

David A. Perdue Primary

CREATING A COMMUNITY OF LIFELONG LEARNERS

150 Jerry Barker Drive
Warner Robins, GA 31088
Phone: 478-218-7500
Fax: 478-218-7508



Kathy Gibbs, Principal
Keturia Williams, Asst. Principal
Sean McCann, Asst. Principal
Melanie Grant, Counselor

Arrival and Dismissal Procedures 2025-2026

We are excited about the 2025-2026 school year! We want to ensure the safety of all our students, staff, and parents so I try to make you aware of the arrival and dismissal procedures at David Perdue Primary School. I appreciate your taking time to read the guidelines, so our arrival and dismissal are organized and safe for all of us.

Morning Arrival:

- Students will be greeted at their car every morning between 7:45-8:30 a.m. Students will be allowed in the building at 7:45 a.m. each day. Please do not drop them off any earlier than when school personnel have opened the doors for students to enter the building. Certain clubs may meet before 7:45 a.m. but only allowed in the building when the club sponsor is present at the designated entry door.
- **Parents will need to remain in the car rider line until you reach the front doors.** School personnel will be available to assist students as they exit the cars. Once the students enter the building, a team will be ready to help each child in reaching their classroom or the lunchroom for breakfast.
- For safety, parents will not be allowed to park their cars and walk their child to the classroom. Please stay in the car rider line starting the first day of school. There will not be any walk-ups.
- The students will be allowed to eat breakfast between 7:45-8:20 a.m. each morning.
- If you arrive after 8:30 a.m., we ask you to park, walk your child into the office, and check them in with the office staff. Children are marked tardy when the bell rings at 8:30 a.m.

Afternoon Dismissal:

- During Meet and Greet, please tell your child's teacher how your child will go home the first day and each day after. Sometimes transportation changes occur after the first day because you enjoy picking them up on the first day. Ensure your child's teacher provides you with their carpool tag, so you have it ready for the first day of school.
- Dismissal begins at 3:30 p.m. **Students should be picked up by 3:50 p.m. each day.**
- If students are not picked up by 3:55 p.m., they will be placed in the After School Program. You will be responsible for paying the registration and daily fees.
- For the safety of all children, please have your **ORANGE** carpool tag visible for school personnel to read. If you forget the carpool tag, you will need to show identification to the person reviewing tags, so we can confirm you are the parent or on the pick-up list. We will not release children without checking identification.
- Please do not use cell phones while in the carpool line and make sure your child is buckled in a car seat or seatbelt.
- If you need to change how your child will go home, we ask for a couple of things: use the Houston County App or email your child's teacher **the day prior or** communicate the change to the front office by 3:00 p.m. on the day of. The office begins preparing for dismissal at 3:00 p.m., so we want to ensure that we update the transportation information on our dismissal platform and notify the classroom teacher of the change promptly.
- Since we prepare for dismissal at 3:00 p.m., **we will not allow early dismissals after 2:45 p.m.** Please plan early dismissals accordingly for late afternoon appointments.
- We **will not** release car riders from the office between 3:30 p.m. and 3:50 p.m. You must go through the car line.

Safety is our top priority when transitioning students from one location to another. Thank you so much for your support in ensuring these guidelines are followed this year. We look forward to a great school year!

Arrival and Dismissal Procedures 2025-2026: Please sign below that you have read and understand these procedures.

Student Name (Printed): _____

Grade/Teacher: _____

Parent Signature: _____

Date: _____