

TROY SCHOOL DISTRICT #287
SICK LEAVE BANK PARTICIPATION

The purpose of the Sick Leave Bank (hereafter referred to below as the Bank) shall be to provide employees, who qualify by membership in the Bank, with additional sick leave days as needed to recover for personal illness which causes absence from work and loss of all accumulated personal sick leave. The Bank shall not be used as a reserve for time lost due to short-term illness that would normally be covered by the employee's accumulated sick leave, nor for time due to illness in the family, bereavement, or for a purpose other than personal illness. (Refer to policy 5000-Personnel)

SICK LEAVE BANK DONATION

Employees who are eligible for sick leave can be a member of the Sick Leave Bank by donating one day of sick leave per year (if needed) to the bank.

I wish to donate one day of my sick leave to the Sick Leave Bank: YES NO

Printed Name: _____

Signature: _____

Date signed: _____