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PRESS RELEASE

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Houston County School District to Hold Pre-K Registration March 6 – 31

HOUSTON COUNTY, GA – The Houston County School District will accept applications for the 2023-2024 Pre-Kindergarten (Pre-K) program between March 6 - 31. Approximately 1,300 children are expected to register for Pre-K.

Pre-K students must be four years of age on September 1, 2023. Children who will be five years old on September 1, 2023 and are not currently enrolled in one of the District's Pre-K classrooms should register as kindergarten students for the 2023-2024 school year.

The Pre-K application portal can be found on the [District's Central Registration webpage](#). To apply, parents should:

1. Go online to schedule an appointment. The first two weeks of appointments will open on February 20. Once those are full, we will open additional appointments as needed.
2. Fill out the pre-registration paperwork on the District's Central Registration webpage.
3. Bring the proper documents to Central Registration on the day of your appointment.

Pre-K registration must be completed by the parent or legal guardian prior to your appointment and requires the following items:

- Parent/guardian photo ID
- Certified birth certificate, passport, or other proof of age
- Guardianship/custody orders if the child does not live with their natural parents
- Social Security Card or waiver.
- Two Proofs of Residency:
 1. Lease or mortgage and
 2. One of the following:
 - Utility bill (electric, water or cable bill)
 - Property tax statement or income tax statement
 - Automobile registration or insurance
 - Mail from any government agency

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The following documents will be required once a child becomes enrolled if not available during registration:

- Ear, Eye, Dental and Nutrition Screening, Georgia Form 3300 completed after August 2, 2022 (available from a doctor or the Health Department); and
- Immunization Certificate, Georgia Form 3231 (available from a doctor or the Health Department).
- Proof of eligibility for Medicaid, SSI, TANF or food stamps, if applicable.

Applicants will be entered into a computer system for a lottery drawing giving no priority. All Pre-K applications submitted by March 31 will have an equal chance of computer selection, regardless of the application date. Parents will be notified by mail of acceptance or waiting list status by mid-May.

Parents who do not have access to a computer may arrive at Central Registration 20 minutes early to complete the online pre-registration paperwork prior to your appointment.

Central Registration hours are Monday, Tuesday, Thursday and Friday from 8 a.m. – 1 p.m. and 2 – 5 p.m. and Wednesday from 8 a.m. – 1 p.m. Central Registration is located at 410 Bear Country Boulevard off Highway 96, next to Houston County High School.

For more information about the application and registration process, please contact Central Registration at (478) 741-3610. For information about the Pre-K program, visit www.hcbe.net/pre-k or contact the Coordinator for Special Programs at (478) 988-6330 or blanche.lamb@hcbe.net.

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