



OWOSSO PUBLIC SCHOOLS
Ready for the World

Board of Education Agenda
October 24, 2016
7:00 pm Regular Meeting
Owosso High School Media Center
765 E. North Street
Owosso, Michigan 48867

1. Call to Order

2. Pledge of Allegiance

3. Building Reports:

- Celebrate Kids! – Innovation in CTE
- Owosso Public Schools Retiree Recognition
- Andrew Pond and Lucy Popovitch – Board of Education Student Representative’s Report

4. Board Correspondence:

- Superintendent’s Report
- Curriculum Director’s Report

5. Public Participation

6. For Action

▪ **Consent Agenda:**

September 26, 2016 Minutes-----	Report 16-24	Page 1
Board Workshop Minutes October 10, 2016-----	Report 16-25	Page 8
Current Bills-----	Report 16-26	Page 10
Financials-----	Report 16-27	Page 18
▪ Athletic Conference -----	Report 16-28	Page 21
▪ Audit Report-----	Report 16-29	Page 22
▪ Declaration of Obsolete Material-----	Report 16-30	Page 23
▪ OHS Art Appreciation Tour of NYC-----	Report 16-31	Page 24
▪ VEI Midwest Trade Show in Pigeon Forge, TN-----	Report 16-32	Page 25

7. For Information

▪ Personnel Update-----	Report 16-33	Page 26
-------------------------	--------------	---------

8. Public Participation

9. Board Reports: Board Member Comments/Updates

10. Upcoming Board Meeting Dates:

- November 14: Board Workshop, 5:00-8:00 p.m.
- November 28: Regular Board Meeting, 7 pm

Important Upcoming Dates:

- October 21: National Walk to School Day – All Elementary Schools & Safety Patrol Night at Wilman Field 6:00 p.m.
- October 26: OMS IB Learner/Athlete of the Month Breakfast
- October 27: Half Day Elementary Only: Afternoon & Evening Parent-Teacher Conferences
- October 27: OMS Choir Concert 7:30 pm
- October 28: Central PTO Family Movie Night 6:00 pm/OHS Trojan Spectacular 7:30 pm
- October 31: Bentley Bright Beginnings Parent/Child day 9:30-11:30 a.m. – No Preschool
- October 31: Bryant Halloween Parade 10:30 a.m./Half Day for all Students
- November 1: Trojan Spectacular 7:30 pm OHS Gym
- November 2: OMS Evening Parent-Teacher Conferences 5:00-8:00
- November 3: OMS & OHS Evening Parent-Teacher Conferences 5:00-8:00 p.m.
- November 4: Central School 3-5th grade Student of the Month Breakfast 8:00 a.m.
- November 4: All third graders to “chicken dance” Performing Arts Committee Performance at OMS 9:15 a.m.
- November 5: Bryant Student of the Month 8:00 am/NHS Fun Night 5:00 pm
- November 7: Band Banquet 6:00 p.m. OHS
- November 8: No School – Election Day

Important Upcoming Dates Continued:

- November 11: Bryant Veterans Day Assembly
- November 11: Veterans Parade – 9th Grade Band Fayette Square 5:30 pm
- November 12: Band Craft Show 10:00 am
- November 18: Bryant All-Pro Dad’s Breakfast 7:45 am
- November 22: Half Day for all Students
- November 23-25: No School: Thanksgiving Recess

11. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting. Board Policy 0166

BOARD GUARANTEE (Adopted May 2006)

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

Therefore, we guarantee that:

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.

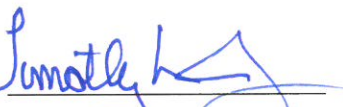
We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

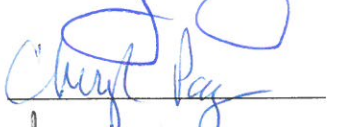
We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

Timothy Jenc
President



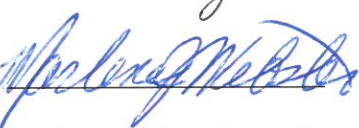
Cheryl Paez
Treasurer



Sara Keyes
Trustee



Marlene Webster
Trustee



Rick Mowen
Vice-President



Shelly Ochodnicky
Secretary



Janice Opanasenko-Lubkin
Trustee



Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.



OWOSSO PUBLIC SCHOOLS

Ready for the World

BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises



OWOSSO PUBLIC SCHOOLS

Ready for the World

Public Participation at Board Meetings

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

OWOSSO PUBLIC SCHOOLS
Board of Education Minutes
September 26, 2016
Report 16-24

President Jenc called the meeting of the Board of Education to order at 6:56 pm. The meeting was held in the media center located at Owosso High School, 765 E. North Street, Owosso, Michigan.

Present: Jenc, Keyes, Mowen, Opanasenko-Lubkin, Paez, Webster
 Absent: Ochodnický (Motions of the Board of Education that were unanimous did not include Ochodnický)

Pledge of Allegiance

Building Reports

Owosso High School Principal Jeff Phillips introduced the 2016-2017 foreign exchange students to the Board of Education. He thanked their host families for welcoming the students into their homes. Mr. Phillips reminded the Board that the high school will continue to host monthly luncheons that feature dishes from each of the student's home country. The Board was invited to a luncheon that will celebrate Denmark on September 29th. The student introductions included Camilla Hesel from Denmark and her host family is Karen and Shane Nelson. Carmen de Santiago is from Spain and her host family is also Karen and Shane Nelson. Belana Sieronski is from Germany and her host family is Denise and Robert Dennison. Carl Schnitker is from Germany and his host parent is Angie Mitosinka. Munechika Nonaka is from Japan and Angie Mitosinka is his host parent.

Mr. Phillips asked the foreign exchange students to reflect on their journey to Owosso and share something that they did not anticipate. One student remarked that she knew that they would change classes each period, but was not aware of how short the time was in between classes. Another student stated that Owosso High School is very fun and has a lot of school spirit. The students also expressed their surprise about everything being bigger and that there are many more athletic fields.

Superintendent Tuttle applauded the exchange students and their host families for bringing so much culture to Owosso Public Schools. She remarked that these students learn a lot about American culture during their stay, but OPS staff and students also benefit from the experience.

Mr. Jeff Phillips explained that Student Council is the heartbeat of the high school and introduced Student Council Co-Advisors Jackie Aymor and Kristen Bratschi. Ms. Aymor commented that the Student Council's E-Board truly leads by example and they are a fun group to work with. The E-Board members include Dalaney Zelecki, Treasurer; Lucy Popovitch, Co-President; Morgan Kalisek, Vice President; Paige Thornton, Secretary; and Andrew Pond, Co-President.

Board of Education Student Representative Andrew Pond reported that Student Council held its first meeting of the school year on August 31st. Approximately 35 students attended the meeting that was open to the entire student body. The students played a game during the meeting to try and get everyone out of their comfort zone. During the meeting the students split up into Homecoming sub-committees that included inter-class games, homecoming court, parade, and the first pep assembly.

Andrew Pond announced that this year's Homecoming Court includes Sally Armstrong, Riley Gale, Kiarra Harris, Katelyn Jones, Mylissa MacKenzie, Bailey Albrecht, Jacob Fisher, Gabriel Gaskin, Nathan Nicevski, and Joseph Vondrasek. The Homecoming Court attended a luncheon with Student Council Co-Advisors Ms. Aymor and Mrs. Bratschi as an opportunity for the students to get to know each other better.

Andrew Pond reported that a Hawaiian Luau is the theme for Homecoming and festivities are in full swing. Interclass games will be led by Ms. Devon Burzynski and Mrs. Kristen Bratschi on Friday, September 30th. Class Councils have been working very hard to complete their Homecoming floats and spirit week is in full swing at the high school.

Andrew Pond informed the Board that Student Council presented Owosso High School teachers with goodie bags and cookies on the first day of school to welcome them back to the new school year.

Board Correspondence

Superintendent Dr. Andrea Tuttle reported on just a few of the great things that are happening in the District. She explained that some community members expressed their dissatisfaction with school starting prior to Labor Day. The early start was the result of a new law that now requires 180 school days. Superintendent Tuttle was pleased to announce that the transition into the new school year was very smooth, in spite of the early start.

Superintendent Tuttle announced that there are lots of fun spirit week activities occurring throughout the District in celebration of Homecoming. She remarked that she was pleased to hear the Foreign Exchange students comment about the school spirit, which is mentioned repeatedly every year by these students.

Superintendent Tuttle reported that she attended the MASA School Superintendent's Conference during the prior week. She stated that her attendance at the conference reassured her that Owosso Public Schools is doing many great things. However, there are some hot topics that all school districts are dealing with that include human trafficking and an increase in substance abuse. She indicated that there are ways for school districts to be proactive when faced with these issues. Superintendent Tuttle stated that students need to be a part of something that is bigger than themselves and become involved in extra-curricular activities. She commented that it is a goal of OPS to offer students opportunities outside of the classroom.

Superintendent Tuttle informed the Board that students from the middle school, high school and Lincoln High School recently attended a "Made in Owosso" exhibit at the Shiawassee Arts Council. The exhibit showcased the background and history of Owosso. She stated that it was a great opportunity for students to learn about our great city. The Shiawassee Arts Council was thanked by Superintendent Tuttle for hosting the educational exhibit and inviting OPS students.

Superintendent Tuttle remarked that Owosso High School recently held an interesting discussion regarding "Black Lives and Blue Lives Matter". The engaging and relevant discussion was organized by OHS Teacher Mrs. Melanie Lounds. Superintendent Tuttle commented that she was very impressed by the respect that was displayed, even though there were many differences in opinions. OHS students and teachers listened to the panel of 15 speakers that each held various opinions on the topic that they were able to support with facts and respectful opinions.

Superintendent Tuttle explained that all high school students now have their own personal Chromebooks and she believes that this has totally transformed education for the students. The Chromebooks are an outstanding educational tool that provides an access to technology and deep thinking for all students.

Superintendent Tuttle announced that 307 letters were mailed to all new OPS families, inclusive of kindergarten students, welcoming them to the District. Included in the mailings was an Owosso Public Schools sticker and a "Gotcha" card to encourage random acts of kindness throughout the District.

Superintendent Tuttle applauded Food Service Department staff members Mr. John Klapko and Mrs. Michele Prince and OHS Culinary Arts students for preparing and serving food at the Community Harvest

Dinner. Approximately 250 people attended the dinner. Superintendent Tuttle stated that she has received many positive emails and remarks about the amazing students and staff of OPS. A portion of the proceeds from the dinner in the amount of \$1,300 was donated to the Owosso Cares Backpack program. Superintendent Tuttle reported that \$2,000 is spent each month filling backpacks with food for the less fortunate students of OPS. She thanked Jessica Thompson, Community Education Director for spearheading the Backpack program. She also explained that money is needed to sustain the program.

Superintendent Tuttle praised Transportation Director Mr. Steve DeLong and his team for running their department flawlessly.

Superintendent Tuttle stated that even though school has been in session for a short time there have been many exciting events for students and their families. She reported that Central Elementary hosted a Dads and Donuts event, Bryant Elementary held Grandparents Day, and Emerson Elementary celebrated employee Helen Marrah's 80th birthday.

Superintendent Tuttle announced that the District is encouraging OHS athletes to be role models for younger students by getting them more involved in activities at the elementary level. The high school's football players have been going to the elementary buildings and reading to students.

Superintendent Tuttle explained that a tour of the completed Sinking Fund projects did not occur. However, pictures of the projects and details of the projects have been shared with the Board throughout the process. She stated that this year's projects included flooring replacements and new windows on the west side of the middle school.

Superintendent Tuttle commented that several discussions have taken place in classrooms regarding the Presidential Debates. She stated that many lessons can be learned from the debates and controversial topics. These are topics that should be discussed in a respectful manner and a skill that is being taught in classrooms across the District.

Superintendent Tuttle reported that Bentley Bright Beginnings held a police and fire week to help the children understand who our helpers are, where to go if they need help, and to thank our first responders for all that they do.

Curriculum Director Dr. Kari Selleck reported that this is the first year of a reclaimed wood's project for students that are enrolled in the OHS Wood's Program. She commented that the students are very engaged and beyond just cutting and staining wood. The students are required to interact with their clients one-on-one and listen to the clients request for the pieces of furniture. The students have made six different color and stain prototypes that their clients can choose from for their furniture. The students are keeping a journal of the process and looking at their expenses and profits from the projects. The project is helping students' problem solve and work with their clients. Dr. Selleck remarked that she is anxious to see the completed projects and before and after photos.

Dr. Selleck announced that she will be attending the new Career and Technical Education (CTE) program training in October. The training will include new considerations that the District is thinking about bringing to the high school. The new programs to be considered are agri-science, computer software programming, and potentially veterinary science. She stated that it is a goal of the District to continue to offer new CTE programs. Dr. Selleck informed the Board that the District was also selected to participate in the Michigan CTE Audit. Dr. Selleck remarked that during her preparations for the audit, she was reminded of the many wonderful things that are associated with CTE that include the student organization, the advisory boards, interactions with the community and industry, and safety training requirements. The CTE programs to be

audited include Fashion Design, Culinary Arts, and Family and Consumer Science. Dr. Selleck commented that she is fairly confident that the District will pass the audit with flying colors.

Dr. Selleck reported that Title I Teachers and Para-Professionals have been participating in full day trainings. These staff members are trying a new strategy and change is always a challenge. Dr. Selleck explained that because of the looming legislation with third grade reading scores and reading performance, it was decided to take all of the District's Title I resources and pool them at the K-2 level. Para-Professionals that have previously been trained to work with upper elementary students are now being trained to work with our younger students. Dr. Selleck commented that she is extremely impressed with the Para-Professional's attitudes. They have now participated in two full-day trainings, along with Title I Teachers. These staff members are learning new interventions that they will be using with students collectively and consistently across all three elementary buildings.

Dr. Selleck informed the Board that the grades 6-12 Social Studies Department is involved in professional development with trainer Amy Bloom of the Oakland ISD. The trainings focus on how do we move away from a traditional history focused social studies curriculum while making sure that we have all of the strands of social studies from civic understanding, democratic principles, geography, and economics across every grade level.

Public Participation

President Jenc stated that the Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

There were no comments from the public.

For Action

- Moved by Webster, supported by Mowen to approve the August 22, 2016 regular meeting minutes, current bills, and financials as presented. Motion carried unanimously.
- Moved by Mowen, supported by Opanasenko-Lubkin to approve the out-of-state travel for Owosso Middle School students and teacher Samantha Lieberman on a Washington D.C. trip to the Capital of the United States on April 26-28, 2017. Motion carried unanimously.
- Moved by Mowen, supported by Opanasenko-Lubkin to award the bid for the purchase of a new vehicle for the Operations Department to Young Chevrolet Cadillac, Owosso, Michigan in an amount not to exceed \$31,000 plus fees. Treasurer Paez conducted a roll call vote. Ayes: Webster, Paez, Mowen, Jenc, Keyes, Opanasenko-Lubkin. Nays: None. Motion carried unanimously.
- Moved by Opanasenko-Lubkin, supported by Keyes to authorize the Operations Department to dispose of a 1990 ½ ton two-wheel drive truck with a V-8 engine and a 1999 Ford panel truck with a V-6 engine. Motion carried unanimously.
- Moved by Mowen, supported by Webster to authorize the Superintendent to sign the proposed Head Start Purchase of Service Agreement between Capital Area Community Services (C.A.C.S.) and Owosso Public Schools. Motion carried unanimously.

For Future Action

The Board of Education will be asked to authorize the Food Service Department and Operations Department to dispose of the following obsolete materials:

Food Service:

- 40 qt. Hobart mixer

Operations:

- 12 – 6' by 6' computer tables
- 8 – 40" x 16" x 32" D wood and particle board bookshelves

The Board of Education will be asked to approve the out-of-state travel by Owosso High School students to attend an Art Tour of New York City on March 22-25, 2017.

For Information

Superintendent Tuttle provided the Board with a personnel update. She explained that all of the accepted positions are to replace staff that has resigned with the exception of the three kindergarten paraprofessionals. Kathryn Aymor has accepted the Payroll Specialist position at Central Office. Joseph Watson has accepted the Computer Technician position at Central Office. Lindsey Huff has accepted the three hour Food Service Worker position at Owosso Middle School. Jeanne Pahl has accepted the 2.25 Food Service Worker position at Bryant Elementary. Heather Smith has accepted the 1.75 hour Food Service Worker position at Central Elementary. Lauri Dahl has accepted the Student Facilitator position at Bryant Elementary. Karen Nelson has accepted the seven hour Monitor position at Owosso High School. Jessica Cords has accepted the Early Childhood Special Education Paraprofessional position at Bentley Bright Beginnings. Catherine Hemenway has accepted the Kindergarten Paraprofessional position at Emerson Elementary. Mackenzie Lab has accepted the Kindergarten Paraprofessional position at Bryant Elementary. Lori Bosak has accepted that seven hour Food Service position at Owosso Middle School. Rachel Bailey has accepted the 2.75 hour Monitor position at Emerson Elementary. Andrea Struble has accepted the 3.25 hour Food Service Worker position at Owosso Middle School. Kim Walser has accepted the Special Education Paraprofessional position at Owosso High School. Gwen Schafer has accepted the 1.75 hours Monitor position at Emerson Elementary. Tracy Smith has accepted the 6.75 hour Lead Cook I position at Bryant Elementary. Kim Fauth-Newberry, Food Service Worker at Bryant Elementary has resigned. Shelley Springsdorf, Food Service Worker at Bryant Elementary has resigned. Sharon Upper, Food Service Worker at Owosso High School has resigned.

Public Participation

Jessica Thompson, Community Education Director referenced Dr. Tuttle's comments regarding the need of funds for the Backpack Program. She excitedly announced that Owosso's 100 Women Who Care organization met that evening and the OPS Backpack Program was chosen as the recipient of a donation in the amount of \$20,300. This generous donation will support the Backpack Program for the remainder of the school year.

Board Member Comments/Updates

Janice Opanasenko-Lubkin remarked that she was very impressed as she drove around District buildings and everything looks very spiffy in spite of the age of the buildings. She stated that she was also happy to see the Celebrate Success 2015-2016 video on the District's website that recognized staff and student accomplishments. She commented that she really likes the Gotcha program that spreads simple acts of kindness. She is also happy to see the District share this concept within the community. Mrs. Opanasenko-Lubkin expressed her appreciation for Secretary Ochodnický livestreaming the Snake Dance and Parade on Facebook prior to the start of the meeting.

Superintendent Tuttle informed the Board that Principal Steve Brooks and she met with Brian Long, CEO of Memorial Hospital regarding the Gotcha campaign. Mr. Long liked the idea and it is hoped that OPS administration will present information about the Gotcha campaign to the staff of Memorial. In addition, Mr. Brooks spoke with the Trojan Marching Band about random acts of kindness. Superintendent Tuttle

also plans to speak with Baker College President Aaron Maike about the campaign to keep the message going throughout the community.

Sara Keyes commented that it was very nice to listen to the foreign exchange students, their thoughts about school spirit at OPS, and the differences between Owosso and their home countries. She stated that her children always look forward to spirit week. Mrs. Keyes praised Student Representative Andrew Pond on his upbeat personality and informational reports at the meetings. She remarked that she is pleased to hear the positive feedback from students about the Chromebooks. Jessica Thompson was thanked for her update on the Backpack Program donation from 100 Women Who Care and for all of her efforts to sustain the much needed program.

Tim Jenc announced that Dr. Tuttle will not be attending the Homecoming Festivities. He congratulated her on her alma maters Hall of Fame Induction that will occur that same evening. He remarked that her recognition is well deserved.

Rick Mowen extended a thank you to local businesses Lance's Bakery and Foster Coffee for their contributions to the Dads and Donuts event at Central Elementary. He stated that Mrs. Friend's third grade class frequently visits the residents of Oliver Woods. The students are paired with a resident that they interact with through reading and other activities. Mr. Mowen remarked that his grandson participates in this activity and he believes that the unique interactions benefit both the students and residents.

Cheryl Paez remarked that after a very hot summer she is looking forward to a long fall and a great school year.

Marlene Webster reported that she was recently contacted by an OHS sophomore who is working on her IB personal project. The student is studying food waste and she plans on hosting a dinner and prepare food using ugly food. During the conversation, the student had her Chromebook and was looking up various local resources that will assist her with the project. Mrs. Webster remarked that she appreciated being able to assist the student. She stated that she was impressed with the student's level of engagement, deep thinking, and her passion for food that is being thrown away when there are so many hungry people.

Upcoming Board Meeting Dates:

October 10: Board of Education Workshop, 5 – 8 pm

October 24: Regular Board Meeting, 7 pm

Important Upcoming Dates:

September 26-30: Spirit Week

September 30: Homecoming Parade & Tailgate, 6 pm

September 30: Homecoming Football Game vs. St. Johns, 7 pm

October 1: Homecoming Dance at OHS, 7 – 10 pm

October 5: Pupil Count Day

October 10: MSBOA Marching Band Festival at Willman Field, 4 – 10 pm

October 10: Lincoln High School Parent/Teacher Conferences, 5:30 – 7 pm

October 11: OHS Vocal Music Concert, 7:30 pm

October 12: Academic Achievement Awards Ceremony at OHS, 7 pm

October 15: Tour de Shiawassee and Octoberfest

October 19: Central School PTO Carnival, 6 – 8 pm

October 19: NHS Mr. Wonderful Contest at OHS, 7 – 9 pm

Adjournment

Moved by Mowen, supported by Paez to adjourn at 7:48 pm. Motion carried unanimously.

Minutes recorded by Clara Pitt

Respectfully submitted,

Shelly Ochodnicky, Secretary

OWOSSO PUBLIC SCHOOLS
Board of Education Workshop Minutes
October 10, 2016

Report 16-25

President Jenc called the Board of Education Workshop to order at 5:04 pm. The meeting was held at the D'Mar Banquet & Conference Center, 1488 N. M-52, Owosso, Michigan.

Present: Sara Keyes, Rick Mowen, Shelly Ochodnicky, Janice Opanasenko-Lubkin, Cheryl Paez,
 Marlene Webster, Superintendent Andrea Tuttle, Tom White, Bev White
 Absent: None

Mr. Tom White, Consultant with the Michigan Association of School Boards (MASB) facilitated the workshop. The objective of the workshop was to provide training for the Superintendent and Board members on the Michigan Association of School Board Superintendent Evaluation Tool. The Revised School Code requires School Boards to evaluate their Superintendent's job performance annually as part of a comprehensive performance evaluation system that takes into account student growth data and requires certain additional factors. The MASB Superintendent Evaluation instrument provides this based on the requirements of the Revised School Code. The Revised School Code requires Board of Education members and the Superintendent to receive training on the evaluation instrument to be used for the superintendent beginning in 2016-2017.

Introductions

Members of the Board were asked by Mr. White to introduce themselves.

Public Participation

There was no public participation.

Evaluation Training

Mr. White provided the Board and Dr. Tuttle with the Michigan Association of School Boards (MASB) Superintendent Rubric and the MASB Superintendent Evaluation Training Instrument.

Mr. White reviewed the evaluation rubric instrument in its entirety and reported items in red are required by law. Samples of artifacts that the Superintendent may use as evidence of performance in each domain is listed at the bottom of each domain. Dr. Tuttle reported she currently submits evidence in her Friday Letter, which is a weekly communication from the Superintendent to Board members every Friday. Examples that may serve as evidence of performance that the District currently has in place was discussed.

Student growth was discussed. Multiple measures of student growth at a weight of 25% are to be taken into account. This is an aggregate student growth of the entire district. This only includes students who are there for a full year, all others are pulled out. Dr. Tuttle reported, the District is attempting to get a years' worth of growth from our students. Marlene Webster stated, not all students can grow a full year, how do you factor that in. Mr. White responded, you do not, you average it all out. We are looking for compliance.

Dr. Tuttle reported the Thoughtful Classroom Evaluation Tool is being used for Teachers. Information on the teacher evaluation instrument will be included in the Friday letter.

The Superintendent will be evaluated annually in December. A Superintendent receiving a highly effective rating on three consecutive annual evaluations, the Board may choose to conduct an evaluation biennially instead of annually.

Each Board member will complete an individual evaluation and the Board shall come to a consensus as a Board for a final rating under the direction of the Board President. This can be done in closed session, but the final

rating must be reported in an open meeting to comply with the Open Meetings Act. A checklist is available for open meeting. The Superintendent's final evaluation will be posted online.

Mr. White reported separate goals may be established, but is not necessary. District wide goals are weighted 10%.

As part of the evaluation training Mr. White discussed the planning cycle, establishing the timeline with quarterly evaluation dates with the final evaluation in December. Additional items of training were performance goals, artifacts to be used to evidence superintendent performance, the process for compiling the year-end evaluation; the process and individuals responsible for conducting the evaluation conference with the Superintendent and the legal requirements. Mr. White concluded his training with a final analysis and providing his contact information to Board members for future questions and support.

Dr. Tuttle distributed her SMART Goals to the Board. The SMART Goals will be part of the Superintendent evaluation. Two of the goals Dr. Tuttle discussed were the Owosso Gotcha goal and the Strive for 5 attendance goal.

Adjournment

Moved by Ochodnicky, supported by Keyes to adjourn at 7:39 pm. Motion carried unanimously

Minutes recorded by Bev White.

Respectfully submitted,

Shelly Ochodnicky, Secretary

OWOSSO PUBLIC SCHOOLS
EXPENDITURE REPORT
SEPTEMBER 19 - OCTOBER 16, 2016
REPORT 16-26

CHECK RUN ACTIVITY BY FUND

GENERAL FUND	\$554,849.55
SERVICE FUND	\$64,076.87
SINKING FUND	\$161,290.63

CHECK RUN TOTAL	\$780,217.05
------------------------	--------------

CREDIT CARD ACTIVITY BY FUND (9/05/16 - 10/04/2016)

GENERAL FUND (SEPTEMBER ACTIVITY)	\$ 26,304.74
SERVICE FUND (SEPTEMBER ACTIVITY)	\$ 1,174.24
ORGANIZATIONAL FUND (SEPTEMBER ACTIVITY)	\$ 1,228.46

CREDIT CARD TOTAL	\$ 28,707.44
--------------------------	--------------

GORDON FOOD SERVICE ACTIVITY (SERVICE FUND)

PAYMENT 9/21/16	\$ 11,187.47
PAYMENT 9/27/16	\$ 16,302.09
PAYMENT 10/07/16	\$ 20,002.80
PAYMENT 10/12/16	\$ 20,870.19

DIRECT DRAW FROM BANK ACCOUNT	\$ 68,362.55
--------------------------------------	--------------

PAYROLL (#7) 9/30/2016	\$ 817,113.49
PAYROLL (#8) 10/14/2016	\$ 810,531.41

PAYROLL TOTAL	\$ 1,627,644.90
----------------------	-----------------

GRAND TOTAL	\$ 2,504,931.94
--------------------	-----------------

Detailed payment information can be obtained from the Chief Financial Officer, Julie Omer, by calling (989) 723-8131 or by mailing a written request to Owosso Public Schools, P.O. Box 340, 645 Alger Street, Owosso, MI 48867

Check Register for Bank Account ID CHEM1

From 09/19/2016 to 10/16/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
094164	09/22/2016	1 Comp	Cleared	09/30/2016 007956 BIO-RAD	OHS/DORMAN/POWER SUPPLY	1,136.23
094165	09/22/2016	1 Comp	Open	007996 BRUCKMAN, LESLIE	BB/CHILD CARE OVERPAYMENT	14.00
094166	09/22/2016	1 Comp	Cleared	09/30/2016 003794 BRYANT ELEMENTARY	BR/BROOKS/POSTAGE	16.60
094167	09/22/2016	1 Comp	Open	101239 CANNON, MAUREEN	MS/CANNON/SUPPLIES	70.37
094168	09/22/2016	1 Comp	Cleared	09/30/2016 000810 CAROLINA BIOLOGICAL SUPPLY CO.	OHS/DORMAN/SUPPLIES	271.28
094169	09/22/2016	1 Comp	Open	007997 CIAILINO, JERRY	HS/CIAILINO/GAS CARDS	60.00
094170	09/22/2016	1 Comp	Cleared	09/30/2016 007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENT	175.50
094171	09/22/2016	1 Comp	Cleared	09/30/2016 005726 CROOKED TREE NURSERY, LLC	OPER/KLAPKO/WEED CONTROL	270.00
094172	09/22/2016	1 Comp	Cleared	09/30/2016 100199 DISCOUNT SCHOOL SUPPLY	BR/COMPTON/PENCILS, ETC	128.87
094173	09/22/2016	1 Comp	Cleared	09/30/2016 001821 FISHER SCIENTIFIC	OHS/DORMAN/SUPPLIES	308.65
094174	09/22/2016	1 Comp	Open	007452 FOREST AKERS EAST	ATH/SMITH/CONF MEET	182.25
094175	09/22/2016	1 Comp	Cleared	09/30/2016 004279 GILLETT, KEN	EM/GILLETT/SUPPLIES	11.20
094176	09/22/2016	1 Comp	Cleared	09/30/2016 002125 GOVCONNECTION, INC	OMS/LIEBERMAN/SUPPLIES	1,025.08
094177	09/22/2016	1 Comp	Cleared	09/30/2016 000070 H. K. ALLEN PAPER COMPANY	OHS/PILON/FACIAL TISSUE	805.95
094178	09/22/2016	1 Comp	Cleared	09/30/2016 002973 HANKERD SPORTSWEAR	OPER/KLAPKO/STAFF SHIRTS	830.50
094179	09/22/2016	1 Comp	Cleared	09/30/2016 102446 HARTNAGLE, BECKY	BR/HARTNAGLE/CONF MILEAGE	31.16
094180	09/22/2016	1 Comp	Cleared	09/30/2016 100069 HEINEMANN	EM/GRAHAM/CICALO	8,316.70
094181	09/22/2016	1 Comp	Cleared	09/30/2016 004730 J. W. PEPPER & SON INC.	HS/NIEUWKOOP/MUSIC	42.20
094182	09/22/2016	1 Comp	Cleared	09/30/2016 102408 LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/SUPPLIES	1,240.28
094183	09/22/2016	1 Comp	Cleared	09/30/2016 100685 LITTLE, LANCE	HS/LITTLE/SUPPLIES	100.00
094184	09/22/2016	1 Comp	Cleared	09/30/2016 101186 LLOYD MILLER & SONS INC.	OPER/KLAPKO/MOWER PARTS	77.28
094185	09/22/2016	1 Comp	Cleared	09/30/2016 003600 MARSHALL MUSIC COMPANY INC.	HS/SCHELGEL/STRINGS	102.20
094186	09/22/2016	1 Comp	Cleared	09/30/2016 003630 MAURER HEATING & COOLING	OPER/KLAPKO/HVAC REPAIR	229.00
094187	09/22/2016	1 Comp	Cleared	09/30/2016 002637 MEMORIAL MEDICAL ASSOCIATES	BUS DRIVER PHYSICAL	80.00
094188	09/22/2016	1 Comp	Cleared	09/30/2016 003780 MESSA	OCT 2016 BILL/TEACHERS	225,152.18
094189	09/22/2016	1 Comp	Cleared	09/30/2016 003780 MESSA	OCT 2016 BILL-OESPA STAFF	56,509.90
094190	09/22/2016	1 Comp	Cleared	09/30/2016 003780 MESSA	OCT 2016 BILL/ADMIN STAFF	27,419.15
094191	09/22/2016	1 Comp	Cleared	09/30/2016 003780 MESSA	OCT 2016 BILL/NON-UNION	21,455.23
094192	09/22/2016	1 Comp	Cleared	09/30/2016 005517 MICHIGAN CHAMBER SERVICES, INC.	ADM/WHITE/COMPLIANCE POSTE	373.00
094193	09/22/2016	1 Comp	Cleared	09/30/2016 003756 MICHIGAN COMPANY, INC.	OPER/KLAPKO/CUSTODIAL SUPP	499.29
094194	09/22/2016	1 Comp	Open	004050 MORRIS MECHAN. CONTRACTING INC.	OPER/KLAPKO/REPAIR&SUPPLIE	1,877.00
094195	09/22/2016	1 Comp	Open	003890 MSBO	ADM/WHITE/MEMBERSHIP	139.00
094196	09/22/2016	1 Comp	Cleared	09/30/2016 100001 OFFICE DEPOT INC.	BR/RAFFAELLI/BLUE CARD STO	102.49
094197	09/22/2016	1 Comp	Open	001018 OMER, JULIE	ADM/OMER/CONF MILEAGE	39.48
094198	09/22/2016	1 Comp	Open	004600 OPS FOOD SERVICE FUND	BB/HELVIE/CHILD CARE BREAK	137.76
094199	09/22/2016	1 Comp	Cleared	09/30/2016 007851 OREILLY AUTO PARTS	OPER/KLAPKO/REPAIR PARTS	11.28
094200	09/22/2016	1 Comp	Cleared	09/30/2016 101469 OWOSSO COUNTRY CLUB	NEW TEACHER ORIENTATION	551.65
094201	09/22/2016	1 Comp	Cleared	09/30/2016 102005 PIONEER MANUFACTURING COMPANY	OPER/KLAPKO/FIELD PAINT	3,718.95
094202	09/22/2016	1 Comp	Cleared	09/30/2016 004825 POLACK CORPORATION	OPER/KLAPKO/INK	46.44
094203	09/22/2016	1 Comp	Cleared	09/30/2016 100135 QUILL CORPORATION	BB/ROWELL/CHAIR MAT	352.09
094204	09/22/2016	1 Comp	Cleared	09/30/2016 101669 REALLY GOOD STUFF	EM/BUZA/BOOK POUCHES	163.75
094205	09/22/2016	1 Comp	Cleared	09/30/2016 005420 SCHOOL SPECIALTY INC.	OMS/SCHAFFERT/SUPPLIES	2,697.00
094206	09/22/2016	1 Comp	Cleared	09/30/2016 000693 SEHI COMPUTER PRODUCTS	OMS/LIEBERMAN/SUPPLIES	1,492.80
094207	09/22/2016	1 Comp	Cleared	09/30/2016 005600 SHERWIN-WILLIAMS COMPANY	OPER/KLAPKO/GROUNDS PAINT	367.79
094208	09/22/2016	1 Comp	Cleared	09/30/2016 007086 SPEEDWAY	HS/KRUTZ/GAS CARDS MCKINNE	256.00
094209	09/22/2016	1 Comp	Cleared	09/30/2016 005850 STAMP-RITE INC.	ADM/BOARD MEMBER NAMEPLATE	18.70
094210	09/22/2016	1 Comp	Cleared	09/30/2016 101057 STATE OF MICHIGAN	TRANS/DELONG/STORAGE TANK	61.50
094211	09/22/2016	1 Comp	Cleared	09/30/2016 005900 STECHSCHULTE GAS & OIL COMPANY	OPER/KLAPKO/FUEL	459.05
094212	09/22/2016	1 Comp	Cleared	09/30/2016 005427 THERRIAN, JEFF	ATH/SMITH/CERTIFICATION	125.00
094213	09/22/2016	1 Comp	Cleared	09/30/2016 006250 TIRE FACTORY	OPER/KLAPKO/TIRES	177.96
094214	09/22/2016	1 Comp	Cleared	09/30/2016 001119 UNITED PARCEL SERVICE	HS/POSTAGE	45.42
094215	09/22/2016	1 Comp	Open	102233 VANHORN, TAMERA	BB/VANHORN/MILEAGE	36.67
094216	09/26/2016	2 Comp	Open	004860 POSTMASTER	HS/PILON/SENIOR MAILING	90.00
094217	09/29/2016	1 Comp	Open	006502 ACCO BRANDS USA	BB/HELVIE/LAMINATING FILM	108.90

Check Register for Bank Account ID CHEM1

From 09/19/2016 to 10/16/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
094218	09/29/2016	1 Comp	Open	000240 AMERICAN SPEEDY PRINTING CENTERS	MS/TOLRUD/PRACTICE CARDS	59.00
094219	09/29/2016	1 Comp	Open	005711 CAMBIUM LEARNING, INC	CE/GRAHAM/RAZ KIDS SUBSCRI	949.50
094220	09/29/2016	1 Comp	Open	003302 CDW GOVERNMENT, INC.	ALT/IRELAN/CHROMEBOOKS	13,784.19
094221	09/29/2016	1 Comp	Open	008002 CF GEAR	HS/PILON/FLASH DRIVES	519.00
094222	09/29/2016	1 Comp	Open	007997 CIAILINO, JERRY	HS/CIAILINO/CONF REIMB	356.40
094223	09/29/2016	1 Comp	Open	000124 CONTROL SOLUTIONS INC.	OPER/KLAPKO/SENSOR REPAIR	931.06
094224	09/29/2016	1 Comp	Open	007103 DEWITT JUNIOR HIGH SCHOOL	MS/DWYER/ENTRY FEE	100.00
094225	09/29/2016	1 Comp	Open	003853 DOUBLE TREE BY HILTON BAY CITY	MS/MICHALEC/CONF LODGING	362.25
094226	09/29/2016	1 Comp	Open	007502 EPS	EM/BUZA/HANDPRINT SET	370.80
094227	09/29/2016	1 Comp	Cleared 09/30/2016	002966 FRED FERNETTE	OPER/FERNETTE/MILEAGE	22.16
094228	09/29/2016	1 Comp	Open	007824 GIFFEI, PAM	BB/GIFFEI/REIMBURSEMENT	16.88
094229	09/29/2016	1 Comp	Open	002390 GILBERT'S DO IT BEST HARDWARE	OPER/KLAPKO/SUPPLIES	1,662.06
094230	09/29/2016	1 Comp	Open	102141 GREENVILLE HIGH SCHOOL	ATH/SMITH/GOLF REGIONAL	125.00
094231	09/29/2016	1 Comp	Open	007216 GREGORY, MIKE	HS/GREGORY/CONF REMIBURSEM	29.38
094232	09/29/2016	1 Comp	Open	000070 H. K. ALLEN PAPER COMPANY	OPER/KLAPKO/SUPPLIES	2,911.20
094233	09/29/2016	1 Comp	Open	006722 HUMPHREYS, CASSANDRA	BB/HUMPHRIES/MILEAGE	34.61
094234	09/29/2016	1 Comp	Open	002959 INDEPENDENT AD-VISOR INC.	ADM/THOMPSON/ADVERTISING	1,072.51
094235	09/29/2016	1 Comp	Open	004730 J. W. PEPPER & SON INC.	HS/SCHLEGEL/MUSIC	115.91
094236	09/29/2016	1 Comp	Open	003080 JOHNNY MAC'S SPORTING GOODS	MS/DWYER/BASKETBALLS	155.84
094237	09/29/2016	1 Comp	Open	007104 KLAPKO, JOHN	OPER/KLAPKO/MILEAGE	201.66
094238	09/29/2016	1 Comp	Open	003275 LAKESHORE LEARNING MATERIALS	BENT/MCAVOY/BIG BOOK CENTE	343.85
094239	09/29/2016	1 Comp	Open	102408 LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/CUSTODIAL SUPP	1,545.38
094240	09/29/2016	1 Comp	Open	003448 LOCKER ROOM & TROPHY PLACE	HS/COBB/MEDALS	104.67
094241	09/29/2016	1 Comp	Open	002868 M.S.V.M.A.	MS/SCHAFFERT/MEMBERSHIP	385.00
094242	09/29/2016	1 Comp	Open	000722 MANER COSTERISAN	2016-16 AUDIT SERVICES	16,000.00
094243	09/29/2016	1 Comp	Open	003600 MARSHALL MUSIC COMPANY INC.	HS/SCHLEGEL/BASE DRUM	2,713.00
094244	09/29/2016	1 Comp	Open	003740 MASB BUSINESS OFFICE	ADM/WHITE/CONF REG	135.00
094245	09/29/2016	1 Comp	Open	100400 MASSP	HS/COBB/MEMBERSHIP	750.00
094246	09/29/2016	1 Comp	Open	100343 MCGRAW-HILL SCHOOL EDUCATION	BR/BRUCKMAN/TEXTBOOKS	785.57
094247	09/29/2016	1 Comp	Open	003660 MEDLER ELECTRIC COMPANY	OPER/KLAPKO/ELECTRICAL SUP	119.80
094248	09/29/2016	1 Comp	Open	007056 MIAAA	ATH/SMITH/DUES	50.00
094249	09/29/2016	1 Comp	Open	007066 MICHALANGELO ENTERPRISES LLC	ADM/SELLECK/PROF DEV	7,000.00
094250	09/29/2016	1 Comp	Open	004351 MICHIGAN FCCLA	ADM/PITT/CONF REG 3 STAFF	90.00
094251	09/29/2016	1 Comp	Open	003835 MICHIGAN WORLD LANGUAGE ASSOC.	CONF REG AMIEE BROOKS	80.00
094252	09/29/2016	1 Comp	Open	007425 MIDWEST AIR FILTER, INC	OPER/QUICK/FILTERS	2,125.00
094253	09/29/2016	1 Comp	Open	007158 MOMAR, INCORPORATED	OPER/KLAPKO/BOILER PROTECT	290.00
094254	09/29/2016	1 Comp	Open	004652 PCMI - WEST	BB STAFF PAYMENT	9,838.36
094255	09/29/2016	1 Comp	Open	004790 PITNEY BOWES	ADM/PITT/POSTAGE	500.00
094256	09/29/2016	1 Comp	Open	004790 PITNEY BOWES	ADM/POSTAGE METER RENTAL	234.48
094257	09/29/2016	1 Comp	Open	007726 POOL PACK	OPER/KLAPKO/POOL PACK	359.34
094258	09/29/2016	1 Comp	Open	004860 POSTMASTER	MS/KNIGHT/POSTAGE	140.00
094259	09/29/2016	1 Comp	Open	007978 PS FOOD MART	EM/SEDLAR/GAS CARD	34.00
094260	09/29/2016	1 Comp	Open	100135 QUILL CORPORATION	CE/KLAPKO/CREDIT	535.01
094261	09/29/2016	1 Comp	Open	005310 SARGENT-WELCH	HS/DORMAN/SUPPLIES	136.26
094262	09/29/2016	1 Comp	Open	102443 SCHOLASTIC INC.	MS/DIGNAN/READERS	350.79
094263	09/29/2016	1 Comp	Open	005420 SCHOOL SPECIALTY INC.	OMS/ANDERSON,M/SUPPLIES	322.49
094264	09/29/2016	1 Comp	Open	005520 SECURITY ALARM COMPANY INC.	BB/ROWELL/SECURITY CARDS	658.00
094265	09/29/2016	1 Comp	Open	000693 SEHI COMPUTER PRODUCTS	OHS/KRUEGER/SAMSUNG TABLET	1,035.12
094266	09/29/2016	1 Comp	Open	100017 SET-SEG	OCT 2016 BILL/GF STAFF	3,986.79
094267	09/29/2016	1 Comp	Open	005600 SHERWIN-WILLIAMS COMPANY	OPER/KLAPKO/FIELD PAINT	222.52
094268	09/29/2016	1 Comp	Open	004604 TUTTLE, ANDREA	ADM/TUTTLE/CONF REIMBURSEM	196.56
094269	09/29/2016	1 Comp	Open	001119 UNITED PARCEL SERVICE	HS/POSTAGE	22.62
094270	09/29/2016	1 Comp	Open	007525 VERNIER	OHS/DORMAN/SUPPLIES	2,303.43
094271	09/29/2016	1 Comp	Open	008001 WATERBOY SPORTS, LLC	ATH/SMITH/REPLACEMENT PART	94.50

Check Register for Bank Account ID CHEM1

From 09/19/2016 to 10/16/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
094272	09/29/2016	1 Comp	Open	008003 YOHO, CARRIE	ADM/YOHO/CONF REIMBURSEMEN	207.36
094273	09/29/2016	1 Comp	Void	09/30/2016 001063 YOUNG CHEVROLET	OPER/KLAPKO/TRUCK	38,276.51
094274	09/30/2016	2 Comp	Open	001063 YOUNG CHEVROLET	OPER/KLAPKO/TRUCK	31,257.00
094275	10/06/2016	1 Comp	Open	000278 APPLEBEE OIL COMPANY	TRANS/DELONG/PROPANE	1,195.69
094276	10/06/2016	1 Comp	Open	000582 BLUMERICH COMMUNICATIONS INC.	OMS/DIGNAN/RADIOS	400.00
094277	10/06/2016	1 Comp	Open	007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENT	117.00
094278	10/06/2016	1 Comp	Open	100049 CLARK FIRE & SAFETY INC.	OPER/KLAPKO/UL300 SYSTEM	3,275.00
094279	10/06/2016	1 Comp	Open	101784 COBB, LYNDA	HS/COBB/REIMBURSEMENT	189.83
094280	10/06/2016	1 Comp	Open	004065 CONRAD, CHRIS	OPER/CONRAD/MILEAGE	63.94
094281	10/06/2016	1 Comp	Open	004175 DATA IMAGE SYSTEMS	OMS/LIEBERMAN/PROJECTOR	419.00
094282	10/06/2016	1 Comp	Open	100313 ELECTRONIX EXPRESS	OHS/KRUEGER/SUPPLIES	16.15
094283	10/06/2016	1 Comp	Open	000558 ENERGY MANAGEMENT SOLUTIONS LLC	MONTHLY GAS MANAGEMENT	315.00
094284	10/06/2016	1 Comp	Open	001821 FISHER SCIENTIFIC	OHS/DORMAN/SUPPLIES	5.11
094285	10/06/2016	1 Comp	Open	008006 FISHER, MITCHELL	ATH/SMITH/MILEAGE	50.33
094286	10/06/2016	1 Comp	Open	002916 GCR TIRE CENTER	TRANS/DELONG/TIRE RECAP	1,329.00
094287	10/06/2016	1 Comp	Open	000070 H. K. ALLEN PAPER COMPANY	OPER/KLAPKO/SUPPLIES	189.35
094288	10/06/2016	1 Comp	Open	004095 HEALTHFIRST PHARMACY	ATH/SMITH/GRAVITY STIX	59.36
094289	10/06/2016	1 Comp	Open	100069 HEINEMANN	CE/SPIELMAN/BOOKS	8,482.38
094290	10/06/2016	1 Comp	Open	007958 HIGH NOON BOOKS	BR/COMPTON/BOOK SETS	986.70
094291	10/06/2016	1 Comp	Open	004013 IMAGELINE PRODUCTIONS	BR/BROOKS/GOTCHA CARDS/STR	1,266.00
094292	10/06/2016	1 Comp	Open	007789 ITECHS	HS/COBB/I-PAD REPAIR	450.00
094293	10/06/2016	1 Comp	Open	004730 J. W. PEPPER & SON INC.	MS/SCHAFFERT/MUSIC	106.33
094294	10/06/2016	1 Comp	Open	100536 JOHNSTONE SUPPLY OF LANSING	OPER/QUICK/REFRIGERANT	763.85
094295	10/06/2016	1 Comp	Open	008005 KALISEK, MORGAN	ATH/SMITH/MILEAGE	50.33
094296	10/06/2016	1 Comp	Open	102408 LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/CUSTODIAL SUPP	950.57
094297	10/06/2016	1 Comp	Open	008009 MISCA	HS/SMITH/ENTRY FEE	12.00
094298	10/06/2016	1 Comp	Open	004050 MORRIS MECHAN. CONTRACTING INC.	OPER/KLAPKO/HVAC REPAIR	1,847.00
094299	10/06/2016	1 Comp	Open	100001 OFFICE DEPOT INC.	BR/HARTNAGLE/LOCK BOXES BI	114.50
094300	10/06/2016	1 Comp	Open	004570 OWOSSO H.S. ORGANIZATION ACCT.	HS/NIEUWKOOP/LUNCH	115.00
094301	10/06/2016	1 Comp	Open	008010 OWOSSO MEDICAL GROUP	ADM/BUS DRIVER PHYSICAL	480.00
094302	10/06/2016	1 Comp	Open	002405 PERIPOLE, INC.	EM/BRUDER/RECORDERS	989.01
094303	10/06/2016	1 Comp	Open	007024 PROJECT LEAD THE WAY	OHS/KRUEGER/KITS	170.00
094304	10/06/2016	1 Comp	Open	101669 REALLY GOOD STUFF	BR/COLLISON/POCKETCHARTS	461.39
094305	10/06/2016	1 Comp	Open	102443 SCHOLASTIC INC.	EM/MEIHLS/GRADE 2	173.25
094306	10/06/2016	1 Comp	Open	005520 SECURITY ALARM COMPANY INC.	BB/ROWELL/SECURITY CARDS	616.25
094307	10/06/2016	1 Comp	Open	005625 SHIAWASSEE RESD	9/11-9/24 SUB REIMBURSEMEN	13,997.78
094308	10/06/2016	1 Comp	Open	008011 STARK SOLUTIONS	OPER/KLAPKO/EQUIPMENT	2,500.00
094309	10/06/2016	1 Comp	Open	005900 STECHSCHULTE GAS & OIL COMPANY	OPER/KLAPKO/FUEL	419.14
094310	10/06/2016	1 Comp	Open	006230 THRUN LAW FIRM, P.C.	SEPT LEGAL SERVICES	73.50
094311	10/06/2016	1 Comp	Open	001119 UNITED PARCEL SERVICE	HS/POSTAGE	36.92
094312	10/06/2016	1 Comp	Open	007457 US BANK EQUIPMENT FINANCE	LEASE PAYMENT OCT 2016	2,132.95
094313	10/06/2016	1 Comp	Open	003787 US GAMES	MS/DIGNAN/LICENSE RENEWAL	119.00
094314	10/06/2016	1 Comp	Open	004860 US POSTAL SERVICE	ADM/POST OFFICE BOX FEE	298.00
094315	10/06/2016	1 Comp	Open	008012 WALTERS, MARIA	OPER/WALTERS/MILEAGE	46.54
094316	10/06/2016	1 Comp	Open	007985 WATSON, JOE	ADM/WATSON/MILEAGE	97.24
094317	10/06/2016	1 Comp	Open	006882 WHEELER, JEREMY	ADM/WHEELER/MILEAGE	60.17
094318	10/10/2016	2 Comp	Open	007978 PS FOOD MART	EM/SEDLAR/GAS CARD	33.00
094319	10/13/2016	1 Comp	Open	004828 A & W WRESTLING EQUIPMENT, INC.	ATH/LINTNER/EQUIPMENT	724.00
094320	10/13/2016	1 Comp	Open	005935 BP CANADA ENERGY MARKETING GROUP	UTIL/NATURAL GAS PURCHASE	825.72
094321	10/13/2016	1 Comp	Open	007670 BRYAN, GUADALUPE	MS/BRYAN/SUPPLIES	23.10
094322	10/13/2016	1 Comp	Open	007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENT	58.50
094323	10/13/2016	1 Comp	Open	001050 CITY OF OWOSSO	UTIL/WATER&SEWER/JUL-SEP16	10,623.20
094324	10/13/2016	1 Comp	Open	008016 CRANSHAW, PAULINE	OPER/CRANSHAW/MILEAGE	22.46
094325	10/13/2016	1 Comp	Open	102363 GRAHAM, TERESA	ATH/GRAHAM/SUPPLIES	15.96

Check Register for Bank Account ID CHEM1

From 09/19/2016 to 10/16/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
094326	10/13/2016	1 Comp	Open	005183 HASSELBRING CLARK	ADM/COPIER MAINT	36.78
094327	10/13/2016	1 Comp	Open	100069 HEINEMANN	BR/COLLISON/BOOKS	355.30
094328	10/13/2016	1 Comp	Open	003396 INT'L BACCALAUREATE NORTH AMER.	MS/LITTLE/DUES	9,800.00
094329	10/13/2016	1 Comp	Open	007795 IP MEDIA HOLDING INC.	HS/PILON/THUMB DRIVES	527.00
094330	10/13/2016	1 Comp	Open	005929 IRELAN, STEVE	ATL/IRELAN/SUPPLIES	667.23
094331	10/13/2016	1 Comp	Open	003153 KAPLAN EARLY LEARNING COMPANY	BR/CRANDELL/BOOKS AND CD	147.08
094332	10/13/2016	1 Comp	Open	002241 KELLEY, ELIZABETH	ATL/KELLEY/SUPPLIES	16.95
094333	10/13/2016	1 Comp	Open	004227 KETCHUM, HEATHER	MS/KETCHUM/SUPPLIES	54.00
094334	10/13/2016	1 Comp	Open	007104 KLAPKO, JOHN	OPER/KLAPKO/MILEAGE	202.28
094335	10/13/2016	1 Comp	Open	102408 LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/SCRUBBER	800.00
094336	10/13/2016	1 Comp	Open	101186 LLOYD MILLER & SONS INC.	OPER/KLAPKO/V-BELT	184.04
094337	10/13/2016	1 Comp	Open	100400 MASSP	MS/KING/DUES	350.00
094338	10/13/2016	1 Comp	Open	007158 MOMAR, INCORPORATED	OPER/KLAPKO/BOILER CHEM	285.00
094339	10/13/2016	1 Comp	Open	006201 MWA	ATH/CLEVANGER/DUES	25.00
094340	10/13/2016	1 Comp	Open	100001 OFFICE DEPOT INC.	EM/NIDEFSKI/SUPPLIES	754.08
094341	10/13/2016	1 Comp	Open	004600 OPS FOOD SERVICE FUND	BB/ROWELL/4-WINGS LUNCHES	1,123.68
094342	10/13/2016	1 Comp	Open	002649 OWOSSO BAND BOOSTERS	MS/TOLRUD/FEE	140.00
094343	10/13/2016	1 Comp	Open	004590 OWOSSO PUB. SCH. ATHLETIC FUND	ATH/SMITH/OFFICIALS	5,000.00
094344	10/13/2016	1 Comp	Open	008017 PEREZ-FLORES, MARIA	BB/ROWELL/REFUND	23.88
094345	10/13/2016	1 Comp	Open	004790 PITNEY BOWES	HS/COBB/MACHINE RENTAL	180.00
094346	10/13/2016	1 Comp	Open	100135 QUILL CORPORATION	HS/COBB/INK	1,118.55
094347	10/13/2016	1 Comp	Open	101669 REALLY GOOD STUFF	CE/KLAPKO/BALLOT BOX, SHIEL	440.29
094348	10/13/2016	1 Comp	Open	000323 ROTARY CLUB OF OWOSSO	ADM/TUTTLE/SEPT DUES	44.00
094349	10/13/2016	1 Comp	Open	102443 SCHOLASTIC INC.	MS/DIGNAN/READERS	72.60
094350	10/13/2016	1 Comp	Open	005420 SCHOOL SPECIALTY INC.	CE/RAFFAELLI/ART SUPPLIES	1,763.82
094351	10/13/2016	1 Comp	Open	000693 SEHI COMPUTER PRODUCTS	CE/KLAPKO/Front Row SPEAKE	902.60
094352	10/13/2016	1 Comp	Open	005730 SMITH JANITORIAL SUPPLY	OPER/KLAPKO/SUPPLIES	116.78
094353	10/13/2016	1 Comp	Open	002623 TASC-CLIENT INVOICES	11-1/11-30-16 ADMIN FEE	165.83
094354	10/13/2016	1 Comp	Open	006250 TIRE FACTORY	OPER/KLAPKO/TIRES	515.00
094355	10/13/2016	1 Comp	Open	004619 U.S. SCHOOL SUPPLY	BR/HARTNAGLE/ATTENDANCE PE	109.95
094356	10/13/2016	1 Comp	Open	001119 UNITED PARCEL SERVICE	HS/POSTAGE	18.34
094357	10/13/2016	1 Comp	Open	006510 VALLEY LUMBER COMPANY	OPER/KLAPKO/HANDLE	155.41
094358	10/13/2016	1 Comp	Open	006511 WASTE MANAGEMENT OF FLINT	UTIL/TRASH SVC/SEPT 2016	2,044.76
094359	10/13/2016	1 Comp	Open	002238 WHITE, BEVERLY	ADM/WHITE/CONF REIMBURSE	84.12
094360	10/13/2016	1 Comp	Open	001687 ZWOLENSKY, B. J.	HS/ZWOLENSKY/PRACTICE ROUN	116.66
CHECK TOTAL						593,126.06
LESS VOIDS						38,276.51
GRAND TOTAL						554,849.55

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	152	197,572.09	Computer	196	554,849.55
Cleared	44	357,277.46	Prepaid		
Void	1	38,276.51			
Scratch					
TOTAL		197	593,126.06	TOTAL 196 554,849.55	

Check Register for Bank Account ID SERVIC

From 09/19/2016 to 10/16/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
006781	09/22/2016	1 Comp	Open	004621 AUNT MILLIE'S BAKERIES	FS/PRINCE/FOOD PURCHASE	185.97
006782	09/22/2016	1 Comp	Open	007480 BANANA BROTHERS PRODUCE	FS/PRINCE/FOOD PURCHASE	8,465.05
006783	09/22/2016	1 Comp	Open	007965 BELLINGAR SPECIALTY MEATS	FS/PRINCE/FOOD PURCHASE	486.20
006784	09/22/2016	1 Comp	Open	003758 COCA-COLA BOTTLING CO OF MICHIGN	FS/PRINCE/FOOD PURCHASE	1,205.04
006785	09/22/2016	1 Comp	Open	101560 EDWARDS SIGN & SCREEN PRINTING	FS/KLAPKO/BAL DUE DECALS	29.99
006786	09/22/2016	1 Comp	Open	002973 HANKERD SPORTSWEAR	FS/KLAPKO/STAFF SHIRTS	1,177.50
006787	09/22/2016	1 Comp	Open	003537 MCLAREN RENT IT INC.	FS/PRINCE/EQUIP RENTAL	64.00
006788	09/22/2016	1 Comp	Open	003780 MESSA	OCT 2016 BILL/FS STAFF	1,024.44
006789	09/22/2016	1 Comp	Open	004354 MILLS REFRIGERATION, INC.	FS/PRINCE/EQUIP REPAIR	327.53
006790	09/22/2016	1 Comp	Open	102416 SHIAWASSEE ARTS CENTER	FS/PRINCE/FOOD PURCHASE	209.73
006791	09/22/2016	1 Comp	Open	000684 STAFFORD-SMITH INC.	FS/KLAPKO/PANEL	140.00
006792	09/22/2016	1 Comp	Open	005900 STECHSCHULTE GAS & OIL COMPANY	FS/KLAPKO/FUEL	76.42
006793	09/22/2016	1 Comp	Open	003981 TOOLS FOR SCHOOLS	FS/PRINCE/FOOD PURCHASE	2,609.04
006794	09/29/2016	1 Comp	Open	101548 AGNEW GRAPHICS SIGNS & PROMO.	FS/KLAPKO/PANELS&SIGNS	4,829.00
006795	09/29/2016	1 Comp	Open	007480 BANANA BROTHERS PRODUCE	FS/PRINCE/FOOD PURCHASE	5,311.70
006796	09/29/2016	1 Comp	Open	001995 CENTRAL RESTAURANT PRODUCTS	OHS/PRINCE/EQUIPMENT	2,982.00
006797	09/29/2016	1 Comp	Open	003758 COCA-COLA BOTTLING CO OF MICHIGN	FS/PRINCE/FOOD PURCHASE	818.40
006798	09/29/2016	1 Comp	Open	007104 KLAPKO, JOHN	FS/KLAPKO/MILEAGE	201.66
006799	09/29/2016	1 Comp	Open	003807 PRAIRIE FARMS DAIRY	FS/PRINCE/FOOD PURCHASE	8,280.70
006800	09/29/2016	1 Comp	Open	100017 SET-SEG	OCT BILL/FS STAFF	177.65
006801	09/29/2016	1 Comp	Open	000684 STAFFORD-SMITH INC.	FS/KLAPKO/ICE CUBER	3,309.00
006802	10/06/2016	1 Comp	Open	000240 AMERICAN SPEEDY PRINTING CENTERS	FS/PRINCE/MENUS	60.00
006803	10/06/2016	1 Comp	Open	004621 AUNT MILLIE'S BAKERIES	FS/PRINCE/FOOD PURCHASE	294.81
006804	10/06/2016	1 Comp	Open	007480 BANANA BROTHERS PRODUCE	FS/PRINCE/FOOD PURCHASE	7,227.55
006805	10/06/2016	1 Comp	Open	003758 COCA-COLA BOTTLING CO OF MICHIGN	FS/PRINCE/FOOD PURCHASE	1,753.20
006806	10/06/2016	1 Comp	Open	002973 HANKERD SPORTSWEAR	OPER/KLAPKO/STAFF SHIRTS	337.00
006807	10/06/2016	1 Comp	Open	004354 MILLS REFRIGERATION, INC.	FS/PRINCE/EQUIP REPAIR	228.75
006808	10/06/2016	1 Comp	Open	005900 STECHSCHULTE GAS & OIL COMPANY	FS/KLAPKO/FUEL	156.41
006809	10/06/2016	1 Comp	Open	004679 TOBEY, CHRISTINE	FS/TOBEY/MILEAGE	93.37
006810	10/13/2016	1 Comp	Open	004621 AUNT MILLIE'S BAKERIES	FS/PRINCE/FOOD PURCHASE	1,018.58
006811	10/13/2016	1 Comp	Open	007480 BANANA BROTHERS PRODUCE	FS/PRINCE/FOOD PURCHASE	8,858.80
006812	10/13/2016	1 Comp	Open	003758 COCA-COLA BOTTLING CO OF MICHIGN	FS/PRINCE/FOOD PURCHASE	1,878.72
006813	10/13/2016	1 Comp	Open	007104 KLAPKO, JOHN	FS/KLAPKO/MILEAGE	202.28
006814	10/13/2016	1 Comp	Open	006782 ROBINSON, KAREN	FS/ROBINSON/MILEAGE	56.38
CHECK TOTAL						64,076.87
LESS VOIDS						0.00
GRAND TOTAL						64,076.87

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	34	64,076.87	Computer	34	64,076.87
Cleared			Prepaid		
Void					
Scratch					
TOTAL		34	64,076.87	TOTAL 34 64,076.87	

Check Register for Bank Account ID SF#1

From 09/19/2016 to 10/16/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
600854	09/29/2016	1 Comp	Open	001274 SPICER GROUP INC.	SINKING FUND MANAGEMENT	15,412.62
600855	10/06/2016	1 Comp	Open	005520 SECURITY ALARM COMPANY INC.	SINKING FUND WORK	72,122.19
600856	10/13/2016	1 Comp	Open	006484 AXIOM CONST SERVICES GROUP LLC	SINKING FUND PROJECTS	73,755.82
CHECK TOTAL						161,290.63
LESS VOIDS						0.00
GRAND TOTAL						161,290.63

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	3	161,290.63	Computer	3	161,290.63
Cleared			Prepaid		
Void					
Scratch					
TOTAL		3 161,290.63	TOTAL		3 161,290.63

Date Range: From: 09/05/2016
 To: 10/04/2016
 Date Type: Posting Date
 Data available starting: 10/18/2013 Search

SEARCH RESULTS

Search Total: 3,455.41

Page 1 of 1 Page Go

<u>Account Name</u>	<u>Account Number</u>	<u>Transaction Amount</u>	<u>Adjustment Amount</u>	<u>Total Transaction Amount</u>
EMERSON ELEMENTARY	XXXX-XXXX-0517-2354	615.62	0.00	615.6
MIKE GRAHAM	XXXX-XXXX-0530-1557	4,013.82	0.00	4,013.8
FRED LAB	XXXX-XXXX-0532-9202	258.61	0.00	258.6
ED VAN STRATE	XXXX-XXXX-0532-9277	422.47	0.00	422.4
LINCOLN HIGH SCHOOL	XXXX-XXXX-0593-9232	151.76	0.00	151.7
BRIGHT BEGINNINGS OFFICE	XXXX-XXXX-1097-9983	651.35	0.00	651.3
OWOSSO SCHOOLS	XXXX-XXXX-1253-3820	1,174.24	0.00	1,174.2
CTE CULINARY ARTS	XXXX-XXXX-1311-0891	567.43	0.00	567.4
CTE CONSTRUCTION TRADES	XXXX-XXXX-1311-0933	951.96	0.00	951.9
AL HUYCK	XXXX-XXXX-1323-6431	101.11	0.00	101.1
OWOSSO PUBLIC SCHOOLS	XXXX-XXXX-0002-6361	0.00	(25,251.95)	(25,251.95)
BRYANT ELEMENTARY	XXXX-XXXX-0177-1509	917.22	0.00	917.2
DAN CLARK	XXXX-XXXX-0188-5846	63.67	0.00	63.6
BEN COBB	XXXX-XXXX-0188-5861	166.93	0.00	166.9
OWOSSO HIGH SCHOOL	XXXX-XXXX-0223-2881	4,947.29	0.00	4,947.2
TECHNOLOGY DEPT	XXXX-XXXX-0270-9854	505.93	0.00	505.9
JOHN QUICK	XXXX-XXXX-0274-4836	685.97	0.00	685.9
OWOSSO MIDDLE SCHOOL	XXXX-XXXX-0316-8175	831.72	0.00	831.7
OPERATIONS DEPT	XXXX-XXXX-0322-6353	559.02	0.00	559.0
BRIGHT BEGINNINGS	XXXX-XXXX-0352-0722	665.99	0.00	665.9
CENTRAL ELEMENTARY	XXXX-XXXX-0358-7523	617.24	0.00	617.2
DISTRICT TRAVEL	XXXX-XXXX-0372-6121	693.23	0.00	693.2
OWOSSO HIGH SCHOOL 2	XXXX-XXXX-0969-6765	1,228.46	0.00	1,228.4
CENTRAL OFFICE	XXXX-XXXX-1647-6861	7,916.40	0.00	7,916.4

Page 1 of 1 Page Go

Search Total: 3,455.41

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
September 30, 2016
Report 16-27

Statement of Deposits and Investments
As of 9/30/2016
Unaudited

	General Fund	School Service	Building & Site	Total
Summary of Deposits and Investments				
Cash on hand	\$ 782,117	\$ 514,150	\$ 942,512	\$ 2,238,780
Investments	3,037,934		1,220,259	4,258,193
Total Deposits and Investments	\$ 3,820,051	\$ 514,150	\$ 2,162,772	\$ 6,496,973
 Detail of Deposits and Investments				
Cash on hand	\$ 782,117	\$ 513,373	\$ 942,512	\$ 2,238,003
Petty Cash on hand	-	777	-	
Total Cash on hand	\$ 782,117	\$ 514,150	\$ 942,512	\$ 2,238,780
Chemical Bank Savings Account	\$ 447,531	\$ -	\$ 111,655	\$ 559,186
Mich Class Investment	2,590,403	-	1,108,604	3,699,007
Total Investments	\$ 3,037,934	\$ -	\$ 1,220,259	\$ 4,258,193
Total Deposits and Investments	\$ 3,820,051	\$ 514,150	\$ 2,162,772	\$ 6,496,973

OWOSSO PUBLIC SCHOOLS
 BOARD OF EDUCATION
 September 30, 2016
 Report 16-27

Combined Statement of Revenue, Expenditures, and Fund Balance
 General, School Service, and Capital Projects Funds
 As of 9/30/2016
 Unaudited

	General Fund				School Service Fund				Capital Projects Fund			
	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/Used
REVENUE												
Local sources	3,317,105	130,514	(3,186,591)	4%	278,052	20,042	(258,010)	7%	1,591,871	6,405	(1,585,466)	0%
Slate sources	24,209,927	-	(24,209,927)	0%	56,429	-	(56,429)	0%	-	-	-	-
Federal sources	1,272,141	-	(1,272,141)	0%	1,648,110	89,997	(1,558,113)	5%	-	-	-	-
Interdistrict sources-RESO	735,493	34,907	(700,586)	5%	-	-	-	-	-	-	-	-
Interdistrict sources-transfers in and other sources	120,325	(120,525)	(20,200)	0%	-	-	-	-	-	-	-	-
Total revenue and other sources	\$ 29,655,191	\$ 165,421	\$ (29,489,770)	1%	\$ 1,982,591	\$ 110,039	\$ (1,872,552)	6%	\$ 1,591,871	\$ 6,405	\$ (1,585,466)	0%
EXPENDITURES												
INSTRUCTION												
BASIC PROGRAMS:												
ELEMENTARY	\$ 6,817,907	\$ 849,368	\$ (6,068,539)	12%								
MIDDLE SCHOOL	3,660,513	467,535	(3,192,978)	13%								
HIGH SCHOOL	3,992,723	483,176	(3,509,547)	12%								
ALTERNATIVE EDUCATION	643,071	92,404	(550,667)	14%								
PRESCHOOL	118,635	10,325	(108,310)	9%								
PRESCHOOL (MICHIGAN READINESS) GRANT	176,800	35,897	(140,903)	20%								
TOTAL BASIC PROGRAMS	\$ 15,609,849	\$ 1,938,706	\$ (13,671,143)	12%								
ADDED NEEDS:												
SPECIAL EDUCATION	\$ 3,257,427	\$ 390,698	\$ (2,866,729)	12%								
CHILD CARE PROGRAM	265,842	41,555	(224,287)	16%								
TITLE I GRANT	917,601	104,649	(813,042)	11%								
VOCATIONAL EDUCATION	528,025	75,580	(452,445)	14%								
CTE GRANT	-	-	-	-								
AT RISK GRANT	1,025,474	96,407	(929,067)	9%								
MISC STATE GRANTS	38,610	29,328	(9,282)	73%								
TOTAL ADDED NEEDS	\$ 6,033,069	\$ 737,217	\$ (5,295,852)	12%								
CONTINUING EDUCATION:												
COMMUNITY EDUCATION	\$ 138,462	\$ 36,434	\$ (102,028)	26%								
TOTAL CONTINUING EDUCATION	\$ 138,462	\$ 36,434	\$ (102,028)	26%								
TOTAL INSTRUCTION	\$ 21,681,380	\$ 2,712,358	\$ (18,969,022)									
SUPPORTING SERVICES:												
PUPIL SERVICES:												
GUIDANCE SERVICES	\$ 463,965	\$ 83,593	\$ (380,372)	18%								
TOTAL PUPIL SERVICES	\$ 463,965	\$ 83,593	\$ (380,372)	18%								
INSTRUCTIONAL STAFF:												
TITLE II, PART A/RURAL EDUCATION GRANT	\$ 320,158	\$ 39,157	\$ (281,001)	12%								
IMPROVEMENT OF INSTRUCTION	255,896	37,007	(218,889)	14%								
MEDIA SERVICES	264,549	33,134	(231,415)	13%								
TOTAL INSTRUCTIONAL STAFF	\$ 840,603	\$ 109,299	\$ (731,304)	13%								
GENERAL ADMINISTRATION:												
BOARD OF EDUCATION	\$ 104,709	\$ 25,274	\$ (79,435)	24%								
EXECUTIVE ADMINISTRATION	314,403	82,426	(231,977)	26%								
HUMAN RESOURCES	213,350	64,918	(148,432)	30%								
TOTAL GENERAL ADMINISTRATION	\$ 632,462	\$ 172,617	\$ (459,845)	27%								
SCHOOL ADMINISTRATION:												
SCHOOL ADMINISTRATION	\$ 2,563,603	\$ 579,331	\$ (1,984,272)	23%								
TOTAL SCHOOL ADMINISTRATION	\$ 2,563,603	\$ 579,331	\$ (1,984,272)	23%								
BUSINESS SERVICES:												

**OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
October 24, 2016**

Report 16-28

FOR ACTION

Subject:

Membership – Flint Metro League

Recommendation:

Resolve that the Board approve the participation and membership of the Owosso Public Schools in the Flint Metro Sports League starting with the 2017-18 sports year.

Rationale:

The District has had a strong relationship to the “Big Nine” with over 40 years of combined history with the athletic league and the Flint Area Schools that comprised the league. Since 2007, Owosso has been part of the Capital Area Athletic Conference CAAC, but for the past two years, Owosso has been actively seeking a conference that returns the District to its roots and traditions of the former “Big Nine” league. Recently a spot opened up in the Flint Metro League which closely mirrors the composition of the “Big Nine” and therefore, after careful consideration and thorough analysis, Owosso explored the option of joining this league. This report is put for immediate action to move forward with fall scheduling.

Facts/Statistics:

- From 1960-1997, Owosso was a member of the Big 8 athletic conference which changed titles in 1962 to become the Big 9 conference. The original members of the Big 8 conference included Ainsworth High School (subsequently consolidated with Carman to become Carman-Ainsworth), Beecher, Clio, Davison, Flushing, Grand Blanc, Flint, Kearsley, and Owosso. Mount Morris joined in 1962 bringing the total to nine and prompting the conference name change to the Big 9
- Owosso remained in the Big 9 for 37 years until leaving the conference in 1997 and joining the Mid-Michigan Athletic Conference-A until 2003.
- In 2003, when the Mid-Michigan Conference dispersed, Owosso moved to Big 9. Owosso’s second stint in the Big 9 remained until 2007 when the conference dissolved due to membership dispersed. At that time, there was not an option to remain in the Flint area and so the District moved to the CAAC where Owosso has been treated with dignity and respect.
- The Flint Metro league consists of the following school districts: Brandon, Clio, Fenton, Flushing, Holly, Kearsley, Linden and Swartz Creek, and if approved, starting in the Fall of 2017, Owosso would be added to the membership. Of those schools currently in the Flint Metro League, Kearsley, Swartz Creek, Flushing, and Clio were all part of the original Big 9 conference.
- To maintain consistency, our Middle School will also change conferences and will align with the Flint Metro League. This will mean that our Middle School athletic program will follow the bylaws of that league which has some differences from the league in which our Middle School currently competes. These changes primarily are related to differences in the seasons which sports are played. For example, girls’ basketball and girls’ volleyball will change seasons.
- Staff are committed to making any possible transitions as smooth as possible.

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
October 24, 2016**

Report 16-29

FOR ACTION

Subject:

Audit Report

Recommendation:

Resolve that the Board of Education approve the audit report for the 2015-16 fiscal year

Rationale:

The audit report prepared by Maner Costerisan, P.C. indicates an “unqualified” opinion and therefore will indicate that the financial statements present fairly the financial operations of the District.

Facts/Statistics:

- Dave Raeck, the partner in charge of the audit engagement, has reviewed the financial statements with the Board at this meeting and has answered any questions the Board may have regarding the contents.
- The audit of the District’s financial statements is conducted on an annual basis by outside auditors, in this case, Maner Costerisan, P.C.
- The audit is conducted to verify that the financial statements prepared by the District present fairly and in accordance with Generally Accepted Auditing Principles the financial operations of the District.
- The approval of the financial statements is a matter of routine business to the District.

Motion

Seconded

Vote – Ayes

Nays

Motion

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
October 24, 2016

Report 16-30

FOR ACTION

Subject:

Declaration of Obsolete Material

Recommendation

Resolve that the Board of Education authorize the Food Service department and Operations department to dispose of the following obsolete material:

Food Service:

- 40 qt. Hobart mixer

Operations:

- 12 – 6’ by 6’ computer tables
- 8 – 40” x 16” x 32” D wood and particle board bookshelves

Facts/Statistics:

Pursuant to Board Policy #7300, “the Board shall direct the periodic review of all District property and authorize the disposition by sale, donation, trade, or discard of any property not required for school purposes”.

The material listed has been deemed to be no longer viable for use in the Food Service and Operations departments.

If the Board declares these items obsolete, the items will be placed up for sale through a closed bid process. The funds garnered, if any, will be returned to the Food Service fund and General fund based on the funds received for each respective item(s).

Motion

Seconded

Vote – Ayes

Nays

Motion

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
October 24, 2016
Report 16-31

FOR ACTION

Subject:

Biannual Art Appreciation Tour of NYC– Out-of-State Student Travel

Recommendation:

Resolve that the Board of Education approve the out-of-state travel by Owosso High School students to attend an Art Tour of New York City, March 22-25, 2017.

Rationale:

In response to the need for Owosso High School students to broaden their world vision with real world experiences, the Visual Arts Department under the direction of Mrs. Jayne Brown would like to provide this experience by proposing an Art Appreciation Tour of New York City to take place March 22-25, 2017 for forty participants. The tour will consist of touring The Metropolitan Museum of Art, the Modern Museum of Art, the Guggenheim Museum of Art, along with the 911 Memorial, Historic St. Paul’s Episcopal Church, a Broadway Show, a ferry ride on the East River to the Stature of Liberty around Ellis Island, the observation deck of the Empire State Building, and Central Park. Students will also tour on foot the neighborhoods of Fifth Avenue, SoHo, Greenwich Village, Little Italy and Chinatown. Students will be transported by motor coach bus and have a tour guide from Junior Tours the entire time in NYC. Junior Tours provides all night hall monitors in the hotel as well. The price of \$769 covers all entrance costs, travel, hotel, breakfast and dinner. Students will be expected to pay for their own lunch and any shopping costs. The OHS Art Department has traveled with Junior Tours for at least 10 years and have a good partnership with them for this trip.

Statement of Purpose:

By offering this unique opportunity, it is hoped that the interest of the students will be increased and their vision of the world enhanced through an increased understanding of visual art. Students will tour museums to help them understand the importance of art in our culture and their respective futures. Students will also see a Broadway show (cross-curricular teaching opportunity with Language Arts), tour historical and architectural venues (Social Studies and Architectural Design) and experience culturally relevant cuisine as they take in the culture of America’s largest cosmopolitan city.

Facts/Statistics:

The cost of the trip will be covered by each individual student.

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
October 24, 2016
Report 16-32**

FOR ACTION

Subject:

VE Midwest Trade Show, Pigeon Forge, TN – Out-of-State Student Travel

Recommendation:

Resolve that the Board of Education approve the out-of-state travel by Owosso High School students to attend and compete in the VE Midwest Trade Show, November 19-21, 2017.

Rationale:

Second-year entrepreneurship students are enrolled in our Entrepreneurship and Innovation class, in which the students form, plan and manage a virtual business. Owosso High School was the first high school in Michigan to join the Virtual Enterprises, International program through which students transact virtual business with thousands of students both in the United States and 17 foreign countries. The VE program includes on-line curriculum where students work in various departments completing all the functions necessary to successfully operate a profitable business.

This trade show brings together more than 1000 students in a real world trade show setting, where each virtual company sets up their own booth and makes sales presentations to all visitors. In addition to the actual trade show where salesmanship and booth design are evaluated by industry professionals, students will also compete in other business-related events such as brochure design, business card design, video commercial production, newsletter production and website design. We will be traveling with students from Grand Blanc, Fenton and Davison High Schools in a tour bus. Both VE classes will be earning money through various fund raisers to keep the cost per student under \$300. for travel, 2 nights lodging and meals. Students will be expected to pay for their own lunch and any shopping costs.

Statement of Purpose:

These trade shows provide the real world opportunity for our students to openly compete for business. The entire experience will provide multiple opportunities for competition, networking, problem-solving, sales promotion and public speaking for each individual involved. Teamwork, personal responsibility and goal-setting will also be required. By virtue of these activities, each student will gain valuable experience that should foster a growth in self-confidence and poise under pressure. The networking with students from all parts of the Midwest will also provide a real world study of different cultures and racial diversity.

Facts/Statistics:

The cost of the trip will be covered by each individual student, along with funds earned by the VEI classes through fund raisers.

Motion

Seconded

Vote – Ayes

Nays

Motion

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
October 24, 2016
Report 16-33

FOR INFORMATION

Subject:
Personnel Update

Accepted Positions

Jessica Collier has accepted the Food Service worker position at Owosso High School.

Angela Rowell has accepted the At Risk Paraprofessional position at Lincoln Alternative High School.

Annette Richmond has accepted the 1.75 hour monitor position at Owosso High School.

Jill Arend has accepted the Paraprofessional position at Central Elementary.

Sharon Piotrowski, has accepted a Food Service position at Owosso High School.

Melony Daley has accepted the 1.75 hour Monitor position at Emerson Elementary.

Resignations

Gwen Shafer has resigned her 1.75 hour Monitor position at Emerson Elementary.

Retirements

Diane Smith, Paraprofessional at Emerson Elementary has submitted her letter of retirement effective after 21 years of service with the District.