



**SHIPPENSBURG AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
October 14, 2024**

The Shippensburg Area Board of School Directors met on October 14, 2024 in the Senior High School Library beginning at 8:13 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

Board of School Directors

Mrs. Steph Eberly
Mr. Daren Donovan
Mr. Jim Bard - **Absent**
Mr. Mike Carey
Mr. Levi Cressler

Mr. Kirk Naugle
Dr. Nathan Goates
Dr. Michael Lyman
Mr. Fred Scott

Administrative Staff

Mr. William August, Superintendent
Mrs. Leslee DeLong, Assistant to the Superintendent
Dr. Susan Donat - Director of Curriculum, Instruction, and Assessment
Dr. Troy Stevens, Director of Technology

Student Representatives

Adna Pacavar - **Absent**
Leonardo Blount

Board Secretary/Business Administrator

Jo Ann Negley- (Acting Board Secretary/Business Administrator)

Executive Session -

Mrs. Steph Eberly announced the Board met in executive session at 6:00 p.m. this evening for Personnel matters.

1.f AGENDA APPROVAL

Lyman made a motion, seconded by **Naugle**, to approve the agenda as amended to acknowledge an update to the bid information for agenda item 5j, High School/Middle School/ Parent Loop Bid Acceptance (REVISED).

The motion passed unanimously.

2. CITIZENS' COMMENTS (AGENDA ITEMS ONLY) -

Mr. William Brenneman, resident, spoke in regards to items 5j and 6e and his support for a subcommittee of Budget and Finance.

Mr. Keith Swartz, resident, spoke in regards to item 6n.

3. REPORTS:

3.a. STUDENT REPRESENTATIVES REPORT - See Agenda Manager

3.b. FRANKLIN COUNTY CAREER & TECHNOLOGY CENTER REPORT -

Dr. Michael Lyman talked about the practical nursing program, student enrollment and waiting list, suicide prevention event and grants for facilities repairs and improvements.

3.c. BOARD COMMITTEE REPORTS -

3.c.a. Transportation Committee - A meeting was held on October 3, 2024, they met with drivers and reviewed policies.

3.c.b. Community Outreach Committee- Meeting was held on October 8, 2024, they discussed the start times for schools and went over the survey results for branding and naming rights.

3.c.c. Policy Committee - Meeting was held on October 9, 2024, they went over policies and discussed the loss of Kim Spisak from the Committee/SASD.

3.c.d. Facilities Committee - Meeting was held on October 10, 2024, they discussed the stadium project contract, possible savings from the vendor, auxiliary gym, elementary gyms and stadium lighting.

3.d. Curriculum Report - Dr. Susan Donat - See Agenda Manager

3.d.a. ELA PSSA Data

3.e. SUPERINTENDENT'S REPORT -

3.e.a. Enrollment Report - See Agenda Manager

3.e.b. Donation Report - See Agenda Manager

4. CONSENT AGENDA:

Scott made a motion, seconded by **Carey**, to approve items 4a - 4i of the Consent Agenda.

4.a. Approval of Minutes

Minutes from the September 23, 2024 meeting:

4.b. Finance

Recommend approval of the following:

1. Bills of Payment

2. Financial Reports

a.) Treasurers

b.) Construction Fund - Series of 2022, 2023 and 2024

c.) Capital Reserve Fund

d.) Cafeteria Fund - Will be presented on 10/28/2024

3. Tax Report

4. Budget Reports

a.) Budget Summary

4.c. Policies for Second Reading and Approval

4.d. Request to Form a New Activity - Dance and Exercise Club

4.e. Request to Form a New Activity - Cornhole Club

4.f. Facility Use Agreement with the Shippensburg University Foundation

4.g. Approval to Participate in Federal Programs for the 2024-25 School Year

4.h. 2025 PSBA Officer Election

4.i. **Personnel - Professional and Support**

Administration recommends approval of the following transfers:

1. **Jeannie A. Coons** – Language Arts Teacher at Shippensburg Area High School TO Virtual Education Academic Advisor/Special Education Teacher at Shippensburg Area School District, salary remains the same, effective October 28, 2024 (replacing Sarah J. Gerber – resignation)

2. **Kirsten L. Shields** – Autism Support Teacher at Nancy Grayson Elementary School TO First Grade Teacher at James Burd Elementary School, salary remains the same, effective approximately December 3, 2024 (replacing Glenda R. Hockensmith – retirement)

Administration recommends approval of the following new appointment: (All new hires are dependent upon successful completion of all required paperwork and clearances)

3. **Rebecca C. Justinus**– Long-Term Substitute Autism Support Teacher at Nancy Grayson Elementary School, effective tentatively January 6, 2025 and continuing through approximately April 17, 2025. Ms. Justinus will be paid pursuant to SAEA long-term substitute MOU (covering the vacancy created by the board leave of Lauren T. Parsley)

Support Staff

Administration recommends approval of the following termination:

4. **Amy L. Vance** – Part-Time Baker/Assistant Cook at James Burd Elementary School, effective retroactive September 20, 2024

Administration recommends approval of the following transfer:

5. Jessica A. Beckley – LPN Floater at Shippensburg Area School District TO LPN Elementary Floater at Shippensburg Area School District salary remains the same, effective October 15, 2024 (new position board approved August 26, 2024)

Administration recommends approval of the following support staff employees who have successfully completed the thirty (30) day probationary period and achieved regular employment status. This is in accordance with the SAESP Bargaining Agreement, Article III, 3.02:

6. Meghan R. Barmont – Part-Time Classroom Assistant at Shippensburg Area Middle School effective retroactive September 16, 2024

7. Jessica A. Beckley – Part-Time Floater LPN at Shippensburg Area School District effective retroactive September 16, 2024

8. Honestee V. Coldsmith – Part-Time Noon-Time Aide at Shippensburg Area Intermediate School effective retroactive September 20, 2024

9. Lisa L. Gayman – Full-Time Classroom Assistant at Shippensburg Area High School effective retroactive September 15, 2024

10. Tanner A. Jett-Carpinello – Custodian at Shippensburg Area Middle School effective retroactive October 6, 2024

11. Erin N. Longo – Part-Time Kitchen Helper at Shippensburg Area Intermediate School effective retroactive September 11, 2024

12. Jessica M. Reinsfelder – Part-Time Classroom Assistant at Shippensburg Area Intermediate School effective retroactive September 15, 2024

13. Devin L. Rotz – Head Custodian at Shippensburg Area Middle School effective retroactive September 28, 2024

14. Michelle N. Skaggs – Part-Time Classroom Assistant at James Burd Elementary School effective retroactive September 18, 2024

15. Ashley J. Soule – Part-Time Classroom Assistant at Shippensburg Area Intermediate School effective retroactive September 15, 2024

16. Christina E. Sweat – Part-Time Noon-Time Aide at Shippensburg Area Intermediate School effective retroactive September 20, 2024

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

17. Patrycja E. Barkuloo – Part-Time Noon-Time Aide at Nancy Grayson Elementary School at an hourly rate of \$13.45, working 2.5 hours/day, 180 days/year, effective October 15, 2024 (replacing Brianna M. Hall – resignation)

18. Debra A. Bulwin – Full-Time Floater Custodian at Shippensburg Area School District at an hourly rate of \$13.45, working 8 hours/day, 260 days/year, effective October 15, 2024 (replacing Ronald A. Culbertson – transfer)

19. Natasha M. Cover – Part-Time Classroom Assistant at Shippensburg Area Middle School at an hourly rate of \$14.95, working 5.75 hours/day, 182 days/year, effective October 15, 2024 (replacing Allison B. Thrush – transfer)

20. Adelina S. Geruntho – Full-Time Custodian at James Burd Elementary School at an hourly rate of \$13.45, working 8 hours/day, 260 days/year, effective retroactive October 1, 2024 (replacing Breanna M. McConnell – termination)

21. Matthew I. Stine – Full-Time Maintenance Technician at Shippensburg Area School District at an hourly rate of \$15.45, working 8 hours/day, 260 days/year, effective October 17, 2024 (new position board approved June 10, 2024)

22. Sydney B. Topper – Full-Time Classroom Assistant at James Burd Elementary at an hourly rate of \$14.95, working 7 hours/day, 186 days/year, effective October 16, 2024 (new position board approved September 9, 2024)

Administration recommends approval of the following substitutes:

23. Jessica Bloser – LPN

24. Sarah A. Creek – LPN

25. MaryCarolyn Felix – LPN

26. Tiffany A. Frey – RN

27. Brandy M. Stouffer – Cafeteria

Supplemental Staff

Administration recommends approval of the following resignation:

28. Katherine J. Merideth – Co-Department Chair, Nursing (District), effective retroactive October 11, 2024

Administration recommends approval of the following new appointment: (All new hires are dependent upon successful completion of all required paperwork and clearances)

29. Rachel M. Kline – High School Girls Head Wrestling Coach at a supplemental salary of \$4,636.00, effective November 15, 2024 (new position board approved June 10, 2024)

Administration recommends approval of the following volunteer coaches:

30. William C. Fritz – High School Boys Wrestling

31. Margarito Morales Jr. – Girls Basketball

The motion passed unanimously.

5. ACTION AGENDA:

Donovan made a motion, seconded by **Carey**, to approve item 5a of the Action Agenda.

5.a. Hoffman Academy Addendum

The motion passed unanimously.

Lyman made a motion, seconded by **Naugle**, to approve item 5b of the Action Agenda.

5.b. Read Live Licenses

The motion passed unanimously.

Donovan made a motion, seconded by **Carey**, to approve item 5c of the Action Agenda.

5.c. Vision Insurance Renewal - PSEA Health & Welfare Fund

The motion passed unanimously.

Scott made a motion, seconded by **Carey**, to approve item 5d of the Action Agenda.

5.d. Local Audit Firm Approval

The motion passed unanimously.

Scott made a motion, seconded by **Lyman**, to approve item 5e of the Action Agenda.

5.e. Hurleys Online Auction Service

The motion passed unanimously.

Naugle made a motion, seconded by **Lyman**, to approve item 5f of the Action Agenda.

5.f. Manufacturer's Association Pre-Apprenticeship Program

The motion passed unanimously.

Carey made a motion, seconded by **Naugle**, to approve item 5g of the Action Agenda.

5.g. James Burd Roof Replacement Bid

The motion passed unanimously.

Carey made a motion, seconded by **Scott**, to approve item 5h of the Action Agenda.

5.h. Dishwasher Bid Award

The motion passed unanimously.

Carey made a motion, seconded by **Lyman**, to approve item 5i of the Action Agenda.

5.i. Additional Speakers for Stadium

The motion passed unanimously.

Lyman made a motion, seconded by **Goates**, to approve item 5j of the Action Agenda.

5.j. High School/Middle School/ Parent Loop Bid Acceptance

A discussion occurred and there was no vote.

Naugle made a motion Seconded by **Carey** to table item 5j.

5.j. High School/Middle School/ Parent Loop Bid Acceptance

Naugle withdrew the motion.

Naugle made a motion seconded by **Donovan** to table item 5j of the Action Agenda until October 28, 2024.

5.j. High School/Middle School/ Parent Loop Bid Acceptance

On roll call vote, all present voted yes except for Cressler, Goates, Lyman and Eberly who voted no; motion failed.

Lyman made a motion seconded by **Goates** to approve item 5j as presented on the Action Agenda.

5.j. High School/Middle School/ Parent Loop Bid Acceptance

On roll call vote, all present voted yes except for Carey, Naugle, Scott and Donovan who voted no; motion failed.

Cressler made a motion to vote separately for each option under item 5j of the Action Agenda.

5.j. High School/Middle School/ Parent Loop Bid Acceptance

Motion failed due to no second.

Cressler made a motion seconded by **Lyman** to approve the base bid, Alt 1, 2, 3A and 3B under item 5j of the Action Agenda.

5.j. High School/Middle School/ Parent Loop Bid Acceptance

On roll call vote, all present voted yes except for Carey, Scott and Donovan who voted no; motion passed.

Goates made a motion seconded by **Scott** to approve Alt 5 and 6 under item 5j of the Action Agenda.

5.j. High School/Middle School/ Parent Loop Bid Acceptance

On roll call vote, all present voted yes except for Carey and Donovan; motion passed.

Goates made a motion seconded by **Lyman** to approve Alt 7 under item 5j of the Action Agenda.

5.j. High School/Middle School/ Parent Loop Bid Acceptance

On roll call vote, all present voted yes except for Carey and Donovan; motion passed.

Carey made a motion, seconded by **Lyman**, to approve item 5k of the Action Agenda.

5.k. SASD Bollards Project

The motion passed unanimously.

6. DISCUSSION AGENDA – For approval at the October 28, 2024 Meeting:

6.a. Disposal of Obsolete Textbooks

6.b. Request to Form a New Activity - Mythology Club

6.c. Request to Form a New Activity - PBIS Student Team

6.d. PBIS TEAM Social Media

- 6.e. TEAMology - SAMS
- 6.f. Yellow Breeches Educational Center, Inc.
- 6.g. Title 1 Service contract for CAIU
- 6.h. CAIU – Hill Top Academy Agreement Summary - Fiscal Year 2024-2025
- 6.i. Approval to Participate in IDEA Grant Programs for the 2024-2025 Fiscal Year
- 6.j. Authorization for Payment of November and December 2024 Bills
- 6.k. Electricity Contract - July 2025 to June 2027
- 6.l. Approval of the 2024-2025 Bus Routes
- 6.m. Approval of Transportation Bus/Van Drivers for the 2024-2025 School Year
- 6.n. G-Force Security Solutions Agreement*

***Denotes a discussion occurred among the Board and Administration.**

7. CITIZENS' COMMENTS REGARDING NON-AGENDA ITEMS:

Keith Swartz, Borough Council, spoke on G-Force and their practice of hiring retirees. Keith said the Borough was not given the opportunity to sit down with SASD to discuss a resolution on the SRO program. Maybe the Borough could provide retirees.

Thomas Young, Chief of Police, says the Borough cannot provide 2 SRO's at the moment but can possibly do it in the future. The Chief explained that the Borough is not making any money off of the SRO program and he takes on Chief and SRO duties.

8. BOARD COMMENTS:

Kirk Naugle - made a motion, seconded by **Scott** to create a subcommittee of Budget and Finance. **A discussion occurred and Naugle rescinded the motion.**

Fred Scott - Asked if the COW and Planning/Action meeting time slots can be swapped to make the Planning/Action meeting earlier due to complaints from the community.

Nathan Goates - It has been a struggle to get the construction projects passed but he has no regrets about any decision they have made and he is optimistic and excited about the projects.

Daren Donovan - He spoke about volunteering for a James Burd field trip to an Apple Orchard and he gave a shout out to the other volunteers, teachers and students for being well spoken and well behaved.

Steph Eberly - Thanked the community for their patience and noted the board meeting was a tough one but it was a true example of democracy in action even though they don't always agree, the discussions, decisions, the diverse perspectives and collaborative decision making are definitely what makes this process work and it is worth it.

9. INFORMATION:

9.a. Date Saver

Board Calendar -

October 16 - Athletics Committee Meeting

October 24 - Facilities Committee Meeting

Student Calendar –

November 8 - Act 80 Day - No School For Students

November 11 - Veterans Day - No School For Teachers and Students

ADJOURNMENT

Mrs. Steph Eberly adjourned the meeting at 10:31 p.m.

A handwritten signature in black ink, appearing to read "Caleb Barwin", written over a horizontal line.

Caleb Barwin, Board Secretary

