</b> <i>(What will be done?)</i>	<b>Staff Responsible</b> <i>(Who will be doing it?)</i>	<b>Timeline</b> <i>(When will it be done?)</i>	<b>Steps</b> <i>(How will it be done?)</i>	<b>Accountability/ Evaluations</b> <i>(How success will be measured?)</i>
Instructional videos will be posted on Schoology and school/district website Paper Tutoring Service Family Nights with content specific focus	Administration Classroom Teachers Instructional Coaches Interventionist	On-going  On family night per semester	Instructional videos will be posted on Schoology  Paper Tutoring Service  Title I Committee will plan events w/ cert. staff	School Status communication; emails  Sign-in Sheets  School Climate Survey

DESOTO COUNTY SCHOOLS  
 Title I Schools - Parent & Family  
 Engagement Plan  
 20 <sup>22</sup> /20 <sup>23</sup>

3. Educate teachers, student services personnel, principals, and other staff on the value and utility of contributions of parents, and in how to reach out to and communicate and work with parents as equal partners. Actions should include how to implement and coordinate parent programs and build ties between parents and schools:

<b>Activity/Task</b> <i>(What will be done?)</i>	<b>Staff Responsible</b> <i>(Who will be doing it?)</i>	<b>Timeline</b> <i>(When will it be done?)</i>	<b>Steps</b> <i>(How will it be done?)</i>	<b>Accountability/ Evaluations</b> <i>(How success will be measured?)</i>
Faculty meetings to promote parent nights  PLC meetings to discuss teacher websites, Schoology, and parent-teacher communication.	Administration  Instructional Coaches  Teachers	On-going	Presentations, emails, PLC agendas, surveys	Sign-in sheets or meeting minutes from faculty meetings, PLC meetings, and School Leadership Team meetings  School Climate Survey

4. Coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home (to the extent feasible and appropriate). The school will also develop other activities, such as parent resource centers that encourage and support parents in more fully participating in the education of their children:

<b>Activity/Task</b> <i>(What will be done?)</i>	<b>Staff Responsible</b> <i>(Who will be doing it?)</i>	<b>Timeline</b> <i>(When will it be done?)</i>	<b>Steps</b> <i>(How will it be done?)</i>	<b>Accountability/ Evaluations</b> <i>(How success will be measured?)</i>
Counseling information that reviews topics such as bullying, social media wellness, and academics.	Administration  Counselors  Title I Committee  Interventionist	On-goings	Communication to parents via phone calls/texts, fliers, auto-dialers, website, social media, SchoolStatus, email, and parent/teacher conferences.	Sign-in sheets  Auto-dialer sheets  SchoolStatus Documentation  School Climate Survey  Conference minutes

DESOTO COUNTY SCHOOLS  
 Title I Schools - Parent & Family  
 Engagement Plan  
 20 22 /20 23

5. Ensure that information related to the school and parent programs, meetings, and other activities is sent to parents of participating children in a format and language the parents can understand.

<b>Activity/Task</b> <i>(What will be done?)</i>	<b>Staff Responsible</b> <i>(Who will be doing it?)</i>	<b>Timeline</b> <i>(When will it be done?)</i>	<b>Steps</b> <i>(How will it be done?)</i>	<b>Accountability/ Evaluations</b> <i>(How success will be measured?)</i>
Send home flyers, letters, assessment results, etc. in native languages. Have interpreters available at meetings and functions.	Administration  Instructional Staff  EL teachers (Hayley Keriwala) and district interpreter (if needed)	On-going; as needed	Handouts will be given out in an appropriate time frame when translation is needed (if available)	Documentation of translated items.

6. Provide reasonable support for parent involvement activities as parents may request.

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Attempt to build current PTO membership	Administration Faculty Current PTO leadership	2-3 times per semester	Invite all parents to join via flyers, auto-dialer, SchoolStatus, and social media	Copies of communication  Sign-in Sheets



DESOTO COUNTY SCHOOLS  
 Title I Schools - Parent & Family  
 Engagement Plan  
 20<sup>22</sup> /20<sup>23</sup>

The School Parental Involvement Plan may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement. The plan may include the discretionary activities as listed under *Section 1118(e)* of the ESEA:

- Involve parents in the development of training to improve the effectiveness of that training for teachers, principals, and other educators.
- Provide necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- Train parents to enhance the involvement of other parents.
- Arrange school meetings at a variety of times or conduct in-home conferences between teachers or others educators who work directly with participating children.
- Adopt and implement model approaches to improving parental involvement.
- Establish a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

**ACCESSIBILITY - SECTION 1118(F)**

In carrying out the parental involvement requirements of this part, districts and schools, to the extent practical, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including information and school reports in a format and to the extent practical, in a language such parents can understand.

<b>Activity/Task</b> <i>(What will be done?)</i>	<b>Staff Responsible</b> <i>(Who will be doing it?)</i>	<b>Timeline</b> <i>(When will it be done?)</i>	<b>Steps</b> <i>(How will it be done?)</i>	<b>Accountability/ Evaluations</b> <i>(How success will be measured?)</i>
Parent/Teacher conferences with interpreters  Translated notices for special events	Administration  Instructional Staff  EL teacher	On-going	Communication to parents about what is going on at the school through fliers, auto-dialers, SchoolStatus, and social media.	Copy of communication  School Climate Survey

DESOTO COUNTY SCHOOLS  
Title I Schools - Parent & Family  
Engagement Plan  
20<sup>22</sup> /20<sup>23</sup>

**ADOPTION**

This Parental Involvement Plan has been developed jointly with, and agreed with, parents of children participating in the Title I, Part A school-wide program **Lake Cormorant Middle School**, as evidenced by meeting minutes.

The Parental Involvement Plan was developed by **Lake Cormorant Middle School** on **October 27th, 2022** and will be in effect for the period of the 20<sup>22</sup> /20<sup>23</sup> school year.

As a school-wide Title I, Part A school, **Lake Cormorant Middle School** will distribute this Parental Involvement Plan to all parents and will make it available to the community on or before **November 4th, 2022**.



Signature of Principal

10.17.22

Date

These parents were involved with the development of this document:

William Holliday  
Keir Brown  
Amber Bishop  
Keranique Davis  
Laura Middleton