

SEASIDE SCHOOL DISTRICT 10

Regular Meeting of the Board of Directors - Minutes

Tuesday, March 21, 2023, 6:00 pm

2600 Spruce Drive, Secondary Library and virtual via ZOOM

PRESENT:

Board Members: In-Person: Brian Taylor, Mark Truax, Brian Owen, Michelle Hawken, Shannon Swedenborg and Chris Corder. Absent: Sondra Gomez

Administration: In-Person: Superintendent Susan Penrod, Principal Jeff Roberts, Assistant Principal Jason Boyd, Assistant Superintendent Sarah Shields and Business Manager Toni Vandershule.

Staff: In Person: IT Specialist Greg Dotson, Executive Assistant Leslie Garvin

Others: In-Person: John Meyer, Brian Hardebeck, Jennifer Gooch, Kathryn Zacher. Zoom: Chuck Albright, Ryan Hull, RJ Marx, Nissa Roberts, Becky Seybold, Daffne Mejia.

1. CALL TO ORDER

Chair Brian Taylor called the Regular Meeting of the Board to order. A quorum of the Board was present.

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

Superintendent Susan Penrod made a request to amend the agenda to add three items, as follows:

- To the Consent Agenda: Kelley Ellis/Resignation
- To the Consent Agenda: Veronica Hanson/Employment/Assistant Softball Coach
- To Action Items: Co-Op Pricing Proposal for Seaside High School Field Turfing

Michelle Hawken **MOVED, SECONDED** by Shannon Swedenborg to amend the agenda to include the three requested items.

The MOTION CARRIED (6-0)

4. CORRESPONDENCE - None

5. DELEGATIONS/GUESTS - None

6. CONSENT AGENDA

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Michelle Hawken **MOVED, SECONDED** by Shannon Swedenborg, to approve the Consent Agenda.

The MOTION CARRIED (6-0)

Consent Agenda items:

- A. Approve the Minutes of the February 21, 2023 Regular SessionExhibit A
- B. Check Listing.....Exhibit B
- C. Employment
 - 1. Arianne Walker/Elementary Intervention Teacher/ResignationExhibit C
 - 2. Roman Martinez/Secondary PE Teacher/Resignation Exhibit D
 - 3. Kimberly Boggs/Elementary Intervention Teacher/ResignationExhibit E
- D. Request to Surplus Property/Wrestling Mats Exhibit F
- E. Approved Additions:
 - 1. Kelley Ellis/Instructional Coach/Resignation
 - 2. Veronica Hanson/Assistant Softball Coach/Employment

7. **PUBLIC COMMENT**

John Meyer submitted a question “Is there a plan for depositing the interior track sod/topsoil on campus? Ridgeline would like it all.”

Project Manager Brian Hardebeck noted that removal of the material, off campus, is part of the field replacement proposal and that a special permit would be required to change that. He indicated that it is complicated. Superintendent Penrod said there will be further discussion about this.

8. **ACTION ITEMS**

A. **Seaside High School Flag Football – Exhibit G**

Superintendent Penrod explained that Seaside High School is requesting to participate in a pilot program for flag football for the 2022-2023 spring season. She noted that it is a small group pilot with an abbreviated season.

Chair Brian Taylor asked who would be participating. Principal Jeff Roberts answered that the Cowapa League and PIL (Portland Interscholastic League) have been chosen to participate.

Board Member Shannon Swedenborg asked if a student plays flag football, can they still play another spring sport. Principal Roberts said the intent is that this will not interfere with other sanctioned sports. He further noted that we have seen a significant decrease in young women participating in athletics.

Mark Truax **MOVED, SECONDED** by Michelle Hawken to approve the pilot Flag Football program

The MOTION CARRIED (6-0)

Penrod noted there is also a request to hire coaches for Flag Football, as noted in Exhibit G.

Chris Corder **MOVED, SECONDED** by Michelle Hawken to hire Bill Westerholm and Aaron Tanabe as Flag Football coaches.

The MOTION CARRIED (6-0)

B. **Gift Approval/Sunset Unit No. 12-Clatsop County Retired Teachers/\$526.95 for Library Books**

Michelle Hawken **MOVED, SECONDED** by Brian Owen to approve the gift of \$526.95, from Sunset Unit No. 12-Clatsop County Retired Teachers, for the purchase of Library Books.

The MOTION CARRIED (6-0)

Superintendent Penrod thanked our retired teachers!

C. Field Surfaces Replacements – Exhibit I, plus the approved addition of a Co-op Pricing Proposal for Seaside High School field turfing

Superintendent Penrod noted that there are two exhibits for consideration.

Broadway Field

Project Manager Brian Hardebeck explaining that the Broadway Field is a deferred maintenance replacement. The three member IGA group (SSD, SEPRD, City) feel the field will not meet safety testing by next year. The proposal is strictly removal, disposal, and replacement of the existing synthetic turf field. This has been brought forward for review by the SEPRD Board as well.

Board Member Mark Truax asked what the total proposed cost is. Hardebeck answered that with bonds it is \$714,125.61.

Board Member Chris Corder asked how this replacement and the softball Field project work together. Penrod explained that we are working with SEPRD on the larger scope, but want to get turf ordered so the field is ready for fall sports. Hardebeck said there will be overlap, but we need to get the turf started for it to be delivered in time.

Michelle Hawken **MOVED, SECONDED** by Mark Truax to approve the Co-Op Pricing Proposal (Exhibit I) for re-turfing Broadway Field.

Member Corder asked what advantage there is in combining the re-turfing of Broadway Field and the HS field, is there a savings? Corder wondered about using the HS field while we finish plans for Broadway. Chair Taylor explained that the Broadway replacement has been on the schedule, separate from softball. Hardebeck said that originally we did plan to combine the Broadway replacement with the Softball Field project, but because of land use hearing schedules, we are hedging our bets that Softball will move forward and this will then have us prepared with materials arriving on time for replacement over the summer.

Vice-Chair Truax asked about the co-op; are we going in with someone else to get a deal? Hardebeck answered yes, this is part of a state wide co-op deal.

Corder asked how the budget will be effected by combining the projects. Hardebeck responded that if anything, it may be to our benefit and save some money.

Member Corder asked if we have the ability to customize the turf to make the field more “Seaside”, with colors and/or a logo. Hardebeck said that those are available as add-ons, but that he has not had a conversation with SEPRD about the community use of this field, and how they would feel about it. Penrod said that she has a meeting with SEPRD next week and would bring this to the table. Corder expressed that this is a once every 10-15 year project and we should take advantage of making it more of a home field. Principal Roberts asked the

Board to consider community uses, and uses other than football and how this would affect those.

Member Corder asked if the addition of a Perfect Pitch mound is moveable. Hardebeck said the Perfect Pitch mound can be moved and explained how the system works. Principal Roberts said that there are discussions being had in the design committee about various mounds, and regarding different divisions of play. Originally the technology of “movable” mounds made them so heavy that it was not practical. The technology has improved and this possibility is a priority in our discussions.

Penrod recommended that the base plan be approved by the Board, with the additions of customizing the field with colors and logo, as well as a movable mound being approved pending discussions with and an approval by SEPRD.

Michelle Hawken **AMENDED** her motion to approve the base plan Co-Op Pricing Proposal (Exhibit I) for re-turfing Broadway Field, with the addition of adding Seaside colors, logo, and movable mound, if final agreement with SEPRD allow. Mark Truax **SECONDED** the amended motion.

The MOTION CARRIED (6-0)

Seaside High School Field

Hardebeck noted that ZCS and others did investigations at the field and test pits revealed that the grass layer was well seeded/well installed, with vegetation so thick that it does not drain. The same Co-Op that provided a proposal for Broadway Field has prepared a proposal for re-turfing the high school field with synthetic turf. If authorized tonight, we anticipate this being done by the end of July. There are a number of options that are being recommended to include: they are #1-extended gravel parking, #2-two pit covers, #7-turf end zone color, #8-turf end zone letters, and #10-turf testing.

Michelle Hawken **MOVED, SECONDED** by Shannon Swedenborg to approve the base Seaside High School proposal with the addition of add on items, 1, 2, 7, 8, and 10 for a total cost of \$1,338, 405.48.

Truax asked if FieldTurf would do everything. Hardebeck said, yes, that is one of the advantages of using FieldTurf.

Penrod noted that this not only benefits athletes, but makes the field usable year-round for PE.

Corder asked how large the additional gravel area would be. Hardebeck stated it would be about 30' x 30'.

Corder asked if the pit covers are like a roof. Hardebeck said they are aluminum planks at the level of the track. They would have the same finish on them as the surface of the track and they are light weight and easy to move.

Corder asked if there are any other long term items planned for that area. Penrod said that she and Jeff have had discussions about a grand stand and that we are hoping to partner with the Booster club on that; those are ongoing discussions.

The MOTION CARRIED (6-0)

D. Ridgeline Trail

1. Bikes on Ridgeline Trail

Superintendent Penrod explained that if we choose to allow bikes, there would not be an increase to our insurance costs, as long as we maintain the trails, have a disclaimer on the kiosks, and do not allow motorized bikes.

John Meyer explained that for most trails it is throttled bikes that are not allowed. Class Two E-Bikes are common and they are not any more dangerous/destructive on a trail than a regular bike. Meyer noted that most trails allow e-bikes.

Penrod said that Toni Vandershule will get clarification from our insurance carrier regarding bikes.

Michelle Hawken **MOVED, SECONDED** BY Mark Truax to table this item until more information is available.

The MOTION CARRIED (6-0)

2. Ridgeline Trail Welcome Sign – Exhibit J

Superintendent Penrod said there are many parts to this sign, including information about bikes. There is also a statement that students have sole use of the trail during school hours.

Brian Owen suggested that we need to have the bike information clarified.

Michelle Hawken **MOVED, SECONDED** by Shannon Swedenborg to approve the trail sign.

Meyer asked if the Board has seen the liability waiver and asked if it has gone to District legal counsel. Penrod said that once the sign is approved, the statement will go to legal counsel. Meyer also suggested that the sign should include a statement that ALL activities are “at your own risk”.

Corder suggested that there should be a large “Proceed at Your Own Risk” somewhere on the sign. There was discussion to table this item.

Michelle Hawken **AMENDED** her motion, to table this item until more information is available, Shannon Swedenborg seconded.

The MOTION CARRIED (6-0)

3. Perch Patio Brick Request – Exhibit K

Superintendent Penrod explained that the bricks left over from the construction project are being requested for use in The Perch patio. Maintenance Supervisor Chuck Loesch has indicated that he has no need for the bricks.

Meyer explained that the bricks will be used as the main part of the patio, with the engraved bricks for sponsors to go around the edge. The patio will be finished with a heavy steel boarder.

Michelle Hawken **MOVED, SECONDED** by Brian Owen to approve use of the surplus bricks for The Perch patio.

The MOTION CARRIED (6-0)

4. Green Room Building Proposal – Exhibit L

John Meyer explained that there is a need for a storage facility to keep equipment to maintain the trail and to store supplies for students and teachers. The ESD has committed funds to supply all of the necessary materials and the construction program will build it. The structure will be board and batten, with cedar batts. Meyer continued, explaining that he has had conversations with PGE and they have said they will pull an electric power line to the area, at no charge, to allow for power. Meyer said there are people who want to donate other materials too. The structure is 10' x 16' and mounted to pier blocks, which means it will not need a permit.

Corder asked about the importance of anchoring the structure. Meyer indicated that the location is tucked away in the trees, and is pretty sheltered.

Michelle Hawken **MOVED, SECONDED** by Shannon Swedenborg to approve the Green Room proposal as presented.

The MOTION CARRIED (6-0)

5. Forestry Management Request – Exhibit M

Superintendent Penrod explained that John Meyer has been working with local foresters on a management plan. They are proposing some thinning, as shown in Exhibit M.

Meyer said he considers this the re-greening of our property. He said if we don't manage the property it will fill up with alder and blackberry; we need a master plan for the whole property, but at this point we want to maintain the areas around the trail. We will start small, taking a good step for our campus.

Chris Corder **MOVED, SECONDED** by Brian Owen to approve the Forestry Management Plan, as proposed in Exhibit M.

The MOTION CARRIED (6-0)

E. Inter-District Transfers 2023-2024 – Exhibit N

Penrod reviewed Exhibit N.

Mark Truax **MOVED, SECONDED** by Shannon Swedenborg to approve the proposed inter-district transfer numbers as proposed in Exhibit N.

The MOTION CARRIED (6-0)

F. Superintendent Evaluation Summary/ 2022-2023 – Exhibit O

Chair Taylor explained that this evaluation summary document was presented to the Superintendent in an executive session last month. He then proceeded to read the Exhibit O in its entirety.

Mark Truax **MOVED, SECONDED** by Brian Owen to approve Superintendent Evaluation 2022-2023.

The MOTION CARRIED (6-0)

9. **REPORTS AND DISCUSSION**

A. **Integrated Guidance**

Superintendent Penrod began by thanking families, staff and students for their participation in this process. Penrod then shared an Integrated Guidance presentation (attached).

There was a call for Public Comment regarding Integrated Guidance. There were no comments.

At the conclusion of the presentation, Penrod noted that the Board needs to take action to approve the Integrated Guidance proposal and that this should have been placed in Action items.

Michelle Hawken **MOVED, SECONDED** by Brian Owen to accept the Integrate Guidance plan.

The MOTION CARRIED (6-0)

At this time, the browser on the computer running the meeting crashed. It took a few minutes to get the meeting up and running again.

B. **Employee Wellness Program**

Wellness Coordinators Jennifer Gooch and Kathryn Zacher introduced themselves and then shared a prepared presentation (attached). Throughout the presentation they shared personal anecdotes, as well as comments and stories from other staff which emphasized how unique and valuable this program is.

Chair Taylor stated that teaching is a really hard job. He said that the energy put into this program is really great and that making sure our staff are happy is important for our kids. He said he really appreciates the program.

Member Hawken said it is cool, getting people in the district together in this way, doing things with people that you may not otherwise do that with.

Superintendent Penrod noted that the other team members are Toni Vandershule and Sarah Spalding, who manage the financial parts of the program. She said that she feels the program is essential and that it costs just under \$30,000 a year to continue the program.

C. **Softball Field Report**

Project Manager Brian Hardebeck shared a slide (attached). He noted that the team has learned that SEPRD has a parallel strategic planning process that they are working through at the same time as the Softball Field; it was determined that both projects would continue on their own tracts. It was also agreed that the locker rooms in the original package were going to bog down the land use process and that they would be removed from the scope of this project. They will be revisited as a straight tenant improvement project later; it is basically being deferred, but both parties are committed to the design and building of the locker room facilities. The locker rooms are not required to meet the conditions of the OCR agreement. Hardebeck reported there is an upcoming planning commission meeting, which he is hopeful will result in a conditional approval.

Member Corder expressed concern that the locker room deferral may result in a long term delay, until it is no longer on the table. Penrod noted that we want to honor SEPRD and their timeline for a strategic plan. She said both parties are committed to the locker room project, but we don't want it to delay the whole project.

D. Curriculum Report

Assistant Superintendent Sarah Shields gave an update on the math adoption, saying that initially it was going to move forward next year. However, the team decided things were moving too fast to effectively explore the options and decided to push the adoption to 2024-2025. Shields said she will be filing a postponement request with ODE. Shields reported that the ELA adoption is going very well.

E. Superintendent's Report

Superintendent Penrod reported on Clatsop Works internships, the Recruitment and Retention grant and 90 staff interested in Spanish classes. Penrod gave a shout out to Stephanie Wheatley for organizing the Spanish classes. Penrod noted that Wheatley is now on family leave and we welcome Donna Perdun as our temporary HR Specialist.

F. Administrative Reports

Jeff Roberts – reported on Middle School OAC conference, interviewing for a MS Assistant Principal, MS track starting soon, culinary competition, marketing completion taking third place, and a shout out to Nicole Hummel for a great art project designing food carts with MS students. Roberts also ask Board members to mark their calendars for May 31st for Pacifica Projects, and June 8th for Graduation.

Pacific Ridge Update – Penrod reported for Juli Wozniak, who is at the Elementary Music Program this evening. She reported on a preschool open house, music concert, parent teacher conferences, 5th grade at OBOB, and preparing for Kinder Connect in April.

G. Charter School Report

Director Ryan Hull reported on OBOB, parent teacher conferences, PTO putting on an egg hunt, and a tree planting ceremony for earth day.

H. SEA/OSEA Reports

SEA /Becky Seybold – reported that she would like to backup what the Wellness Coordinators reported; staff is really enjoying the opportunities for connection and fun activities. She said teachers feel things are going smoothly and they are looking forward to spring break.

OSEA/Daffne Mejia – reported that the executive board has been busy participating in some trainings. She reported on Classified Employee Week and thanked Brew 22, Bruce's Candy Kitchen and the secondary administration. *At this time Daffne lost connection with the Zoom meeting.*

I. Student Representative Report - None

10. GOOD OF THE ORDER

Chair Taylor began reminding members about upcoming meetings, including the scheduled April 4th Budget Work Session. It was noted that this is the same evening as a City Planning Commission meeting that Penrod needs to attend. It was determined that a new date will need to be chosen and that Chair Taylor and Superintendent Penrod will work on rescheduling and send out information.

11. **ADJOURN REGULAR SESSION** – 8:38 pm

12. **NEXT MEETING OF THE BOARD OF DIRECTORS**

- Tuesday, April 18, 2023 – Regular Session

Leslie Garvin
Executive Assistant