

**South Shore Educational Collaborative
75 Abington Street, Hingham, MA 02043**

**BOARD MEETING MINUTES
Friday, October 7, 2022**

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| Present: | James Lee | Braintree |
| | Patrick Sullivan, Ed.D. | Cohasset |
| | Margaret Adams | Hingham |
| | Judith Kuehn | Hull |
| | Jeffrey Granatino | Marshfield |
| | Matthew Keegan | Norwell |
| | Kevin Mulvey, JD | Quincy |
| | Thea Stovell | Randolph |
| | Robert Wargo | Weymouth |

SSEC: Richard L. Reino, Executive Director
Patricia Mason, Director of Student Services

The meeting was called to order at 8:33 a.m. Board members introduced themselves to new members.

1. Acceptance of the minutes from the June 10, 2022 meeting. A motion to accept the minutes was made by Mr. Lee and seconded by Dr. Sullivan; a roll call vote was taken, with Mr. Keegan voting yes, Dr. Sullivan voting yes, Mr. Granatino voting yes, Mr. Wargo voting yes, Mr. Mulvey voting yes, Mr. Lee voting yes, Ms. Stovell voting yes, Dr. Adams voting yes and Ms Kuehn voting yes; unanimously approved.
2. FY 22 year-end financial report. SSEC did not meet its target for OPEB contributions. All programs covered expenses except for overhead. The credit line was used once in December, 2021 and it was repaid quickly. A motion to accept the FY 22 year-end financial report was made by Ms. Stovell and seconded by Mr. Lee; a roll call vote was taken, with Mr. Keegan voting yes, Dr. Sullivan voting yes, Mr. Granatino voting yes, Mr. Wargo voting yes, Mr. Mulvey voting yes, Mr. Lee voting yes, Ms. Stovell voting yes, Dr. Adams voting yes and Ms Kuehn voting yes; unanimously approved.
3. Review of the FY 23 financial summary and budget update. The current bank balance is healthy; the credit line is zero. OPEB contributions have resumed. The fund balance is good. SSEC will receive \$100,000 for the summer learning grant. This year's challenge will be staffing, as it has been in the past few years. The budget includes funding for cameras and the collective bargaining agreement. At this time there are no anticipated staff cuts, or the need to freeze the budget. A motion to accept the FY 23 financial

summary and budget update was made by Mr. Granatino and seconded by Mr. Keegan; a roll call vote was taken, with Mr. Keegan voting yes, Dr. Sullivan voting yes, Mr. Granatino voting yes, Mr. Wargo voting yes, Mr. Mulvey voting yes, Mr. Lee voting yes, Ms. Stovell voting yes, Dr. Adams voting yes and Ms. Kuehn voting yes; unanimously approved.

4. Discussion of increasing the contributions to the OPEB account. The executive director has spoken with the SSEC treasurer about increasing the contribution while the market is lower. The recommendation is to increase the monthly contributions to \$17,875 per month. FY 22 monthly contributions were \$10K each; with the increase the contribution will total \$183,000 for the fiscal year. The optimum annual contribution is \$640,000. A motion to recommend starting the new contribution amount of \$17,875 per month on November 1st was made by Mr. Granatino and seconded by Mr. Lee; a roll call vote was taken, with Mr. Keegan voting yes, Dr. Sullivan voting yes, Mr. Granatino voting yes, Mr. Wargo voting yes, Mr. Mulvey voting yes, Mr. Lee voting yes, Ms. Stovell voting yes, Dr. Adams voting yes and Ms Kuehn voting yes; unanimously approved.
5. Review of the OPEB Board of Trustees. The board reviewed a list of current members; Dr. Sullivan is happy to join the trustees, and will replace Mr. Keegan on the board. A recommendation to appoint Dr. Sullivan was made by Mr. Keegan and seconded by Mr. Lee; a roll call vote was taken, with Mr. Keegan voting yes, Dr. Sullivan voting yes, Mr. Granatino voting yes, Mr. Wargo voting yes, Mr. Mulvey voting yes, Mr. Lee voting yes, Ms. Stovell voting yes, Dr. Adams voting yes and Ms Kuehn voting yes; unanimously approved.
6. Ratification of the collective bargaining agreement between SSEC and the AFT. In year one (2022-2023), Unit A and Unit B (excluding paraprofessionals) staff will receive a 2% increase, plus a one-time \$950 sweetener for staff on the top step (57 people). In year one, Unit B staff will receive a \$1.04 increase in their hourly rate. There will also be a new 60+ credit column equivalent to 2.5% higher than each step of the paraprofessional column. For the 2023-2024 contract year, Unit A and Unit B staff (excluding paraprofessionals) wages shall increase by 2%. Unit B paraprofessionals wages shall increase by \$0.75. For the 2024-2025 contract year all wages shall increase by 2.5%. The approximate costs of these increases is \$950,000 for year one, \$910,000 for year two, and \$945,000 for year three.

Additionally, the change was made that longevity will be determined by staff anniversary dates, there is new verbiage regarding the delayed opening of school, and the union would like stipend positions posted. A motion to approve the collective bargaining agreement subject to the terms and conditions of the memorandum of agreement between

SSEC and the AFT was made by Mr. Keegan and seconded by Ms. Stovell; a roll call vote was taken, with Mr. Keegan voting yes, Dr. Sullivan voting yes, Mr. Granatino voting yes, Mr. Wargo voting yes, Mr. Mulvey voting yes, Mr. Lee voting yes, Ms. Stovell voting yes, Dr. Adams voting yes and Ms Kuehn voting yes; unanimously approved.

7. Recommendation to appoint Erin Holder as the Interim Director of Student Services. The executive director noted that Ms. Holder has been with SSEC since 2008, serving both as an assistant program director and then as program coordinator for the Community School. She has a BA and a Master's degree from Boston College, and has completed the Boston University program for administrators. Ms. Holder understands the culture of SSEC, where programs are encouraged to cooperate with each other, and her skills align with the responsibilities of this position. Dr. Mason was thanked for her years of service to SSEC. A motion to appoint Erin Holder as the Interim Director of Student Services was made by Ms. Kuehn and seconded by Mr. Granatino; a roll call vote was taken, with Mr. Keegan voting yes, Dr. Sullivan voting yes, Mr. Granatino voting yes, Mr. Wargo voting yes, Mr. Mulvey voting yes, Mr. Lee voting yes, Ms. Stovell voting yes, Dr. Adams voting yes and Ms Kuehn voting yes; unanimously approved.
8. Curriculum report from the Director of Student Services. The executive director appreciated the fact that when Dr. Mason was the director of the Community School she was able to triple the enrollment in that program; she helped to strengthen the curriculum, and she excelled in all facets of her position there as well as in her current role. Dr. Mason provided a PowerPoint presentation outlining the changes she has made to curriculum, assessment, professional development opportunities for staff, data collection, and English language services. Board members appreciated the update and thanked Dr. Mason for the work she has provided to SSEC.
9. Other items; the executive director shared an update regarding litigation about vaping, and noted that it does not apply to SSEC.
10. A motion to adjourn the meeting was made by Mr. Granatino and seconded by Mr. Keegan; a roll call vote was taken, with Mr. Keegan voting yes, Dr. Sullivan voting yes, Mr. Granatino voting yes, Mr. Wargo voting yes, Mr. Mulvey voting yes, Mr. Lee voting yes, Ms. Stovell voting yes, Dr. Adams voting yes and Ms Kuehn voting yes; unanimously approved.

The meeting was adjourned at 9:33 a.m.

