



HADLEY - LUZERNE CENTRAL SCHOOL



TBAadopted:
*11/3/2022
DRAFT

2023-2024 Budget Development Calendar

NOVEMBER

11/3/2022 Thursday

REGULAR BOARD MEETING 6:30 PM ES LGI Adopt Budget Development Calendar

(BOE to set parameters for the Budget)

DECEMBER

12/1/2022 Thursday

REGULAR BOARD MEETING 6:30 PM ES LGI

12/1-10/2022

Initial budget meetings between SBM, Principals and Department Heads

JANUARY

1/5/2023 Thursday

REGULAR BOARD MEETING 6:30 PM ES LGI

1/15/2023

Due date for all BUDGET requests to School Business Manager

FEBRUARY

2/2/2023 Thursday

BOE COMMITTEE BUDGET WORKSHOP & REG. MEETING (Present dept. budgets 6:30 PM ES)

2/16/2023

Draft of building budgets (BnG, Caf , Tech., Athletics, Transp.) communicated to BOE members.

2/21/2023

Board of Education and Library Trustee candidate petitions available for pick up at District Office.

MARCH

3/1/2023

Submission deadline of the 22-23 calculation for Tax Levy Limit to Office of Compt., Tax & Fin.

3/2/2023

Regular Board Meeting

3/2/2023

Draft of building level budgets (ES & HS & Special Education) communicated to BOE.

3/28/2023-4/3/2023

First of Four Publications of Legal Ad for Budget Vote and Election (At least 45 days before vote)

APRIL

4/1/2023

ABSENTEE BALLOT APPLICATIONS & MILITARY ABSENTEE BALLOT APPLICATIONS AVAILABLE

Request Warren and Saratoga County Large Voting lists and Perm. Disabled lists for HLCSD.

4/6/2023 Thursday

REG. MEETING/BUDGET WORKSHOP (presentation of building level budgets to BOE 6 PM ES)

Deadline to approve Budget Vote Legal Notice & Proposition(s) by the Board. (Budget

Adoption Possible) **BOE Meeting to adopt the 2023-2024 Final Proposed Budget and Property**

Tax Report Card, Estimated Tax Levy, Approve Candidates (If Necessary)

4/7/2023

District must transmit "Property Tax Report Card" to SED by the end of the next business day following its approval by the school board but no later than April 25, 2023

4/11/2023

Budget Revisions communicated to BOE.

4/17/2023

School Board and Library Trustee Candidate petitions due by 5 PM in District Office.

4/21/2023

Deadline for Absentee Ballots to be mailed out to MILITARY VOTERS who applied.

Mail Perm. Disabled Absentee Ballots

4/22-30/2023

Finalize the budget (notice) newsletter/brochure – off to BOCES Print Shop.

4/26/2023 Wed.

Vote on BOCES Budget and candidates (Time TBA)

MAY

5/4/2023

Budget and required attachments must be made available upon request at each school office.

5/3-7/2023

MAIL school budget notice in budget newsletter to all qualified voters

5/4/2023 Thursday

PUBLIC HEARING ON THE 2024-25 PROPOSED SCHOOL BUDGET/REGULAR BOARD MEETING

5/9/2023

Deadline to mail Absentee Ballots to Voters who have applied

5/12 or 13/2023

Set up Machines by Chief Election Inspectors at Saratoga County Board of Registration.

Pick up printed ballots at Schenectady County Board of Elections-Print Shop

**This budget development calendar is pending the NYS Governor's executive order and may need to be revised.*

5/11/2023

Last day qualified voters may register in person. Meeting of Board of Registration to view voter registration books noon to 3 pm. (PICK UP VOTING MACHINES FOR TRANSPORT by our Bus.)

5/15/2023

Last day to hand deliver Absentee Ballots to those who apply.

5/16/2023 3rd Tuesday

**ANNUAL MEETING OF THE QUALIFIED VOTERS – HL SCHOOL BUDGET VOTE & ELECTIONS
NOON 12 TO 8 PM ES LGI.**

5/18 or 19/2023

RETURN VOTING MACHINES TO SARATOGA COUNTY with our Handicap Bus-thanks Ricky.

6/20/2023

Budget Re-Vote if needed.

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