

GLEN ULLIN SCHOOL DISTRICT NO. 48
SCHOOL BOARD MEETING MINUTES
Wednesday, August 16, 2023
Glen Ullin School Multi-Purpose Room

1. Call To Order:

President Marie Bittner called the meeting to order at 7:03 pm in the Glen Ullin School Multi-Purpose Room. A roll call was taken of the board members present: Andrew Jacobson, Jill Feser, Travis Thomas, and Janell Morman, with Kim Shafer appearing via telephone call. Absent was Tanna Filibeck. Also present were Superintendent: Peter Remboldt; Principal: Todd Hetler; Business Manager: Christine Lawson; and Facility/Transportation Manager: John Lawson. Guests present were Nancy Bittner and Cherish Phaneuf.

2. Approval of Agenda

Andrew Jacobson made a motion, second by Travis Thomas, to approve the Agenda with the additions of 7A. Exit Interviews, 7B. Bus Routes, and 7C. Excused Absences. A roll call vote was taken: Travis Thomas – yay, Janell Morman – yay, Andrew Jacobson – yay, Jill Feser – yay, and Kim Shafer – yay. The motion unanimously carried.

3. Student Outcomes:

Mr. Remboldt informed the board that the school would be using the same state testing for one more year. Over the next month, Mr. Hetler and Mr. Remboldt will present the goals the board made at their training to the teachers to get teacher input. The goal of the board is to place their goals on the September Agenda to discuss and finalize. These goals will help the school be able to track their progress and help inform future decisions. These goals will also help steer evaluations. The assessment calendar will be posted on the school website and a notice will be sent out to parents the week prior to the testing week. Mr. Remboldt and the board discussed using the NWEA MAP tests for goal setting for the time being.

Student interventions began last year. The MTSS team has a meeting on August 22. Mr. Hetler will send information out to the public via a schoolwide notification regarding MTSS. MTSS means Multi-Tiered Systems of Support. This is a school-wide program. Under this system, there are three different levels, the first with no extra support, the second where interventions are implemented, and the third where there are more increased supports and interventions. This third tier is called the “Sunday Program” in our school. Many of our teachers and paraprofessionals completed training on interventions over the summer months.

4. Guests: There were no guests at this time.

5. Consent Agenda:

Andrew Jacobson made a motion, second by Janell Morman, to approve the items on the consent agenda with the modification of moving number 5. Approve policies to 7D, moving 8. Increase admission prices to 7E, and moving 9. Increase season passes to 7F. A roll call vote was taken: Travis Thomas – yay, Janell Morman – yay, Andrew Jacobson – yay, Jill Feser – yay, and Kim Shafer – yay. The motion unanimously carried.

Items on the consent agenda include:

1. Minutes for July 2023
2. Approval of July 2023 Financial Reports
3. Approve Elementary Handbook
4. Approve High School Handbook
5. Approve policies ABEC, BCAA, FAAA, FFD, FFK, GACG, KAAA – this item was moved to 7D
6. Approve changes to Athletic Policy.
7. Increase driver pay to \$20/hour for athletics and activities.
8. Increase admission prices to \$8.00 and \$5.00 for Varsity, \$5.00 and \$3.00 for JH and Elementary, and add Senior pricing \$6.00 for Varsity and \$3.00 JH and Elementary for people 65 and older – this item was moved to 7E
9. Increase season passes Grades 1-6 \$15.00, Grades 7-12 \$20.00, Adults \$50.00, Seniors (65+) \$25.00, and Family \$110.00 - this item was moved to 7F.
10. Ask for sealed bids for bus 5

6. Reports:

1. Superintendent /AD

A. Staff Planning – Mrs. Tami Soupir has resigned after 20 years of service to our school. Mrs. Soupir has assisted as a substitute teacher and a paraprofessional.

The visa for the Math Teacher has been approved and she will be in North Dakota and plans to be in the classroom next week. Jamie Vanderwahl is assisting with music classes until the end of September. Lynnette Schirado has agreed to run the band program for 5th and 6th grade students and High School for the 2023-2024 school year. Christine Lawson will teach 7th and 8th grade music utilizing the Quaver program. After September, Elementary teachers will run a music class for each of their grades if the school cannot secure a teacher or a substitute. Counseling for Elementary students will be offered through an Enrichment Class once a week, which is being run by Christine Lawson and Cherish Phaneuf.

The school has offered online registration as well as in person registration this year. However, we are still waiting on the completion of registration to have final numbers for enrollment.

B. Preschool Numbers – we currently have 13 students in preschool. Mr. Remboldt informed the board that his goal was always for the office staff to assist throughout the school. Preschool requires an aide as the class size exceeds the limit listed for the grant we received. McKenzi Krein is currently helping the Preschool classroom Tuesday, Wednesday, and Thursday.

2. Principal

Mr. Hetler has set up staff meeting times for the Elementary and High School. Mr. Hetler has sent a four-point plan of action for his role as the principal to the teachers. Mr. Hetler has also sent a survey to the staff to get to know them and become informed on anything the staff believes can be improved. The board has requested that Mr. Hetler share some of this data with him when he receives more information from the staff. Staff

have been asked to direct any concerns or complaints to Mr. Remboldt. Building positive relations and teamwork have been a theme throughout orientation and discussions.

Elementary will be sending out a monthly newsletter to parents. Teacher teams have been created including a Community Relations team, an MTSS team, a School Improvement team, a Schoolwide Policy team, and an Achievement Instruction team. The Choices Program for schoolwide discipline is the discipline plan for the 2023-2024 school year. Mr. Hetler has information on this program in the Elementary and High School handbooks.

3. Business Manager

A. Bills

GENERAL FUND 1	\$1,159,102.44
LUNCH FUND 5	\$(26,469.76)
ACTIVITY FUND 6	\$62,239.79

General Fund

Advanced Business Methods	2823	\$1,331.83
Badlands Environmental	2824	\$10,150.00
BSN Sports	2825	\$7,490.00
Bytespeed	2826	\$3,425.00
Capital City Restaurant	2827	\$3,688.71
Carpet Garage	2828	\$8,080.52
Christensen, Shelly	2829	\$726.94
City of Beulah	2830	\$140.00
City of Glen Ullin	2831	\$773.60
Cole Papers INC	2832	\$9,115.26
D&E Supply Company	2833	\$119.65
EBSCO	2834	\$247.03
Farmer's Union Oil	2835	\$820.34
Farmer's Union Insurance	2836	\$1,992.00
Fitterer, Alice	2837	\$451.46
Glen Ullin Times	2838	\$451.46
H.A. Thompson	2839	\$1,738.57
Hebron Park Board	2840	\$90.00
HUDL	2841	\$4,247.00
Istation	2842	\$3,905.00
Linde Gas & Equipment Inc.	2843	\$243.59
Marshall Lumber	2844	\$42.57
MDU	2845	\$2,345.48
Napa Auto Part of New Salem	2846	\$11,888.29
ND State Library	2847	\$352.80

NDHSAA	2849	\$3.00
NDHSCA	2850	\$60.00
NDSBA	2851	\$800.00
New Salem Public School	2852	\$3,600.00
Petty Cash Fund	2853	\$118.27
Schneider Brothers	2854	\$1,119.69
Shred North Dakota	2855	\$53.75
Naomi Silbernagel	2856	\$9.98
WR Telecommunications	2857	\$231.05
Binstock, Margo	2858	\$320.44
Carpet One	2859	\$21.40
Cash-Wa Distributing	5860	\$2,807.71
Krein, Zachary	5861	\$899.15
New Salem Public School	5862	\$300.00
Voegele, Lora	2863	\$125.00
Vogel Law Firm	2864	\$6,960.00

Activity Fund

Christensen, Shelly	1490	\$3,627.77
Dakota Community Bank Card	1491	\$217.43

Jill Feser made a motion, seconded by Kim Shafer, to approve the July 2023 Bills. A roll call vote was taken Travis Thomas – yay, Janell Morman – yay, Andrew Jacobson – yay, Jill Feser – yay, and Kim Shafer – yay. The motion was unanimously carried.

B. Mrs. Lawson has been working on and completed the Annual Fiscal Report, which is submitted to DPI by September 15.

4. Facility Manager

Mr. Lawson discussed the school vehicles and reviewed the status of annual maintenance and DOT inspections. The school is waiting on the parts for the joint replacement for the roof. The board decided to open bus 5 for bids in the consent agenda.

Jill Feser made a motion, seconded by Janell Morman, to put bus 5 out for bid with a \$1,000.00 minimum bid. A roll call vote was taken Travis Thomas – yay, Janell Morman – yay, Andrew Jacobson – yay, Jill Feser – yay, and Kim Shafer – yay. The motion unanimously carried.

7. Discussion Agenda:

7A. Exit Interviews: The board discussed exit interviews. Exit interviews are not required. Board members will be emailed any exit interviews that are returned.

7B. Bus Routes: The board discussed the reorganization of bus routes and bus pickup times. Mrs. Feser indicated that central pick-up locations for students that live in town would be preferred as it may allow students who live outside of city limits to spend less time on the bus. This discussion will be revisited in September after bus drivers have adjusted to their new routes and pickup locations in order to have more data for further discussion and a decision.

7C. Absences: Mr. Thomas discussed absence notifications as they relate to extracurricular activities.

7D. The board discussed the proposed policies under 5-5.

Andrew Jacobson made a motion, seconded by Travis Thomas, to approve policies ABEC, BCAA, FAAA, FFK, GACG, KAAA with formatting cleaned up and adopted dates adjusted to August 16, 2023, on these policies. A roll call vote was taken: Travis Thomas – yay, Janell Morman – yay, Andrew Jacobson – yay, Jill Feser – yay, and Kim Shafer – yay. The motion unanimously carried.

Andrew Jacobson made a motion, seconded by Janell Morman, to approve policy FFD with the change to the following sentence that first read, “Bringing a firearm to school will require that the District immediately suspend the student and initiate proceedings for the expulsion of the student involved for a minimum of one calendar year in accordance with the District’s suspension and expulsion policy.” to “Bringing a firearm to school will require that the District immediately initiate proceedings to suspend the student and for the expulsion of the student involved for a minimum of one calendar year in accordance with the District’s suspension and expulsion policy.” A roll call vote was taken: Travis Thomas – yay, Janell Morman – yay, Andrew Jacobson – yay, Jill Feser – yay, and Kim Shafer – yay. The motion unanimously carried.

7E. The board discussed the reasoning behind the price increase for admission prices. The cost of referees has increased significantly over the past four years and the school has not increased prices in at least 12 years, if not more. A Co-Op meeting was held with Hebron in which prices were discussed and decided upon. Mrs. Morman inquired if this increase would lead to profit for the school. Mr. Remboldt indicated that the price increase will simply offset costs in order to create a more balanced use of funds for athletic events.

Jill Feser made a motion, seconded by Travis Thomas, to approve raising the admission prices as set under 5-8. A roll call vote was taken: Travis Thomas – yay, Janell Morman – yay, Andrew Jacobson – yay, Jill Feser – yay, and Kim Shafer – yay. The motion unanimously carried.

7F. The board discussed the reasoning behind the change to season pricing, the reasoning being the same as the cost of general admission prices.

Jill Feser made a motion, seconded by Janell Morman, to approve raising the season prices as set under 5-9. A roll call vote was taken: Travis Thomas – yay, Janell Morman – yay, Andrew Jacobson – yay, Jill Feser – yay, and Kim Shafer – yay. The motion unanimously carried.

8. Adjournment:

Janell Morman motioned to adjourn the meeting at 9:43 pm, seconded by Kim Shafer. The motion carried.

The next Regular Board Meeting is scheduled for September 13, 2023, at 7:00 pm.

The preceding minutes were approved the 13 day of September 2023.

Marie Bittner, School Board President

Christine Lawson, Business Manager