



Mobile County PUBLIC SCHOOLS

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Superintendent Chresal D. Threadgill

Purchasing Department
Phone (251)221-4473
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mcpss.com

Bid No. 24-24
BUYER: MELODY ROH

May 3, 2024

INVITATION TO BID
PEST CONTROL SERVICES
(INTEGRATED PEST MANAGEMENT)

Sealed proposals will be received by the Board of School Commissioners of Mobile County, Alabama at its Purchasing Department, 1 Magnum Pass, Mobile, Alabama 36618, until **Tuesday, May 21, 2024 @ 10:00 AM** at which time they will be publicly opened and read aloud.

1. The submission of the bid by the vendor, acceptance and award of the bid by the School Board of Mobile County, Alabama, and subsequent purchase orders issued against said award shall constitute a binding, enforceable contract. Unless stipulated in the bid documents, no other contract documents shall be issued.
2. The undersigned, as bidder, hereby declares that I have examined the Instructions, General Terms, Conditions and Specifications, and affirm that I have not been in any agreement or collusion among bidders, employees of the Mobile County Public School System, or prospective bidders in restraint of freedom of competition. Furthermore, I understand that fraudulent and collusive bidding is a crime and can result in fines and prison sentences.
3. Bidder has become fully familiar with the general terms, conditions and specifications of this bid request and agrees to abide by all conditions stated herein:
4. **Bidder agrees to VISA® Virtual Credit Card Program through AOC/Regions Bank for invoice payments in place of a check to pay for purchases from this solicitation. See payment terms for more information.**

PLEASE PRINT OR TYPE BELOW

Legal Name of Vendor: _____

Mailing Address: _____

City, State, Zip Code: _____

(List Toll Free Number if Applicable)

Telephone Number: _____ Fax _____

Authorized Signature of Bidder

Authorized Name(Typed or Printed)

Director of Purchasing
Mobile County Public Schools

Name(Typed or Printed)

THIS COMPLETED FORM MUST APPEAR AS THE TOP SHEET FOR ALL BIDS SUBMITTED

NEW BUILDING ENTRANCE

FOR

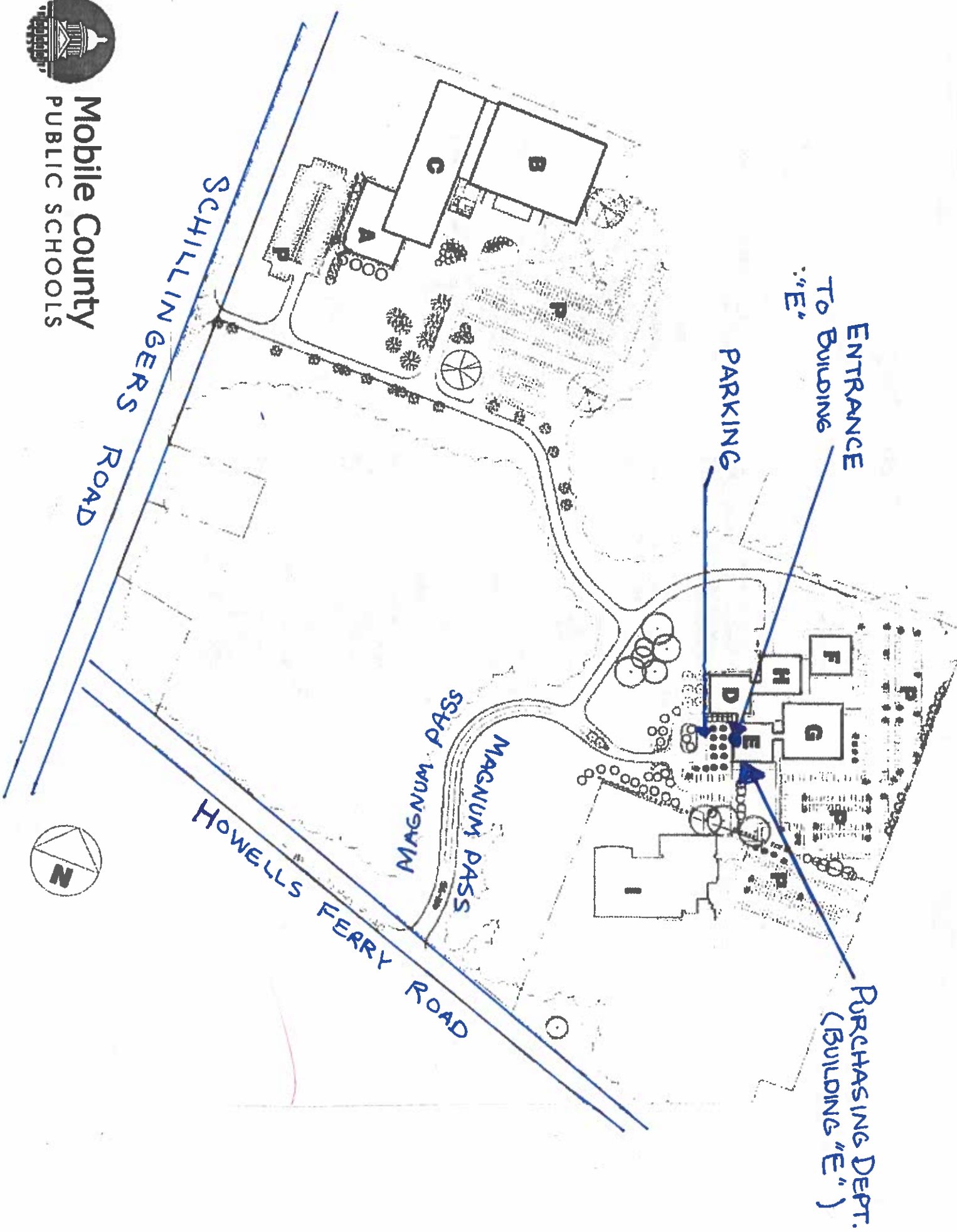
“PURCHASING DEPARTMENT”

Please note the entrance to Building “E” (1 Magnum Pass) has changed. You will need to enter Building “E” as shown on the following diagram where you will be checked in by a security officer and then directed to the Purchasing Department.

Please allow sufficient time for this change if you are dropping off a bid on the same day as the bid closes. MCPSS will NOT be responsible for any late bids.



Mobile County
PUBLIC SCHOOLS



ENTRANCE
TO BUILDING
"E"

PARKING

PURCHASING DEPT.
(BUILDING "E")

SCHILLINGERS ROAD

HOWELLS FERRY ROAD

MAGNUM PASS
SSPD MAGNUM



Directory

A Building A Student Services Building

Student Services 4245
 Health Services 4292
 Microcomputer Services 5142
 STI Off ice/Classroom Software Support 6201
 Hardware Support 6223
 Network Support 6222

B Building B

Professional Development 5200
 General Receiving/Distribution 5115
 Textbooks 5198
 JRCOTC 5100
 Print Shop 6273
 Archives 4658
 Make & Take 5223
 Mail Services 3400

C Building C

Environmental Services 4703

D Building D Executive Building

Office of the Superintendent 4304
 Chief Financial Office 4434
 Comptroller 4494
 Budget Office 4506
 Child Nutrition Program 4374

E Building E Business Building

Security Office 4108
 Purchasing 4473
 Accounting 4445
 Accounts Payable 4438
 Local School Accounting 4427

F Building F Facilities Office

4822

G Building G

Human Resources Office 4543
 Payroll Office 4448
 TV Studio 3118

H Building H Technology Building

Information Technology Services 4525
 Instructional Technology 4210
 Office of Communications 8622

I Building I Academic Affairs Building

Board Offices & Board Meeting Room 4387
 Academic Affairs 4159
 Curriculum & Instruction 4141
 Federal Programs 5220
 Special Education 4220
 Career/Technical Education 4019
 Public Board Meetings

P Building - Public and Employees

VENDOR BID REGISTRATION

Vendors:

Our records indicate you are registered to receive “Invitation to Bids” from Mobile County Public School System. The Mobile County School System is changing the way vendors are notified for Invitation to Bids. Currently, we are sending post card notifications by US Mail to all vendors who are registered.

The NEW NOTIFICATION PROCESS will begin and consist of the vendor receiving an email notification of Invitation to Bids. A web site has been established for vendors to register and select the bid categories from which they want to receive bid invitations. These are the steps you need to take:

1. Go to <https://bidreg.mcpss.com/ezregistration.html>
2. Select “New Applicant” and you will create a user name and password, and then follow the prompts.
3. Please note the email bid notifications will be sent from bidnotify@mcpss.com save this in your address directory to prevent email being sent to SPAM.

Even though vendors are currently registered to receive bids, all vendors MUST register in the new database in order to receive an ITB “Invitation to Bid” . If you do not register, you will not receive an ITB. Also, all vendors are responsible for maintaining their vendor profile in the database for such things as address, contact info, email, bid categories, etc..... This information needs to stay current to assure you receive ITB’s. I would strongly encourage vendors to visit MCPSS.com once a week to be knowledgeable of all bid activity.

Thank you for your cooperation as this will allow us to drastically reduce postage costs and work more efficiently. Please feel free to contact us if you have questions at 251-221-4473.

GENERAL TERMS AND CONDITIONS

MOBILE COUNTY PUBLIC SCHOOL'S PURCHASING DEPT.

1. ALABAMA IMMIGRATION LAW COMPLIANCE:

As a Contractor/Vendor as defined in the Act, to the Local Board of Education (Board), it is crucial to your relationship (future or continuing) with the Board that you comply with the Immigration Reform Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Accordingly please provide your Affidavit of Immigration Compliance. These documents can be found in the following bid package along with a compliance check list.

2. ADDITIONAL ORDERS: Unless it is specifically stated to the contrary in the bid response, the School District reserves the option to place additional orders against a contract awarded as a result of this solicitation at the same terms and conditions; to extend the renewal date until a new bid is in place, if it is mutually agreeable.

3. ADDENDA: If it becomes necessary to revise any part of this bid, a written addendum will be provided to all bidders that are **registered** with the Purchasing Department. The Board is not bound by any oral representations, clarifications, or changes made in the written specifications by the school's employees, unless such clarification or change is provided to bidders in written addendum form from Purchasing Department.

4. APPLICABLE LAW: This contract shall be construed and interpreted according to Alabama Law.

5. ASSURANCE OF NON-CONVICTION OF BRIBERY: The bidder hereby declares and affirms that, to its best knowledge, none of its officers, directors, or partners and none of its employees directly involved in obtaining contracts has been convicted of bribery, attempted bribery or conspiracy to bribe under the laws of any state or Federal government.

6. AWARD CONSIDERATION: The following factors will be considered in determining the lowest **responsible** bidder:

Overall quality, Conformity with specifications both general and specific, Purposes for which materials or services are required, Delivery dates and time required for delivery, Unit acquisition cost, financial ability to meet the contract, previous performance, facilities and equipment, availability of repair parts, experience, delivery promise, terms of payments, compatibility as required, other costs, and other objective and accountable factors which are reasonable.

7. BID AND PERFORMANCE SECURITY: If bid security is required, a bid bond or cashier's check in the amount indicated on the bid cover must accompany the

bid and be made payable to Board of School Commissioners of Mobile County. Corporate or certified checks are not acceptable. Bonds must be in a form satisfactory to the School District and underwritten by a company licensed to issue bonds in the State of Alabama. If bid security fails to accompany the bid, it shall be deemed unresponsive, unless the Purchasing Manager deems the failure to be nonsubstantial. All checks will be returned to the bidders within five (5) days after the contract has been Board approved. If a performance bond is required, the successful bidder will be notified after the awarding of the contract.

8. BRAND NAMES: The name of a certain brand, make, model number, manufacturer, or definite specification is to denote the quality standard of the article desired, but does not restrict the bidder to the particular brand, make, model number, manufacturer, or specification named. It is set forth to convey the general style, character, and quality of the item desired to the prospective bidder. Whenever the words "or approved equal" appear in the specifications, they shall be interpreted to mean an item of material or equipment similar to that named, which is approved by the Purchasing Department or their designated representatives. The burden of proof that alternate brands are in fact equal or better falls on the bidder, and proof must be to the Board's satisfaction.

9. CONFLICT OF INTEREST: Section 36-25-9 of the Code of Alabama states: "No member of any county or municipal agency, board, or commission shall vote or participate in any matter in which the member or family member of the member has any financial gain or interest" Employees may not use their offices or positions for personal gain and must adhere to applicable provisions of the Alabama Ethics Law and the MCPSS Board policy 6.10 concerning Ethics. Further information can be found on both the Alabama Ethics Commission's and MCPSS Website.

10. DELIVERY OF BIDS: Bids must be received in the Purchasing Office by the the date and time specified on the bid cover. All bids will be accepted until the time and date stated on the bid cover. No bids will be accepted that extend past the time and date on the bid cover. The time of receipt shall be determined by the time clock stamp in the Purchasing Department. Bids submitted by U.S. Mail must be addressed to the Board of School Commissioners, Purchasing Office, P.O. Box 180069, Mobile, AL 36618; when using other couriers, send to the Board of School Commissioners, Purchasing Office, 1 Magnum Pass, Mobile, AL 36618. The School District accepts no responsibility for premature opening

GENERAL TERMS AND CONDITIONS

MOBILE COUNTY PUBLIC SCHOOL'S PURCHASING DEPT.

of bid response not properly identified or late arrival of a bid response for whatever reason. No fax or emails will be accepted. The Board will not be responsible in the event the U.S. Postal Service or any other courier system fails to deliver the proposal to the Board of School Commissioners, Purchasing Department by the time stated in the bid request. All bids shall remain firm for acceptance by the Board for a period of 60 days from the date of bid opening.

If the School System is closed for any reason, including but not limited to: Acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters (the "Force Majeure Events") which closure prevents the opening of bids at the advertised date and time, all bids received shall either be publicly opened and read aloud on the next business day that the department opens at the advertised time or the bid opening will be extended by sending out an addendum that states the new date and time to all registered bidders.

11.ERRORS IN BIDS: Bidders are assumed to be informed regarding conditions, requirements, and specifications prior to submitting bids. Failure to do so will be at the bidder's risk. Bids already submitted may be withdrawn without penalty prior to bid opening. Errors discovered after the bid opening may not be corrected.

12. FEDERAL MONIES

Expenditure of federal monies require the bidder to comply with all applicable standards, orders, or regulations issued pursuant to the following:

Clean Air Act (42 U.S.C. 7401-7671q); Federal Water Pollution Control Act as amended (22 U.S.C. 1251-1387) Buy American provision (7 CFR §210.21); Equal Employment Opportunity (41 CFR §60); Davis-Bacon Act (40 U.S.C. 3141-3148) ;Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708); Rights to Inventions Made Under a Contract or Agreement (37 CFR §401.2); Debarment and Suspension (Executive Orders 12549 and 12689), Copeland "Anti-Kickback" act (18 U.S.C. 874 and 40 U.S.C. 276c) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) Procurement of Recovered Materials (See §200.322) National Defense Authorization Act (NDAA) Section 889

13.HAZARDOUS AND TOXIC SUBSTANCES:

Bidder must comply with all applicable Federal, State, County and City laws, ordinances and regulations relating to hazardous and toxic substances, including such laws, ordinances and regulations pertaining to

information hazardous and toxic substances, and as amended from time to time. Bidder shall provide the School District with a "Material Safety Data Sheet" if required.

14. INVOICING, DELIVERY, PACKAGING:

Invoices shall be prepared only after ordered materials have been delivered. Payment will be made in accordance with Terms of Payment in the Minimum Specifications. **District personnel may choose to use a VISA® Purchasing Card and E-Payables process for invoice payments in place of a check to pay for purchases from this solicitation. Unless exception is noted in the bid response, the bidder by submitting a bid, agrees to accept the VISA® purchasing card and E-Payables process, as an acceptable form of payment and may not add additional service fees/handling charges to purchases made with the VISA® purchasing card. Refusal to accept this condition may cause your bid to be declared non-responsive.**

All invoices must show the purchase order number. Vendors shall not ship any material without an authorized purchase order from the Board of School Commissioners of Mobile County or local school. All packages delivered must show the purchase order number. The successful bidder will be required to furnish all materials, equipment, and/or service called for at the bid price quoted. In the event the bidder fails to deliver within a reasonable period of time, as determined by the Board, the right is reserved to cancel the award and subsequent purchase order and purchase from the next lowest responsible bidder the items needed. The original bidder will be back charged the difference between the original contract price and the price the Board has to pay as a result of the failure to perform by the original contractor. All bids will remain firm for acceptance for 60 days from the date of bid opening. Prices shall be net F.O.B.; School Site, Mobile County, AL. The title and risk of loss of the goods will not pass to the Board, Departments, Schools until receipt and acceptance takes place at the F.O.B. point.

15. INSPECTION OF PREMISES: At reasonable times, the Board may inspect those areas of the contractor's place of business that are related to the performance of a contract. If the Board makes such an inspection, the contractor must provide reasonable assistance. The Board reserves the right on demand and without notice all the vendor's files associated with a subsequent contract where payments are based on contractor's record of time, salaries, materials, or actual

GENERAL TERMS AND CONDITIONS
MOBILE COUNTY PUBLIC SCHOOL'S PURCHASING DEPT.

expenses. This same clause will apply to any subcontractors assigned to the contract.

16. INSURANCE: The School Board of Mobile County, AL shall be added as an additional insured on all Contractors' liability policies. Copy of policy to be given to the Purchasing Dept where it will remain on file.

COMPREHENSIVE PUBLIC GENERAL LIABILITY INSURANCE

Contractor shall purchase and maintain during the life of this contract, public liability insurance against bodily injury, personal injury, property damage which shall include comprehensive general liability, contractual liability, products and completed operations liability in limits of not less than \$2,000,000 per occurrence and \$3,000,000 Aggregate. The contract shall protect him and any subcontractor performing the work covered by this contract, from claims for damages which may arise from operations under this contract, whether such operations are by himself or by any subcontractor, or by anyone directly or indirectly employed by either of them.

The Contractor shall indemnify and hold harmless the Owner against any and all claims for personal injuries and/or property damage as a result of Contractor's **and its Subcontractor** acts, operations, or omissions and shall carry contractual liability and property damage insurance to cover such indemnification. The limits of contractual coverage shall agree with the limits stated above for Contractor's regular public comprehensive general liability coverage and property damage.

A. LIMITATION TO DAMAGE: In no event shall the BOARD or any of its Commissioners, officers, employees, agents, or servants be liable to the Contractor or Vendor for any direct or indirect, special, consequential, or incidental damages or lost profits or punitive damages, arising out of or related to this bid document, or to the performance of or breach of any provision hereof.

17. INVITATION TO BID: Any provisions made in the Invitation for Bid supersedes any provisions outlined here in the General Terms and Conditions.

18. IMMIGRATION: By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or

continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom. If Contractor employs one or more employees within the State of Alabama, Contractor shall provide documentation establishing that Contractor is enrolled in the E-Verify program.

19. NON-DISCRIMINATION: The Board provides equal opportunities for all businesses and does not discriminate against any vendor regardless of race, color, creed, sex, national origin, or disability in consideration for an award.

20. OPEN TRADE PROVISION: In compliance with Alabama Act 2016-312, the contractor hereby certifies that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

21. PRODUCT TESTING: Vendor shall incur all cost involved in obtaining an Independent Laboratory Test if the Board deems necessary during the term of the contract or before the contract is awarded. The Board reserves the right to request a demonstration of any product or service before making the award at no additional cost to the school district. The time frame of the testing will be mutually agreed upon by both parties.

22. PATENTS: Bidders guarantees that the sale and/or use of goods will not infringe upon any U.S. or foreign patent. Bidder will at his/her own expense, indemnify, protect and save harmless the School District, employees on any claims arising out of the purchase of goods or services.

23. PROTESTS: Any protest to the Board's consideration of any bid must be submitted in writing and received by the Purchasing Director no later than five (5) calendar days after awarding date of the bid. If needed, The Chief Financial Officer will send a written reply to the protesting bidder. The Board of Education is the final authority on issues relating to this contract. The Purchasing Director is the Board's representative in the award and administration of this contract, and will issue and receive all documents, notices and correspondence. The decision of the Board of Education is final, conclusive, and binding on all parties concerned.

24. PREPARATION OF BID: All bids shall be typewritten or in ink on the form(s) prepared by the Board. Bids prepared in pencil will not be accepted. All proposals must be signed by officials of the corporation or company duly authorized to sign bids. Any bid submitted without being signed will automatically be

GENERAL TERMS AND CONDITIONS
MOBILE COUNTY PUBLIC SCHOOL'S PURCHASING DEPT.

rejected. All corrections or erasures shall be initialed and dated by the person authorized to sign bids. If there are discrepancies between unit prices quoted and extensions, the unit price will prevail.

25. PRICING: Prices quoted shall be delivered prices and shall include any and all costs, charges, taxes, and fees i.e. the Board shall only pay the price and amount quoted and nothing more.

26. PURCHASES: Once the bid is board approved, a letter will be issued to the awarded vendor(s). This letter does not authorize to make purchases. Purchase orders will be issued as authorization for all purchases.

27. QUESTIONS/CONTACT: All questions must be directed to the buyer listed on the particular bid. Clarification will be made only by written addenda sent to all registered bidders. The Board will not be responsible for verbal answers regarding the intent or meaning of the specifications or for any verbal instructions given prior to the bid opening. Bidders shall not contact any member of the Mobile County School Board, Superintendent, or Staff regarding this bid prior to such bid has been Board approved. Any such contact shall be cause for rejection of your proposal.

28. REJECTION OF BIDS: Mobile County School District reserves the right to accept or reject any or all bids in whole or in part for any reason, to waive technicalities or informalities, or to advertise for new proposals, if, in the judgment of the awarding authority, the best interest of the School District will be promoted thereby. Bidders may be disqualified and rejection of proposals may be recommended to for any of (but not limited to) the following causes: Failure to use the bid forms furnished by the Board of School Commissioners, Lack of signature by an authorized representative on the bid form, Failure to properly complete the bid form and vendor compliance, Default on previous contracts, Evidence of collusion among bidders, Unauthorized alteration of the bid form. On the final board approved bid tabulation, a written justification of all bidders that were rejected will be presented and made public.

29. SAMPLES: Bidders will not be required to furnish samples at the time of bid opening, unless specifically called for. The Board reserves the right to request samples after bid opening to assist in the evaluation of proposals submitted.

30. TABULATION: Bid results are posted on Purchasing's web site, and will remain for sixty (60) days after the posting date. The awarding bidders will be sent a written notification via mail.

31. TERMINATION BASED ON LACK OF FUNDING: Any contract awarded as a result of this solicitation will be subject to funding and continued appropriation of sufficient funds for the contract. For purposes of this solicitation, the appropriating authority is deemed to be the Board of School Commissioners of Mobile County. Insufficient funds shall be the grounds for immediate termination of this solicitation.

32. TERMINATION FOR THE CONVENIENCE OF THE BOARD: The performance of the work or services under a contract as a result of this solicitation may be terminated in whole or part, whenever the Purchasing Manager shall deem that termination is in the best interest of the School District. Such determination shall be in the sole discretion of the Purchasing Manager. In such event, the School District shall be liable only for payment in accordance with the payment provisions of the contract for work or services performed or furnished prior to the effective date of termination. Termination hereunder shall become effective by delivery to contractor of written notice of termination upon which date the termination shall become effective.

33. TERMINATION FOR DEFAULT: If an award results from this bid, and the contractor has not performed or has unsatisfactorily performed the contract, payment shall be withheld at the discretion of the School District. Failure on the part of the contractor to fulfill contractual obligations shall be considered just cause for the termination of the contract, and the contractor is not entitled to recover any costs incurred by the contractor up to the date of termination.

A. FORCE MAJEURE: **The parties' under this agreement are subject to, and neither party shall be liable for delays, or failure to perform caused by or due to fire, flood, water, weather events, labor disputes, power outages, civil disturbances, or any other cause beyond the party's reasonable control**

34. WARRANTY: The bidder expressly warrants that all articles, material and work offered shall conform to each and every specification, drawing, sample, or other description which is furnished to or adopted by the School District, and that it will be fit and sufficient for the purpose intended, merchantable, of good material and workmanship, and free from defect. The bidder further warrants all items for a period of one year, unless otherwise stated, from the date of acceptance of the items delivered and installed or work completed. All repairs, replacements, or adjustments during the warranty period shall be at the bidder's sole expense.

GENERAL TERMS AND CONDITIONS
MOBILE COUNTY PUBLIC SCHOOL'S PURCHASING DEPT.

35. VENDOR LIST: A bidder may be removed from the Qualified Vendor List if a vendor fails to respond to three (3) consecutive ITB's. A properly submitted "No Bid" is considered as a response and the vendor will receive credit for the response.

THE BOARD MAY REJECT ANY BID FOR FAILURE BY THE BIDDER TO COMPLY WITH ANY REQUIREMENTS STATED ABOVE IN THE BID PROPOSAL OR IN ATTACHMENTS THERETO WHICH BECOME PART OF THE BID.

**THE SCHOOL BOARD OF MOBILE COUNTY,
ALABAMA**

**RUSSELL HUDSON
DIRECTOR OF PURCHASING**

LET'S LOAD THE BASES!

Miracle League of West Mobile: Schmidt Family Park



Our community is coming together to build baseball fields and a playground for children with special needs. The Miracle League of West Mobile: Schmidt Family Park will be constructed on Johnson Road, about two miles southwest of the intersection of Airport Boulevard and Snow Road.

You have the opportunity to help us create a miracle in Mobile County! If you hit a Single, Double, Triple, Home Run, or Grand Slam, you, your family, your business or your organization will be recognized at the park.

Several community organizations have already stepped up to the plate, donating land, providing funds to pave the road, and more. The key players thus far are: the Alabama Pecan Development Company, Inc., Schmidt-Barton Family Fund, South Alabama Utilities, Mobile County Public Schools and the Mobile County Commission. The Alabama Pecan Development Company, Inc., has donated more than 24 acres to the project and South Alabama Utilities has donated more than 4 acres. The Schmidt-Barton Family Fund is donating up to \$1 million in matching funds toward the estimated \$5 million in total construction costs.

Donations are now being accepted at mcpss.com/miracleleague to cover the remaining costs associated with the park.

Why should you donate?

Currently, many Mobile County youths with mental and physical disabilities are unable to play baseball in existing parks due to the lack of facilities that meet their needs. The Miracle League of West Mobile: Schmidt Family Park will be open to children from the entire county and surrounding areas. Approximately 8,300 children with disabilities would be able to play here.

Single

\$1,000-\$9,999

Double

\$10,000-\$49,000

Triple

\$50,000-\$99,999

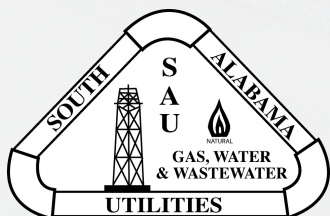
Home Run

\$100,000-\$249,999

Grand Slam

\$250,000 +

**ALABAMA PECAN
DEVELOPMENT
CO. INC**



**Mobile County
PUBLIC SCHOOLS**

MIRACLE LEAGUE OF WEST MOBILE: SCHMIDT FAMILY PARK

MCPSS.COM/MIRACLELEAGUE

We are working directly with The Miracle League, which is based in Georgia and has 240 fields across the United States and in Puerto Rico and Canada, on this project. Why? So our children with mental and physical disabilities can experience the joy of America's favorite pastime. It's more than just a game. The Miracle League is about making new friends, building self-esteem and being treated just like other athletes.

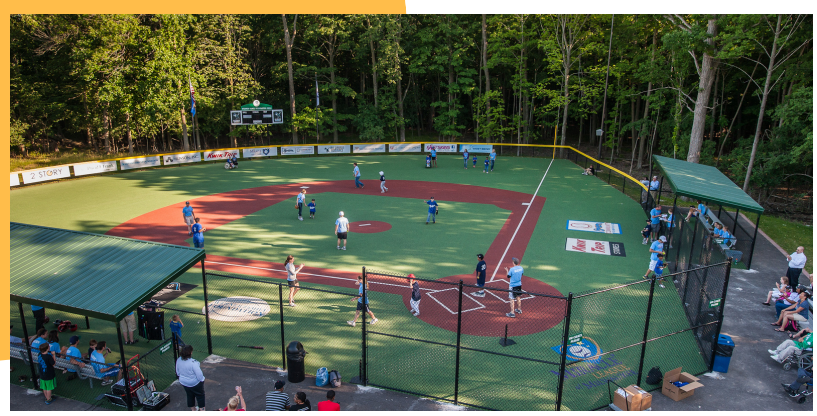
The Miracle League baseball field will feature a synthetic rubberized turf that accommodates wheelchairs and other assistive devices while helping to prevent injuries. The field will have double-wide lanes, allowing the players more space as they round the bases. The park will also include a regular baseball field for children who are middle-school-aged. The hope is to one day build a school on the site to serve special-needs and autistic students.

This will be the first Miracle League field in Mobile County. The project will progress in phases as funding becomes available, with the Miracle Field and Playground as the major components of the first phase.

The first phase of the plan will cost approximately \$2.3 million. We still need to raise \$1 million to fund all facets of Phase 1, which we hope to complete in the fall of 2022.

Mobile County Public Schools is overseeing the financing of the project. We are applying for various grants and accepting donations at: mcpss.com/miracleleague.

We appreciate your support as we make a miracle happen in west Mobile!



MINIMUM SPECIFICATIONS PEST CONTROL SERVICES

I Intent of Bid

- A. The intent of this bid is to establish a contract between the Board and bidder for the furnishing of Pest Control Services (Integrated Pest Management (IPM) as described herein.

II Qualifications of Bidders

- A. Bids will be accepted only from firms engaged on a full-time basis in the Pest Control business and licensed as required by the State of Alabama.
- B. Integrated Pest Management (IPM) must have been established for a minimum of five (5) years and/or must demonstrate that they have adequate equipment, finances, and personnel to successfully perform all services required. Bidder may be requested to furnish references of their clients of comparable size.
- C. All property and services furnished must comply with all applicable Federal, State, and Local Laws and Regulations.
- D. Any applicable fees or licences required shall be paid by the vendor and included as part of the bid price quoted.
- E. The successful bidder must provide at his expense, all necessary permits, certificates, and licenses required for the lawful execution of work on this program.
- F. **Each bidder must submit with their proposal a bid bond or cashier's check in the amount of 5% of the total amount of the bid not to exceed \$10,000.00, or same will not be considered. The Board of School Commissioners of Mobile County may also require from each successful bidder a performance bond in an amount equal to 100% of the total award cost. The bidder is responsible for all costs associated with the above.**

III Responsibility of Bidder

- A. **Any questions concerning this proposal should be sent in writing to the MCPSS Purchasing Department, Attn: Melody Roh, E-mail: mroh@mcpss.com. The Questions submitted and Answers will be posted on the MCPSS Purchasing Website under Invitation to Bid #24-24 and will be updated as they come in. It is the responsibility of the vendor to check the Website daily (Note: This information will be located at www.mcpss.com, Our System, Business then scroll down to Invitation To Bid). THIS IS FOR INFORMATION PURPOSES ONLY.**
- B. Each bidder must submit with their proposal the following:
 - 1.) A hard copy of the pricing sheets
 - 2.) An electronic copy of the pricing sheets (Excel) on CD or thumb drive
 - 3.) The Pricing Sheet will be provided in an Excel Document for you to use.

Note: If any discrepancy the pricing on the hard copy will prevail.

IV Method of Award

- A. It is the intent to contract with **one vendor** to provide all pest control services for the school district.
- B. The Board will contract with the successful bidder from the date of formal acceptance of the bid for a period of one (1) year. The bid may be extended for two additional one-year periods by mutual consent of both parties. However, pricing for subsequent extensions must not exceed the original bid pricing.
- C. There will be no allowances/considerations for rebates or other monetary contributions.
- D. The bid will be awarded in the best interest of the district with the following considerations:
 - 1. Past Performance
 - 2. Price
 - 3. References
 - 4. Ability to Complete Contract
 - 5. Compliance with Bid Specifications

V Special Conditions

- A. License. Contractor must be licensed to do business in Mobile County and/or the State of Alabama. Bidders are to provide a copy of their business license issued by the Alabama Department of Agriculture, Division of Regulatory Services with their response. No bid will be considered unless a copy of the license is included.
- B. Agreement Form. The Agreement of the parties, upon Mobile County School Board (MCPSS) approval, shall consist of this Bid document and all attachments hereto, and the Contractors response and separate written agreement shall be required.
- C. Conflict of Interest. The Contractor will not hire any employee of the School Board to perform any service covered by an award. The Contractor affirms that to the best of his knowledge there exist no actual or potential conflict between the Contractor's family, business, or financial interest and his services if awarded an agreement, and in the event of change in either his private interest or service under this award, he will raise with the School Board any question regarding possible conflict of interest which may arise as a result of such change.
- D. Legal Jurisdiction. Any agreement arising out of an award from this bid, and all extensions, and modifications thereto, and all questions relating to its validity and interpretation, performance and enforcement shall be governed and construed in conformance with the laws of the State of Alabama.
- E. Indemnification. The Contractor hereby agrees to save and hold harmless, pay on behalf of, protect, defend, and indemnify the School Board, (including the Superintendent of Schools, the School District, their officers, agents, and employees) from and against any demand, claim, suit, loss, expense, or damage which may be asserted against any of them in their official or individual capacities by reason of any alleged damage to property, or injury to, or death of any person arising out of, or in any way related to, any action or inaction of the Contractor (including its sub-contractors, officers, agents, and employees) in the performance or intended performance of this agreement, or the maintenance of any facility, obligations of any program, which is subject of, or related to the performance of this agreement. The obligations of the Contractor pursuant to this paragraph shall not be limited in any way by any limitation in the amount or type of proceeds, damages,

compensation, or benefits payable under any policy of insurance or self-insurance maintained by or for the use and benefit of the Contractor.

F. INSURANCE:

The bidder shall provide, at the company's own expense, insurance as described below. **A copy of your current insurance document is to be submitted with your proposal.**

Successful bidder(s) shall provide a copy of a Certificate of Insurance naming the School board as an additional insured and must be sent to the Purchasing Department, Attention: Melody Roh. The policies of insurance shall be delivered upon request within seven work days after notification of award. Minimums included shall be:

- A. Worker's Compensation - per Alabama Statutes
- B. Comprehensive General Liability

Bodily Injury(including death) Property Damage and Personal Injury
\$2,000,000 per person, \$3,000,000 per occurrence.

Commercial Automobile liability insurance of \$1 million per person, \$3 million per occurrence.

- G. All insurance policies shall contain a requirement that the Board will be notified of cancellation forty-five (45) days prior to the cancellation of policies by return-receipt, certified mail and that no other form of notification will otherwise relieve the insurance company, its agents, or its representatives or responsibility.
- H. Performance Bond: **Successful** Bidder shall be responsible for posting a 100% performance bond of total award within ten (10) days after notice of award. **Failure to comply shall void award and agreement.** Copy of bonding certification shall be on file with the School District of Mobile County. The performance bond must be submitted annually at the time of renewal of the contract.
- I. Audit and Inspection: Board or its representatives reserves the right to inspect and/or audit all the bidder's documents and records as they pertain to the products and services delivered under this agreement. Such rights will be exercised with notice to the Bidder to determine compliance with and performance of the terms, conditions and specifications on all matters, rights and duties, and obligations established by this agreement. Documents/records in any form shall be open to the Board's representative and may include but are not limited to all correspondence, ordering, payment, inspection, and receiving records, contracts or sub-contracts that directly or indirectly pertains to the transactions between the Board and the Bidder.
- J. Clarifications and Interpretations: The School Board reserves the right to allow for clarification of questionable entries, and for the Bidder to withdraw items with obvious mistakes. Any questions considering terms, conditions or specifications will be directed to the Purchasing Manager referenced on the Bidder Acknowledgement. Those interpretations that may affect the eventual outcome of this bid will be furnished in writing to all known prospective bidders. No interpretations will be considered binding unless provided in writing by the School Board.

VI Terms of Payment

- A. The Central Office will be responsible for paying the monthly cost of the pest control service at each school. The successful bidder shall send an invoice on a monthly basis to the

Central Office itemizing each school site. The invoice, at a minimum, must provide the following: service performed and site location. The current billing is being sent electronically to the accounts payable department in the format (Excel) provided by the school district. The successful bidder must be able to submit invoicing in this format.

District personnel may choose to use a VISA® Virtual Credit Card Program through AOC/Regions Bank for invoice payments in place of a check to pay for purchases from this solicitation. Unless exception is noted in the bid response, the bidder by submitting a bid agrees to accept the VISA® Virtual Credit card process, as an acceptable form of payment and may not add additional service fees/handling charges to purchases made with the VISA® Virtual Credit card. Refusal to accept this condition may cause your bid to be declared non-responsive. (See the attached E-payables explanation and the VISA Virtual Card vendor enrollment data elements form).

- B. While it is the intent of the Board of School Commissioners to pay all bills within thirty (30) days, there may be times when this strict requirement can not be adhered to, as payment is normally processed approximately thirty (30) days from final approvals, receipts, and verified invoices. Should a contestment result regarding quality, terms, etc., the thirty (30) days would appear after the matter has been resolved. Payment may be expedited by providing original invoices and/or certified copies of an original, should a copy be the only document available. If a copy is used, certification must state "true, correct, and unpaid original invoice", and be signed by an officer of the company.
- C. The above stated terms of payment are the only terms, which the Board will consider. Any bid submitted which does not comply with our stated terms will not be considered for award.

VII. Statement of Work

- A. **Vendor Responsibilities:** At their own expense, the vendor shall:
 - 1. Provide competent supervision.
 - 2. Provide competent workers.
 - 3. Take precautions necessary to protect persons or property against injury or damage and be responsible for any such damage, or injury that occurs as a result of their fault or negligence.
 - 4. Perform work without unnecessarily interfering with School activities or other vendor(s).
 - 5. The vendor shall be responsible on a daily basis to maintain a clean work site, to remove debris, and to dispose of it properly at the vendor's expense. Upon completion and before making application for acceptance of the work, the vendor shall clean the work-area with work, of all rubbish, temporary structures and equipment.
 - 6. The vendor shall be responsible for maintaining the work area in such a manner that the public and Mobile County School Maintenance staff may continue to work in the facility.
- B. **Safety:** The successful vendor will ensure that it's employees observe and exercise all necessary caution and discretion so as to avoid injury to person or damage to property of any and all kinds.

1. All buildings, appurtenances and finishings shall be protected by the vendor(s) from damage, which might be done or caused by work performed under this contract.
2. Such damages to the foregoing shall be repaired and/or replaced by approved methods so as to restore the damaged areas to their original condition at the expense of the Vendor.
3. Erect and maintain all barricades and traffic control devices. Use traffic control personnel if required for a particular project.

- C. **Compliance With All Applicable Regulations:** Vendor agrees and covenants that the company, its agents and employees will comply with all County, State and Federal laws, rules and regulations applicable to the business to be conducted under this contract.

Vendor shall secure all necessary permits for the proper execution and completion of work. The Vendor shall give all notices in compliance with all laws, ordinances, rules and regulations bearing on the conduct of the work. All work shall conform to all applicable federal, state, and local regulations governing the same. Nothing in these plans and specifications is to be construed not to conform to codes and regulations. If the Vendor performs any work knowing it to be contrary to such laws, ordinances, rules and regulations, the Vendor shall bear all costs arising from them.

- D. **Pests To Be Controlled:** The contractor will control the kitchen, cafeteria, school buildings and exterior of all MCPSS buildings, but not limited to, of roaches, ants, silverfish, fleas, crickets, spiders, rats and mice, stored product pests, and drain flies. Populations of the above described pests located outside but immediately adjacent to the exterior perimeter of all buildings.

All buildings will have an exterior perimeter treatment application and all kitchens and cafeterias will be liquid treated each month. The Maintenance Zone Coordinator must approve any and all Liquid Treatments on interior areas other than the kitchen and cafeterias.

1. The following pest population are excluded from this contract:
 - a. Birds, bats, snakes, and other vertebrates other than rats and mice.
 - b. Mosquitoes
 - c. Pests that feed on outdoor vegetation.

- E. **Related Services:** MCPSS reserve the right to negotiate with the Contractor for the purchase of related pest control services such as extermination of wood borers, bats and birds not specifically covered herein and to add (or delete) buildings or parts of buildings to (or from) the agreement. All termite treatment should be done in accordance with the rules and regulations of the Alabama Department of Agriculture and Industries.

Termite Spot Treatment – All termite treatment regardless of size, must be approved by the Maintenance Department. MCPSS will not pay for any treatment **not** approved by the Maintenance Department.

Spot Treatment for termites is any area where termite activity has been reported by the school or Maintenance Department but not to exceed 100 linear feet of treatment.

As outlined by the Alabama Department of Agriculture and Industries and the following Alabama Department of Agriculture and Industries approved guide lines, all interior walls in reported areas must be drilled and injected with termiticide as per labeled instructions.

All slabs in reported areas must be down drilled and injected with termiticide as per labeled instructions. If damage or activity is reported on outside load bearing walls, trenching of soil to apply approved termiticide may be required. A record of treatment with graph detailing work, must be forwarded to maintenance upon completion of service.

The person applying chemicals must be certified to apply Termiticide by the Department of Agriculture and Industries. A copy of license must be on file with the Mobile County Public Schools Purchasing Department.

Any treatment over 100 linear feet will require an inspection with MCPSS Maintenance Department and Pest Control Company to evaluate and price quote from the company will be needed. MCPSS Reserves the right to seek quotes from other Pest Control Companies regarding termite control.

F. **Site Examination:**

1. Initial building inspections:

The Pest Control contractor is encouraged to visit and inspect each site. The purpose of the initial inspection is to evaluate the pest management needs and identify all problem areas, equipment, structural features, and present operations that are contributing to any pest infestations.

2. The failure or omission of the Vendor to receive or examine any instruction of document, or any part of the specification, or to visit the sites and acquaint themselves as to the nature and location of the work, the general and local conditions and all matters which may in any way affect performance shall not relieve the Vendor of any obligation to perform as specified herein. Vendor understands the intent and purpose thereof and their obligations thereunder and that they will not make any claim for, or have any right to damages resulting from any misunderstanding or misinterpretation of this agreement, or because of any lack of information.

- G. **In-Progress Inspections:** During the life of the agreement, the Mobile County School System Maintenance Coordinator in cooperation with the Alabama Department of Agriculture, the Auburn Extension Service, and the IPM Consultant will make periodic inspections to determine the progress of the IPM practices and to view any pesticide records and correct any deficiencies in the program.

- H. **Hours of Service:** The contractor agrees to provide service at times which will be the least disruptive to the normal operation of the school. The successful bidder will be given a list of schools with the school hours. Normal dismissal time for elementary schools is 2:30 p.m. while dismissal time for middle and high schools is 3:30 p.m. The custodial staff at each school maintains evening and night hours. However, those hours will vary from school to school. On days that the students are not present the normal hours are 7:00 a.m. until 3:30 p.m. Admission to the building will be by the custodial except for the cafeteria and kitchen areas. Access to these areas shall be by the cafeteria manager or designee.

A listing of cafeteria managers and their telephone numbers will be provided to the successful vendor.

1. Mobile County Public School System (MCPSS) expects to be treated as a priority customer. As such, it is expected that the vendor and MCPSS will arrange a window of opportunity of service for each site. For instance, if vendor and MCPSS agree to start service at the kitchen area of Dogwood School at 2:30 p.m., the vendor will call the contact person if they will be later than 2:30. If by 2:30, they are not on site, the

vendor is to call the contact person and tell them whether or not they will arrive by 3:00. If they cannot arrive by 3:00, the vendor will reschedule the visit within one (1) business day.

2. When there is a problem at one of the school sites **NO other MCPSS employees shall contact the vendor. Cycle of how the Work Order is processed:** All complaints/concerns are logged in Brightly Software. The vendor's responsibility is to check Brightly Software and service complaints accordingly. The vendor is to complete in Brightly Software how the complaint was handled. **NO exceptions to this protocol.**
 3. Vendors will be given a Mobile County Schools Calendar for planning purposes. It shows the school vacations and the days that school is in session. Vendors are also advised that on occasion, special events will close the system. Such events are snow or ice, sickness and at other times as directed by the Superintendent. The Mobile County Schools Maintenance & Operations Department will attempt to inform the vendors as these events occur. However, the vendor should listen to local radio and television channels to hear the latest news on school closings.
 4. On occasion, the contractor may be required to perform service before or after regular business hours, or on non-business days. There will be no additional charge for these services. Service time will be coordinated with the site-based administrator as well as Mobile County School Maintenance & Operations.
- I. **Integrated Pest Contractor Personnel:** Throughout the term of this contract, all personnel will be trained in the practices of Integrated Pest Management that follow the guidelines and objectives of MCPSS.
- At the discretion of the Mobile County School District, all contractor personnel need a criminal background check (See forms).
- J. **Pesticide Products:** The Integrated Pest Management contractor shall be responsible for application of pesticides according to the label. All pesticides used by the IPM contractor must be registered with the EPA. Transportation, handling, and use of all pesticides shall be in strict accordance with the manufacturer's label instructions and all Federal and State regulations.

The IPM contractor shall adhere to the following rules for pesticide use:

- a. Application by need only:

Pesticide application shall be according to need and not by schedule.

As a general rule, application of pesticides in any inside area shall not occur unless visual inspections or monitoring devices indicate the presence of pests in that specific area.

Preventive pesticide perimeter treatments where surveillance indicates potential insect or rodent infestations are acceptable.

- b. Minimizing Risk:

When pesticides are necessary, products that pose the minimum risk, minimum quantity, the most precise application Technique to control the

pest will be used.

MATERIAL SAFETY DATA SHEETS MUST BE PROVIDED FOR EACH CHEMICAL THAT IS PROPOSED FOR USE. FAILURE TO SUBMIT MSDS WILL RESULT IN THE DISQUALIFICATION OF A PROPOSAL.

K. **Insect Management:**

a Emphasis on non-pesticide methods:

1. Portable vacuums and heat guns rather than pesticides will strongly be encouraged for any severe cockroach infestation.
2. Trapping devices in lieu of pesticides will be used
3. As a general rule, all insecticides will be applied as “crack & crevice” treatments only
4. Insecticide bait formulations shall be used for cockroach, fly, and any management, where ever appropriate and must be inaccessible to children
5. Monitoring sticky traps shall be used as guide and to evaluate indoor pest management efforts. Refer to intergrated Pest Management principles of this proposal.
6. Rodent Management:

As a general rule, rodent management inside occupied buildings shall be accomplished with trapping devices only. All such devices shall be concealed out of the general view and in protected areas so as not to be affected by routine cleaning, mopping, and other operations. The IPM contractor shall be responsible for disposing all trapped rodents and carcasses in an appropriate manner.

Use of Rodenticides: Will be used only in exceptional circumstances and will be placed in areas that are not accessible to children, pets, wildlife, and the rodenticide will be placed in a tamper proof bait station.

All bait stations shall be labeled on the inside with IPM contractor's name, address, and emergency phone number, rodenticide type, and active ingredients, abd shall be dated at the time of installation and each service date there after.

L. **Legal and Proper Application of Product:** The contractor shall be responsible for fully complying with all applicable federal, state, and local pesticide laws and regulations.

1. Contractor shall properly and thoroughly prepare all areas to receive the chemicals as specified, strictly complying with all manufacturer's recommendations.
2. Apply chemicals for pest control treatment in the concentration and quantity as recommended by the manufacturer in accordance with all applicable codes with respect to vermin in and rodents.
3. All buildings shall be inspected inside and outside and serviced as designated to insure maximum sanitation with respect to vermin and rodents.

4. Should the problem be considered critical, service will be automatically increased to whatever degree may be found appropriate to cope with the situation. Provide an automatic no charge seven day follow-up if infestation is found. Follow-up will continue as long as there is infestation, regardless of designated service (monthly or quarterly).
5. Application or treatment shall be scheduled so as to offer a minimum of interference with normal operations.
6. After the buildings have been satisfactorily treated, a service ticket signed by the building custodian shall be sent to the Service Contract Administrator.
7. Each service ticket shall list a minimum, the chemicals (manufacturer and quantity) areas of infestation, treatment rendered, monthly costs, dead insects, dropping sightings, etc.
8. Service tickets shall be numbered according to the buildings listed and shall accompany the Certificate of Payment. Service tickets shall also reflect a thorough inspection inclusive of pest, Maintenance and Housekeeping conditions. A copy of each service ticket shall be sent to the Mobile County Schools Maintenance & Operation Department.
9. Bait rodenticide shall be placed in tamper proof boxes. Bait stations shall be properly labeled, initialed and dated at the time of service on the station.
10. Pest control service technician should report to the designated location manager twice. A sighting log will be placed at each school or building location in the school office and CNP Office. The technician shall report once when arriving on the property to check the sighting log which will include the date, location, description of problem, observer's name, service date and the technician's initial and again before leaving to discuss the service performed and any corrective actions required.
11. Pest control company shall designate one person or a phone number to call for all locations in case of problems related to pest control.
12. Pest control company should respond to any pest problem as designated.

M. Re-Treatment/Re-Inspection:

1. If the vendor's inspection identifies the presence of pest, contractor shall retreat infested areas and re-inspect (at no additional cost to Mobile County School Maintenance & Operations.) All treatments shall be included in the monthly cost.
2. Vendor shall be notified of the need for re-treatment by email or fax originating from the Mobile County Schools Maintenance & Operations Department only.

N. Safety and Protection: The contractor shall be solely and completely responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work. The contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent injury to, all employees on the work site and other persons including but not limited to, the general public who may be affected thereby.

The contractor shall be responsible for providing and for the placement of barricades, tarps, plastic, flag, tape and other safety/traffic control equipment required to protect the

public, surrounding areas, equipment and vehicles. The flow of vehicular traffic shall not be impeded at any time during the program. The safety of the public is of prime concern to Mobile County and Mobile County School Maintenance & Operations and all cost associated are the responsibility of the contractor.

Mobile County and Mobile County School Maintenance & Operations Department does not assume any responsibility, at any time, for the protection of or for loss of materials, from the time that the contract operations have commenced until the final acceptance of the work by the project manager.

- O. **Structural Modifications:** Any modification of any structure covered by this contract shall be done by Mobile County Schools Maintenance & Operations Department or by vendors as directed by the Mobile County Schools Maintenance & Operations Department. Vendor is not to leave any structural recommendations with the employees at the site. Rather they are to be sent to the Maintenance Coordinator.

The Mobile County School Maintenance & Operations Department operates a very tight budget. This department will attempt to make structural modifications (when they are in the school systems, best interest) as funding allows. The vendor is expected to understand this dilemma and to work around it as needed in order to make the pest control program work.

- P. **Owner Cooperation:** Mobile County School Maintenance & Operations will extend cooperation to the vendor in order to achieve satisfactory pest control results. Specifically the Mobile County School Maintenance & Operations Department will provide outlets for water and electricity as required. Mobile County School Maintenance & Operations will attempt to remedy conditions, which are conducive to the breeding or harboring of pests or dangerous insects that are reported to Mobile County School Maintenance & Operations.

- Q. **Contact Persons:** Mobile County schools shall appoint a contact person for each assigned location of this contract. Mobile County Schools will provide a list showing each site and contact person to the vendor.

- R. **Reporting Requirements:**

- 1. Monthly service technicians service report (School Dude)
- 2. Pest sighting log note books (1) ea. Cafeteria and (1) ea School Office. These are to be provided by the successful bidder.

All reports will be recorded in School Dude by vendor. Reports involving the Food Service Areas will also be forwarded to the Director of Food Services or Maintenance Coordinator if matters are urgent.

- S. **Integrated Pest Management Principles:** The Mobile County Schools Maintenance & Operations Department wants the successful vendor to use an Integrated Pest Management (IPM) in managing this account. Among the components of an IPM program are:

- 1. **OBJECTIVES:**

- A. Pest are managed to prevent interference with the learning or work environment
- B. The health of the building occupants is to be protected.
- C. The building occupants are to be safe for injury.

- D. The integrity of the building and structures is to be preserved.
- E. In Food Service, Storage and Preparation areas, dispensing of a safe and appropriate bait and pesticide is required.

2. INSPECTING, IDENTIFYING AND MONITORING: IPM programs include identifying, monitoring, evaluating and choosing the appropriate method of control. Regular inspections and proper identification are key components to IPM programs. Sticky traps are an essential component of an indoor IPM program. The following are to be included in a monitoring program:

- A. A floor plan of the cafeteria showing the number and location of each trap. This is to be kept current by the vendor.

- B. Cafeteria and Storage Rooms:

The pest sighting log notebook and the trap monitoring log form will be kept in each cafeteria.

- C. Other areas of the school property will be inspected and/or monitored following the IPM process to achieve long term environmentally sound pest suppression practices. Only as a last resort will any pesticide or rodenticide be applied. These areas will include, but not limited to, all rooms, closets, lounges, toilets, kitchens, hallways, stairwells, basements, attics, laboratories, plus any other building area not specifically described herein.

- D. The IPM contractor will provide a written request, site specific details of any structural or cultural modifications to aid long term control of the pest listed under the specifications of this contract, to the Mobile County Maintenance Department as directed in the minimum specifications.

- E. Monthly inspection of each trap with following information recorded on the approved form:

- Date Checked
- Trap Number and Location
- Trap Condition (Either acceptable or replaced)
- Number and species of pests trapped
- Other evidence of pests (cast skins, feces, rub marks, et cetera) or damage
- Need for additional pest management services

- F. Traps are to be replaced at least every two months or when the trap is full or no longer sticky whichever comes first.

- G. The removal or disposal of insects after identification and number are confirmed.

3. ACTION THRESHOLDS: Integrated Pest Management action is initiated when pest numbers exceed set action thresholds. Action thresholds for Mobile County Schools are:

Average Number	Action to be Taken
-0-	If none are caught for three months, convert monitoring to every two months and replace bait stations at six months.

1-2	Use bait stations on a routine basis. Check for sanitation problems.
3-6	Apply pesticides in cracks and crevices in locations near traps with cockroaches. Add or replace bait stations (do not spray near bait stations). Check sanitation now and in two weeks.
7-15	Complete crack and crevice treatment. Check sanitation and change monitoring of sticky traps to every two weeks.
Over 15	Close facility, Conduct thorough inspection. Treat cracks and Crevices. Replace bait stations. Monitor every two weeks.

4. EQUIPMENT TYPICALLY USED IN AN IPM PROGRAM: Following is a typical, though not exclusive, list of equipment used in IPM.

- A. Bait Boxes
- B. Bait Gels
- C. Bait Stations
- D. Dusters
- E. Insecticide
- F. Monitoring Devices
- G. Rodenticide
- H. Sprayers
- I. Traps (sticky, et cetera).
- J. Heat Gun
- K. Hepa Filter Vacuum

5. EVALUATING RESULTS AND RECORD KEEPING: Accurate record keeping is essential to a successful IPM program. A log book at each site, as well as a master report to be furnished to the assigned contact person for vendor, shall include:

- A. A copy of the approved IPM plan service schedule for the property.
- B. A copy of the current EPA registered labels and current MSDS for each pesticide product.
- C. Pest surveillance data sheets that systematically record the type and number of pest or other indicators of pest population levels found in the monitoring program for this site.

6. STRUCTURAL MODIFICATIONS AND RECOMMENDATIONS: The vendor shall be responsible for advising authorities about any structural, sanitary and procedural modifications that would reduce pest food, water, harborage or access. Mobile County schools shall not hold the vendor responsible for carrying out structural modifications as part of the pest control effort, However, the vendor may be required to make minor applications of caulk and other sealing materials to eliminate pest harborage. The vendor shall obtain approval from proper authorities prior to any application of sealing material or other structural modifications.

7. NON-PESTICIDE METHODS PREFERRED: The vendor shall use non-pesticidal methods of control whenever possible. For example, Allergen-filtering portable vacuums rather than pesticide sprays shall be used for initial clean-outs of cockroach infestation, or swarming (winged) ants and for control of spiders in webs whenever appropriate.

8. PESTICIDE USAGE: Pesticide application shall be according to need and not by schedule. As a general rule, application of pesticides in any inside or outside area shall not occur unless visual inspections or monitoring devices indicates a potential insect or rodent infestation in the specified area. Preventative pesticide treatment of area where surveillance indicates a potential insect or rodent infestation is acceptable on a case-by-case basis, as approved by proper authorities.
9. PESTICIDE APPLICATION: When it is determined that a pesticide must be used to obtain adequate control, the vendor shall employ the least hazardous material, most precise application technique and minimum quantity of pesticide necessary to achieve control.

Containerized and other types of crack and crevice applied bait formulations rather than sprays, shall be used for cockroach and ant control wherever appropriate. As a general rule, liquid aerosol dust formulations shall be applied only as a crack and crevice treatments with application devices specifically designed or modified for this purpose. Crack and Crevice is defined as an application of small amounts of insecticides into cracks and crevices in which insects hide or through which they enter a building.

Application of pesticide liquid, aerosol or dust to exposed surfaces and pesticide space sprays (including fogs, mists and ultra low volume applications) shall be restricted to unique situations where no alternative measures are practical. Approval shall be obtained from proper authorities prior to application.

10. PESTICIDE STORAGE: The vendor shall not store or dispose of any pesticide product on Mobile County School property.
11. RODENT CONTROL: As a general rule, rodent control inside a building shall be accomplished by trapping devices. All such devices shall be concealed out of the general view and in protected areas so as to not be affected by routine cleaning and other operations.
 - A. Trapping devices shall be inspected on a frequency approved by the proper authorities.
 - B. Trapping devices shall not be used during periods when maintenance will be delayed by weekends, holidays, or other similar breaks.
 - C. The vendor shall be responsible for the proper disposal of all trapped rodent and rodent carcasses in an appropriate and timely manner.
 - D. In those circumstances where rodenticides are needed inside buildings, the vendor shall obtain the prior approval from authorities.
 - E. All rodenticides shall be placed in EPA approved, tamper resistant bait boxes to be inaccessible to people, pets, wildlife and domestic animals.
 - F. The lids of all bait boxes shall be securely locked or fastened shut
 - G. All bait boxes shall be securely attached or anchored to the floor, ground, wall or other surface so that the box cannot be picked up or moved.
 - H. Bait shall always be placed in the baffle protected feeding chamber of the box and never in the runway of the box.
 - I. Bait boxes shall be labeled with the vendor's business name and address, dated by the technician at the time of installation and at each service.
 - J. Frequency of bait box servicing shall depend upon the level of rodent infestation. Level of infestation to be determined by Mobile County Public School System. Bait boxes and service will be included in the monthly charges.

VIII Proposal Response Format

Proposer's are to use the following format for the preparation and submission of their proposals.

Part 1 Proposer Information

- A. Name, Address, and Telephone/Fax Numbers
- B. Company History
- C. Contact Person, Telephone Number and E-mail Address
- D. Copies of Licenses and Permits
- E. 24 Hour Emergency Telephone Number
- F. Staff Size (Number of Supervisors, Number of Employees (Grand Total and Sub-total ByType)
 - 1. If awarded the entire contract, how many employees will be used? Will you have to hire employees as a result of this contract?
- G. The Names of Supervisors and Assistants who will be directly responsible for providing the Pest Control service to Mobile County School Maintenance & Operations.
- H. The Number of Service Vehicles the company owns.
 - 1. How many service vehicles will be used to handle the school system account if awarded the entire contract?
- I. Number of Years in the Pest Control Business
- J. Description of Radio Dispatch System of Cellular Phone Network
- K. Any Other Vendor Information which indicates that the Vendor is Capable of Accomplishing the goals stated in this Request for Proposals.
- L. If awarded the contract, how many service technicians do you think it will take to handle the school district account? _____

Part 2 References

- A. List three references with whom you have had service agreements of this nature within the past five years. Each contract must have been in place for one year and cover more that 100,000 square feet. References from schools are encouraged.
- B. Show the name of the agency or institution, person to contact, their telephone number, and the nature and size of the contract.
- C. Provide a listing of all previous commercial customers during the past three years for all work of similar size and scope. The services provided to these clients shall have characteristics as similar as possible to those requested in this invitation for proposals. Information provided for each client shall include the following:

Company name, address, and current telephone number
Description of services provided
Time period of the project or contract
Company's contact persons name, current telephone number and e-mail address

D. Failure to provide complete and accurate client information, as specified here, may result in the disqualification of your proposal, or cancellation of the contract.

- Part 3 Letter of Submittal
A signed statement from a person authorized to submit the proposal for your company.
- Part 4 Statement of Adherence/Exceptions: List all exceptions to these specifications.
- Part 5 Cost
A. Use list of sites to show the cost per site and other requested information.
B. Vendor shall specify the procedure for crediting the Mobile County Schools Maintenance & Operations Department for failure to treat and/or inspect when it is caused by the vendor.
- Part 6 Other Information
A. Proposer may use this portion to detail any other relevant information.

Bonds:

1. A Bid Bond in the amount of 5% of one year's Bid Amount (Yearly Contract Sum) is required not to exceed \$10,000. Bid Bond shall be valid for a minimum of (60) days from the date of Bid. This Bond shall insure that if or when the Proposal is accepted the Contractor will enter into a proper Contract with the City of Mobile. A Cashier's made payable to the Board of School Commissioners of Mobile County will be accepted in lieu of a Bid Bond. This will be returned to the bidder after Board Approval.
2. The Owner reserves the right to retain the security of all Bidders until the successful bidder enters into the Contract or until sixty (60) days after Bid opening, whichever is sooner. Other Bid security will be returned as soon as practicable. If any Bidder refuses to enter into a Contract, the Owner may retain his bid security as liquidated damages but not as a penalty.
3. Prior to signing the Contract, the successful Bidder must secure and post a Performance Bond in the amount of 100% of the Contract Sum. The cost of the bond will be included in the Bidder's Proposal.
4. Bonds must be issued by a Surety licensed to do business in the State of Alabama. The Surety must have a minimum rating of A/Class VI as reported by the latest issue of Best's Key Rating Guide Property-Casualty published by Alfred M. Best Company, Inc.
5. Power of Attorney is required for all Bonds.

Proof of Competency of Bidder:

Any Bidder may be required to furnish evidence satisfactory to the District that he has sufficient means and experience in the types of work called for to assure the completion of the Contract in a satisfactory manner.

Withdrawal of Bids:

A Bidder may withdraw his/her Bid either personally or by written request, at any time prior to the scheduled time of opening Bids.

No Bidder may withdraw his/her Bid for a period of sixty (60) calendar days after the date set for opening thereof, and Bids shall be subject to acceptance by the Owner during this period.

Award or Rejection of Bids: Informalities:

The Contract if awarded, will be awarded to the properly licensed, qualified and responsible Bidder submitting the lowest acceptable Proposal.

Instructions and conditions of these Specifications must be adhered to. Failure to do so may cause the District to reject such Proposal.

The District reserves the right to waive any informalities or to reject any or all bids.

The District reserves the right to defer its decision as to the award of the Contract until sufficient time has been had to properly tabulate and study the Proposal. Bidders will be notified of such decision.

IMMIGRATION LAW COMPLIANCE

CONFIRMATION REQUEST: AFFIDAVIT OF ALABAMA IMMIGRATION COMPLIANCE

Vendor Information

Name: _____

Address: _____
Street Address *Suite/Unit #*

_____ *City* *State* *ZIP Code*

Phone: () _____ Alternate Phone: () _____

Please Read the attached Immigration Notice and Select one (1) of the Following:

The Alabama Immigration Law **DOES NOT** apply to the above named company. Please explain:

The Alabama Immigration Law **DOES** apply to the above named company and the documents are on file with Mobile County School System

The Alabama Immigration Law **DOES** apply to the above named company and the **AFFIDAVIT OF ALABAMA IMMIGRATION COMPLIANCE** DOCUMENTS are ATTACHED with the Bid Response

The documents are available at www.mcps.com/immigrataion and www.dhs.gov/e-verify

Employee Signature

Date

Mobile County School Board Accounts Payable Department

What is a Virtual Credit Card?

The District has adopted the use of a VISA Virtual Credit Card powered by AOC/Regions Bank. AOC receives invoice and purchase order details from Accounts Payable and assigns a one-time use credit card number.

The VISA Virtual Credit Card allows the District to pay vendors via a credit card and turn around a vendor payment in a shorter time frame than the current paper check you now receive.

How Does Virtual Credit Card Work?

- After goods are delivered and/or services rendered, vendors submit invoices to the Account Payable Department according to the current process.
- When Accounts Payable has authorization of a match (purchase order and invoice) and the invoice(s) are due for payment according to your current payment terms with the District the payment process begins.
- The vendor then receives an email notification of the payment from the District
- The vendor then logs into a secure site from the email received and puts in the assigned PIN number. Each payment notification will include the card number, expiration date, security code, payment amount and invoice and/or PO numbers.
- Once the vendor receives the email, the credit card has been authorized to be charged for the amount listed in the email. When the vendor charges the card as authorized in the email, the virtual card will no longer be available for charges. When the next payment is provided the vendor will receive a new card number, security code and expiration date with invoice amount and/or PO number.

What are the Benefits to using the VISA Virtual Card?

- Receive payments 7 -10 days sooner; resulting in a quicker cash flow for day to day operations or investments.
- Reduce the cost of paper processing and employee time spent on preparing and making bank deposits.
- Void the risk of lost or stolen checks
- Quickly reduce outstanding accounts receivable balances.

How do I Participate in the VISA Virtual Card Program?

Simply contact the Mobile County School Board Accounts Payable Department at (251)221-4437 and request to be enrolled in the VISA Virtual Card Program through AOC/Regions Bank.

AOC/Regions Bank

VISA Virtual Card Vendor Enrollment Data Elements

1. Vendor Number (Internal Use Only- MCPSS)
2. Vendor Name
3. Vendor Address
4. Accounts Receivable Contact Name
5. Accounts Receivable Contact Email
6. Accounts Receivable Contact Phone Number

Vendor please provide and complete below:

Vendor Name

Vendor Address

Vendor A/R Contact Name

Vendor A/R Email Address

Vendor A/R Phone Number

If you have any questions please contact Chuck Harben in Accounts Payable 251-221-4437 or email charben@mcpss.com.

CHECKLIST

This checklist is provided to assist Bidders in the preparation of their bid response. Included in this checklist are important requirements that are the responsibility of each Bidder to submit with their response in order to make their bid response fully compliant. This checklist is only a guideline; it is the responsibility of each Bidder to read and comply with the Invitation to Bid in its entirety.

_____ Mailing envelope has been addressed to:

Board of School Commissioners
Purchasing Office
P. O. Box 180069
Mobile, AL 36618

OR

Board of School Commissioners
Purchasing Office
1 Magnum Pass
Mobile, AL 36618

_____ Mailing envelope must be sealed and marked with:

- Bid Number
- Bid Title
- Bid Opening Date and Time

TO HELP REDUCE POSTAGE COSTS, AWARD NOTICES WILL ONLY BE MAILED TO SUCCESSFUL BIDDERS. THE BID RESPONSES CAN BE VIEWED ON THE WEBSITE; AFTER BOARD APPROVAL, THE OFFICIAL AWARD CAN BE VIEWED ON THE WEBSITE (ACTIVE CONTRACTS).

ALL COURIER DELIVERED BIDS MUST HAVE THE BID NUMBER AND TITLE ON THE OUTSIDE OF THE COURIER PACKET

Check Each Of The Following As The Necessary Action Is Completed.

- The **Invitation to Bid** sheet has been signed
- The minority questionnaire
- Bid Bond
Each bidder is to submit with their proposal a bid bond or cashier's check in the amount of 5% of the total amount of the bid or same will not be considered. (Not to exceed \$10,000.00) (Bid Checks will be returned certified mail after board approval)
- The variance sheet (if applicable)
- Addendum (if any) has been included
- The debarment sheet
- AOC Vendor Enrollment Data Sheet
- Read all bid requirements and specifications
- Alabama Immigration Law Compliance Documents
- Vendor Disclosure Statement

BOARD OF SCHOOL COMMISSIONERS
MOBILE COUNTY PUBLIC SCHOOLS

VENDOR MINORITY QUESTIONNAIRE

BID NO#: 24-24

Please complete this form and return it with your bid proposal. Should you choose not to bid at this time, please complete this form and forward back to our office as soon as possible. It is necessary that you check all categories that apply to your company. Failure to comply could result in rejection of your proposal and/or removal of your name from our bidder's list, as we are now required to provide this information to the State Department.

VENDOR NAME: _____

ADDRESS: _____

PHONE #: _____

FAX #: _____

IS THE COMPANY MINORITY OWNED?: ___ YES ___ NO

IS THE COMPANY OWNED BY: ___ MALE ___ FEMALE ___ BOTH

IS THE COMPANY INCORPORATED ___ YES ___ NO

ETHNICITY OF OWNERSHIP:

- ___ ASIAN AMERICAN
- ___ AMERICAN INDIAN
- ___ BLACK
- ___ DISABLED
- ___ HISPANIC
- ___ OTHER (PLEASE SPECIFY): _____

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

DATE: _____

**Certification Regarding Debarment, Suspension, and Other
Responsibility Matters - Primary Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 1722-1733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
 - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Organization Name

PR/Award Number of Project Name

Name(s) and Title(s) of Authorized Representative(s)

Signature(s)

Date

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this form, the prospective primary participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out on this form. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to whom this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reasons of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction", "participant," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this form that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

VENDOR DISCLOSURE STATEMENT

Information and Instructions

Act 2001-955 requires the disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of \$5,000. The disclosure statement is not required for contracts for gas, water, and electric services where no competition exists, or where rates are fixed by law or ordinance. In circumstances where a contract is awarded by competitive bid, the disclosure statement shall be required only from the person receiving the contract and shall be submitted within ten (10) days of the award.

A copy of the disclosure statement shall be filed with the awarding entity and the Department of Examiners of Public Accounts and if it pertains to a state contract, a copy shall be submitted to the Contract Review Permanent Legislative Oversight Committee. The address for the Department of Examiners of Public Accounts is as follows: 50 N. Ripley Street, Room 3201, Montgomery, Alabama 36130-2101. If the disclosure statement is filed with a contract, the awarding entity should include a copy with the contract when it is presented to the Contract Review Permanent Legislative Oversight Committee.

The State of Alabama shall not enter into any contract or appropriate any public funds with any person who refuses to provide information required by Act 2001-955.

Pursuant to Act 2001-955, any person who knowingly provides misleading or incorrect information on the disclosure statement shall be subject to a civil penalty of ten percent (10%) of the amount of the transaction, not to exceed \$10,000.00. Also, the contract or grant shall be voidable by the awarding entity.

Definitions as Provided in Act 2001-955

Family Member of a Public Employee - The spouse or a dependent of the public employee.

Family Member of a Public Official - The spouse, a dependent, an adult child and his or her spouse, a parent, a spouse's parents, a sibling and his or her spouse, of the public official.

Family Relationship - A person has a family relationship with a public official or public employee if the person is a family member of the public official or public employee.

Person - An individual, firm, partnership, association, joint venture, cooperative, or corporation, or any other group or combination acting in concert.

Public Official and Public Employee - These terms shall have the same meanings ascribed to them in Sections 36-25-1(23) and 36-25-1(24), Code of Alabama 1975, (see below) except for the purposes of the disclosure requirements of this act, the terms shall only include persons in a position to influence the awarding of a grant or contract who are affiliated with the awarding entity. Notwithstanding the foregoing, these terms shall also include the Governor, Lieutenant Governor, members of the cabinet of the Governor, and members of the Legislature.

Section 36-25-1(23), Code of Alabama 1975, defines a public employee as any person employed at the state, county or municipal level of government or their instrumentalities, including governmental corporations and authorities, but excluding employees of hospitals or other health care corporations including contract employees of those hospitals or other health care corporations, who is paid in whole or in part from state, county, or municipal funds. For purposes of this chapter, a public employee does not include a person employed on a part-time basis whose employment is limited to providing professional services other than lobbying, the compensation for which constitutes less than 50 percent of the part-time employee's income.

Section 36-25-1(24), Code of Alabama 1975, defines a public official as any person elected to public office, whether or not that person has taken office, by the vote of the people at state, county, or municipal level of government or their instrumentalities, including governmental corporations, and any person appointed to a position at the state, county, or municipal level of government or their instrumentalities, including governmental corporations. For purposes of this chapter, a public official includes the chairs and vice-chairs or the equivalent offices of each state political party as defined in Section 17-16-2, Code of Alabama 1975.

Instructions

Complete all lines as indicated. If an item does not apply, denote N/A (not applicable). If you cannot include required information in the space provided, attach additional sheets as necessary.

The form must be signed, dated, and notarized prior to submission.



State of Alabama Disclosure Statement

(Required by Act 2001-955)

ENTITY COMPLETING FORM

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

()

STATE AGENCY/DEPARTMENT THAT WILL RECEIVE GOODS, SERVICES, OR IS RESPONSIBLE FOR GRANT AWARD

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

()

This form is provided with:

- Contract
 Proposal
 Request for Proposal
 Invitation to Bid
 Grant Proposal

Have you or any of your partners, divisions, or any related business units previously performed work or provided goods to any State Agency/Department in the current or last fiscal year?

- Yes
 No

If yes, identify below the State Agency/Department that received the goods or services, the type(s) of goods or services previously provided, and the amount received for the provision of such goods or services.

STATE AGENCY/DEPARTMENT	TYPE OF GOODS/SERVICES	AMOUNT RECEIVED
-------------------------	------------------------	-----------------

Have you or any of your partners, divisions, or any related business units previously applied and received any grants from any State Agency/Department in the current or last fiscal year?

- Yes
 No

If yes, identify the State Agency/Department that awarded the grant, the date such grant was awarded, and the amount of the grant.

STATE AGENCY/DEPARTMENT	DATE GRANT AWARDED	AMOUNT OF GRANT
-------------------------	--------------------	-----------------

1. List below the name(s) and address(es) of all public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF PUBLIC OFFICIAL/EMPLOYEE	ADDRESS	STATE DEPARTMENT/AGENCY
----------------------------------	---------	-------------------------

OVER

2. List below the name(s) and address(es) of all family members of public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the public officials/public employees and State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF FAMILY MEMBER	ADDRESS	NAME OF PUBLIC OFFICIAL/ PUBLIC EMPLOYEE	STATE DEPARTMENT/ AGENCY WHERE EMPLOYED
-----------------------	---------	---	--

If you identified individuals in items one and/or two above, describe in detail below the direct financial benefit to be gained by the public officials, public employees, and/or their family members as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

Describe in detail below any indirect financial benefits to be gained by any public official, public employee, and/or family members of the public official or public employee as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

List below the name(s) and address(es) of all paid consultants and/or lobbyists utilized to obtain the contract, proposal, request for proposal, invitation to bid, or grant proposal:

NAME OF PAID CONSULTANT/LOBBYIST	ADDRESS
----------------------------------	---------

By signing below, I certify under oath and penalty of perjury that all statements on or attached to this form are true and correct to the best of my knowledge. I further understand that a civil penalty of ten percent (10%) of the amount of the transaction, not to exceed \$10,000.00, is applied for knowingly providing incorrect or misleading information.

Signature _____ Date _____

Notary's Signature _____ Date _____ Date Notary Expires _____

Act 2001-955 requires the disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of \$5,000.

REQUIRED FEDERAL PROVISIONS FOR PROCUREMENT IN CNP PROGRAMS

Title 2: Grants and Agreements

PART 200—UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS

Subpart F—Audit Requirements Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See §200.322 Procurement of recovered materials. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

REQUIRED FEDERAL PROVISIONS FOR PROCUREMENT IN CNP PROGRAMS

Title 7: Agriculture
PART 210—NATIONAL SCHOOL LUNCH PROGRAM
Subpart E—State Agency and School Food Authority Responsibilities §210.21 Procurement.

(d) Buy American—

(1) Definition of domestic commodity or product. In this paragraph (d), the term ‘domestic commodity or product’ means—

- (i) An agricultural commodity that is produced in the United States; and
- (ii) A food product that is processed in the United States substantially using agricultural commodities that are produced in the United States.

(2) Requirement.

(i) In general. Subject to paragraph (d)(2)(ii) of this section, the Department shall require that a school food authority purchase, to the maximum extent practicable, domestic commodities or products.

(ii) Limitations. Paragraph (d)(2)(i) of this section shall apply only to—

- (A) A school food authority located in the contiguous United States; and
- (B) A purchase of domestic commodity or product for the school lunch program under this part.

(f) Cost reimbursable contracts—

(1) Required provisions. The school food authority must include the following provisions in all cost reimbursable contracts, including contracts with cost reimbursable provisions, and in solicitation documents prepared to obtain offers for such contracts:

(i) Allowable costs will be paid from the nonprofit school food service account to the contractor net of all discounts, rebates and other applicable credits accruing to or received by the contractor or any assignee under the contract, to the extent those credits are allocable to the allowable portion of the costs billed to the school food authority;

(ii) (A) The contractor must separately identify for each cost submitted for payment to the school food authority the amount of that cost that is allowable (can be paid from the nonprofit school food service account) and the amount that is unallowable (cannot be paid from the nonprofit school food service account); or

(B) The contractor must exclude all unallowable costs from its billing documents and certify that only allowable costs are submitted for payment and records have been established that maintain the visibility of unallowable costs, including directly associated costs in a manner suitable for contract cost determination and verification;

(iii) The contractor's determination of its allowable costs must be made in compliance with the applicable Departmental and Program regulations and Office of Management and Budget cost circulars;

(iv) The contractor must identify the amount of each discount, rebate and other applicable credit on bills and invoices presented to the school food authority for payment and individually identify the amount as a discount, rebate, or in the case of other applicable credits, the nature of the credit. If approved by the State agency, the school food authority may permit the contractor to report this information on a less frequent basis than monthly, but no less frequently than annually;

(v) The contractor must identify the method by which it will report discounts, rebates and other applicable credits allocable to the contract that are not reported prior to conclusion of the contract; and

(vi) The contractor must maintain documentation of costs and discounts, rebates and other applicable credits, and must furnish such documentation upon request to the school food authority, the State agency, or the Department.

(2) Prohibited expenditures. No expenditure may be made from the nonprofit school food service account for any cost resulting from a cost reimbursable contract that fails to include the requirements of this section, nor may any expenditure be made from the nonprofit school food service account that permits or results in the contractor receiving payments in excess of the contractor's actual, net allowable costs.

(g) Geographic preference.

(1) A school food authority participating in the Program, as well as State agencies making purchases on behalf of such school food authorities, may apply a geographic preference when procuring unprocessed locally grown or locally raised agricultural products. When utilizing the geographic preference to procure such products, the school food authority making the purchase or the State agency making purchases on behalf of such school food authorities have the discretion to determine the local area to which the geographic preference option will be applied;

(2) For the purpose of applying the optional geographic procurement preference in paragraph (g)(1) of this section, “unprocessed locally grown or locally raised agricultural products” means only those agricultural products that retain their inherent character. The effects of the following food handling and preservation techniques shall not be considered as changing an agricultural product into a product of a different kind or character: Cooling; refrigerating; freezing; size adjustment made by peeling, slicing, dicing, cutting, chopping, shucking, and grinding; forming ground products into patties without any additives or fillers; drying/dehydration; washing; packaging (such as placing eggs in cartons), vacuum packing and bagging (such as placing vegetables in bags or combining two or more types of vegetables or fruits in a single package); the addition of ascorbic acid or other preservatives to prevent oxidation of produce; butchering livestock and poultry; cleaning fish; and the pasteurization of milk.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

CRIMINAL BACKGROUND CHECKS

Criminal Background Checks. By submitting a bid, BIDDER agrees that the BIDDER and each officer, director, employee, servant, agent, and subcontractor of the BIDDER, and any other individual who will provide services involving access to and/or communication with students on the BIDDER's behalf, will fully cooperate with the BOARD in complying with all laws and regulations regarding criminal background checks. This cooperation will include, but will not be limited to, giving written consent to obtain criminal history background information checks and providing fingerprints for each individual who will have access to students to either agents of the BOARD or to another entity as directed by the BOARD and authorized by Alabama law. All individuals must pass the required criminal background check prior to having access to and/or communication with students. As of this date, criminal background checks are being handled through the BOARD's human resources department and processed by the State Board of Education. A copy of the fingerprinting process overview is attached hereto. **Once the background check has been completed successfully, the Board's human resources department will issue an identification badge. This badge is to be worn visibly at all times while on school board property. The cost of this badge is \$5.00, and the cost is the responsibility of the vendor.**

Prior to beginning work for the BOARD, the BIDDER, or a representative thereof with similar managerial authority, shall submit an Affidavit under oath to the BOARD, in a form satisfactory to the BOARD, stating that the BIDDER has satisfied the above requirements concerning fingerprint-based criminal background checks and will continue to do so. The BIDDER acknowledges that these requirements set forth a continuing obligation on the part of the BIDDER to assure that all persons having access to and/or communication with students will have passed the required background checks.

In the event any of the above referenced individuals are found to be unsuitable by the State Board of Education, all challenges allowed by law, administrative and through litigation, are expressly waived by the BIDDER on BIDDER's own behalf and on behalf of the individual, and such individual is precluded from providing any services to BOARD. If a replacement individual satisfactory to BOARD is not provided by the BIDDER within five (5) days, the BOARD may terminate the contract in accordance with its termination provisions.

Nothing contained herein shall be construed as establishing an agency relationship between the BIDDER and the BOARD nor shall anything contained herein be construed as an assertion of control, or reserved right of control over the activities of the BIDDER or the agents or employees of the BIDDER.

ALABAMA STATE DEPARTMENT OF EDUCATION BACKGROUND AND FINGERPRINT INSTRUCTIONS

Fingerprints and background checks, follow the links below to create an account and register:

Below are the updated links for fingerprinting, as well as tutorials ALSDE made to help navigate the fingerprint process.

Step 1: Create an AIM

Account: <https://content.myconnectsuite.com/api/documents/71ce52e65b444567a742cc3425f2f972>

Creating an AIM account Video Tutorial: <https://youtu.be/OGliSwfnWrM>

Step 2: Registration and

Fingerprinting: <https://content.myconnectsuite.com/api/documents/f53013a630844fbb8178e1e8ce8365e8>

Registering with Fieldprint Video Tutorial: <https://youtu.be/XviAd6avZH0>

Any questions you may have regarding registering and fingerprinting please contact:

Claudia Baker @ cbaker@mcpss.com or
Bryan Ashmore @ bashmore@mcpss.com
(251) 221-4500

BID ON: PEST CONTROL SERVICES					
BID NO: 24-24					
OPENED: MAY 21, 2024 @ 10:00 AM					
	Name of Location		Estimated Sq. Ft. (+/-)	Cost per Month	Yearly Cost (12 Months)
Part I - Pest Control Services					
1	Alba Middle	School	95,451	\$ _____	\$ _____
	14180 S. Wintzell Avenue	Cafeteria	3,800	\$ _____	\$ _____
	Bayou La Batre, AL 36509	Total	99,251	\$ _____	\$ _____
2	Allentown Elementary	School	74,400	\$ _____	\$ _____
	10330 Howells Ferry Road	Cafeteria	5,456	\$ _____	\$ _____
	Semmes, AL 36575	Total	79,856	\$ _____	\$ _____
3	Austin Elementary	School	38,932	\$ _____	\$ _____
	150 Provident Lane	Cafeteria	2,240	\$ _____	\$ _____
	Mobile, AL 36608	Total	41,172	\$ _____	\$ _____
4	Baker High	School	268,586	\$ _____	\$ _____
	8901 Airport Blvd.	Cafeteria	6,300	\$ _____	\$ _____
	Mobile, AL 36608	Concession Stand (Stadium Area)		\$ _____	\$ _____
5	Dawes Intermediate	School	61,679	\$ _____	\$ _____
	10451 W. Lake Rd.	Cafeteria	3,388	\$ _____	\$ _____
	Mobile, AL 36695	Total	65,067	\$ _____	\$ _____
6	Blount High	School	189,589	\$ _____	\$ _____
	5450 Lott Road	Cafeteria	5,696	\$ _____	\$ _____
	Eight Mile, AL 36613	Concession Stand (Stadium Area)		\$ _____	\$ _____
7	Anna Booth Elementary	School	63,110	\$ _____	\$ _____
	17001 Hurricane Blvd.	Cafeteria	4,686	\$ _____	\$ _____
	Irvington, AL 36544	Total	67,796	\$ _____	\$ _____
8	Pathway	School	57,692	\$ _____	\$ _____
	2161 Butler Street	Cafeteria	4,400	\$ _____	\$ _____
	Mobile, AL 36617	Total	62,092	\$ _____	\$ _____
9	Breitling Elementary	School	79,001	\$ _____	\$ _____
	8350 Grand Bay Wilmer Rd.	Cafeteria	3,750	\$ _____	\$ _____
	Grand Bay, AL 36541	Total	82,751	\$ _____	\$ _____
10	Bryant High	School	220,434	\$ _____	\$ _____
	14001 Hurricane Road	Cafeteria	5,248	\$ _____	\$ _____
	Irvington, AL 36544	Concession Stand (Stadium Area)		\$ _____	\$ _____
11	Bryant Center (Voc)	School	38,896	\$ _____	\$ _____
	8950 Padgett Switch Road	Cafeteria	N/A	\$ _____	\$ _____
	Irvington, AL 36544	Total	38,896	\$ _____	\$ _____
12	Burns Middle	School	93,682	\$ _____	\$ _____
	6175 Girby Road	Cafeteria	2,924	\$ _____	\$ _____
	Mobile, AL 36693	Total	96,606	\$ _____	\$ _____

	Name of Location		Estimated Sq. Ft. (+/-)	Cost per Month	Yearly Cost (12 Months)
13	Burroughs Elementary	School	52,382	\$ _____	\$ _____
	6875 Burroughs Lane	Cafeteria	2,173	\$ _____	\$ _____
	Theodore, AL 36582	Total	54,555	\$ _____	\$ _____
14	Calcedaveer Elementary	School	54,349	\$ _____	\$ _____
	20185 Richard Weaver Road	Cafeteria	1,600	\$ _____	\$ _____
	Mt. Vernon, AL 36560	Total	55,949	\$ _____	\$ _____
15	Calloway-Smith Middle	School	79,244	\$ _____	\$ _____
	350 N. Lawrence Street	Cafeteria	2,900	\$ _____	\$ _____
	Mobile, AL 36603	Total	82,144	\$ _____	\$ _____
16	Castlen Elementary	School	56,475	\$ _____	\$ _____
	9960 School House Road	Cafeteria	3,120	\$ _____	\$ _____
	Grand Bay, AL 36541	Total	59,595	\$ _____	\$ _____
17	Causey Middle	School	141,314	\$ _____	\$ _____
	2205 McFarland	Cafeteria	5,187	\$ _____	\$ _____
	Mobile, AL 36695	Total	146,501	\$ _____	\$ _____
18	Chastang - Fournier K-8 School	School	91,805	\$ _____	\$ _____
	2800 Berkley Street	Cafeteria	3,220	\$ _____	\$ _____
	Mobile, AL 36617	Total	95,025	\$ _____	\$ _____
19	Citronelle High	School	188,618	\$ _____	\$ _____
	19325 Rowe Street	Cafeteria	2,800	\$ _____	\$ _____
	LeBarron Ave./Hwy 45	Consession Stand (Stadium Area)		\$ _____	\$ _____
	Citronelle, AL 36522				
20	Clark-Shaw Magnet School	School	128,704	\$ _____	\$ _____
	5960 Arlberg Street	Cafeteria	6,890	\$ _____	\$ _____
	Mobile, AL 36608	Total	135,594	\$ _____	\$ _____
21	Continuous Learning Center	School	15,839	\$ _____	\$ _____
	1870 Pleasant Ave.	Cafeteria	2,310	\$ _____	\$ _____
	Mobile, AL 36617	Total	18,149	\$ _____	\$ _____
22	Council Traditional	School	71,717	\$ _____	\$ _____
	751 Wilkinson Street	Cafeteria	3,400	\$ _____	\$ _____
	Mobile, AL 36603	Total	75,117	\$ _____	\$ _____
23	Craighead Elementary	School	76,441	\$ _____	\$ _____
	1000 South Ann Street	Cafeteria	4,400	\$ _____	\$ _____
	Mobile, AL 36605	Total	80,841	\$ _____	\$ _____
24	Dauphin Island Elementary	School	12,129	\$ _____	\$ _____
	1501 Bienville Blvd	Cafeteria	1,040	\$ _____	\$ _____
	Dauphin Island, AL 36528	Total	13,169	\$ _____	\$ _____
25	Davidson High	School	217,643	\$ _____	\$ _____
	3900 Pleasant Valley Road	Cafeteria	5,795	\$ _____	\$ _____
	Mobile, Al 36609	Consession Stand (Stadium Area)		\$ _____	\$ _____

	Name of Location		Estimated Sq. Ft. (+/-)	Cost per Month	Yearly Cost (12 Months)
26	Davis Elementary	School	62,340	\$ _____	\$ _____
	6900 Nan Gray Davis Road	Cafeteria	2,995	\$ _____	\$ _____
	Theodore, AL 36582	Total	65,335	\$ _____	\$ _____
27	Denton Middle	School	89,795	\$ _____	\$ _____
	3800 Pleasant Valley	Cafeteria	4,123	\$ _____	\$ _____
	Mobile, AL 36608	Total	93,918	\$ _____	\$ _____
28	Dickson Elementary	School	81,977	\$ _____	\$ _____
	4645 Bit & Spur Road	Cafeteria	3,579	\$ _____	\$ _____
	Mobile, AL 36608	Total	85,556	\$ _____	\$ _____
29	Dixon Elementary	School	66,068	\$ _____	\$ _____
	4 Mile Rd.	Cafeteria	2,772	\$ _____	\$ _____
	Irvington, AL 36544	Total	68,840	\$ _____	\$ _____
30	Dodge Elementary	School	82,485	\$ _____	\$ _____
	2615 Longleaf Drive	Cafeteria	4,460	\$ _____	\$ _____
	Mobile, AL 36693	Total	86,945	\$ _____	\$ _____
31	Dunbar School for Creative & Performing Arts	School	93,868	\$ _____	\$ _____
	500St. Anthony Street	Cafeteria	3,680	\$ _____	\$ _____
	Mobile, AL 36603	Total	97,548	\$ _____	\$ _____
32	Collier Elementary School	School	77,963	\$ _____	\$ _____
	601 Snow R. North	Cafeteria	4,788	\$ _____	\$ _____
	Mobile, AL 36608	Total	82,751	\$ _____	\$ _____
33	Eichold-Mertz Elementary	School	75,597	\$ _____	\$ _____
	950 McRae Avenue	Cafeteria	3,168	\$ _____	\$ _____
	Mobile, AL 36606	Total	78,765	\$ _____	\$ _____
34	Collins Rhodes Elementary	School	79,469	\$ _____	\$ _____
	5110 St Stephens Rd	Cafeteria	2,864	\$ _____	\$ _____
	Eight Mile, AL 36613	Total	82,333	\$ _____	\$ _____
35	Environmental Center	School	11,343	\$ _____	\$ _____
	6101 Girby Road	Cafeteria	N/A	\$ _____	\$ _____
	Mobile, AL 36609	Total	11,343	\$ _____	\$ _____
36	Evans	School	73,324	\$ _____	\$ _____
	6301 Biloxi Ave.	Cafeteria	3,916	\$ _____	\$ _____
	Mobile, AL 36608	Total	77,240	\$ _____	\$ _____
37	Faulkner Vocational (Voc)	School	87,405	\$ _____	\$ _____
	33 West Elm Street	Cafeteria	N/A	\$ _____	\$ _____
	Prichard, AL 36610	Total	87,405	\$ _____	\$ _____
38	Fonde Elementary	School	66,000	\$ _____	\$ _____
	3956 Cottage Hill Road	Cafeteria	3,294	\$ _____	\$ _____
	Mobile, Al 36609	Total	69,294	\$ _____	\$ _____

	Name of Location		Estimated Sq. Ft. (+/-)	Cost per Month	Yearly Cost (12 Months)
39	Forest Hill Elementary	School	56,382	\$ _____	\$ _____
	4501 Moffat Road	Cafeteria	2,500	\$ _____	\$ _____
	Mobile, AL 36618	Total	58,882	\$ _____	\$ _____
40	Grand Bay Middle	School	90,464	\$ _____	\$ _____
	12800 Cunningham Road	Cafeteria	4,796	\$ _____	\$ _____
	Grand Bay, AL 36541	Total	95,260	\$ _____	\$ _____
41	Grant Elementary	School	69,965	\$ _____	\$ _____
	535 Easterling Street	Cafeteria	2,340	\$ _____	\$ _____
	Prichard, AL 36610	Total	72,305	\$ _____	\$ _____
42	Griggs Elementary	School	69,331	\$ _____	\$ _____
	6001 Three Notch Road	Cafeteria	4,690	\$ _____	\$ _____
	Mobile, AL 36619	Total	74,021	\$ _____	\$ _____
43	Hall Elementary	School	72,886	\$ _____	\$ _____
	1108 Antwerp Street	Cafeteria	4,400	\$ _____	\$ _____
	Mobile, AL 36605	Total	77,286	\$ _____	\$ _____
44	Gilliard Elementary	School	82,534	\$ _____	\$ _____
	2757 Dauphin Island Parkway	Cafeteria	3,200	\$ _____	\$ _____
	Chickasaw, AL 36605	Total	85,734	\$ _____	\$ _____
45	Hankins Middle	School	112,710	\$ _____	\$ _____
	5771 Katherine Hankins Drive	Cafeteria	6,800	\$ _____	\$ _____
	Theodore, AL 36582	Total	119,510	\$ _____	\$ _____
46	Hollingers Island Elementary	School	51,885	\$ _____	\$ _____
	2400 Hammock Road	Cafeteria	2,900	\$ _____	\$ _____
	Mobile, AL 36605	Total	54,785	\$ _____	\$ _____
47	Holloway Elementary	School	81,155	\$ _____	\$ _____
	625 Stanton Road	Cafeteria	2,500	\$ _____	\$ _____
	Mobile, AL 36617	Total	83,655	\$ _____	\$ _____
48	Howard Elementary	School	92,213	\$ _____	\$ _____
	957 Dr. MLK Jr. Avenue	Cafeteria	7,950	\$ _____	\$ _____
	Mobile, AL 36603	Total	100,163	\$ _____	\$ _____
49	Hutchens Elementary	School	69,235	\$ _____	\$ _____
	10005 West Lake Road	Cafeteria	2,997	\$ _____	\$ _____
	Mobile, AL 36693	Total	72,232	\$ _____	\$ _____
50	Indian Springs Elementary	School	47,528	\$ _____	\$ _____
	4550 Highpoint Blvd.	Cafeteria	3,312	\$ _____	\$ _____
	Eight Mile, AL 36613	Total	50,840	\$ _____	\$ _____
51	LeFlore High	School	232,853	\$ _____	\$ _____
	700 Donald Street	Cafeteria	5,220	\$ _____	\$ _____
	Mobile, AL 36617	Consession Stand (Stadium Area)		\$ _____	\$ _____

	Name of Location		Estimated Sq. Ft. (+/-)	Cost per Month	Yearly Cost (12 Months)
52	Leinkauf Elementary 1410 Monroe Street Mobile, AL 36604	School Cafeteria Total	72,145 3,300 75,445	\$ \$ \$	\$ \$ \$
53	Lott Middle 776 Celeste Road Citronelle, AL 36522	School Cafeteria Total	98,628 3,600 102,228	\$ \$ \$	\$ \$ \$
54	McDavid-Jones Elementary 16250 Hwy 45 S. Citronelle, AL 36522	School Cafeteria Total	129,950 5,200 135,150	\$ \$ \$	\$ \$ \$
55	Maryvale Elementary 1901 North Maryvale St. Mobile, AL 36605	School Cafeteria Total	74,812 2,982 77,794	\$ \$ \$	\$ \$ \$
56	Meadowlake Elementary 8115 Three Notch Road Mobile, AL 36619	School Cafeteria Total	65,168 5,272 70,440	\$ \$ \$	\$ \$ \$
57	Mobile Co. Training 800 Whitney Street Prichard, AL 36610	School Cafeteria Total	94,952 4,472 99,424	\$ \$ \$	\$ \$ \$
58	Montgomery High 4275 Snow Road Semms, AL 36575	School Cafeteria Concession Stand (Stadium Area)	214,970 6,091	\$ \$ \$	\$ \$ \$
59	Morningside Elementary 2700 Greenbrier Drive Mobile, AL 36605	School Cafeteria Total	51,962 3,612 55,574	\$ \$ \$	\$ \$ \$
60	Murphy High 100 South Carlen Street Mobile, AL 36606	School Cafeteria Concession Stand (Stadium Area)	225,666 11,326	\$ \$ \$	\$ \$ \$
61	O'Rourke Elementary 1975 Leroy Stevens Road Mobile, AL 36695	School Cafeteria Total	98,436 3,800 102,236	\$ \$ \$	\$ \$ \$
62	Old Shell Road School for Creative & Performing Arts 3160 Heather Street Mobile, Al 36607	School Cafeteria Total	39,950 2,000 41,950	\$ \$ \$	\$ \$ \$
63	Orchard Elementary 6300 Howell's Ferry Rd. Mobile, AL 36618	School Cafeteria Total	64,801 2,940 67,741	\$ \$ \$	\$ \$ \$
64	Phillips Preparatory 3255 Old Shell Road Mobile, AL 36607	School Cafeteria Total	94,372 4,476 98,848	\$ \$ \$	\$ \$ \$

	Name of Location		Estimated Sq. Ft. (+/-)	Cost per Month	Yearly Cost (12 Months)
65	Pillans Middle	School	123,276	\$	\$
	2051 Military Road	Cafeteria	5,760	\$	\$
	Mobile, AL 36605	Total	129,036	\$	\$
66	Rain High	School	115,702	\$	\$
	3125 Dauphin Island Parkway	Cafeteria	6,000	\$	\$
	Mobile, AL 36605	Concession Stand (Stadium Area)		\$	\$
67	Regional School	School	18,948	\$	\$
	3980 Burma Rd.	Cafeteria	N/A	\$	\$
	Mobile, AL 36693	Total	18,948	\$	\$
68	Robbins Elementary	School	64,363	\$	\$
	2416 West Main Street	Cafeteria	2,964	\$	\$
	Prichard, AL 36610	Total	67,327	\$	\$
69	Scarborough Middle	School	86,467	\$	\$
	1800 Phillips Lane	Cafeteria	4,026	\$	\$
	Mobile, AL 36618	Total	90,493	\$	\$
70	Semmes Elementary	School	76,040	\$	\$
	10100 Blackwell Nursery Road	Cafeteria	2,750	\$	\$
	Semmes, AL 36575	Total	78,790	\$	\$
71	Semmes Middle	School	153,316	\$	\$
	4566 Ed George Road	Cafeteria	5,265	\$	\$
	Semmes, AL 36575	Total	158,581	\$	\$
72	Shepard Elementary	School	68,456	\$	\$
	3980-B Burma Road	Cafeteria	3,750	\$	\$
	Mobile, AL 36693	Total	72,206	\$	\$
73	Shepard Elementary	School	37,565	\$	\$
	Special Programs	Cafeteria	N/A	\$	\$
	Mobile, AL 36693	Total	37,565	\$	\$
74	Spencer-Westlawn Elementary	School	59,107	\$	\$
	3071 Ralston Rd.	Cafeteria	2,400	\$	\$
	Mobile, AL 36606	Total	61,507	\$	\$
75	St. Elmo Elementary	School	69,567	\$	\$
	8666 McDonald Rd.	Cafeteria	2,637	\$	\$
	Irvington, AL 36568	Total	72,204	\$	\$
76	Tanner Williams Elementary	School	47,935	\$	\$
	13700 Tanner Williams Road	Cafeteria	4,053	\$	\$
	Wilmer, AL 36587	Total	51,988	\$	\$
77	Theodore High	School	237,706	\$	\$
	6201 Swedetown Road	Cafeteria	6,000	\$	\$
	Theodore, AL 36582	Concession Stand (Stadium Area)		\$	\$

	Name of Location		Estimated Sq. Ft. (+/-)	Cost per Month	Yearly Cost (12 Months)
78	Turner Elementary	School	55,125	\$ _____	\$ _____
	8361 Lott Road	Cafeteria	3,384	\$ _____	\$ _____
	Wilmer, AL 36587	Total	58,509	\$ _____	\$ _____
79	Vigor High	School	167,056	\$ _____	\$ _____
	913 N. Wilson Ave.	Cafeteria	6,111	\$ _____	\$ _____
	Prichard, AL 36610	Concession Stand (Stadium Area)		\$ _____	\$ _____
80	Washington Middle	School	65,008	\$ _____	\$ _____
	1961 Andrews Street	Cafeteria	3,496	\$ _____	\$ _____
	Mobile, AL 36617	Total	68,504	\$ _____	\$ _____
81	Taylor-White Elementary	School	57,913	\$ _____	\$ _____
	476 Eliza Jordan N.	Cafeteria	2,993	\$ _____	\$ _____
	Mobile, AL 36695	Total	60,906	\$ _____	\$ _____
82	Whitley Elementary	School	59,976	\$ _____	\$ _____
	528 Capt. Leon C. Roberts St.	Cafeteria	8,528	\$ _____	\$ _____
	Prichard, AL 36610	Total	68,504	\$ _____	\$ _____
83	Will Elementary	School	69,229	\$ _____	\$ _____
	5750 Summit Avenue	Cafeteria	3,000	\$ _____	\$ _____
	Mobile, AL 36608	Total	72,229	\$ _____	\$ _____
84	Williamson High	School	151,235	\$ _____	\$ _____
	1567 East Dublin Street	Cafeteria	4,700	\$ _____	\$ _____
	Mobile, AL 36605	Concession Stand (Stadium Area)		\$ _____	\$ _____
85	Wilmer Elementary	School	61,456	\$ _____	\$ _____
	7465 Wilmer Georgetown Road	Cafeteria	3,388	\$ _____	\$ _____
	Wilmer, AL 36587	Total	64,844	\$ _____	\$ _____
86	Pearl Haskew	School	64,773	\$ _____	\$ _____
	7001 Whie Oak Drive	Cafeteria	4,860	\$ _____	\$ _____
	Irvington, AL 36544	Total	69,633	\$ _____	\$ _____
87	North Mobile County Middle School	School	80,915	\$ _____	\$ _____
	1950 Salco Road, West	Cafeteria	2,840	\$ _____	\$ _____
	Axis, AL 36505	Total	83,755	\$ _____	\$ _____
88	Barton Academy	School	97,199	\$ _____	\$ _____
	504 Government Street				
	Mobile, AL				
89	Central High School	School	122,839	\$ _____	\$ _____
	1365 Dr. Martin Luther King Avenue	Cafeteria	6,161	\$ _____	\$ _____
	Mobile, AL 36603	Total	129,000	\$ _____	\$ _____
90	Ladd-Peebles Memorial Stadium	Concession Stand Area		\$ _____	\$ _____
	1621 Virginia Street				
	Mobile, AL 36604				

	Name of Location		Estimated Sq. Ft. (+/-)	Cost per Month	Yearly Cost
91	Miracle Ball Field Johnson Road Mobile, AL 36695	Consession Stand Area		\$ _____	\$ _____
TRANSPORTATION DEPARTMENTS:					
92	2954 Whistler Street Whistler, AL		1,350	\$ _____	\$ _____
93	MCS - Rosa Lott 776 Celeste Rd. Citronelle, AL		3,600	\$ _____	\$ _____
94	7359 Howells Ferry Rd. Mobile, AL		3,064	\$ _____	\$ _____
95	3274 International Dr, Mobile, AL		35,341	\$ _____	\$ _____
96	8950 Padgett Switch Rd Irvington, AL		3,456	\$ _____	\$ _____
97	4575 Halls Mill Mobile, AL		1,728	\$ _____	\$ _____
98	Central Office 1 Magnum Pass Mobile, AL 36618		279,930	\$ _____	\$ _____
MAINTENANCE DEPARTMENTS:					
99	Maintenance Department Warehouse 1200 E. Linwood Dr. Mobile, AL		50,176	\$ _____	\$ _____
100	Maintenance Department 2173 Dauphine Island Parkway Mobile, AL 36605		27,896	\$ _____	\$ _____
				GRAND TOTAL - MONTHLY	GRAND TOTAL - ANNUAL
Part II - Spot Treatment for Termites				Cost	
	Spot Treatment for Termites	per linear ft.		\$ _____	
	Spot Treatment for Termites (not to exceed 100 linear feet)	100 linear ft.		\$ _____	
In the future, we will be opening additional school locations that are not listed on this bid. Please include in your response how pricing will be handled with additional locations. Response: (Use additional sheets if needed)					