

**Dietrich School District #314**  
**Regular School Board Meeting Agenda**  
**January 20, 2022**  
**7:30 P.M. Conference Room**

Mission and Vision

***MISSION STATEMENT:***

WE EXIST TO EDUCATE,  
EMPOWER, AND PREPARE  
STUDENTS FOR A  
PRODUCTIVE LIFE.

***OUR VISION:***

DIETRICH SCHOOL DISTRICTS  
VISION IS TO MAINTAIN A  
CULTURE WHERE RESPECT,  
INTEGRITY, AND  
PERSEVERANCE ARE  
CULTIVATED. OPERATE A SAFE  
AND WELCOMING SCHOOL  
WHERE EACH STUDENT IS  
CHALLENGED TO ACHIEVE  
EXCELLENCE IN PREPARATION  
FOR COLLEGE, CAREER, AND A  
PRODUCTIVE LIFE.

1. Call to Order
2. Pledge of Allegiance
3. Consent Calendar **Action**
  - a. Approval of [Minutes from December 16, 2021](#)
  - b. Approval of [Accounts Payable](#)
  - c. Approval of [Encumbrance Report, General](#)
  - d. Approval of [Student Body Balance Sheet](#)
  - e. Approval of [Personnel](#)
4. Unscheduled Delegations Patron Input
5. Team Lead Presentations
6. Curriculum Presentations
7. [Superintendent Report](#)
  - a. Website
  - b. Schedules
  - c. Testing
  - d. Attendance
  - e. Upcoming dates
8. [Maintenance Report](#)
9. [Athletics](#)
10. Board Business
  - a. [Student Council Mascot and Colors](#)
  - b. Elementary Basketball
  - c. Update on Building
  - d. [Board Self Assessment Action](#)
  - e. Legal Description of Zone Map **Action**
  - f. [3380 3380F](#) First Reading **Action**
11. [Executive Session](#) as per code 74-206 (1) subsections (b) and (d):

(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code;

- a. Concealed Carry **Action**
- b. Out of District Students **Action**
- c. Personnel **Action**

## 12. Policy

- a. Second Reading
  - i. [7450 P2](#) **Action**
- b. Revisions
  - i. [3060-Revision](#) [3060-Original](#) [4120](#) [7218](#) [7455](#) [7450 P1](#) **Action**

## 13. Future Agenda Items

- a. Work Session Board Meeting: January 26, 2022 at 5 PM
- b. Regular Board Meeting: February 17, 2022

## 14. Adjournment Action

**Dietrich School District #314**

**Regular School Board Meeting**

**APPROVED**

**December 16, 2021 Minutes**

Vice Chairman Perry Van Tassell called the meeting to order at 7:31 P.M. The board members in attendance were Perry Van Tassell, Ben Hoskisson, Dolly Power and Rick Bingham. Superintendent Stefanie Shaw, Business Manager Dalonna Hurd and Board Clerk Jesse Wadsworth were also in attendance. Guests at the meeting were Eric McHan, India McHan, Elizabeth Hollibaugh, Cody Hollibaugh, Diane Norman, Carrie Riding and Jessica Whisenhunt.

**Consent Agenda:**

Ben Hoskisson made a motion to approve the consent agenda. Rick Bingham seconded the motion. The vote was unanimous in favor of the motion.

**Team Lead Presentations:**

Jessica Whisenhunt – Peterson is concerned about his funding. There is no more ARTEC, but there still might be opportunities to receive funding from some other sources. ARTEC is in a legal battle but there still might be payout from them. Jessica would like to discuss the possibility for teachers to have the ability to put kids in detention. She has talked with Brody Astle and they are working on a way to let coaches know that if a student gets detention they will miss the first part of practice. She doesn't think it is fair that kids get to disrupt classroom time and not be punished for it.

Diane Norman – She doesn't think that the students are learning as much. She talked with her seventh period art class and they aren't happy. They feel like they are constantly adjusting to new teachers. They think that teachers are wishy washy on the dress code and tardies. It depends on what your body type is and who you are or whether or not they get punished. They don't like the new curriculum because the teachers aren't hands on enough. They feel like they are all on their own to learn the material. Online is not working well with elementary. After School intervention needs some adjusting. They are competing with activity nights. They do get parents to come in to observe so they can better help their kids at home. Moral is at an all time low, there are too many petty things getting in the way of learning and teaching. There are too many mixed signals and mixed messages. There is safety in following protocol. If teachers and staff don't, how can we expect the students to do the same?

**Senior Project Presentations:**

Ashton Van Tassell – Coaching JR High Football and Business Management

He struggled to teach the kids the plays because they don't have the same knowledge that he does. He had to punish the kids in his role as a coach. He really enjoyed watching them improve over the season. He

wants to go into business management because he wants to be able to make decisions and not have to answer to anyone. He will have to have good communication and be clear in your instructions. He wants to go to the University of Tampa after his mission. He learned the importance of spending and having a budget.

#### **Carrie Riding: Music**

She completed an album of 5(ish) songs that she wrote and recorded. Her mentor was a jazz professor at ISU, Jonathan Armstrong. He told her there was no way that she would have her whole list of songs recorded purely because of how long it takes to do them. She wants to go to school to be a music therapist. Music has really helped her in her life and she wants to help other people too. She also thinks she could be a musician or a music teacher too. She job shadowed Joey Bravo at 106.7. He told her to “never stop creating”. Her second job shadow was with Brock Johnson who is another radio show host. He showed her a lot of things with the technology that they use. She learned she needs to use a metronome to keep her flow and beats the same. Her mentor translated her music because she can’t read music. She completed two songs that were very raw which she played for the board. She talked about how she is very off pitch because she is used to live performances not singing into a microphone.

#### **Superintendent Report:**

She submitted things for the website, but she wants a good image or video to go at the very top of the page. We have learned that we are not being funded on attendance, but on enrollment instead. Which is good because there have been a lot of sick kids in Elementary which is down to 91%. The board talked about the website some more. All of the calendars are linked to the google calendars. They will do training on how to use it. The board wants to create something to send out to the community to let them know that there is a new school website.

#### **Principal Report:**

Mr. Montero showed pictures of the Christmas Concert and briefly talked about finals.

#### **Finance:**

5 year projects plan – They set a date for a work session as January 26, 2022 at 5 P.M. Superintendent Shaw asked that the board get a list of things to spend our money on. She wants a list before the meeting that they can all talk about.

Covid Capital Projects – This will be lumped in at the same meeting. They will discuss HVAC or HEPA air filters.

**Board Business:**

Board Self-Assessment and Clerk Evaluation – Due to Superintendent Shaw or Clerk Wadsworth on January 12, 2022.

School Culture – Set some goals for the staff. Improve the staff then work on the kids.

Zone Map – The board reviewed the map and decided not to change the legal descriptions.

Ben Hoskisson made a motion to go into executive session as per code 74-206(1) subsections (a) and (d):

(a) To consider the hiring of a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.

(d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code.

The motion was seconded by Rick Bingham. This motion required a roll call vote, which went as follows: Rick, aye; Dolly, aye; Ben, aye; Perry, aye. The board went into executive session at 9:07 PM.

The board came out of executive session at 9:31 PM.

**Personnel:**

Ben made a motion to hire Ryan Dilworth as the Maintenance/Transportation Director. Dolly seconded the motion. The vote was unanimous in favor of the motion.

**Concealed Carry:**

Ben made a motion to table the concealed carry item. Rick seconded the motion. The vote was unanimous in favor of the motion.

**Policy:**

Rick made a motion to amend the agenda on item #13 and add an Action. Ben seconded the motion. The vote was unanimous in favor of the motion.

Ben made a motion to approve the first reading of 7450P2 and the annual reviews of 4120 and 8605. Dolly seconded the motion. The vote was unanimous in favor of the motion.

**Future Agenda Items:**

1. Regular board meeting, January 20, 2022
2. Christmas party, December 17, 2021 @1:00 PM

3. Work Session, January 26, 2022

Perry Van Tassell adjourned the meeting at 9:50 PM.

(VEND RNG: 000000-ZZZZZZ; DATE RNG: 00/00/00-01/31/22; ALL FUNDS; BANK CD: 1)

VEND #	ACCOUNT	DEPT	DATE	PO #	INVOICE	DESCRIPTION	BC	MO-YR	AMOUNT
000001	250-621310-000-000-0	000000	01/10/22	005629	2001	Christmas Luncheon for Staff, Mill	1	01-2022	740.00
	**SUB-TOTAL: Dietrich High School 740.00								
000002	100-681420-005-000-0	000000	01/12/22	005417	240004	2021-2022 Diesel Fuel	1	01-2022	1,313.63
000002	100-681330-001-000-0	000000	01/12/22	005417	240004	2021-2022 Propane - Bus Barn	1	01-2022	484.22
000002	100-661330-004-000-0	000000	01/12/22	005417	240004	2021-2022 Propane Ag- Shop	1	01-2022	225.22
000002	100-661330-004-000-0	000000	01/12/22	005417	240004	2021-2022 Propane - Gym	1	01-2022	2,347.65
000002	100-681330-004-000-0	000000	01/12/22	005417	240004	2021-2022 Propane - Main	1	01-2022	272.24
000002	100-681330-001-000-0	000000	01/12/22	005417	240004	2021-2022 Propane - Bus Barn	1	01-2022	584.99
000002	100-661330-004-000-0	000000	01/12/22	005417	240004	2021-2022 Propane - Gym	1	01-2022	2,809.30
000002	100-681330-001-000-0	000000	01/12/22	005417	240004	2021-2022 Propane - Bus Barn	1	01-2022	381.81
000002	100-661330-004-000-0	000000	01/12/22	005417	240004	2021-2022 Propane - Gym	1	01-2022	1,490.70
000002	100-681330-001-000-0	000000	01/12/22	005417	240004	2021-2022 Propane - Bus Barn	1	01-2022	403.22
	**SUB-TOTAL: Valley Wide Cooperative 10,312.98								
000003	100-654410-000-000-0	000000	01/10/22	005595	11482	Steel Wool, door lock	1	01-2022	39.14
000003	251-512410-000-000-0	000000	01/12/22	005640	11571	Box Ear Plugs for Wood Shop Classe	1	01-2022	118.00
	**SUB-TOTAL: G&H Ace Hardware 157.14								
000005	100-661350-000-000-0	000000	01/10/22	005373	208-886-9891744B	2021-2022 Fax Line	1	01-2022	104.87
	**SUB-TOTAL: CenturyLink 104.87								
000008	290-710450-000-000-0	000000	01/12/22	005397	24382566	2021-2022 Food Supplies	1	01-2022	703.10
	**SUB-TOTAL: Shamrock Foods (FSA) 703.10								
000013	251-512410-000-000-0	000000	01/10/22	005610	1021313	Jig Saw for Wood Shop classes	1	01-2022	99.94
000013	100-664410-000-000-0	000000	01/10/22	005596	8614070	bathroom door lock, plastic clamps	1	01-2022	21.35
000013	251-512410-000-000-0	000000	01/10/22	005563	513953	DAP Caulk for Art Class	1	01-2022	6.46
000013	251-512410-000-000-0	000000	01/10/22	005563	513953	Chair Glides for Art Class	1	01-2022	20.86
000013	250-621410-000-000-0	000000	01/10/22	005565	8514126	Wire supplies for Hand Dryer insta	1	01-2022	99.00
000013	100-664410-000-000-0	000000	01/10/22	005611	2024790	cans field paint	1	01-2022	41.88
	**SUB-TOTAL: Home Depot 289.49								
000016	290-710450-000-000-0	000000	01/10/22	005398	120610470	2021-2022 Food Supplies/milk	1	01-2022	260.40
000016	290-710450-000-000-0	000000	01/10/22	005398	120610627	2021-2022 Food Supplies/milk	1	01-2022	65.17
000016	290-710450-000-000-0	000000	01/10/22	005398	120610799	2021-2022 Food Supplies/milk	1	01-2022	244.23
000016	290-710450-000-000-0	000000	01/10/22	005398	120609987	2021-2022 Food Supplies/milk	1	01-2022	30.18
000016	290-710450-000-000-0	000000	01/10/22	005398	120640890	2021-2022 Food Supplies/milk	1	01-2022	195.27
000016	290-710450-000-000-0	000000	01/17/22	005398	120610991	2021-2022 Food Supplies/milk	1	01-2022	211.56
	**SUB-TOTAL: Meadow Gold Dairies, Inc 1,006.81								
000018	290-710450-000-000-0	000000	01/17/22	005396	3134064	2021-2022 Food Supplies	1	01-2022	43.78
000018	290-710450-000-000-0	000000	01/17/22	005396	3134065	2021-2022 Food Supplies	1	01-2022	2,272.03
	**SUB-TOTAL: Northwest Distribution 2,315.81								
000020	100-661330-001-000-0	000000	01/10/22	005407	2200570063	210 4th St - GYM	1	01-2022	1,802.45
000020	100-661330-001-000-0	000000	01/10/22	005407	2204390450	406 N Park St - SHOP	1	01-2022	28.00
000020	100-661330-001-000-0	000000	01/10/22	005407	2205403773	524 N Park St - AG BUILDING	1	01-2022	140.65
000020	100-661330-001-000-0	000000	01/10/22	005407	2206056844	602 N Park St - Football Lights	1	01-2022	6.14
000020	100-661330-001-000-0	000000	01/10/22	005407	2206296283	408 N Park St - Pump	1	01-2022	16.66
000020	100-681330-001-000-0	000000	01/10/22	005407	2206633246	22 E 1st St - Busbarn	1	01-2022	55.53
	**SUB-TOTAL: Idaho Power 2,049.43								
000025	251-512410-000-000-0	000000	01/10/22	005585	35272817	The Hero Two Doors Down - Classrom	1	01-2022	89.82
	**SUB-TOTAL: Scholastic 89.82								
000036	290-710450-000-000-0	000000	01/10/22	005612		Milk, whole and 2% - 5 gallons	1	01-2022	15.19
	**SUB-TOTAL: Shaw L & L Merc 15.19								
000041	310-911690-000-000-0	000000	01/10/22	005609	6181	Base Continuing Disclosure Fee	1	01-2022	750.00
	**SUB-TOTAL: Zions Bank 750.00								
000045	100-631390-000-000-0	000000	01/12/22	005634	1527	Policy Update Service Renewal	1	01-2022	695.00
	**SUB-TOTAL: Idaho School Board Association 695.00								
000047	100-651390-000-000-0	000000	01/10/22	005626	2022020	D Hurd Registration, Thumb Drive	1	01-2022	275.00
000047	100-632390-000-000-0	000000	01/10/22	005626	2022020	S Shaw Registration, Both Materia	1	01-2022	300.00
	**SUB-TOTAL: Anderson Julian & Hull LLP 575.00								
000049	100-665410-000-000-0	000000	01/11/22	005582	7854030	2x.120 Round Tubing 20'	1	01-2022	98.82
	**SUB-TOTAL: Pacific Steel & Recycling 98.82								
000057	257-616300-616-000-0	000000	01/12/22	005637	SLP 22-0052	December Presence Learning Service	1	01-2022	1,081.56
	**SUB-TOTAL: Idaho Digital Learning Academy 1,081.56								
000062	100-681420-007-000-0	000000	01/12/22	005620	49-00150630	Wiper Blades- Bus 12 and 21	1	01-2022	218.25
	**SUB-TOTAL: Anns Auto Parts - NPW 218.25								
000070	100-681350-000-000-0	000000	01/12/22	005370	9896113372	2021-2022 East Route Cell Phone	1	01-2022	52.41
000070	100-681350-000-000-0	000000	01/12/22	005370	9896113372	2021-2022 West Route Cell Phone	1	01-2022	52.41
000070	100-641350-000-000-0	000000	01/12/22	005370	9896113372	2021-2022 Principal Cell	1	01-2022	51.70
000070	100-632350-000-000-0	000000	01/12/22	005370	9896113372	2021-2022 Superintendent Cell	1	01-2022	51.70
	**SUB-TOTAL: Verizon Wireless 208.22								
000080	100-651460-000-000-0	000000	01/10/22	005613	19290	Payroll Manager Updates	1	01-2022	615.00
	**SUB-TOTAL: 2M Data Systems 615.00								
099038	100-681420-007-000-0	000000	01/17/22	005615	182690	KIT, DCM, SWITCH, Turn Signal	1	01-2022	199.91
099038	100-681420-007-000-0	000000	01/17/22	005615	182690	Shock Absorber	1	01-2022	145.62
	**SUB-TOTAL: Bryson Sales & Services, Inc. 345.53								

(VEND RNG: 000000-ZZZZZZ; DATE RNG: 00/00/00-01/31/22; ALL FUNDS; BANK CD: 1)

VEND #	ACCOUNT	DEPT	DATE	PO #	INVOICE	DESCRIPTION	BC	MO-YR	AMOUNT
099045	243-519300-000-000-0 **SUB-TOTAL: NORCO	000000	01/12/22	005321	33889769	21-22 Cylinder Rental	1	01-2022	73.16 73.16
099050	100-664410-000-000-0 **SUB-TOTAL: Platt Electric	000000	01/12/22	005617	2J94779	50 amp double pull breaker for kit	1	01-2022	31.48 31.48
099065	100-691320-000-000-0	000000	01/17/22	005327	30814042	21-22 Copier Lease	1	01-2022	429.45
099065	100-691320-000-000-0 **SUB-TOTAL: Great America Financial Serv	000000	01/17/22	005327	30814042	21-22 Copier Usage	1	01-2022	643.21 1,072.66
099073	100-665410-000-000-0	000000	01/10/22	005519	27121	Sprinkler Blowout 2020	1	01-2022	299.50
099073	100-665410-000-000-0 **SUB-TOTAL: Green Cut Sprinklers	000000	01/10/22	005519	28235	Sprinkler Blowout 2021	1	01-2022	299.50 599.00
099185	257-616410-000-000-0	000000	01/12/22	005580	3389	3 ring Binder Dividers	1	01-2022	39.98
099185	257-616410-000-000-0	000000	01/12/22	005580	3389	Pasck Pendaflex File Folders	1	01-2022	20.71
099185	257-616410-000-000-0	000000	01/12/22	005580	3389	Oxford Composition Notebooks 6 cou	1	01-2022	18.59
099185	257-616410-000-000-0	000000	01/12/22	005580	3389	Elmers School Glue 12oz pack	1	01-2022	16.98
099185	257-616410-000-000-0	000000	01/12/22	005580	3389	Westcott 5" blunt scissors 12 pack	1	01-2022	9.59
099185	257-616410-000-000-0	000000	01/12/22	005580	3389	240 count classroom pack colored p	1	01-2022	34.08
099185	251-512410-000-000-0	000000	01/12/22	005567	9384	Butcher Paper Roll - Blue 36" x 10	1	01-2022	71.33
099185	251-512410-000-000-0	000000	01/12/22	005567	6753	Bulcher Paper Roll - Yellow 36" x	1	01-2022	87.77
099185	251-512410-000-000-0	000000	01/12/22	005567	4684	Bulcher Paper Roll - Black 36" x	1	01-2022	76.42
099185	251-512410-000-000-0	000000	01/12/22	005586	8337	Butcher Paper Roll - White 36" x 1	1	01-2022	59.02
099185	251-512410-000-000-0	000000	01/12/22	005586	8337	24 pack white 3 ring binders - 3rd	1	01-2022	63.77
099185	290-710410-000-000-0	000000	01/12/22	005586	8337	3 pack Scissors	1	01-2022	9.99
099185	100-664410-000-000-0	000000	01/12/22	005587	4349	Bona Supercourt Cleaner	1	01-2022	54.90
099185	100-641410-000-000-0	000000	01/12/22	005580	3389	All terrain Fabric Bandages	1	01-2022	6.02
099185	100-651410-000-000-0	000000	01/12/22	005614	6495	50 pack W2 Kit	1	01-2022	35.25
099185	100-651410-000-000-0	000000	01/12/22	005614	6495	25 pack W2 Kit	1	01-2022	20.48
099185	100-651410-000-000-0	000000	01/12/22	005614	4586	Combo Pack 1099 Forms	1	01-2022	29.47
099185	245-623410-000-000-0 **SUB-TOTAL: Amazon/SYNCB	000000	01/12/22	005614	6495	Projector Ceiling Mount for IDLA/S	1	01-2022	29.95 684.30
099208	251-512410-000-000-0	000000	01/10/22	005606	363864139	Kuwa Furaha - music	1	01-2022	11.25
099208	251-512410-000-000-0 **SUB-TOTAL: JW Pepper & Sons Inc.	000000	01/10/22	005606	363864139	Psalm 8 Music	1	01-2022	12.50 23.75
099211	257-616300-616-000-0 **SUB-TOTAL: Heather Torgerson	000000	01/12/22	005641	12.31.2021	32.75 hours SLP Services	1	01-2022	1,801.25 1,801.25
099216	251-512410-000-000-0 **SUB-TOTAL: NAFME	000000	01/12/22	005633	001112634	NAFME Membership - J Whisenhunt	1	01-2022	128.00 128.00
099233	100-631380-000-000-0	000000	01/12/22	005639	691471	Nights lodging ISBA Conference S	1	01-2022	492.00
099233	100-631380-000-000-0	000000	01/12/22	005639	691473	Nights lodging ISBA Conference R	1	01-2022	328.00
099233	100-631380-000-000-0	000000	01/12/22	005639	691472	Nights lodging ISBA Conference B	1	01-2022	328.00
099233	100-631380-000-000-0	000000	01/12/22	005639	691475	Nights lodging ISBA Conference J	1	01-2022	328.00
099233	271-621380-000-000-0 **SUB-TOTAL: The Grove Hotel	000000	01/12/22	005639	691470	Nights Lodging ISBA Conference S S	1	01-2022	492.00 1,968.00
099244	245-623460-000-000-0 **SUB-TOTAL: Peterson, Brett	000000	01/17/22	005643	5643	Turning Point Premium Inst Lic - 1	1	01-2022	199.00 199.00
099257	100-664410-000-000-0	000000	01/17/22	005619	22000245	Server Room AC unit mini split pac	1	01-2022	1,828.67
099257	100-664410-000-000-0	000000	01/17/22	005646	22000533	Flame Sensor for unit heater- wood	1	01-2022	13.57
099257	100-664410-000-000-0	000000	01/17/22	005646	22000533	Dual sided Hex Driver 6"	1	01-2022	18.03
099257	100-664410-000-000-0 **SUB-TOTAL: Russell Sigler, Inc	000000	01/17/22	005646	22000533	Dual Sided Rev Hex Driver	1	01-2022	11.54 1,871.81
099271	100-623310-000-000-0	000000	01/12/22	005322	81702	2021-2022 VOIP Phone Line	1	01-2022	131.00
099271	100-623350-000-000-0 **SUB-TOTAL: White Cloud Communications	000000	01/12/22	005322	81702	2021-2022 Internet Service	1	01-2022	525.00 656.00
099332	251-512410-000-000-0 **SUB-TOTAL: Fitness Finders, Inc	000000	01/17/22	005636	INV8511	Walking Award - Feet 250ct	1	01-2022	103.80 103.80
099369	100-651410-000-000-0	000000	01/10/22	005630	6210	Harland Clarke Check Order	1	01-2022	88.10
099369	100-512410-000-000-0 **SUB-TOTAL: D.L. Evans Visa Hurd	000000	01/10/22	005630	6210	AR Party Supplies - Chips	1	01-2022	9.49 97.59
099389	245-623300-000-000-0 **SUB-TOTAL: Blue Gem Technologies, LLC	000000	01/10/22	005414	1255	2021-2022 IT Services Contract	1	01-2022	1,000.00 1,000.00
099406	290-710450-000-000-0	000000	01/10/22	005325	9821857	21-22 Produce	1	01-2022	282.85
099406	290-710450-000-000-0 **SUB-TOTAL: Charlie's Produce	000000	01/12/22	005325	9823246	21-22 Produce	1	01-2022	191.29 474.14
099434	290-710450-000-000-0	000000	01/10/22	005391	140967685	21-22 Food Supplies	1	01-2022	938.94
099434	290-710450-000-000-0	000000	01/12/22	005391	140853121	21-22 Food Supplies	1	01-2022	26.64CF
099434	290-710450-000-000-0	000000	01/12/22	005391	140973020	21-22 Food Supplies	1	01-2022	411.06
099434	290-710450-000-000-0 **SUB-TOTAL: Sysco Idaho, Inc	000000	01/17/22	005391	140976927	21-22 Food Supplies	1	01-2022	358.92 1,682.28
099444	257-616300-616-000-0 **SUB-TOTAL: Connie Van Kleeck, OTRL	000000	01/10/22	005625	12.31.2021	3.5 hours OT Therapy Services	1	01-2022	205.00 205.00
099461	100-631410-000-000-0	000000	01/10/22	005631	2613	Christmas Party Supplies - Zurcher	1	01-2022	5.50
099461	100-631410-000-000-0	000000	01/10/22	005631	2613	Christmas Party Decorations, table	1	01-2022	48.46
099461	100-211000-000-000-0	000000	01/10/22	005631	2613	SB - Candy Canes	1	01-2022	12.00



(VEND RNG: 000000-ZZZZZZ; DATE RNG: 00/00/00-01/31/22; ALL FUNDS; BANK CD: 1)

VEND #	ACCOUNT	DEPT	DATE	PO #	INVOICE	DESCRIPTION	BC	MO-YR	AMOUNT
099461	290-710450-000-000-0	000000	01/10/22	005631	2613	Package Salad Mix	1	01-2022	7.36
	**SUB-TOTAL: D.L. Evans Visa -Qulroga								73.32
099482	100-661410-000-000-0	000000	01/10/22	005584	80557299	Caddy bag,	1	01-2022	46.61
099482	100-665410-000-000-0	000000	01/10/22	005607	80557870	Tennant Hose Assy Drain	1	01-2022	43.60
	**SUB-TOTAL: Waxie Sanitary Supply								90.21
099491	100-664300-000-000-0	000000	01/10/22	005608	013671956	consult and set traps	1	01-2022	135.00
099491	100-664300-000-000-0	000000	01/10/22	005608	013671956	Check traps	1	01-2022	85.00
	**SUB-TOTAL: Cook Pest Control								220.00
***GRAND TOTAL - VENDOR COUNT: 41									35,426.77

**DIETRICH SCHOOL DISTRICT NO. 314**

**Cash Balance by Fund Report**

**01.20.22**

Month 7 of 12

59% of School Year

<i>Fund Title</i>	<i>Beginning Budget Amount July 1, 2021</i>	<i>Revenue to date</i>	<i>Month to Date Expenses</i>	<i>YTD Expenses</i>	<i>Balance Ending May 20, 2022</i>	<i>MTD % Used</i>	<i>YTD %</i>
					\$ -		
100 - General Fund	\$ 2,075,473	\$1,346,029	\$(148,533)	\$ (1,116,928)	\$ 958,545	7%	55%
230- MV Homeless Grant	\$ 3,000	\$141		\$ (540)	\$ 2,460	0%	18%
243 - CTE	\$ 18,563	\$22,212	\$ (1,163)	\$ (12,306)	\$ 6,257	6%	66%
245 - Instructional Technology	\$ 71,969	\$0	\$ (1,228)	\$ (21,022)	\$ 50,947	2%	29%
246 - SDFS	\$ 4,320	\$2,672	\$ -	\$ (314)	\$ 4,006	0%	7%
250 - ESSER III Discretionary	\$ 317,224	\$7,536	\$ (7,661)	\$ (49,309)	\$ 267,915	2%	16%
250 - ESSER III Learning Loss	\$ 79,029		\$ -	\$ -	\$ 79,029	0%	0%
250- ESSER III Homeless	\$ 2,123	\$1,757	\$ -	\$ (1,757)	\$ 366	0%	83%
251 - Title IA	\$ 95,868	\$38,405	\$ (4,177)	\$ (44,364)	\$ 51,504	4%	46%
252-ESSERF Blended Learning	\$ 7,061	\$3,074	\$ -	\$ (5,600)	\$ 1,461	0%	79%
253 - Title IC (Migrant)	\$ 62,063	\$18,999	\$ (3,033)	\$ (22,032)	\$ 40,031	5%	36%
254 - ESSER 11 - FT	\$ 176,561		\$ -	\$ -	\$ 176,561	0%	0%
257 - IDEA Part B (SPED)	\$ 47,081	\$28,561	\$ (4,917)	\$ (28,416)	\$ 18,665	10%	60%
258-IDEA Part B Preschool Age	\$ 14,854	\$2,339	\$ -	\$ (2,064)	\$ 12,790	0%	14%
261 - Title IV SSAE	\$ 14,362	\$4,325	\$ (759)	\$ (5,084)	\$ 9,278	5%	35%
262 - REAP (Rural Education)	\$ 30,805	\$4,736	\$ (1,588)	\$ (8,349)	\$ 22,456	5%	27%
263 - Carl Perkins	\$ 9,725	\$7,684		\$ -	\$ 9,725	0%	0%
271 - Title IIA	\$ 10,792	\$7,576	\$ (492)	\$ (8,563)	\$ 2,229	5%	79%
272 - CRF Sub/Class Grant	\$ 7,116	\$7,116	\$ -	\$ (7,116)	\$ -	100%	100%
290 - CNP	\$ 162,106	\$76,875	\$ (11,700)	\$ (79,860)	\$ 82,246	7%	49%
310 - Bond & Interest Redemption	\$ 203,600	\$110,415	\$ (750)	\$ (137,043)	\$ 66,557	0%	67%
420 - Plant Facilities				\$ -	\$ -		
421 - Bond Facilities				\$ -	\$ -		
424 - Bus Depreciation	\$ 23,367		\$ (26,070)	\$ (26,070)	\$ (2,703)	112%	112%
<b>TOTAL CASH BALANCES</b>	<b>\$ 3,437,062</b>	<b>\$1,690,452</b>	<b>\$(212,071)</b>	<b>\$ (1,576,737)</b>	<b>\$ 1,860,325</b>	<b>7%</b>	<b>46%</b>

As Of December 31, 2021 Bank Statement:

Balance in Bond Acct	\$ 60,544.00
Balance in LGIP M&O	\$1,360,892.35
Savings Balance	\$ 7,950.66
Child Nutrition	\$ 93,716.77
General	\$ 115,028.93

Total Account Balances \$1,638,132.71

**DIETRICH SCHOOL DISTRICT NO. 314  
GENERAL FUND BALANCE SUMMARY**

January 20, 2022

Month 7 of 12

59%

Fund Title	Beginning Budget Amount July 1, 2022	Revenue to date			YTD %
	Budgeted	YTD	BALANCE		
<b>100 - General Fund</b>	\$ 2,075,473	\$ 1,346,029	\$ 729,443		65
<b>* REVENUE ACCTS</b>					
Carry Forward	\$ 100,000		\$ 100,000		
100-419 ERATE	\$ 5,040	\$5,040	\$ -	Quarterly	REIMB
100-419-100 Pasture Rent	\$ 2,500		\$ 2,500	Spring	0%
100419-120 Housing Revenue	\$ 10,200	\$4,800	\$ 5,400	Monthly	
100-419-150 Rise Roof Rental	\$ 5,725	\$3,022	\$ 2,702	Monthly	
100431100 State Base Support	\$ 1,458,674	\$1,149,508	\$ 309,166	Feb/May/July	79%
100431120 State Transportation	\$ 89,367	\$0	\$ 89,367	remaining	
100431800 Benefit Apportionment	\$ 197,931	\$107,183	\$ 90,748		54%
100431910 Math Science Initiative	\$ 34,000		\$ 34,000		0%
100431920 ISAT Remediation	\$ 2,806	\$3,318	\$ (512)		100%
100431930 LEP	\$ 4,180	\$4,592	\$ (412)		100%
100431950 IRI Revenue	\$ 14,750	\$18,382	\$ (3,632)		100%
100431950 Leadership	\$ 15,756	\$0	\$ 15,756		
100431980 Professional Dev	\$ 15,362		\$ 15,362		0%
100431981 Strategic Plannig (board)	\$ 6,600	\$1,500	\$ 5,100		REIMB
100491991 College and Career Ad	\$ 15,840		\$ 15,840		0%
100437000 Lottery and Maint Mat	\$ 51,196	\$46,414	\$ 4,782		100%
100438 Property Tax Replace	\$ 2,893	\$0	\$ 2,893		0%
100453 Sale of Fixed Assets			\$ -		
OTHER (interest, tax penalties)	\$ 42,653	\$2,269	\$ 40,384		
<b>Total REVENUE</b>	<b>\$ 2,075,473</b>	<b>\$1,346,028</b>	<b>\$ 729,445</b>		
<b>EXPENSES</b>					
		YTD	Balance		
GENERAL FUND BUDGET	\$ 2,075,474	\$(1,116,928)	\$ 958,545		55%
100.512 Elementary Program	\$ 468,711	\$(280,564)	\$ 188,147		60%
100.515 Secondary Program	\$ 391,728	\$(207,055)	\$ 184,673		53%
100.519 Vocational Technical	\$ 136,755	\$(71,417)	\$ 65,338		52%
100.521 Exceptional Child	\$ 76,288	\$(40,076)	\$ 36,212		53%
100.531 Interscholastic (Extra-Curr)	\$ 51,100	\$(35,804)	\$ 15,296		70%
100.532 Interscholastic	\$ 2,400		\$ 2,400		0%
100541 Summer School	\$ 4,700	\$(3,407)	\$ 1,293		72%
100.611 Guidance/Health	\$ 22,900	\$(13,187)	\$ 9,713		58%
100.616 Pupil Support Services	\$ 200	\$(185)	\$ 15		93%
100.621 Instructional Improvement	\$ 17,200	\$(5,349)	\$ 11,851		31%
100.622 Library	\$ 13,400	\$(6,091)	\$ 7,309		45%
100.623 Instructional Tech	\$ 12,452	\$(9,160)	\$ 3,292		74%
100.631 School Board	\$ 17,864	\$(14,399)	\$ 3,465		81%
100.632 District Admin	\$ 159,726	\$(114,281)	\$ 45,445		72%
100.641 School Admin	\$ 110,720	\$(63,425)	\$ 47,295		57%
100.651 District Clerical	\$ 73,025	\$(47,863)	\$ 25,162		66%
100.656 Tech Admin (partial Don)	\$ 4,500		\$ 4,500		0%
100.661 Custodial	\$ 69,939	\$(52,716)	\$ 17,223		75%
100.663 NON Student Occ Maint	\$ 9,300	\$(1,686)	\$ 7,614		18%
100.664 Student Occ Maint	\$ 119,055	\$(51,220)	\$ 67,835		43%
100.665 Grounds	\$ 83,470	\$(18,257)	\$ 65,213		22%
100.667 Safety and Security	\$ 6,386	\$(5,884)	\$ 502		92%
100.681 Transportation	\$ 151,902	\$(62,435)	\$ 89,467		41%
100.683 Gen Transportation (car fl)	\$ 2,000	\$(1,210)	\$ 790		61%
100.691 Copy Center	\$ 13,150	\$(9,367)	\$ 3,783		71%
100.710 CNP FICA	\$ 3,600	\$(1,883)	\$ 1,717		52%
100.950 OTHER (Contingency)	\$ 85,000		\$ 85,000		0%
100.920.800 Transfer Out (Bus)	\$ (32,000)		\$ (32,000)		0%
<b>TOTAL EXPENSES</b>	<b>\$ 2,075,471</b>	<b>\$(1,116,921)</b>	<b>\$ 958,550</b>	\$ -	\$ -

\* SLIGHT DIFFERENCES IN TOTALS DUE TO ROUNDING

**Dietrich Student Body  
Balance Sheet  
As of January 13, 2022**

Jan 13, 22

<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
D.L. Evans Bank	91,335.37
<b>Total Checking/Savings</b>	91,335.37
<b>Accounts Receivable</b>	
Accounts Receivable	5,396.61
<b>Total Accounts Receivable</b>	5,396.61
<b>Other Current Assets</b>	
Inventory Asset	62.00
Undeposited Funds	2,172.35
<b>Total Other Current Assets</b>	2,234.35
<b>Total Current Assets</b>	98,966.33
<b>TOTAL ASSETS</b>	<b>98,966.33</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	-1,480.05
<b>Total Accounts Payable</b>	-1,480.05
<b>Credit Cards</b>	
Shania's SB CC	369.82
<b>Total Credit Cards</b>	369.82
<b>Total Current Liabilities</b>	-1,110.23
<b>Total Liabilities</b>	-1,110.23
<b>Equity</b>	
Sawtooth Conference	9,228.52
Sales Tax	-3.91
<b>Scholarships</b>	
Volunteer Scholarship	1,000.00
Scholarship-Community	2,018.21
Scholarship-David Sorensen	4,125.00
Scholarship-Staff	5,526.26
Scholarships - Other	-320.00
<b>Total Scholarships</b>	12,349.47
<b>Student Body Balance</b>	
Secondary Social Studies	146.97
SunShine Committee	313.95
Class of 2027	103.77
00-Ramburg	38.15
01-M. Heimerdinger	477.13
02-Chapman	783.53
03-Stowell	335.53
04-Hollibaugh	637.20
05-Astle	656.10
06-Norman	441.77
<b>Athletics</b>	
<b>Activity Cards</b>	
Adult/Senior Pass	1,436.74
Family Pass	5,011.53
Activity Cards - Other	21,602.81
<b>Total Activity Cards</b>	28,051.08

**Dietrich Student Body  
 Balance Sheet  
 As of January 13, 2022**

	Jan 13, 22
Gates	10,178.13
Ice Cream	1,672.10
Officials	
Official Contract Fee	-13,343.16
<b>Total Officials</b>	<b>-13,343.16</b>
<b>Student Sport Fees</b>	
Shooter Shirt- GBB/BBB	572.25
BBB	6,198.00
Cheer	1,113.59
FB	10,842.91
GBB	6,259.89
Track	6,982.71
VB	7,331.00
XC	596.00
<b>Total Student Sport Fees</b>	<b>39,896.35</b>
<b>Athletics - Other</b>	<b>-42,957.87</b>
<b>Total Athletics</b>	<b>23,496.63</b>
<b>Auto Collision</b>	
Class Projects	-28.39
Nova Project	1,732.79
Auto Collision - Other	-71.78
<b>Total Auto Collision</b>	<b>1,632.62</b>
<b>Box Tops/Field trips</b>	<b>859.88</b>
Class of 2017	472.84
Class of 2018	407.65
Class of 2019	286.97
Class of 2020	2.42
Class of 2021	411.92
Class of 2022	988.08
Class of 2023	253.38
Class of 2024	481.29
Class of 2025	440.85
Class of 2026	748.48
Club BPA	85.54
Club FFA	
Club FFA Fundraising	672.89
Club FFA - Other	-607.05
<b>Total Club FFA</b>	<b>65.84</b>
<b>Club Music</b>	<b>2,637.55</b>
<b>Concessions</b>	<b>3,870.15</b>
<b>Elementary Field Trips</b>	<b>53.84</b>
<b>General Student Body</b>	<b>197.20</b>
<b>In/Out</b>	<b>293.24</b>
<b>Library</b>	<b>100.91</b>
<b>Robotics</b>	<b>457.88</b>
<b>Ski/Skate/ Wahooz</b>	<b>11.70</b>
<b>SPED</b>	<b>165.04</b>
<b>Student Council</b>	<b>786.21</b>
<b>Team Accounts</b>	
Team BBB	6,026.50
Team Cheer	5,390.08
Team FB	2,844.97
Team GBB	4,506.67
Team Track	1,202.21
Team VB	8,048.16
Team XC	-152.66
<b>Total Team Accounts</b>	<b>27,865.93</b>

**Dietrich Student Body  
Balance Sheet  
As of January 13, 2022**

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	Jan 13, 22
Yearbook	7,022.97
<b>Total Student Body Balance</b>	<b>78,031.11</b>
Tournament/ All Sports	623.53
Unrestricted Net Assets	-183.58
YEA	31.42
<b>Total Equity</b>	<b>100,076.56</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>98,966.33</b>

My apologies for not being able to be there in person, this sickness going around has me sidelined.

I wanted to give my thoughts on the situation that is happening with elementary basketball as a former elementary coach for many years and lining games schedules up and being a spokes for elementary as what Mike does now.

When I was coaching I asked other teams when they practiced, and all the response was either early morning or after school, when gyms were available after high school practices, some even stated they used church gyms to practice after school. The reason I give you this info is because kids were not making it to practice and I was curious how other teams practiced.

I had kids held out of practice, and of course same action now that is happening, frustrations on my part boiled over and I made a fool of myself and hurt friendships with teachers, as I told them my frustrations. As a side note I would always talk to the kids and tell them to get their assignments in and grades up and after my first year or two as a coach I changed my perspective and supported the teachers.

The kids that wanted to play & participate in basketball it only took once or twice. The kids that didn't care was repeat offenders of missing practice and through the years I noticed that

the repeat offenders didn't continue to play sports ~~for~~ Junior High or High School.

The teacher main objective for students is Education and they need all of our support. ~~is~~ In my opinion back then and now it should be between the teacher, parent, (if the parent is ~~concerned~~ concerned) and the school's principle. The coach can talk to the parent and see what their thoughts are and encourage the kids to do better to be able to practice.

The teachers are trying to prepare these kids for Junior High + High School for Grades and sports where the grade policies are ~~enforced~~ enforced.

I could go on, but bottom line is, coaches and teachers should be working together, because education is the most important part of all this. Coaches are basically trying to reward the kids with bad habit and not help them in the right ~~direction~~ direction.

Thank You  
Steven Shaw



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2. Identify oneself and be brief. Comments shall be limited to minutes. In unusual circumstances, and when an individual has made a request in advance to speak for a longer period of time, the individual may be allowed to speak for more than minutes.
3. The Board Chair may shorten or lengthen an individual's opportunity to speak. The Chair may also deny an individual the opportunity if the individual has previously addressed the Board on the same subject within the past two months.
4. The Board Chair shall have the authority to determine procedural matters regarding public participation not otherwise defined in Board policy.
5. Patrons and community members who are unable to attend meetings in-person, are encouraged to submit public comment in writing. The Board Clerk will provide written comments to the Board during the period of public comment.

## Request to Address the Board

Date: 1-20-22

Name: Robin Southwick Burton (Please Print)

Subject Matter Desiring to Address: Elementary Basketball

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Check if any of the below identified subject matters are matters you wish to address in your presentation to the Board:

- The hiring of a public school employee.
- The qualifications of any individual employed/prospective employee.
- The evaluation or performance of any individual employed by the District.
- A complaint or concern about any individual employed by the District.
- A complaint or concern about any student enrolled at the District.

**\*\*Please deliver a completed copy of this form to the Board's Clerk prior to the commencement of the Board Meeting.**

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## Request to Address the Board

Date: 1/20/22

Name: Jerry Heimerdinger (Please Print)

Subject Matter Desiring to Address:  
elementary basketball

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## Request to Address the Board

Date: 1/20/22

Name: Tanya Astle (Please Print)

Subject Matter Desiring to Address:  
Elementary Basketball / Academic Integrity

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## Request to Address the Board

Date: 1-20-22

Name: Diane Norman (Please Print)

Subject Matter Desiring to Address: ~~10100~~ Academics in 6<sup>th</sup>

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### Request to Address the Board

1/20/21

Date: \_\_\_\_\_

Name: \_\_\_\_\_ (Please Print)

Subject Matter Desiring to Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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# Superintendent Report

## Dietrich Schools

Perseverance, Integrity, and Respect



January, 2022

### Upcoming Dates

January 17 Website training  
8:30-4

January 19 Superintendent  
meeting CSI

January 20 Board meeting

January 21 All Staff PD Alice  
Training

January 24 Online assessment  
training

January 26 Work Session Board  
Meeting

February 16 Superintendent  
Meeting

February 17 Board Meeting ?  
Girls State Basketball

### Website

We are in the final stages of the new website. On Monday January 17 Mr VanKleeck and myself have training with the website all day. We are still on schedule to go live on February 1st. I got a mock up on Wed 12. I have submitted some changes I want made and we are waiting for those changes. I hope to have them by training on the 17. The majority of the changes are with the district page. They just imported the google sites page and I wanted it created from scratch as we had multiple issues with the google sites page. Here is the link for the mockup <https://iddietrichsd.schoolinsites.com/>

### Schedules

There were a lot of changes that had to be made to schedules. I found several students who were put into classes last semester as make up classes that they actually needed to take this semester. Some that were signed up for a make up class this semester that should have taken the semester before. One example is a kid was scheduled to take Algebra 1B he passed this class and failed 1A. Luckily that student can take it next year. Also a lot of kids in classes that they insist they never signed up for at the beginning of the year.

I have gone through all of the seniors schedules and graduation audit to ensure that they are all on track to graduate and made adjustments in their schedule for this semester if needed.

I do have a concern with how many seniors are not going a full day. They do not need credits for graduation requirements. This makes it very difficult to convince them and their parents that they should be in school. I would like to talk about this more next month as to what options we have to help with this issue.

### Testing

I will start Access 2.0 testing next month with our ESL students. Isat Testing will start in April. I will have testing data for Istation in executive session as part of my Superintendent evaluation report. Specifically will be looking at the ELA

report. ASVAB testing will be in February for 11-12 grade and March for 10th grade. ISAT testing will start in April.

## Attendance

We have had a lot of absences at the secondary level. There are some that are due to illness. However, there are a lot of absences at the secondary level that are just because students want to be here or they want to go watch a JH game etc. This is a concern to me as students are missing a lot of instruction time.

<b>Grades</b>	<b>Current Enrollment</b>	<b>20-21 Enrollment</b>	<b>ADA</b>
<b>K-6</b>	98	105	95%
<b>7-8</b>	37	32	91%
<b>9-12</b>	70	71	92%
<b>Total</b>	205	208	93%

# 2022 January Maintenance report

## Transportation

**A:** Over Christmas break I looked over all the buses prior to returning to school. I found that they we're in good condition and ready for transporting students.

**B:** On the end of the first week of January bus 20 had some ice chunks take out the speed sensor connection clip and put the bus into an error. I've ordered the part and made the repair.

**C:** Bus 12 is waiting for some repairs through Freightliner.

**D:** We're working on getting personal qualified for driving bus.

## Grounds

**A:** The new plow works great. It did have one issue the main pin broke witch put it out of service. Talking with Barry equipment it is under warranty. We're hoping to have it back soon.

## Maintenance

**A:** Working on the main bleachers replacing the wheels, as I started the process we found that the pillow bearings wear very restrictive. We tried to add grease to them to see if it would help it did not. Do to the type of bearing and condition I ordered new bearings.

**B:** Wear working on the process of getting the science room put back to gather.



Athletic Update: All winter sports are well underway at the time of writing (1/12/2022).

Junior high basketball is nearing the end of their season. Both teams have a chance at making the tournament. Carey was going to host the tournament but they no longer can, so we are planning on moving the tournament to Richfield. It is still scheduled for Saturday, 1/22/2022. Start times are not set yet but it will most like be in the afternoon/evening as opposed to the normal morning start times. Richfield is hosting elementary games that morning so that is the only way they can make it work.

Girls basketball is nearing the end of the season with districts not far away. The JV tournament is scheduled for 1/31 and 2/1, with the varsity tournament also starting on 2/1. Both teams are expected to be a high seed in the district tournament. Both the JV and varsity tournaments will be held at Shoshone High School. We are excited and hopeful that the varsity girls will make the state tournament this season.

Boys basketball is at the halfway point of the regular season. Both of those teams are also on pace to be high seeds in the district tournament. The boys district tournament will start the week of the girls state tournament, with the first night being 2/15. Those tournaments will also be held at Shoshone High School. We are hopeful that the varsity boys will make the state tournament as well.

All of basketball has been running smoothly. We have had one issue that we have had to deal with on a few occasions. On days when we have more than two teams playing at the same time, we have a struggle with locker room space. This occurs when we are playing junior high games, or when both JV teams are playing at the same time. I ask schools to send their teams dressed if they can, but they do not always remember to do so. We only have the two locker rooms for teams to use, which is not ideal when there are four teams playing. We have used the weight room on occasion, but that is not ideal. After games we try to allow teams to change out of their uniforms, and we normally have to ask at least one team to wait to get into a locker room. I know it would be an added expense, but I think it would be worth looking into adding two locker rooms somewhere at some point in the future. It would be much more convenient when we have multiple teams here and would be great if we ever end up hosting tournaments in the future.

# Mascot Voting Results

- ▶ Keep Mascot the same
    - ▶ 51 votes (48%)
  - ▶ Change back to French Soldier
    - ▶ 13 votes (12%)
  - ▶ Revamp Blue Devil
    - ▶ 31 votes (29%)
  - ▶ Change Mascot
    - ▶ 1 vote (1%)
  - ▶ No opinion on mascot
    - ▶ 10 votes (9%)
- ▶ Keep School colors the same
    - ▶ 29 votes (27%)
  - ▶ Make black a main color
    - ▶ 77 votes (73%)
  - ▶ Change colors completely
    - ▶ No votes

# Student Council Recommendations

Board Of Trustees Self-Assesment						
Question	Starr	Perry	Ben	Dolly	Rick	Average
#1	5	3	2	3	1	2.8
#2	3	3	3	1	1	2.2
#3	3	1	1	1	1	1.4
#4	5	3	2	1	1	2.4
#5	5	3	3	3	1	3
#6	5	3	2	1	1	2.4
#7	3	3	3	1	1	2.2
#8	2	3	3	5	1	2.8
#9	3	3	2	3	1	2.4
#10	5	3	3	3	1	3
#11	5	3	3	3	1	3
Page 2						
#1	5	5	3	3	1	3.4
#2	3	5	2	1	1	2.4
#3	3	5	2	1	1	2.4
#4	3	5	3	5	1	3.4
#5	3	5	3	3	1	3
#6	5	5	3	5	1	3.8
#7	3	5	3	1	1	2.6
#8	3	5	3	3	1	3
Page 3						
#1	3	3	3	3	1	2.6
#2	5	5	5	3	1	3.8
#3	3	5	3	5	1	3.4
#4	3	5	2	1	1	2.4
#5	1	3	1	3	1	1.8
#6	3	5	3	1	1	2.6
#7	3	5	3	3	1	3
Page 4						
#1	3	3	2	3	1	2.4
#2	3	3	3	3	1	2.6
#3	3	3	3	3	1	2.6
#4	3	3	3	3	1	2.6
#5	5	5	3	3	1	3.4
#6	3	5	3	3	1	3
#7	3	5	3	3	1	3
#8	3	5	3	3	1	3
Page 5 pt 1						
#1	1	1		3	1	1.2
#2	1	3		3	1	1.6
#3	1	3		1	1	1.2
#4	1	1		1	1	0.8

#5	3	0		1	1	1
#6	3	3		1	1	1.6
Page 5 pt 2						
#1	3	3	2	3	1	2.4
#2	3	3	2	3	1	2.4
#3	3	3	2	3	1	2.4
#4	3	5	3	3	1	3
Page 6						
#1	3	3	3	3	1	2.6
#2	3	3	3	3	1	2.6
#3	3	3	3	3	1	2.6
#4	3	1	3	5	1	2.6
Page 7						
#1	5	3	3	3	1	3
#2	5	3	3	3	1	3
#3	3	1	3	3	1	2.2
#4	5	5	3	3	1	3.4
#5	3	5	3	3	1	3
Page 8						
#1	3	3	3	3	1	2.6
#2	3	1	2	3	1	2
#3	3	1	2	1	1	1.6
#4	3	3	3	3	1	2.6
#5	1	1	2	3	1	1.6
#6	1	1	2	3	1	1.6
Page 9						
#1	3	5	3	3	1	3
#2	3	3	3	3	1	2.6
#3	3	3	3	3	1	2.6
#4	3	1	3	3	1	2.2
#5	3	3	3	3	1	2.6
#6	3	3	3	3	1	2.6
#7	3	3	2	3	1	2.4
#8	3	3	3	3	1	2.6
#9	3	5	4	1	1	2.8
#10	3	1	2	3	1	2
Totals	218	226	171	185	69	173.8
Total Possible	345	345	345	345	345	
%	63%	66%	50%	54%	20%	50%

**Superintendent Goal Update Report to Board of Trustees**

**GOAL(S):**

**TARGET #:**

**MEASUREABLE OUTCOME**

**UPDATE 1: October**

**UPDATE 2: January**

**UPDATE 3: March**

<p>IRI Measurements based on CIP and improvement in ELA on ISAT (scores will reflect cohort improvement)</p>	<p>Istation is done monthly with all students. Data will be tracked and growth will be determined using baseline data from the 1<sup>st</sup> week of September. With addition of another para more focused reading groups at the elementary. Teachers will start interim assessments 3-11 grade the month of October all students were put in the system and new teachers have been added to the system as well.</p> <p>Staff will report to me at the end of October on what they have completed and progress of their students.</p> <p>k-2 also have implemented the new Waterford program which has a lot more useful tools to help with reading fluency as well. All students are currently using this program weekly as well.</p>	<p>Istation data will be provided at the board meeting. We are seeing some growth in many students especially at the kindergarten level. I am concerned about the secondary students and will see what the testing scores look like this year. However, I am looking into some other options to help with literacy at the secondary level.</p> <p>Block assessments are continuing staff have been given a timeline to get these done and a guideline for how many need to be completed each day.</p> <p>Having the additional paraprofessional has allowed for more reading groups to happen at the lower level where students are getting more instruction with students at their same level of reading.</p>	
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<p>Target: Website will be redone by Superintendent Shaw. Monthly newsletter will be put on social media sites as well as Website. Copies will be available at the School Office.</p>	<p>I am still working on the website it is a lengthy process. Don is helping in creating a new website as well. I have provided a newsletter to the board as well as staff and posted on the website and social media pages. For August and September.</p>	<p>Website is scheduled to go live on Feb 1. I have a training with the company creating it on Monday January 17 to learn how to manage the website. I did ask them to redo the district tab and pages as they just imported google sites page and that was a big problem with our previous website.</p>	
<p>District Curriculum will be updated and rigorous  100% of curriculum will be presented to the board by end of the year.</p>	<p>Curriculum Presentations will start the month of October.  We have training with new curriculum that will occur in the next couple of months. Teachers needed some additional materials that have been purchased using Esser funds. We also found a better place to get resources for teachers that is helping as well.</p>	<p>Secondary staff had their training on the new curriculum. This was done with 6-12 grade. They got a lot of questions answered and some guidance in using it not as a fully online curriculum.  Elementary staff will have their training at the Feb PD day. It was scheduled for November like secondary but the week before they called and changed it due to not being able to get flights here for the trainers. I have had communication and they assure me they</p>	

		are good to go for Feb meeting.	
<b><u>SUMMATIVE EVALUATION:</u></b>			



## Participation Standards

1. The principals of each school shall certify the eligibility of all interscholastic participants in accordance to the participation requirements stated herein and pursuant to the I.H.S.A.A. rules. This includes home schooled and dual enrolled students.
2. To be academically eligible for interscholastic activities a student must be enrolled full-time and must have received passing grades in full-credit subjects in the previous semester or grading period in accordance to Dietrich's Academic Policy which states:  
Students must maintain a grade at or above 65% in all of their classes.
3. A student on a school team shall be enrolled in the school sponsoring that team (see 9th Grade participation policy exemption below)
4. The student must enroll in and attend school no later than the eleventh day of the semester during which the sport is played.
5. Participation standards are applicable to both members of the team and any school age auxiliary help. For example; manager, statisticians, camera operators. 7-8 graders who don't pass the previous semester must have an academic administrative approved program to compete the next semester. Each athlete may only be eligible for (1) academic program contract per year.

## STUDENTS Academic Eligibility Policy #3380

At Dietrich Junior/High School, we believe that extra-curricular activities complement the classroom academic work and help students learn life skills. Because academic performance is the top priority, failing grades will affect eligibility to participate. In order to be eligible for extra-curricular participation, students enrolled in Dietrich Schools shall adhere to the following:

1. Comply with all Idaho High School Athletic Association rules and regulations.
2. Grade checks will commence the second week of school, and will continue every two weeks thereafter. Grades checked will be cumulative semester grades. Therefore, if a student is found to be ineligible at a grade check, they will be ineligible for a minimum of one week, grades checks for ineligible students will take place on off weeks.
3. Any students that has one or more grades that are below 65% will be yellow carded (placed on warning) for two weeks. The student is eligible to practice and participate in contests during the warning period.
4. If the student's grade is still below 65% after the yellow card/warning period is over, they will be red carded/put on academic probation (See academic probation requirements below). The student is permitted to attend and participate in practice during this time, but can only maintain eligibility to perform in contests/activities if they meet all of the academic probation standards.
5. Students may appeal academic probation by setting up a meeting with the principal, teacher of the course they are failing to meet the standard, and parent/guardian, where an alternative probation contract may be set up on a case by case basis.
6. Students who have more than 10 absences in any subject will be **INELIGIBLE** to participate in athletic events for the **REMAINDER OF THE SEMESTER**. The student will have the opportunity to go before the athletic board consisting of the principal, coach,

and athletic director to state his/her case for remaining on, and participating with the team.

7. A Student must maintain eligibility past the regular season to remain eligibility for postseason play (tournaments)

### Academic Probation

Students will be placed on academic probation if they fail to receive a minimum grade of 65% in all of their full-credit classes after they have been on the yellow card list for two weeks. In order to maintain eligibility to play while on academic probation students must meet the following requirements:

1. Must be eligible according to the IDHSAA which states to be academically eligible for interscholastic activities a student must be enrolled full-time and must have received passing grades and earned credits in full-credit subjects (including aiding and study hall) in the previous semester or grading period as follows:
  - a. 5 Classes available must pass at least 4
  - b. 6 classes available must pass at least 5
  - c. 7 classes available must pass at least 5
  - d. 8 classes available must pass at least 6
2. Can only be on academic probation for a period of 4 weeks. After 4 weeks they will be ineligible to participate in activities and contests for the remainder of the grading period.
3. Get their Academic Probation Form signed by The teacher whose subject they are not meeting the minimum requirement of 65%, the coach, the athletic director, at least one homework help teacher, and the parent/guardian must sign their academic probation contract. The student is responsible for obtaining all of the signatures.
4. Attend after school homework help every day they are in attendance at school from 3:45 p.m.-4:15 p.m.. (Any absences from homework help will automatically make the student ineligible for all activities/contests for the remainder of the grading period)
5. Have no missing or late assignments in the class they are falling below standard during their academic probation.
6. Get a daily work report signed by the homework help teachers which states what the students worked on during their time in homework help.
7. Get a weekly progress report signed from the teacher whose class they are failing to meet the minimum requirements in.
8. Have a weekly meeting with the principal where they will present their daily work report and their weekly progress report.
9. The principal and the teacher who is teaching the subject where the minimum is not being met will decide together if the student maintains eligibility.
10. Students who fail to meet the requirements of academic probation may appeal their ineligibility by setting up a meeting with the principal, teacher, coach, at least one homework help teacher, and the parent, where an additional academic probation period may be granted on a case by case basis in extreme circumstances.

## Academic Probation Agreement Form

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Our records indicate that due to maintaining a grade(s) below 65% you have been placed on Academic Probation. Please read and sign the agreement below that attests to your understanding of what academic probation means, the terms of dismissal from extra-curricular activities, and the possible steps you can take to return to good academic standing. If you remain on academic probation for a period longer than 4 weeks, you run the risk of being dismissed from the extra-curricular activities for the remainder of the current semester per Policy #3380

While on academic probation you may still attend practice. However, you may not perform in any extracurricular events/games unless you meet the following criteria:

1. Must be eligible according to the IDHSAA minimum guidelines.
2. Get their Academic Probation Form signed by The teacher whose subject they are not meeting the minimum requirement of 65%, the coach, the athletic director, at least one homework help teacher, and the parent/guardian must sign their academic probation contract. The student is responsible for obtaining all of the signatures.
3. Attend after school homework help every day they are in attendance at school from 3:45 p.m.-4:15 p.m.. (Any absences from homework help will automatically make the student ineligible for all activities/contests for the remainder of the grading period)
4. Have no missing or late assignments in the class they are falling below standard during their academic probation.
5. Get a daily work report signed by the homework help teachers which states what the students worked on during their time in homework help.
6. Get a weekly progress report signed from the teacher whose class they are failing to meet the minimum requirements in.
7. Have a weekly meeting with the principal where they will present their daily work report and their weekly progress report.
8. The principal and the teacher who is teaching the subject where the minimum is not being met will decide together if the student maintains eligibility.

Coach/Advisor: \_\_\_\_\_

Classroom Teacher: \_\_\_\_\_

Athletic Director: \_\_\_\_\_

Homework Help Teacher: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

Student: \_\_\_\_\_

## Weekly Progress Report

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Class: \_\_\_\_\_ Teacher: \_\_\_\_\_

Has the student had any missing or late assignments this week? Yes or No

Has the student been actively working on missing/late work this week? Yes or No

Has the student been actively participating in class everyday this week? Yes or No

Teacher Comments:

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## Homework Help Report

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Work Accomplished:

HW Help Teacher: \_\_\_\_\_

Date: \_\_\_\_\_

Work Accomplished:

HW Help Teacher: \_\_\_\_\_

Date: \_\_\_\_\_

Work Accomplished:

HW Help teacher: \_\_\_\_\_

Date: \_\_\_\_\_

Work Accomplished:

HW Help Teacher: \_\_\_\_\_

## Dietrich School District 314

### FINANCIAL MANAGEMENT

7450P1

#### Timely Obligation of Funds

#### When Obligations are Made

Obligations are orders placed for property and services, contracts, and subawards made, and similar transactions during a given period that require payment by the District during the same or a future period.

Funds received under a federal grant shall be considered to be obligated according to the standards provided in 34 C.F.R. § 75.707 or 34 C.F.R. § 76.707, as applicable. The following table illustrates when funds are determined to be obligated under federal regulations:

<b>If the obligation is for:</b>	<b>The obligation is made:</b>
Acquisition of property	On the date on which the District makes a binding written commitment to acquire the property
Personal services by an employee of the District	When the services are performed
Personal services by a contractor who is not an employee of the District	On the date which the District makes a binding written commitment to obtain the services
Public utility services	When the District receives the services
Travel	When the travel is taken
Rental of property	When the District uses the property
A pre-agreement cost that was properly approved by the Secretary under the cost principles in 2 CFR part 200, Subpart E-Cost Principles.	On the first day of the project period.

## Period of Performance of Federal Funds

All obligations must occur on or between the beginning and ending dates of the grant project. This period of time is known as the period of performance. The period of performance is dictated by statute and will be indicated in the Grant Adjustment Notice (GAN). Further, certain grants have specific requirements for carryover funds that must be adhered to.

**State-Administered Grants:** As a general rule, state-administered federal funds are available for obligation within the year that Congress appropriates the funds for. However, given the unique nature of educational institutions, for many federal education grants, the period of availability is 27 months. Federal education grant funds are typically awarded on July 1 of each year. While the District will always plan to spend all current grant funds within the year the grant was appropriated for, the period of obligation for any grant that is covered by the “Tydings Amendment” is 27 months, extending from July 1 of the fiscal year for which the funds were appropriated through September 30 of the second following fiscal year. This maximum period includes a 15-month period of initial availability, plus a 12-month period for carryover. For example, funds awarded on July 1, 2015 would remain available for obligation through September 30, 2017.

**Direct Grants:** In general, the period of availability for federal funds authorized under direct grants is identified in the GAN.

For both state-administered and direct grants, regardless of the period of availability, the District must liquidate all obligations incurred under the award not later than 120 days after the end of the funding period unless an extension is authorized. Any funds not obligated within the period of availability or liquidated within the appropriate timeframe are said to lapse and must be returned to the awarding agency. Consequently, the District shall closely monitor grant spending throughout the grant cycle.

The District shall submit all financial, performance, and other reports required by the terms and conditions of the federal award before the end of this 120-day period. Any such reports required to be submitted to a pass-through entity shall be provided within 90 days of the end of the funding period, unless an extension is authorized.

## Carryover

**State-Administered Grants:** As described above, the Tydings Amendment extends the period of availability for applicable state-administered program funds. Essentially, it permits recipients to “carry over” any funds left over at the end of the initial 15 month period into the next year. These leftover funds are typically referred to as carryover funds and continue to be available for obligation for an additional 12 months. Accordingly, the District may have multiple years of grant funds available under the same program at the same time.

Any carryover in individual federal programs is determined in an annual audit performed each year according to GAAP and State statutes. After carryover amounts are determined, they are reported and administered according to specific federal award requirements as outlined in the individual program applications.

Procedure History:

Promulgated on:

Revised on:

Reviewed on:

## **Dietrich School District #314**

### **FINANCIAL MANAGEMENT**

**7450P2**

#### Federal Program Income

##### Definition

Program income means gross income earned by a federal grant recipient that is directly generated by a supported activity or earned as a result of the federal award during the grant's period of performance.

Program income includes, but is not limited to, income from fees for services performed, the use or rental of real or personal property acquired under federal awards, the sale of commodities or items fabricated under a federal award, license fees and royalties on patents and copyrights, and principle and interest on loans made with federal award funds. Interest earned on advances of federal funds is not program income. Except as otherwise provided in federal statutes, regulations, or the terms and conditions of the federal award program, income does not include rebates, credits, discounts, and/or interest earned. Additionally, taxes, special assessments, levies, fines, and other such revenues raised by a recipient are not program income unless the revenues are specifically identified in the federal award or federal awarding agency regulations as program income. Finally, proceeds from the sale of real property, equipment, or supplies are not program income.

##### Use of Program Income

The default method for the use of program income for the District is the deduction method. Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the federal awarding agency or pass-through entity. The District may also request prior approval from the federal awarding agency to use the addition method. Under the addition method, program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must then be used for the purposes and under the conditions of the Federal award.

While the deduction method is the default method, the District shall always refer to the GAN prior to determining the appropriate use of program income.

It is the policy of the District that no program income will be generated in federal programs. If program income is generated, the Business Manager shall account for it in accordance with the District's normal accounting procedures, utilizing the special revenue accounting codes of IFARMS, and track as program income attributable to a specific federal program.



Procedure History:

Promulgated on:

Revised on:

Reviewed on:

## **Dietrich School District #314**

### **STUDENTS**

**3060**

#### Education of Homeless Children

It is the policy of the District to ensure that:

1. Each child of a homeless individual and each homeless child has equal access to the same free, appropriate public education, including a public preschool education, as provided to other students;
2. Homelessness does not in any way separate homeless students from the mainstream school environment; and
3. Homeless children and youths have access to the education and other services that such children and youths need to ensure that such children and youths have an opportunity to meet the same challenging state academic standards to which all students are held.

The Board of Trustees directs all District schools to admit children who are homeless regardless of residence and irrespective of whether the homeless child is able to produce records normally required for enrollment. The Board shall not enter into an out-of-District attendance and tuition agreement with another district for a homeless child.

All schools and employees of the District shall work to ensure that children and youth who are homeless are free from discrimination, segregation, and harassment. The District will also strive to prevent stigma against students who are homeless.

#### Definitions

For the purposes of this Policy, the following definitions shall apply.

The terms "enroll" and "enrollment" includes attending classes and participating fully in all school activities.

The terms "homeless," "homeless individual," and "homeless person" include:

1. Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;

2. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
3. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings;
4. Migratory children who qualify as homeless for the purposes of this part because the children are living in circumstances described in clauses 1 through 3 above; and
5. An unaccompanied student and homeless families with children and youth are also defined as homeless if they:
  - A. Have experienced a long term period without living independently in permanent housing;
  - B. Have experienced persistent instability as measured by frequent moves over such period, and
  - C. Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse, the presence of a child or youth with a disability, or multiple barriers to employment.

“Children and youth in transition” is defined as children and youth who are otherwise legally entitled to or eligible for a free public education, including preschool, and who lack a fixed, regular, and adequate nighttime residence.

“Unaccompanied youth” is defined as a youth not in the physical custody of a parent/guardian who is in transition as defined above.

The term “school of origin” is defined as the school the student attended when permanently housed, or the school in which the student was last enrolled, including a preschool. When a student completes the final grade level served by the students “school of origin;” the “school of origin” shall progress to the designated receiving school at the next grade level for all of its feeder schools the same as for all students attending one school and progressing to another school in the District.

### In General

The District shall ensure the following is provided according to the homeless student's best interest:

1. That the homeless student's education continues in the school of origin for the duration of homelessness:
  - A. In any case in which a family becomes homeless between academic years or during an academic year; and
  - B. For the remainder of the academic year, if the student becomes permanently housed during an academic year; or
2. That the homeless student is eligible to enroll in the same schools as non-homeless students who live in the same attendance area where the homeless student is actually living.

### Placement Choice

The choice regarding placement shall be made regardless of whether the child or youth lives with the homeless parents or has been temporarily placed elsewhere.

When addressing school placement, the student may attend a school different than the school of attendance from before the student became homeless or the school last attended by the student, if such is the choice of the student's parent and such is feasible.

When addressing school placement, the District's Liaison shall work with the family to address the student's transportation needs.

### School Stability

In determining the best interest of the homeless student each school within the District shall:

1. Presume that keeping the student in the school of origin is in the student's best interest, except when doing so is contrary to the request of the student's parent/guardian, or (in the case of an unaccompanied youth) the student;
2. Consider student-centered factors related to the student's best interest, including factors related to the impact of mobility on achievement, education, health, and safety of homeless students, giving priority to the request of the student's parent/guardian or (in the case of an unaccompanied youth) the student;
3. If, after conducting the best interest determination based on consideration of the above presumptions, the Superintendent determines that it is not in student's best interest to attend the school of origin or the school requested by the parent or guardian, or (in the case of an unaccompanied student) the student, provide the student's parent/guardian or the unaccompanied student with a written explanation of the reasons for his or her determination, which will be provided in a manner and form understandable to such parent/guardian, or unaccompanied

student, including information regarding the right to appeal under “Enrollment Disputes”, below; and

4. In the case of an unaccompanied student, ensure that the District’s liaison designated under “District Liaison,” below, assists in placement or enrollment decisions under this subparagraph, gives priority to the views of such unaccompanied student, and provides notice to such student of the right to appeal under “Enrollment Disputes,” below.

#### Immediate Enrollment:

1. **In General:** The school selected in accordance with this policy shall immediately enroll the homeless student, even if the student:
  - A. Is unable to produce records normally required for enrollment, such as previous academic records, records of immunization and other required health records, proof of residency, or other documentation;
  - B. Has missed application or enrollment deadlines during any period of homelessness; or
  - C. Has outstanding fees or fines, including fees associated with extracurricular activities.
2. **Relevant Academic Records:** The enrolling school shall immediately contact the school last attended by the student to obtain relevant academic and other records.
3. **Relevant Health Records:** If the student needs to obtain immunizations or other required health records, the enrolling school shall immediately refer the parent/guardian of the student, or (in the case of an unaccompanied student) the student, to the District’s liaison designated under “District Liaison,” below, who shall assist in obtaining all necessary immunizations and/or screenings, or other required health records, in accordance with “Records,” below.

#### Records

Any record ordinarily kept by the school, including immunization or other required health records, academic records, birth certificates, guardianship records, and evaluations for special services or programs, regarding each homeless student shall be maintained:

1. So that the records involved are available, in a timely fashion, when the student enters a new school or school district; and
2. In a manner consistent with FERPA, applicable Idaho law, and District policy.

## Disputes

If a dispute arises over eligibility, school selection or enrollment in a particular school, or any other issue addressed in this policy:

1. The student shall be immediately enrolled in the school in which enrollment is sought, pending final resolution of the dispute, including all available appeals. The student shall receive educational services for which the student is eligible, such as attending classes and full participation in all school activities
2. The parent/guardian of the student or (in the case of an unaccompanied student) the student shall be provided with a written explanation identifying the basis for any decisions related to school selection or enrollment made by the District, or other entity, including the rights of the parent/guardian or unaccompanied student to appeal such decisions;
3. The parent/guardian or unaccompanied student shall be referred to the local educational agency liaison designated under "District Liaison" below, and upon being informed of the dispute, the liaison shall, within 10 days, initiate an appeal with the District and, if unsuccessful, to the state coordinator of the dispute regarding the educational placement of the homeless student; and
4. In the case of an unaccompanied student, the liaison shall ensure that the student is immediately enrolled in the school in which the student seeks enrollment pending resolution of the student's dispute.
5. If an agreement cannot be reached between the parties regarding the educational placement of enrollment status of the student, then the District shall seek further assistance from the State Coordinator of Homeless Education to review and determine within ten business days how the student's best interests will be served. The decision of the State Department of Education shall constitute final resolution.

## Privacy

Information about a homeless student's living situation shall be treated as a student education record, and shall not be deemed to be disclosable "directory information" under the Family Education Records Privacy Act ("FERPA").

## Contact Information

Nothing in this policy shall prohibit the District and/or the enrolling school from requiring the parent/guardian of a homeless student to submit contact information.

## Comparable Services

Each homeless student in the District shall be provided services comparable to those services provided to other students in the school attended by the homeless student, including but not limited to the following:

1. Transportation services;
2. Educational services for which the student meets eligibility criteria, such as services provided under Title I of the Elementary and Secondary Education Act of 1965, or similar State or District sponsored programs, educational programs for children with disabilities, and educational programs for English Learners;
3. Programs in career and technical education;
4. Programs for gifted and talented students; and
5. School nutrition programs. Upon enrollment, the student's name shall immediately be submitted to the District's Nutrition Services Department as eligible for free meals, which eligibility commences at the time of enrollment.

#### District Liaison

For purposes of this policy, the Superintendent shall designate a District employee to serve as its liaison to serve homeless students in accordance with the following provisions. The liaison for homeless students designated by the Superintendent shall ensure that:

1. All homeless students in and out of school are identified by school personnel through outreach and coordination activities with other entities and agencies;
2. The District tracks academic and enrollment data on homeless students;
3. All homeless students are enrolled in, and have a full and equal opportunity to succeed the same as non-homeless students of the District;
4. Homeless families and homeless students have access to and receive educational services for which such families and students are eligible, including services through Head Start programs (including Early Head Start programs), early intervention services under part C of the Individuals with Disabilities Education Act, and other preschool programs administered by the District;
5. All homeless families and homeless students receive referrals to health care services, dental services, mental health and substance abuse services, housing services, and other appropriate services;
6. The parents/guardians of homeless students are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;

7. All unaccompanied students and youth who receive any credits for classes attended shall be informed by the Liaison of their status as an “independent student” for purposes of the student’s Free Application for Federal Student Aid (“FAFSA”). The Liaison shall also provide the required “verification” of the student’s status in connection with his or her application for Federal Student Aid.
8. Public notice of the educational rights of homeless students is disseminated in locations frequented by parents/guardians of such students, and unaccompanied students, including schools, shelters, public libraries, and soup kitchens, in a manner and form understandable to the parents/guardians of homeless students and unaccompanied students;
9. Eligibility, school selection, or enrollment disputes are mediated in accordance with “Disputes,” above;
10. The parent/guardian of a homeless student, and any unaccompanied student, is fully informed of all transportation services, including transportation to the student’s school of origin, and is assisted in accessing transportation to the student’s assigned school;
11. School personnel receive annual professional development and other support; and
12. Unaccompanied homeless students:
  - A. Are enrolled in school;
  - B. Have opportunities to meet the same challenging state academic standards as the State establishes for other students; and
  - C. Are informed of their status as independent students under 20 USC § 1087vv(d), and that such students may obtain assistance from the District Liaison to obtain verification of such status for purposes of the Free Application for Federal Student Aid.

#### Local and State Coordination

The District’s liaison(s) for homeless students shall, as a part of their duties, coordinate and collaborate with the Idaho State Office of the Coordinator for Education of Homeless Children and Youths, as well as with community and school personnel who are responsible for the provision of education and related services to homeless students. These shall include public and private agencies, the transportation department, the State Coordinator for the Education of Homeless Children and Youth, and others. Such coordination shall include collecting and providing to the State Coordinator the reliable, valid, and comprehensive data needed to meet the requirements of 42 USC § 11432(f)(1) and (3).



Homeless Status

The District’s Liaison who receives training provided by the Idaho State Office of the Coordinator for Education of Homeless Children and Youths may authorize a homeless student who is eligible for and participating in a program provided by the District, or the immediate family of such student, who otherwise meets the eligibility requirements Federal Housing Assistance (see 42 USC §§ 11360 *et. seq.*), to do so without approval or other agency action by or on behalf of the Department of Housing and Urban Development.

Title 1, Part A

Any student who is homeless and attends school within the District is eligible for Title 1, Part A services. The District shall set aside funding to provide homeless students who attend schools that do not participate in Title 1, Part A with services comparable to those provided by participating schools. Funding may also be set aside to provide targeted assistance to homeless students who attend participating schools.

Cross References:	4120 4160	Uniform Grievance Procedure Parents Right-to-Know Notices
Legal References:	20 U.S.C. §§ 1400 – 82 20 U.S.C. § 6311, <i>et seq.</i>  42 U.S.C. § 1758  Pub. L. 110–134  42 U.S.C. § 11301, <i>et seq.</i>	Individuals with Disabilities Education Act (IDEA) Improving Basic Programs Operated by Local Educational Agencies (Subchapter I, Part A, of the Elementary and Secondary Education Act) School Lunch Programs – Program Requirements Improving Head Start for School Readiness Act of 2007 McKinney-Vento Homeless Assistance Act of 1987

Policy History:  
Adopted on: February 2019  
Revised on:  
Reviewed on:

## **Dietrich School District No. 314**

### **STUDENTS**

**3060**

#### Education of Homeless Children

Each child of a homeless individual and each homeless child has equal access to the same free, appropriate public education as provided to other students. The Board of Trustees must assign and admit a child who is homeless to a school in the District regardless of residence and irrespective of whether the homeless child is able to produce records normally required for enrollment. The Board may not require an out-of-District attendance agreement and tuition for a homeless child.

Schools in the Dietrich School District will work to ensure that children and youth who are homeless are free from discrimination, segregation, and harassment. The District will also strive to prevent stigma against students who are homeless.

Information regarding this policy, including the educational rights of children and youth identified as homeless, will be distributed to all students upon enrollment and once during the school year, or may be included in any student handbook distributed by the District. It will also be provided to students who seek to withdraw from school, and posted in every school in the District, as well as other places where children, youth, and families who are homeless receive services.

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, medical records requirements, guardianship issues, uniform or dress code requirements, residence, birth certificates, school records, and other documentation. Students shall be enrolled in school immediately, without delay regarding any required documents. Once such documents are obtained, they shall be maintained so that they are available in a timely fashion when the child enters a new school or school district. The District shall serve students regardless of whether they are in the custody of a parent or guardian.

The Superintendent or designee shall also review and revise rules and practices to ensure that homeless students have equal access to educational services. Homeless students shall have access to services comparable to services offered to other students, including but not limited to:

1. Transportation services;
2. Educational services for which the student meets eligibility criteria, such as Title I;
3. Educational programs for children with disabilities and limited English proficiency;
4. Programs in vocational and technical education, as well as programs for gifted and talented students; and
5. School nutrition program.

The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths not currently attending school. The Superintendent or designee shall appoint a liaison for homeless children. The liaison shall act to ensure that:

1. Homeless students are identified;
2. Homeless students enroll in and have a full and equal opportunity to succeed in the schools of the District;
3. Homeless youth who have separated from school are provided with opportunities and assistance to reenroll;
4. Students and families have the opportunity to receive educational services for which they are eligible;
5. Parents or guardians are informed of educational and other opportunities available to their children;
6. Parents or guardians are given opportunities to participate in their child's education;
7. Parents or guardians are informed of all transportation services, including transportation to and from the student's school of origin, and are assisted in accessing transportation services;
8. Public notice of the educational rights of students in homeless situations is disseminated where children and youth receive services;
9. Channels of communication are established between the liaison and local Head Start staff if applicable;
10. Enrollment disputes are mediated in accordance with state and federal law as well as District policy;
11. Unaccompanied youth, as defined in the McKinney Homeless Assistance Act, are immediately enrolled in school pending resolution of disputes that might arise over school enrollment or placement;
12. Youth who lack immunization(s) or other medical records are assisted in obtaining these;
13. The name of any homeless student who wishes to receive free breakfast and lunch is submitted to the local school nutrition office. This need not be accompanied by an application to receive free or reduced meals;
14. Unaccompanied youth are assisted in selecting and enrolling in a school, and that they are provided with notice of the right to appeal an enrollment decision; and
15. Parents, school personnel, and others are informed of the rights of homeless children and youth.

The homeless liaison will also coordinate with, and seek support from, the State Coordinator for the Education of Homeless Children, public and private service providers in the community, housing and placement agencies, local liaisons in neighboring districts, and other such organizations and agencies. Coordination will include conducting outreach and training. Both public and private agencies will be encouraged to support the liaison and the schools in implementing this policy.

A "homeless child" is defined as provided in the McKinney Homeless Assistance Act, but may include:

1. Children and youth who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, campgrounds, or trailer parks due to lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting placement in foster care;
2. Children and youth who have a primary nighttime residence that is a private or public place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
3. Children and youth who are living in a car, park, public space, abandoned building, substandard housing, bus or train station, or similar setting; and
4. Migratory children and youth who are living in a situation similar to those described above.

An “unaccompanied youth” is defined as provided in the McKinney Homeless Assistance Act, but may include a youth not in the physical custody of a parent or guardian.

Children and youth identified as homeless in the District, both in and out of school shall be identified. Data shall be collected on the number of children and youth experiencing homelessness in the District; where they are living; their academic achievement (including state and local assessments); and the reason for any enrollment delays, interruptions in their education, or school transfers.

### School Selection

Each child and youth identified as homeless has the right to remain at his or her school of origin or to attend any school that houses students who live in the attendance area in which the child or youth is actually living, as well as take advantage of any District policy relating to open enrollment and under State law.

Therefore, in selecting a school, children and youth who are homeless will remain at their school of origin to the extent feasible, unless that is against the parent’s, guardian’s, or youth’s wishes. Students may remain at their school of origin the entire time they are homeless and until the end of any academic year in which they become permanently housed. The same procedure will be followed if a child or youth loses his or her housing during the summer. Services that are required to be provided, including transportation to and from the school of origin and services under federal and other programs, will not be considered in determining feasibility.

If a student is sent to a school other than the school of origin or the school requested by the parent/guardian or unaccompanied youth, the District shall provide a written explanation of its decision and the right to appeal, whether or not the individual disputes the placement. This written explanation shall include a detachable form to initiate the dispute resolution process. If an unaccompanied youth chooses to appeal a placement decision, the homeless student liaison shall facilitate this process.

## Transportation

Parents and unaccompanied youth will be informed of their right to transportation before they select a school for attendance. At a parent's request, transportation will be provided to and from the school of origin for a child or youth experiencing homelessness. For unaccompanied youth, transportation will be provided to and from the school requested by the liaison for homeless children following consultation with the student. Transportation will be provided for the entire time the child or youth has a right to attend that school including during pending disputes.

If a student's school of origin was in a different district than the school the student is to attend, the District shall seek an agreement with the district of origin on the division of transportation costs. If no such decision is reached, the districts shall divide the costs equally as required by the McKinney-Vento Act. It is the District's policy that inter-district disputes will not result in a homeless student missing school. If such a dispute arises, they will arrange transportation and immediately bring the matter to the attention of the liaison for homeless children. In addition to receiving transportation to and from the school of origin upon request, children and youth who are homeless will also be provided with other transportation services comparable to those offered to other students.

## Disputes

If a dispute arises over any issue addressed in this policy, the child or youth experiencing homelessness will be admitted immediately to the school in which enrollment is sought pending final resolution of the dispute. The student will also have the rights to all appropriate educational services, transportation, free meals, and Title 1, Part A services while the dispute is pending.

A complaint regarding the placement or education of a homeless child shall first be presented orally and informally to the District's homeless liaison. The Superintendent is directed to ensure that parents, guardians, and unaccompanied youth may initiate this process at the school they are requesting to attend, the District office, or the office of the homeless student liaison. The liaison shall inform the person who initiated the dispute that they can provide written or oral documentation to support their position and that they may seek the assistance of an attorney or advocate. The homeless liaison shall work to resolve the dispute as expeditiously as possible. If the dispute cannot be resolved with the assistance of the homeless student liaison then a written complaint must be filed in accordance with the District's Uniform Grievance Procedure. The liaison must ensure that the formal process is followed for unaccompanied youth.

## Training

The homeless liaison will conduct training and sensitivity/awareness activities regarding the education of homeless children for all local education association staff.

## Surrogate Parents

The District shall appoint a surrogate parent for each unaccompanied homeless youth. The District shall make reasonable efforts to complete the appointment process within thirty (30)

days of determining that a surrogate is needed, as required by law. While the appointment of a surrogate parent is pending, a temporary surrogate parent shall be appointed. The temporary surrogate parent may be a staff member of a shelter, independent living program, state agency, or other organization involved in the education or care of the youth, provided the individual does not have a personal or professional interest that may conflict with the interests of the youth.

Title 1, Part A

Any student who is homeless and attends school within the District is eligible for Title 1, Part A services. The District shall set aside funding to provide homeless students who attend schools that do not participate in Title 1, Part A with services comparable to those provided by participating schools. Funding may also be set aside to provide targeted assistance to homeless students who attend participating schools.

Cross Reference: 3210

Uniform Grievance Procedure

Legal Reference: 42 U.S.C. § 11301, et seq.  
20 U.S.C. § 6311, et seq.

20 U.S.C. § 1400

42 U.S.C. § 1758

42 U.S.C. § 9801-642A

I.C. § 33-1404

McKinney-Vento Homeless Assistance Act  
Title 1, Part A, of the Elementary and  
Secondary Education Act.

Individuals with Disabilities Education  
Improvement Act of 2006

Child Nutrition and WIC Act of 2004

Improving Head Start for School Readiness  
Act of 2007

Districts to Receive Pupils

Policy History:

Adopted on: February 2019

Revised on:

Federal Grant Financial Management System

The District maintains a proper financial management system in order to receive both direct and state-administered grants and to expend funds associated with a grant award. Certain fiscal controls and procedures must be in place to ensure that all financial management system requirements are met.

Idaho Financial Reporting Management System (IFARMS)

IFARMS provides the basis for complete financial and cost accounting, for the development of program budgets, and for the preparation of periodic financial reports. The uniformity of the system enables the District to fulfill state requirements and provides the flexibility to obtain program and account detail to meet management needs.

Financial Management Standards

The standards for financial management systems are found at 2 C.F.R. § 200.302. The required standards include:

- 1. Identification:** The District shall identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and award identification shall include the information described below under "Overview of the Financial Management/Accounting System."
- 2. Financial Reporting:** Accurate, current, and complete disclosure of the financial results of each federal award or program will be made in accordance with the financial reporting requirements set forth in the Education Department General Administrative Regulations (EDGAR).
- 3. Accounting Records:** The District shall maintain records that adequately identify the source and application of funds provided for federally-assisted activities. These records will contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest, and be supported by source documentation.
- 4. Internal Controls:** Effective control and accountability shall be maintained for all funds, real and personal property, and other assets. The District shall adequately safeguard all such property and shall assure that it is used solely for authorized purposes.

“Internal controls” are tools to help program and financial managers achieve results and safeguard the integrity of their program. Internal controls should be designed to provide reasonable assurance that the following objectives are achieved:

- A. Effectiveness and efficiency of operations;
  - B. Adequate safeguarding of property;
  - C. Assurance property and money is spent in accordance with grant program and to further the selected objectives; and
  - D. Compliance with applicable laws and regulations.
5. **Budget Control:** Actual expenditures or outlays shall be compared with budgeted amounts for each federal award.
6. **Cash Management:** The District shall maintain written procedures to implement the cash management requirements found in EDGAR. See Policy 7450.
7. **Allowable Costs:** The District shall maintain written procedures for determining allowability of costs in accordance with EDGAR. See Policy 7320 and Procedure 7320P.

#### Overview of the Financial Management/Accounting System

The District accounting system is established to present, with full disclosure, the financial position and results of the financial operations of the District in conformity with generally accepted accounting principles. The accounting system currently used is **2M**. The system is in compliance with IFARMS, as required by Idaho statute. IFARMS shall be used as the basis for developing program budgets and the preparation of periodic financial reports. The District Business Manager shall be responsible for managing budgets and accounts payable. As required by 34 CFR 200.302, the District shall maintain on file award letters that include Catalog of Federal Domestic Assistance (CFDA) titles and numbers, federal award identification numbers and years, names of the federal awarding agencies, and the name of the State Department of Education (the pass-through entity), for each federal award. The funds are given unique identification numbers in the IFARMS system.

The Business Manager shall be responsible for preparing financial reports, as required for local, state, and federal agencies, for review and approval by the Board of Trustees. The financial reports shall reflect the financial activity and status of the District. These reports shall include monthly and cumulative expenditures, program budgets, and balances remaining.

#### Budgeting

**The Planning Phase: Meetings and Discussions: Before Receiving the Grant Award Notice (GAN):** The Superintendent, assisted by the Business Manager, shall be



responsible for initial federal grant budget development. Initial budget development shall be based upon estimates of federal program award amounts as provided by the State Department of Education, as well as input from program and administrative staff with respect to individual program staff needs, number and assignments of paraprofessionals relative to program allocations, and need for instructional supplies and equipment. The primary considerations of initial budget development shall be the educational needs of students and the availability of existing District resources for meeting these needs.

Budgets shall be prepared and presented in a format that clearly identifies revenue sources and amounts and budgeted expenditures, in accordance with IFARMS accounting codes, and shall be open for public inspection.

The Superintendent shall present the proposed budget to the Board for final approval of the budget and the policies reflected therein, such as proposed changes or additions to instructional programs and proposed salary schedules. Consideration of the proposed budget shall take place in an open meeting with opportunity for public comment. The approved budget shall be included in the minutes of the Board as documentation of its acceptance and approval.

**After Receiving the GAN:** If the Superintendent determines that final program allocations necessitate revisions to program budgets, he or she, assisted by the Business Manager with input from federal programs staff, shall discuss, review, and propose budget revisions. If proposed revisions require amendment proposals, the Superintendent will follow protocols of the amendment process.

**Amending the Budget:** The Superintendent shall review and approve any necessary budget amendments and shall submit those amendments to the Board at least seven days in advance of the meeting at which the amendment will be considered. The Board shall have final approval of the amended budget and consideration of the proposed budget shall take place in an open meeting with opportunity for public comment. The approved amended budget shall be included in the minutes of the Board of Trustees as documentation of its acceptance and approval.

**Budget Control:** The Business Manager shall prepare monthly financial reports that monitor budget performance by comparing actual to budgeted revenues and expenditures. Monthly financial reports indicate budgeted amounts, monthly expenditures, year-to-date-expenditures and percentage of budget spent. The Superintendent shall review these reports for the preceding month prior to presentation to the Board.

### Accounting Records

The Business Manager shall be responsible for the maintenance of accounting records. Electronic accounting records are maintained in the **2M**, and paper records are maintained on file in the District office. All accounting records shall be reviewed by the

District Superintendent and, where appropriate and required, the Board. The District chart of accounts and financial reports shall be established and maintained in accordance with Generally Accepted Accounting Principles (GAAP) and IFARMS, as required by Idaho Code. Accounting records shall be available for public inspection at any time.

### Spending Grant Funds

In determining what items will be included in individual program budgets, the Business Manager and the Superintendent will follow the federal cost principles and individual program statutes and regulations, as the basis for determining whether individual expenditures are allowable.

While developing and reviewing the grant budget, the District will keep in mind the difference between direct costs and indirect costs.

#### **Direct and Indirect Costs:**

- 1. Determining Whether a Cost is Direct or Indirect:** Direct costs are those costs that can be identified specifically with a particular final cost objective, such as a federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.

Indirect costs are those that have been incurred for a common or joint purpose benefiting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved.

Costs incurred for the same purpose in like circumstances shall be treated consistently as either direct or indirect costs.

Identification with the federal award rather than the nature of the goods and services involved is the determining factor in distinguishing direct from indirect costs of Federal awards. Typical costs charged directly to a Federal award are the compensation of employees who work on that award, their related fringe benefit costs, the costs of materials, and other items of expense incurred for the Federal award.

The salaries of administrative and clerical staff shall normally be treated as indirect costs. Direct charging of these costs may be appropriate only if all of the following conditions are met:

- A. Administrative or clerical services are integral to a project or activity;
- B. Individuals involved can be specifically identified with the project or activity;
- C. Such costs are explicitly included in the budget or have the prior written approval of the federal awarding agency; and

D. The costs are not also recovered as indirect costs.

2. **Indirect Cost Rate:** It is at the discretion of the Dietrich School District to use the indirect cost rate. It is the normal policy of the District not to take indirect costs on federal awards. If the District elects to take indirect costs, it shall follow the procedures for calculating the indirect cost rate prescribed by the State Department of Education and apply the policies and procedures outlined in the federal regulations as described below.
3. **Applying the Indirect Cost Rate:** Once the District has an approved indirect cost rate, the percentage is multiplied against the actual direct costs (excluding distorting items such as equipment, contracts in excess of \$30,000 pass-through funds, etc.) incurred under a particular grant to produce the dollar amount of indirect costs allowable to that award.

Once the District applies the approved rate, the funds that may be claimed for indirect costs have no federal accountability and may be used as if they were non-federal funds. For direct grants, reimbursement of indirect costs is subject to the availability of funds and statutory or administrative restrictions.

Where a federal program has a specific cap on the percentage of administrative costs that may be charged to a grant, that cap must include all direct administrative charges as well as any recovered indirect charges.

Cross Reference:	7230	Financial Reporting and Audits
Legal References:	2 C.F.R § 200.300 <i>et seq.</i>	Post Federal Award Requirements
	2 C.F.R. § 200.56	Indirect (Facilities & Administrative (F&A)) Costs
	2 C.F.R. § 200.413	Direct Costs
	34 C.F.R. § 75.564	Reimbursement of Indirect Costs
	34 C.F.R. § 76.569	Using the Restricted Indirect Cost Rate

Policy History:

Adopted on: July 2019

Revised on:

Reviewed on:

Uniform Grievance Policy

It is the Board's desire that administrative procedures for settling complaints and grievances of any and all students, parents/guardians, and patrons, hereinafter "Grievant") be an orderly process within which solutions may be pursued. This policy shall apply to people employed by the District only if their grievance is in their capacity as a parent/guardian or patron. Any other employee complaints shall be resolved as described as specified below.

It is the intent of the Board that this policy will provide prompt and equitable resolution at the lowest possible administrative level. Additionally, it is the Board's desire that each grievant be assured an opportunity for orderly presentation and review of complaints without fear of reprisal.

Grievance Procedure

This grievance procedure should be followed if a grievant believes that the Board, its employees or agents have violated the grievant's rights guaranteed by the State or federal constitutions, State or federal statutes, or Board policy, except that any allegation of sexual misconduct or sexual harassment shall be addressed in accordance with Policy 3085. As referenced above, staff grievances relating to their employment position are solely controlled by:

1. Policy 5800 and Procedure 5800P in the case of classified staff;
2. Policy 5250 in the case of certificated staff; and

The District will endeavor to respond to and resolve complaints without resorting to this grievance procedure and, if a complaint is filed, to address the complaint promptly and equitably. The right of a person to prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies, and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies.

Grievances will be processed according to the step-by-step process outlined below. However, if a person designated to hear a grievance is the subject of the grievance, the grievance process will begin at the next highest step and the process shall be modified as needed to meet the objectives of the Grievance Procedure. If a grievance is directly based on official Board action, the grievance shall be directed to the Clerk of the Board. The grievance may be heard by the Board at the sole discretion of the Board.

**Level 1: Informal:** A grievant with a complaint is encouraged to first discuss it with the employee (teacher, counselor, building administrator, etc.) involved, with the objective of resolving the matter promptly and informally. An exception is that complaints of sexual misconduct against a student should be addressed in accordance with Policy 3085.

**Level 2: Principal:** If the complaint is not resolved at Level 1, the grievant may file a written grievance stating:

1. The nature of the grievance, including identification of the state or federal constitutional provision, state or federal statute, and/or Board policy the grievant alleges has been violated and the Date the grievant attempted to address the matter informally with the employee in Level 1; and
2. The remedy requested.

It must be signed and dated by the grievant. The Level 2 written grievance must be filed with the principal within 60 days of the event or incident, or from the date the grievant could reasonably become aware of such occurrence.

If the complaint alleges a violation of Board policy or procedure, the principal shall investigate and attempt to resolve the complaint within 30 school business days. If either party is not satisfied with the principal's decision, the grievance may be advanced to Level 3 by requesting in writing that the Superintendent review the principal's decision. This request must be submitted to the Superintendent within 15 days of the principal's decision.

If the complaint alleges a violation of Title II, Section 504 of the Rehabilitation Act, or a violation of Title IX other than sexual misconduct, the principal shall turn the complaint over to the Nondiscrimination Coordinator who shall investigate the complaint. The District has appointed Nondiscrimination Coordinators to assist in the handling of discrimination complaints. The Coordinator will complete the investigation and file the report with the Superintendent within 30 school business days after receipt of the written grievance. The Coordinator may hire an outside investigator if necessary. If the Superintendent agrees with the recommendation of the Coordinator, the recommendation will be implemented. If the Superintendent rejects the recommendation of the Coordinator, and/or either party is not satisfied with the recommendations from Level 2, either party may make a written appeal within 15 days of receiving the report of the Coordinator to the Board for a hearing.

**Level 3: Superintendent:** If the principal with whom the grievance was filed in Level 2 is also the Superintendent, the grievant may skip Level 3 and submit an appeal to the Board within 15 days as described in the last paragraph of Level 3.

Upon receipt of the request for review, the Superintendent shall schedule a meeting between the parties and the principal. The parties shall be afforded the opportunity to either dispute or concur with the principal's report. The Superintendent shall decide the

matter within ten days of the meeting and shall notify the parties in writing of the decision. If the Superintendent agrees with the recommendation of the principal, the recommendation will be implemented. If the Superintendent rejects the recommendation of the principal, the matter may either be referred to an outside investigator for further review or resolved by the Superintendent.

If either party is not satisfied with the decision of the Superintendent, the Board is the next avenue for appeal. A written appeal must be submitted to the Board within 15 days of receiving the Superintendent's decision. The Board is the policy-making body of the school, however, and appeals to that level must be based solely on whether or not policy has been followed. Any individual appealing a decision of the Superintendent to the Board bears the burden of proving a failure to follow Board policy.

Level 4: The Board: When the Board receives a written appeal of the decision of the Superintendent in which the grievant alleges a failure to follow Board policy, the matter shall be placed on the agenda of the Board for consideration at the earliest time convenient to the Board.

The Board has the sole discretion in determining how to handle the grievance review, including but not limited to the option of solely reviewing the written record and making a determination or seeking to speak with both sides of a grievance during a properly noticed meeting of the Board.

A decision by the Board shall be made and reported in writing to all parties within 30 days of the Board's review, whether by written record or via meeting with the parties. The decision of the Board will be final.

Cross Reference:           3085 Sexual Harassment, Discrimination and Retaliation Policy  
                                  3085P Title IX Sexual Harassment Grievance Procedure, Requirements and Definitions

Policy History:

Adopted on: September 2014

Revised on: November 2020

Reviewed on:

Federal Debarment and Suspension

For all District programs receiving federal funds, the District shall comply with all applicable Federal regulations that restrict or prohibit transactions using Federal funds with all persons or entities that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

This limitation is directed by Executive Order 12549 which provides that “a person who is debarred or suspended shall be excluded from Federal financial and nonfinancial assistance and benefits under Federal programs and activities.” Thus, the District shall refrain from entering into any transaction with a person or entity which has been suspended or debarred by the U.S. Department of Education, or other federal agency from which the District has received federal funds.

Covered Federal Non-Procurement Transactions

Federal funds received by the District that are covered by this policy include, but are not necessarily limited to funds received from the following transactions:

1. Grants;
2. Cooperative agreements;
3. Scholarships;
4. Fellowships;
5. Contracts of assistance;
6. Loans;
7. Loan guarantees;
8. Subsidies;
9. Insurances;
10. Payments for specified uses; and
11. Donation agreements.

District's Covered Transactions with Third Parties

This Policy applies to circumstances where the District enters into a procurement contract with a third party for goods and/or services, and intends to use covered federal funds to partially or fully purchase such goods and/or services, as more specifically described below:

A contract for goods or services is a “covered transaction” if any of the following applies:





13 CFR § 400.109 Government-wide Debarment and Suspension  
31 U.S.C. § 6503 Intergovernmental financing (Cash Management  
Improvement Act of 1990)

Policy History:

Adopted on: February 2020

Revised on:

Reviewed on:

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A contract for goods or services is a “covered transaction” if any of the following applies:

1. The contract is awarded to the District pursuant to a nonprocurement transaction listed above and the amount of the contract is expected to equal or exceed \$30,000; or
2. The contract requires the consent of an official of a federal agency. In that case, the contract, regardless of the amount, is always considered a covered transaction, and it does not matter who awarded it. For example, it could be a subcontract awarded by a contractor at a tier below the District's nonprocurement transaction; or
3. The contract is for Federally-required audit services.

In addition, a subcontract is also a covered transaction if:

1. It is awarded by a participant in a procurement transaction under a nonprocurement transaction of a Federal agency that extends the coverage of Item 1 above, under "District's Covered Transactions with Third Parties"; and
2. The value of the subcontract is expected to equal or exceed \$30,000.

#### District Responsibilities before Entering Into Covered Transactions - Prohibition

Prior to entering into a "covered transaction" with a third party, the District shall verify the person or entity with whom it intends to do business is not excluded or disqualified by performing any one of the following:

1. Checking the Excluded Parties List System (EPLS);\*
2. Collecting a certification from that person; or
3. Adding a clause or condition to the covered transaction with that person.

*\* The General Services Administration maintains the EPLS and makes it available to requesting parties. When a Federal agency takes an action to exclude a person under the nonprocurement or procurement debarment and suspension system, the agency enters the information about the excluded person into the EPLS. The EPLS may be accessed online at: <http://epls.arnet.gov> or <http://www.epls.gov>. If the District has a question about any person or entity on the EPLS, it should contact the point of contact for the federal agency that placed the person's name into the EPLS. The agency's point of contact is identified in the EPLS.*

In the event the third party is on the EPLS, the District shall not enter into the contemplated transaction unless and until the federal agency responsible for providing the District with the Federal funds grants a written exception.

Legal Reference:                2 CFR § 200.213    Suspension and debarment  
    2 CFR § 180            Guidelines to Agencies on Government-Wide  
       Debarment and Suspension (Nonprocurement)

13 CFR § 400.109 Government-wide Debarment and Suspension  
31 U.S.C. § 6503 Intergovernmental financing (Cash Management  
Improvement Act of 1990)

Policy History:

Adopted on: February 2020

Revised on:

Reviewed on:

# DIETRICH SCHOOL DISTRICT NO. 314

Home of the Blue Devils



**Administration**

Stefanie Shaw, Superintendent

Dalonna Hurd, Business Manager

January 20, 2022

## Regular School Board Meeting

Name	Signature	Date
Diana Norman	Diana Norman	1-20-22
Aleta Ramberg	Aleta Ramberg	1-20-22
Mike Torgerson	Mike Torgerson	1-20-22
Ian Webb	Ian Webb	1-20-22
Tanya Astle	Tanya Astle	1/20/22
Jerry Heimerdinger	Jerry Heimerdinger	1/20/22
Maureen Heimerdinger	Maureen Heimerdinger	1/20/22
Jessica Whisenant	Jessica Whisenant	1/20/22
Elizabeth Hollibaugh	Elizabeth Hollibaugh	1/20/22
Robin Southwick Burton	Robin Southwick Burton	1-20-22
Emily Wood	Emily Wood	1/20/22
Emi Berthelson	Emi Berthelson	1/20/22

Eric McHan Eric McHan 1-20-22