

# PAULSBORO PUBLIC SCHOOLS

Board of Education Meeting  
PAULSBORO, NEW JERSEY

## AGENDA

**MONDAY, NOVEMBER 28, 2022**

**Paulsboro Junior / Senior High School Auditorium  
670 N. Delaware Street  
Paulsboro, New Jersey 08066**

**There will be no remote or Zoom access to this meeting. Members of the public who wish to attend will need to follow all COVID-19 protocols upon entry.**

5:30 p.m.

**Board of Education Executive Session**

7:00 p.m.

**Board of Education Meeting**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

### MISSION STATEMENT

*The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.*

### CALL TO ORDER

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of Wednesday, June 23, 2021 and Wednesday, September 8, 2021 for the change of February 21, 2022 Meeting to February 22, 2021 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education. The 2022-2023 Board of Education schedule of meetings was adopted by the Board of Education at the Meeting on September 26, 2022.

In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter. A phone blast announcement was sent to alert citizens that the information about the public meeting is available on the district website, Facebook and Twitter. As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

### ROLL CALL

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, George Johnson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyasha Scott and Greenwich Township Representative Roseanne Lombardo and Student Member Anaiah Hill.

### EXECUTIVE SESSION

BE IT RESOLVED: The Paulsboro Board of Education will adjourn to Executive Session to discuss personnel, contracts, and legal matters the results of which may be made known upon return to regular session or when conditions warrant.

### PLEDGE OF ALLEGIANCE

**UPCOMING SCHEDULED EVENTS**

*Junior / Senior High Instrumental & Vocal Concert* Tuesday, December 13, 2022 at 7:00 p.m.

*Billingsport Winter Concert* Monday, December 19, 2022  
 9:30am-10:00am-Preschool and Kindergarten  
 10:30am-11:00am-1st and 2nd Grades

*Loudenslager Winter Concert* Thursday, December 15, 2022 at 9:00am

**PRESENTATION**

1. Student of the Month Awards for September and October 2022:

<b>Billingsport Early Childhood Center</b>	<b>Loudenslager Elementary School</b>
<p><b><u>Preschool</u></b>                      September - A'zhaar Toole                      October - Serenity Stewart</p> <p><b><u>Kindergarten</u></b>                      September - Kashmira Sanders                      October - Taj Cooper</p> <p><b><u>1<sup>st</sup> Grade</u></b>                      September - Sylvie Golembiewski                      October - Sophie Flores</p> <p><b><u>2<sup>nd</sup> Grade</u></b>                      September - Preston Davis                      October - Amira Talibi</p>	<p><b><u>3<sup>rd</sup> Grade</u></b>                      September - Scarlett Golembiewski                      October - Andrew Mills</p> <p><b><u>4<sup>th</sup> Grade</u></b>                      September - Kelvin Santiago                      October - Lydia Rae Phillips</p> <p><b><u>5<sup>th</sup> Grade</u></b>                      September - Paige Green                      October - Adil Hussain</p> <p><b><u>6<sup>th</sup> Grade</u></b>                      September - Fahmi Agha                      October - Nicholas Clegg</p>

*Following this presentation the Paulsboro Education Association invites the families and the Board of Education Students of the Month for light refreshments in the cafeteria.*

2. Presentation: Spring 2022 New Jersey Graduation Proficiency Assessment (NJGPA) by Director of Curriculum, Instruction and Assessment Christine Lindenmuth,

**RESOLUTIONS:** - None at this time.

**PUBLIC COMMENTS – ITEMS UNDER THE JURISDICTION OF THE BOARD OF EDUCATION**

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.

**CORRESPONDENCE:**

1. Thank You card from the former Supervisor of Curriculum & Instruction Kristen Reid, to the Paulsboro Board of Education thanking them for the privilege of leading and serving in our district.
2. Emails received from two Board Members expressing their gratitude to the Business Administrator Secretary Lauren Abbott for all her assistance in setting up the NJSBA 2022 Conference and workshops.

**NEW BUSINESS:** - None at this time.

## **BOARD BUSINESS:**

### **A. ELECTION RESULTS – NOVEMBER 8, 2022**

The following are the unofficial results of the Tuesday, November 8, 2022 election for the five seats on the Board of Education. Candidates will take office at the Reorganization Meeting on Tuesday, January 3, 2023.

#### **Three (3) Three Year Terms**

<b><u>Candidate</u></b>	<b><u>Number of Votes</u></b>
Larry Haynes, Sr.	696
Tahje N. Thomas	593
Jackie R. Henderson	558
Theresa Cooper	594
Kyana Evans	603
George Johnson II	507
Write-In	23

#### **Unexpired Two (2) Year**

<b><u>Candidate</u></b>	<b><u>Number of Votes</u></b>
Frank Damminger	989
Write-In	17

#### **Unexpired One (1) Year**

<b><u>Candidate</u></b>	<b><u>Number of Votes</u></b>
Michelle Baylor	989
Write-In	14

### **B. GREENWICH TOWNSHIP REPRESENTATION ON THE PAULSBORO BOARD OF EDUCATION**

On November 18, 2022, Executive County Superintendent of Schools Avé Altersitz informed the district that Greenwich Township sends 65.5 students to Paulsboro High School. There are a total of 359 students attending Paulsboro High School in grades 9-12. Greenwich Township students constitute 18.27% of the student population. The calculation of percentages required are based on the number of pupils reported as of the last school day prior to October 16 of each prebudget year. As a result, Greenwich Township is entitled to one representative on the Paulsboro Board of Education as per NJSA 18A:38-8.1.

## **REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

## **REPORT OF THE SUPERINTENDENT**

## **EXECUTIVE SESSION**

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed, the Paulsboro Board of Education will meet in Executive Session for the purpose of discussing the following: Personnel, Contracts, and Legal. The matters discussed will remain confidential until the need for confidentiality no longer exists.

## **NEXT MEETINGS OF THE BOARD OF EDUCATION**

### **Regular Meeting**

**Monday, December 19, 2022 at  
7:00p.m. in the  
Paulsboro High School Auditorium**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

## **MOTION TO ADJOURN**

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## REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

**RECOMMEND APPROVAL OF A – C:** The Greenwich Township Representative may vote on items in this section of the agenda.

Informational: The Report of Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Business Administrator/Secretary to the Board of Education.

A. Approval of Minutes (**Attachments**)

Regular Meeting	September 26, 2022
Executive Meeting	September 26, 2022
Regular Meeting	October 3, 2022
Executive Meeting	October 3, 2022
Regular Meeting	October 17, 2022
Executive Meeting	October 17, 2022

B. Approval of the October 2022 transfers. (**Attachment**)

C. Approval for payment of bills that are duly signed and authorized. (**Attachment**)

Informational: A copy of the Bill List will be available at the meeting or in advance in the office of the Business Administrator/Secretary to the Board for review by members of the Board of Education.

## REPORT OF THE SUPERINTENDENT OF SCHOOLS

**NOTE: ALL RECOMMENDATIONS IN THE REPORT OF THE SUPERINTENDENT ARE MADE  
“UPON THE RECOMMENDATION OF THE SUPERINTENDENT.”**

**PERSONNEL B - S:** The Greenwich Township Representative may vote on items in this section of the agenda.

A. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.

B. Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (**Attachment**)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

C. Recommend approval to grant the Superintendent authority to use a Letter of Intent to hire staff, as needed, prior to the Monday, December 19, 2022 meetings of the Board of Education.

Informational: “Letter of Intent” authority authorizes the Superintendent to offer positions to candidates prior to the next meeting of the Board of Education. At its next meeting, the Superintendent will request the Board of Education to approve these appointments. The Superintendent will only use letters of intent when absolutely necessary. The letter of intent authority will not be used for administrative or supervisory positions.

D. Recommend appointment of the following teacher to Co-Curricular and Class Advisor positions at Paulsboro High School for the 2022 - 2023 school year. Stipends are as per agreement with the Paulsboro Education Association.

Acct. #11-401-100-100-00-997

<b>Position</b>	<b>Advisor</b>	<b>2022-2023 Salary (in \$)</b>
A.V. Coordinator	Michael Calabrese	\$2,954.00
Assistant Play Director	Matthew Phillips-English	\$2,331.00
Band Director	Jenna Ouellette	\$5,776.00
Choral Director	Aaron Krasting	\$1,659.00
Gallery Advisor	Holly Klein	\$431.00
(Stage) Jazz Band Director	Brian Betz	\$2,084.00
National Honors Society Advisors	Gina Morina – 9/1/2022-1/31/2023 Barbara Thomson	\$1,052.50 \$1,052.50
National Jr. Honors Society Advisor	L. Jean Brown	\$2,105.00
Newspaper Advisor (Paulsentinel)	Holly Klein	\$1,648.00
Play Director	Barbara Thomson	\$7,078.00
Play Business Advisor (Note 1)	Barbara Thomson	\$356.00
Stage & Set Crew Advisors	Christine O'Malley Steven Smeresky	\$2,263.00 \$2,263.00
Student Council Advisors	Christine O'Malley	\$2,229.00
S.U.R.E. – Students United for Respect and Equality	Rachel Wulk	\$894.00
Yearbook Advisors	Gina Morina - 9/1/2022-1/31/2023 Brittany Toole	\$1,360.00 \$1,360.00
Yearbook Business Advisors	Gina Morina - 9/1/2022-1/31/2023 Brittany Toole	\$871.00 \$871.00

Note 1: Advisor earns the stipend listed plus 10% of revenues from advertisement book as per agreement with the Paulsboro Education Association.

- E. Recommend appointment of the following teacher to these positions at Paulsboro High School for the 2022 - 2023 school year. These positions are not part of the agreement with the Paulsboro Education Association.

<b>Position</b>	<b>Advisor</b>	<b>2022-2023 Salary (in \$)</b>
Key Club Advisor	Christine O'Malley	\$1,000.00
School Supply Room	Holly Klein	\$500.00

- F. Recommend approval of Federal Family Leave of Absence, Staff #2174 DOH 01/04/2021, with the following terms and conditions.

**Dates of Leave**

**Terms and Conditions of Leave**

Wednesday, January 11, 2023 –  
Monday, February 6, 2023

With pay and benefits by use of  
accumulated sick and personal  
leave as well as the concurrent use  
of Federal Family Leave (18 days)

Tuesday, February 7, 2023 –  
Tuesday, February 21, 2023

Unpaid with benefits paid by employee and  
use of Federal Family Leave (10 days)

- G. Recommend approval to accept the resignation with the intent to retire of Paulsboro High School Business Teacher Gina Morina effective February 1, 2023.

Informational: Mrs. Morina has served our district for 22 years.

- H. Recommend approval to accept the resignation with the intent to retire of Paulsboro Junior / Senior High School Wood Shop Teacher Stephen Smeresky effective July 1, 2023.

Informational: Mr. Smeresky has served our district for 26 years.

- I. Recommend approval to accept the resignation with the intent to retire of Paulsboro High School Business Teacher Jacquelyn Robinson-Hall effective July 1, 2023.

Informational: Mrs. Robinson-Hall has served our district for 29 years.

- J. Recommend approval to accept the resignation with the intent to retire of Paulsboro High School Guidance Counselor Lessie J. Brown effective July 1, 2023.

Informational: Mrs. Brown has served our district for 37 years.

- K. Recommend approval to accept the resignation with the intent to retire of Paulsboro High School Physical Education Teacher Brenda Caltabiano effective July 1, 2023.

Informational: Mrs. Caltabiano has served our district for 32 years.

- L. Recommend approval to accept the resignation with the intent to retire of Paulsboro Public School District Maintenance Worker Earl McEwen effective December 31, 2022.

Informational: Mr. McEwen has served our district for 17 years.

- M. Recommend approval to accept the resignation of Paulsboro Public Schools Psychologist Ashley Higginbotham effective date will be January 16, 2023 or when this position is filled.

Informational: Ms. Higginbotham has served the Paulsboro Public Schools for 3 years. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate.

- N. Recommend approval to appoint Jessica Knight to the position of Confidential Secretary to the Business Administrator. Ms. Knight will earn prorated \$48,000.00. This is a 12 month non-union represented position. This recommendation is contingent upon completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: If approved, Ms. Knight replaces Lauren Abbott who will transfer to the position of 12 month Secretary for the Director of District Student Personnel. Interviews were conducted by Business Administrator Anisah Coppin and Payroll Secretary Michelle Jankauskas. Three candidates had business office experience and were selected for interviews. Ms. Knight has two years of Business Office experience, including financial experience with accounts receivable, accounts payable, purchasing, account analysis, and vendor management.

- O. Recommend approval to appoint Kimberly White to serve as a Substitute Custodian to be used on an "as needed" basis. The pay rate for this position is \$13.00 per hour and does not include benefits. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Interviews were conducted by the Director of Facilities John Swanson.

- P. Recommend approval to appoint Tiarra Loudon to serve as a Substitute Custodian to be used on an "as needed" basis. The pay rate for this position is \$13.00 per hour and does not include benefits. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Interviews were conducted by the Director of Facilities John Swanson.

- Q. Recommend approval to appoint Deborah Williams to serve as a Substitute Custodian to be used on an "as needed" basis. The pay rate for this position is \$13.00 per hour and does not include benefits. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Interviews were conducted by the Director of Facilities John Swanson.

- R. Recommend approval to appoint Lauren Abbott to the position of Paulsboro Junior / Senior High School Homeless Lead for the remainder of the 2022-2023 school year. Ms. Abbott will earn a \$5,000.00 stipend, pro-rated to align with her transition date to the position of Secretary for the Director of District Student Personnel at Paulsboro Junior-Senior High School.

Informational: Ms. Abbott has been employed by the Paulsboro Public School district since 2012. During her time as the Child Study Team (CST) secretary, Ms. Abbott learned many skills critical to this position and has built a substantial repertoire of resources helpful for McKinney Vento eligible families. Ms. Abbott will begin her work as the Paulsboro Junior/Senior High School Homeless Lead immediately upon her transition to her new position as Secretary for the Director of District Student Personnel at Paulsboro Junior / Senior High School. This stipend will be prorated and is funded through the American Rescue Plan Homeless II grant.

- S. Recommend approval to appoint Seneca Cooper to the position of Part-Time Hall Monitor at Paulsboro Junior/Senior High School. Mr. Cooper will work 29 Hours per week at \$20.00 per hour. This is a part-time position for 10 months that does not include benefits. This recommendation is contingent on successful completion of all required paperwork and the Criminal History Background review. Resume and /or application are on file in the Administration Building.

Informational: This is a temporary grant funded position that is funded through Elementary and Secondary School Emergency Relief Funds (ESSER II). Interviews were conducted and references checked by Paulsboro Senior High School Principal Paul Morina.

**PERSONNEL T - EE:** The Greenwich Township Representative may not vote on items in this section of the agenda.

- T. Recommend approval to appoint Charisse Generette to the position of Loudenslager Homeless Lead for the remainder of the 2022-2023 school year. Mrs. Generette will earn a \$5,000.00 stipend, pro-rated to align with Paulsboro Public School Board of Education approval date.

Informational: Mrs. Generette has been employed by the Paulsboro Public School district since 2007 as a school social worker. The experience, knowledge, and relationships Mrs. Generette has gained in this capacity is invaluable in identifying, tracking, counseling and supporting McKinney- Vento eligible families. Ms. Generette will begin her work as the Loudenslager Homeless Lead immediately upon the Paulsboro Public School Board of Education's approval. This stipend will be prorated and is funded through the American Rescue Plan Homeless II grant.

- U. Recommend approval to appoint Debra Persicketti to the position of Preschool Teacher at Billingsport Early Childhood Center. Ms. Persicketti will earn prorated BA Step J - \$56,572.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent upon completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Persicketti has 10 years of experience in education with certification in Preschool through Grade 3. Interviews were conducted by Loudenslager Principal Matthew Browne, Billingsport Early Childhood Center Principal Tina Morris and Director of Special Services Stacey Dimeo.

- V. Recommend approval to appoint Kiesha Jenkins to the position of Grade 2 Teacher at Billingsport Early Childhood Center. Ms. Jenkins will earn prorated BA Step G - \$52,122.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent upon completion of all required paperwork and the Criminal

History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Jenkins has 7 years of experience in education with certification in Preschool through Grade 3. Interviews were conducted by Loudenslager Principal Matthew Browne and Billingsport Early Childhood Center Principal Tina Morris.

- W. Recommend approval to appoint Diana Roche to the position of Special Education MD Teacher at Billingsport Early Childhood Center. Ms. Roche will earn prorated BA Step B - \$49,482.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent upon completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Roche has 2 years of experience in education with certification in Elementary School and is currently the Special Education MD Classroom Aide . Interviews were conducted by Loudenslager Principal Matthew Browne, Billingsport Early Childhood Center Principal Tina Morris and Director of Special Services Stacey DiMeo.

- X. Recommend approval to appoint Melanie Campbell to the position of Part-Time Hall Monitor at Paulsboro Junior/Senior High School. Ms. Campbell will work 29 Hours per week at \$20.00 per hour. This is a part-time position for 10 months that does not include benefits. This recommendation is contingent on successful completion of all required paperwork and the Criminal History Background review. Resume and /or application are on file in the Administration Building.

Informational: This is a temporary grant funded position that is funded through Elementary and Secondary School Emergency Relief Funds (ESSER II). Interviews were conducted and references checked by Billingsport Early Childhood Center Principal Tina Morris.

- Y. Recommend approval of the following Mentor / Buddy Teachers at Paulsboro Schools District and Paulsboro High School for the 2022-2023 school year:

<b>Subject</b>	<b>New Staff Member</b>	<b>Buddy</b>	<b>Mentor</b>
Preschool Teacher	Debra Persicketti	Candell Maxie	NA
Grade 2 Teacher	Kiesha Jenkins	Mary Ann Lang	
MD Teacher at BECC	Diana Roche	NA	Lisa Kuhnel Morrison

Informational: When a novice teacher is hired, they are issued a Provisional Certificate. Upon the completion of two years of successful teaching, the Provision Certificate converts to a Standard Certificate. During the first year with a Provision Certificate, the teacher must be assigned a mentor teacher. The provisional teacher pays a stipend to the mentor.

Experienced teachers who begin work in the Paulsboro Public Schools are assigned a buddy teacher to help orient and guide them through their first year of service. This is a local requirement not one imposed by the state. The buddy teachers are not paid but rather serve as a professional courtesy to their colleagues.

- Z. Recommend approval to accept the resignation of Paulsboro Junior High Math Teacher Brynn Buechler effective January 20, 2023 or when this position is filled.

Informational: Ms. Buechler has served the Paulsboro Public School District for 2 year and has accepted a teaching position with the Pennsville Public School District. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate.

- AA. Recommend approval to accept the resignation of Loudenslager Elementary School 5<sup>th</sup> Grade Special Education Teacher Francine Faltz effective January 13, 2023 or when this position is filled.



**Informational:** Mrs. Faltz has served the Paulsboro Public School District for 1 year and has accepted a position as Director of Special Services with the Chester Public School District in Pennsylvania. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate.

- BB. Recommend approval to accept the resignation of Billingsport Early Childhood Center Classroom Aide Ashley-Marie Cilurso effective November 8, 2022.

**Informational:** Ms. Cilurso has served the Paulsboro Public Schools for 2 month.

- CC. Recommended appointment of the following staff members to serve as Lunch Detention Monitors at Loudenslager Elementary School for 2022 - 2023 School Year.

<b><u>Position</u></b>	<b><u>Staff Member</u></b>	<b><u>2022 - 2023</u></b>	<b><u>Account #</u></b>
Lunch Detention Monitor	Erica Scott	\$18.80/Hr.	11-000-262-107-03-012

**Informational:** Erica Scott is an Instructional Aide at Loudenslager Elementary School.

- DD. Recommend the approval to retroactively pay the following Loudenslager Elementary School Part-Time Staff members for the teacher in-service program dates of August 30, 2022, August 31, 2022, and September 1, 2022.

<b><u>Staff Member</u></b>	<b><u>Position</u></b>	<b><u>Hours</u></b>	<b><u>Rate</u></b>	<b><u>Total</u></b>
Marietta Relation	Inclusion Aide	19	\$24.49	\$465.31
Riley McHale	Intervention Aide	21	\$20.00	\$420.00
Samantha Strube	Intervention Aide	21	\$20.00	\$420.00

**Informational:** Part-Time staff members are required to participate in specific state-mandated professional development programs in addition to the school-based workshops on security, instruction, and supervision. Each of these positions were not originally contracted to work until September 7, 2022.

- EE. Recommend approval for Billingsport Early Childhood Center Instructional Aide Christin Goss a Grand Canyon University Student to complete her Bachelor of Science in Elementary in Elementary Education Grades K-6. The program requires a 15 week student teaching capstone as a fulltime placement in an elementary setting teaching content areas including Reading, Math, Science, Writing, and/or Social Studies with Billingsport Early Childhood Center 2<sup>nd</sup> Grade Teacher Colleen Phifer.

**Placements will be the following:**

Grades K-6th, General Education/Multi subject, January 2023 through May 2023

**Informational:** During Clinical Practice also known as Student Teaching, the college student will observe in the classroom then gradually assume all of the duties of the cooperating teacher. The Cooperating Teacher is the teacher in whose classroom the Teacher Candidate is placed in to complete the student teaching experience. Cooperating Teachers are entitled to a \$250.00 stipend for each 8- week session from the Grand Canyon University. A Grand Canyon University Faculty Supervisor will be assigned through the Office of Field Experience. The Faculty Supervisor is responsible for completing two (2) collaborative observations and formal evaluations per each 8-week session.

**INSTRUCTIONAL SERVICES A:** The Greenwich Township Representative may vote on items in this section of the agenda.

- A. Recommend approval to provide Homebound Instruction for the following students Grades 9-12:

Student Case #	Grade:	Hours of Instruction
260322	09	Student was placed on Medical Home Instruction Under Doctors Orders. This student needs clearance before returning. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 5 hours a week at a rate of \$40 hr. Start Date was: 10/27/2022 End Date: To Be Determined
252694	10	Student was placed on Medical Home Instruction for 30 days. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 10/13/2022 End Date 11/13/2022
253582	10	Student was placed on Medical Home Instruction for about 5/6 weeks in the CAMHU. This student Instruction from Brookfield Schools/Bridgeton NJ for a minimum of 10 hours a week at a rate of \$40 hr. Start Date: 10/20/2022
302852	12	Student was placed on Medical Home Instruction Under Doctors Orders. This student will be on Homebound on an as needed basis. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 5 hours a week at a rate of \$40 hr. Start Date was: As Needed End Date: To Be Determined
270845	09	Student was placed on Medical Home Instruction for about 5/6 weeks in the CAMHU. This student Instruction from Brookfield Schools/Bridgeton NJ for a minimum of 10 hours a week at a rate of \$40 hr. Start Date: 11/14/2022
250395	10	Student was placed on Administrative Home Instruction. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 11/9/2022 End Date To Be Determined
27337	09	Student was placed on Medical Home Instruction for about 5/6 weeks in the LearnWell Education. This student Instruction from LearnWell Education/Rockford center for a minimum of 10 hours a week at a rate of \$50.50 hr. Start Date: 11/4/2022

**INSTRUCTIONAL SERVICES B:** The Greenwich Township Representative may not vote on items in this section of the agenda.

- B. Recommend approval to provide homebound for the following students Grades PK-8:

Case #	Grade:	Hours of Instruction
271286	07	Student was placed on Medical Home Instruction for about 5/6 weeks in the CAMHU. This student will receive Home Instruction from Brookfield Schools/Bridgeton NJ for a minimum of 5 hours a week at a rate of \$40 hr. Start Date: 10/18/2022
281135	07	Student was placed on Medical Home Instruction for about 5/6 weeks in the CAMHU. This student Instruction from Brookfield Schools/Bridgeton NJ for a minimum of 10 hours a week at a rate of \$40 hr. Start Date: 10/18/2022
281135	07	Student was placed on Medical Home Instruction for 30 days. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 10/18/2022 End Date 11/13/2022
322150	04	Student was placed on Administrative Home Instruction for 30 days. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 10/24/2022 End Date 11/30/2022

Case #	Grade:	Hours of Instruction
291408	06	Student was placed on Administrative Home Instruction for 30 days. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 10/24/2022 End Date 11/30/2022
280881	08	Student was placed on Administrative Home Instruction for 30 days. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 10/24/2022 End Date 11/30/2022
313819	04	Student was placed on Administrative Home Instruction for 30 days. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 11/07/2022 End Date 11/30/2022
373575	PSD	Student was placed on Administrative Home Instruction for 30 days. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 11/14/2022 End Date 6-8 Weeks

**STAFF AND CURRICULUM DEVELOPMENT A:** The Greenwich Township Representative may vote on items in this section of the agenda.

- A. Recommend approval for the Director of Curriculum, Instruction and Assessment Christine Lindenmuth, to submit a grant application to the Pegasus Education Foundation (PEF) and accept the award amount from the grant which will help families offset costs associated with participating in dual credit opportunities offered by Rowan College of South Jersey and Salem Community College.

B. Informational – Dual Credit

The Paulsboro Public Schools is currently providing Dual Credit options for Advanced Biology II via Rowan College of South Jersey (RCSJ). In addition, Dual Credit is available for Advanced Biology II, Advanced Placement Language and Composition, Advanced Placement English Literature and Composition and Advanced Placement Calculus AB via Salem Community College (SCC). These credits can be utilized to fulfill high school graduation requirements as well as college degree requirements. Upon successful completion of a course, students seeking college credit shall pay tuition of \$50.00 per credit through RCSJ and \$72.00 per credit through SCC. All fees, including the application fee, are waived. The Director of Curriculum, Instruction and Assessment is working with the Pegasus Education Foundation on a grant to help families offset the costs associated with participating in these dual credit opportunities. (**Attachments**)

- C. Informational: The following New Jersey Quality Single Accountability Continuum (NJQSAC) Instruction and Program (I & P) indicators are used to assess a school district's performance and capacity in instruction and student performance: Achievement Score Indicators and Curriculum and Policy Indicators. Scoring for I & P is broken down in the following manner:

*Achievement Score Total (Student performance):	60 points
<u>**Curriculum and Policy Total (District program compliance):</u>	<u>40 points</u>
Instruction and Program Total:	100 points

\*The Achievement Score Total (up to 60 points) is supplied by the County Office and is determined by student performance on the New Jersey Student Learning Assessments in ELA, Mathematics, and Science and graduation rates. More specifically, it is calculated utilizing the components below:

1. The achievement scores of PPS students based on overall and subgroup performance on the ELA, Mathematics and Science New Jersey Student Learning Assessment (NJSLA) administered in Spring 2022.

2. Academic progress based on the Spring 2022 NJSLA in ELA, Mathematics and Science
3. PPS graduation rate (average of 4-year and 5-year graduation rates)
4. Average sub-group performance rates on the Spring 2022 NJSLA in ELA, Mathematics, and Science

\*\*The Curriculum and Policy Total is determined by verifying that the District's curriculum is aligned to the New Jersey Student Learning Standards and a coordinated, tiered system for addressing all students' learning, behavioral, and/or health needs.

**STAFF AND CURRICULUM DEVELOPMENT D - L:** The Greenwich Township Representative may not vote on items in this section of the agenda.

- D. Recommend approval for Billingsport Early Childhood Center teacher Lisa Kuhnel-Morrison, to participate in an online certification course to become a certified Attention Deficit Hyper-activity Disorder (ADHD) professional.

Informational: The ADHD professional training workshop will provide step-by-step clinical instruction on approaches that can transform outcomes for children and adolescents. Guidance on tips, tools, and strategies needed to reduce the stress, shame, and anxiety of the disorder and skills to equip those with ADHD to get motivated, focused, organized, and perform closer to their true potential will be explored. This training series is 30 hours of on-demand virtual instruction and will culminate in an endorsement certifying the staff member as an ADHD certified clinical services provider. The total cost to the district is \$199.00.

- E. Recommend approval for Billingsport Early Childhood Center principal Tina Morris, to participate in three (3) regional pre-school administrator meetings from 10:00 am – 2:00 pm on December 12, 2022, February 23, 2023 and April 26, 2023.

Informational: The Regional Pre-school Administrator meetings are intended to support principals in timely communication of practices that help to develop and sustain high quality preschool programs. Additionally, they will inform districts of recent amendments to and provide strategies that support New Jersey Administrative Code 6A: 13:A, Elements of High Quality Preschool Programs and an opportunity to discuss issues that are pertinent to the implementation of high-quality pre-school programs. All meetings will take place in-person. There is no cost to the district.

- F. Recommend approval of the following curriculum:

**English Language Arts** – Grade 7 through grade 12  
**Health and Physical Education** – Grade K through grade 12  
**World Language** – Grade K through 6  
**Italian** – Middle School through Italian 4  
**Spanish** – Middle School through Spanish 4  
**Personal Financial Literacy** – Grade 9 through 12

Informational: All curriculum aligns with the most recent versions of the New Jersey Student Learning Standards and was reviewed by the Curriculum Committee.

- G. Recommend approval for Paulsboro Public School District Math Teacher Anthony Lelionis, to write the curriculum for middle school Personal Financial Literacy. Expected completion date is January 2023.

Informational: Curriculum writing, revision and review is required in order for Paulsboro Public Schools to maintain alignment with the New Jersey Student Learning Standards for middle school Personal Financial Literacy. This course, in particular, is a newly formed, stand alone, semester course for middle school students and is a requirement of the New Jersey Department of Education. Mr. Lelionis will be allotted 20 hours to complete this work and will be paid according to the current hourly rates in the PEA contract.

- H. Recommend approval of the following updated salary amounts funded through the Federal elementary and Secondary Education Act (ESEA)/Title II funds for the 2022-2023 School Year.

<b>Staff Member</b>	<b>Building</b>	<b>Salary</b>	<b>%</b>	<b>Grant Funded Amount</b>
Aprilanne Young	LOUD	\$49,282.00	100%	\$49,282.00

Informational: In October 2022 the New Jersey Department of Education allocated carryover funds to be applied to original award amount for the 2022-2023 School Year. The carryover money was utilized to increase the grant funded percent of this staff member from 80% to 100%.

- I. Recommend approval of the following salaries funded through the Federal Elementary and Secondary Education Act (ESEA)/Title IV funds for the 2022-2023 School Year.

<b>Staff Member</b>	<b>Building</b>	<b>Salary</b>	<b>%</b>	<b>Grant Funded Amount</b>
Noreen DeMarco	BECC	\$54,122.00	45%	\$24,150.00
Marcelina Guzman	LOUD	\$80,419.00	50%	\$40,300.00

- J. Recommend approval for Billingsport Early Childhood Center teacher Noreen DeMarco, to work with BECC principal, Tina Morris, on fieldwork activities as part of the Supervisory Leadership Program through Rowan University.

Informational: The Instructional Leadership and Supervision program through Rowan University requires its students to complete field work experiences in the area of educational leadership. Mrs. Morris will be the field mentor overseeing the activities in which Mrs. DeMarco will participate. There is no cost to the District for this work.

- K. Recommend approval of the District Application for Preschool Education Aid (PEA) for our Preschool Program for 2023 – 2024 school years. This recommendation is intended to increase access to high-quality preschool for our community. Recommend the adoption of the Three-Year Preschool Program Plan.

Informational: The Three-Year Preschool Program Plan provides a comprehensive description of how the school district will implement each component of a high-quality preschool program for three and four-year old children for the school years 2020-2021 through 2023-2024.

The Board of Education actually approved the grant application for the years 2019-2020, 2020-2021 and 2021-2022 school years at its meeting on June 24, 2019.

The PEA grant is in the amount of \$1,042,800. Grant funds are used to pay salaries and benefits for the faculty and staff of the Preschool program.

- L. Recommend approval for Billingsport Early Childhood Education Center staff member Noreen DeMarco to participate in curriculum writing for Science, Technology, Engineering, Art, and Mathematics (S.T.E.A.M) for grades K-2. Funding to support this work will be through the Elementary and Secondary School Emergency Relief Fund II (ESSER II).

Informational: Science, Technology, Engineering, Art, and Mathematics (S.T.E.A.M) education is used as access points for guiding inquiry, dialogue, and critical thinking. The S.T.E.A.M program in Paulsboro Public Schools assists students with meeting the State’s challenging academic standards. This curriculum will include the most updated New Jersey Student Learning Standards (NJSLS) in each of the five areas.

**M. Informational - Enrollment and Class Size:**

1. The following chart presents the enrollment data for Preschool -8:

<b>Grade</b>	<b>Enrollment - November 15, 2022</b>							
	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>
Pre- School Age 3 & 4	57	69	62	74	83	50	55	58
K	104	99	87	100	100	78	74	82
1	111	86	92	80	79	87	82	71
2	79	87	80	83	77	83	87	72
3	56	63	102	89	79	75	88	100
4	65	71	61	102	83	73	91	83
5	64	61	72	61	99	73	80	91
6	53	82	58	72	56	77	83	79



Honor Society Advisor Position is as per agreement with the Paulsboro Education Association.

<u>Position</u>	<u>Staff Member</u>	<u>2022 - 2023</u>	<u>Account #</u>
NEHS Advisor	Jennifer Hoffman	\$894.00	11-401-100-100-00-997

- D. Recommend approval for Loudenslager Elementary School to hold its One World Festival on Friday January 20, 2023 at 9:00am.

Informational: The Loudenslager One World Festival will provide students with the opportunity to learn about and celebrate cultural diversity. Prior to the celebration, each classroom will research a chosen country and participate in a project-based learning opportunity culminating in a celebration that will include parents and the community. The One World Festival is being organized by Loudenslager STEAM Teacher Rebecca Richardson and Loudenslager Technology Teacher Shaun Darby.

- E. Recommend approval for the Paulsboro Police Department to implement the Law Enforcement Against Drugs and Violence Program (L.E.A.D) at Loudenslager Elementary School during the 2022 - 2023 School Year.

Informational: The L.E.A.D. Program is an evidence-based program that aims to create safer, healthier communities free of drugs, bullying, and violence throughout our country. The L.E.A.D. Program is currently active in 41 states throughout the continental United States and fosters a positive relationship between the school district and local police department. There is no cost to the Board of Education for the implementation of this program.

- F. Recommend approval to collaborate with the SouthWest Council to implement a school-based mental health program at Loudenslager Elementary School during the 2022 - 2023 School Year.

Informational: The SouthWest Council will provide a series of in-school programs that will focus on mental health education, substance abuse prevention activities and social skills/ life skills. This will be the second year Loudenslager has collaborated with the SouthWest Council to provide these types of programs to our students. There is no cost to the Board of Education for the implementation of this program.

- G. Recommend approval for Billingsport Early Childhood Center Community and Parent Involvement Specialist Yvonne Still-Maddred to participate in the United States Marine Corps Toys for Tots Program during the 2022-2023 school year.

Informational: If approved the school will collect donated unwrapped toys then forward them to the Marine Corps. The goal is for every child in the United States to receive a toy during the holiday season. The Paulsboro Public Schools has participated in the Toys for Tots program for a number of years.

- H. Recommend approval for the following Providers to attend parent meetings at Billingsport Early Childhood Center.

**PerformCare/ New Jersey of Care**

PerformCare is the Contracted System Administrator (CSA) for the New Jersey Children's System of Care (CSOC), serving as the single point of entry for all children, adolescents and young adults (up to age 21) who are in need of behavioral health, developmental and intellectual disability, or substance use treatment services. PerformCare is focused on prevention and early intervention by connecting a young person with the care they need in the most appropriate setting—the right care in the right place at the right time. Our goal is to help families and caregivers create a more stable and healing environment for children, address barriers to well-being, and maximize youth and family strengths.

**The Department of Child Protection and Permanency**

Child Protection and Permanency is New Jersey's child protection and child welfare agency within the New Jersey Department of Children and Families. Its mission is to ensure the safety, permanency, and well-being of children and support families. CP&P is responsible

for investigating allegations of child abuse and neglect and, if necessary, arranging for the child's protection and the family's treatment.

### **Gateway Community Action Partnership**

Gateway Community Action Partnership's Home Energy Assistance Program helps very low-income residents with their heating and cooling bills and makes provisions for emergency heating system services and emergency fuel assistance. Gateway will send a representative to the school to discuss resources for families in the neighborhood. Gateway offers rental and utility assistance.

### **The Arc Program- Family Intervention Program**

The Arc Gloucester's Family Intervention Program is a community-based parenting program for families with young children.

#### **Their Goal is:**

To provide services that develop and strengthen family life.  
To promote and enhance overall child development  
To improve the relationship between parent and child

#### **We Serve:**

Families with children from birth to six years of age.  
First time and teen parents looking for information and education to assist them in becoming the best parents they can be.  
Fathers working to take a more active role in child development.

#### **We Provide:**

Parents with information and education to increase their parenting skills and knowledge of child.  
Client advocacy and linking the family to additional supports and resources.  
Children with classroom instruction in areas of cognition, fine and gross motor, speech and language, self-help skills and social/emotional supports.  
Organized parent groups utilizing outside speakers who will provide families with information on other community resources and services available to them.

- I. Recommend approval to utilize Virtua's Pediatric Mobile Van. The fully-equipped program on wheels offers a range of services, including dental and developmental screenings, blood lead level testing, lead poisoning education, flu shots, back-to-school physicals, vision and hearing screenings, health education, community resources, and referrals to specialized services.

Below are additional dates the Mobile Van will provide services at Billingsport Early Childhood Center for their students.

### **Hearing and Vision**

- March 3, 2023
- March 17, 2023
- March 20, 2023
- March 21, 2023
- March 27, 2022
- March 28, 2023

### **Dental**

- January 19, 2023
- February 9, 2023
- February 16, 2023
- March 9, 2023
- March 16, 2023

**Informational:** Virtua's Pediatric Mobile Services provides children from infancy to age six in underserved communities throughout South Jersey with health services they need. These services are free. The van and services are completely powered by Virtua's Philanthropic Partners.

- J. Recommend approval for the Loudenslager Elementary School 3rd Grade students to attend a field trip to Franklin Institute in Philadelphia, PA during the 2022 - 2023 School Year.



The following staff members will chaperone this field trip; Laura Pettit, Bonnie McHale, Kaitlyn Silvia, Christina Roberts, and Elaine Andrus.

Informational: The Franklin Institute offers a variety of exhibits and hands-on activities related to Electricity, Climate Change, Human Anatomy, and Space and aligns directly with the science curriculum at this grade level. Transportation and associated costs will be paid for via ESSER and ARP ESSER Grant Funds.

- K. Recommend approval for the Loudenslager Elementary School 4th Grade Students to attend the Energy Conservation Tour at Lincoln Financial Field in Philadelphia, Pennsylvania during the 2022 - 2023 School Year. The following staff members will chaperone this field trip; MaryAnn Giannotti, Tara Stahl, Krista Lange, Jillian Garren, and Danielle Relation

Informational: The Philadelphia Eagles have been pioneers in the greening of professional sports operations as part of the Go Green Program. Students participating in the Go Green Stadium Tour will receive a look at each of the energy conservation processes utilized by staff at Lincoln Financial Field. This tour directly aligns with the climate change and recycling components associated with the curriculum at this grade level. Transportation and associated costs will be paid for via ESSER and ARP ESSER Grant Funds.

- L. Recommend approval for the Loudenslager Elementary School 5th Grade Students to a field trip to Adventure Aquarium in Camden, New Jersey during the 2022 - 2023 School Year. The following staff members will chaperone this field trip; Lou McCall, Francine Faltz, Jacqueline Breshock, Lauren Brassill, Aprilanne Young, and David Denelsbeck.

Informational: The Adventure Aquarium features exhibits related to over 15,000 aquatic animals as well as exhibits related to water conservation and keeping our oceans and water sources clean. Transportation and associated costs will be paid for via ESSER and ARP ESSER Grant Funds.

- M. Recommend approval for the Loudenslager Elementary School 6th Grade students to attend a field trip to Franklin Institute in Philadelphia, PA during the 2022 - 2023 School Year. The following staff members will chaperone this field trip; Gianna Verrecchio, Tom Richardson, Toni Howard, Jennifer Hoffman, and Tamara Diodati

Informational: The Franklin Institute offers a variety of exhibits and hands-on activities related to Electricity, Climate Change, Human Anatomy, and Space and aligns directly with the science curriculum at this grade level. Transportation and associated costs will be paid for via ESSER and ARP ESSER Grant Funds.

- N. Recommend approval for the following change to 2<sup>nd</sup> Grade field trip list for the 2022 - 2023 school year:

Grade	Trip	Informational
2 <sup>nd</sup> Grade	Gloucester County Library Greenwich Twp Academy of Natural Sciences Franklin Institute, Philadelphia Philadelphia Zoo New Jersey Aquarium Philadelphia, Please Touch Museum Pitman Theatre Lincoln Park AMC Deptford 8 and UA Washington Township 14 The trip that is highlighted has been added to the list of approved trips.	A Field trip to the aquarium, zoo or museum will offer students an incredible opportunity to discover the biodiversity of Planet Earth firsthand. Prior to the field trip, students will be learning about animals and their habitats using textbooks, as well as supplemental materials. <b>Teachers will select from the list of trips by availability and on a rotating basis.</b>

Informational: All trips will be funded by SSER-II and ARP-SSER Grants.

## CONSTRUCTION UPDATES:

**Safety Grant:** The District is ready to move forward on plans for Safety Vestibules for each of the buildings. Drawings were received from Garrison Architects to complete the vestibules and install Access Control Systems for the doors and Security Cameras. Using the Camden County Educational Services Cooperative Pricing system, a quote has been

received to complete the brick-and-mortar portion of the vestibules that is within the funding limit of the Safety Grant Award. We will look for additional funding sources to complete the project at a later date but are moving forward with this critical project so that we can get this into the construction material supply chain.

### **Informational: ROD and Non-ROD Grants**

District Consultant Frank Domin has established contact with and conducted meetings with the official at the School Development Authority (SDA) charged with the Paulsboro projects that are jointly funded by the 2015 Bond Referendum and SDA. All parties are reviewing and familiarizing themselves with the projects since they have been dormant for approximately four years.

The first task is to assemble all of the required documents to apply for reimbursement from SDA for projects that are at the 65% completion level. When this information is submitted to and approved by SDA, reimbursement will be paid to the district.

The second task is to determine what facilities upgrade are included in the application to SDA. It appears that some of the items in the application to SDA were not part of the original scope of the bond referendum. On the other hand, some items included in the original scope of the project seem to have been “de-scoped” which removed them from funding consideration by SDA. Mr. Domin, working with representatives of SDA and School Architect Robert Garrison has resolved these concerns. All parties now agree that the project is now just as it was presented to the public for the 2015 bond referendum.

The SDA official emphasized the importance of beginning work on those items that all parties agree are within the scope of the projects. The work needs to be completed quickly for two reasons. First, the projects are critical repairs to district facilities. Second, to protect the funding available by SDA. Mr. Domin is now working with the School Architect and Camden County Special Services School District in order to restart projects. It seems likely that within a month or two, the Board of Education will be able to award contracts for projects such as heater controls, drainage projects, etc. so that the work begun in 2015 can move forward.

### **November 2022 Board Update**

#### **ROD GRANT**

As reported in the October update the School Development Authority completed the facility inspection for the High School. A payment of \$996,109.94 was received which brings us to 80% of reimbursement. This was much needed to support the Districts’ cash flow. There will be two more payments. A 15% Substantial Completion payment, (\$387,655) that the paperwork has been submitted. And a 5% final payment for approximately \$129,218 that will include the final HVAC work for the HS main offices that has been awarded but will not be able to be completed until late spring or next summer.

**ESIP Energy Savings Improvement Program.** Schneider Electric has completed their on-site building energy audits and is compiling energy usage for multiple years (Pre and Post Covid). The Utility Companies have been slow in providing past utility usage but this week have promised to release the last 18 months of billing. This has been delaying any final reports. Schneider Electric has, on behalf of the District, submitted applications for one of the Capital Improvement grants. If received will enhance any energy savings projects.

**FACILITIES A - C:** The Greenwich Township Representative may vote on items in this section of the agenda.

- A. Recommend approval of the attached 2022-2023 Statement of Assurance for Health and Safety Evaluation of School Buildings Checklist. (**Attachments**)

**Informational:** The purpose of this evaluation is for the health and safety of students and staff even in the absence of a specific statute or code. The Health and Safety Evaluation of School Buildings Checklist.

Facilities review is for the evaluation of school buildings including traditional public school districts (owned or leased), private schools for the disabled, charter schools, renaissance school projects and any other school settings. This evaluation checklist must be completed

annually by appropriate district personnel and kept on file for inspection or other legal issues.

Further, districts must submit the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance annually by January 30. These checklist items cover regulations issued by New Jersey Department of Education, New Jersey Department of Community Affairs, and Occupational Safety and Health Administration.

- B. Recommend approval of the attached Three Year Comprehensive Maintenance Plans for 2021-2022, 2022-2023 and anticipated 2023-2024 School Years for each school building. This approval includes authorization to submit the reports to the New Jersey Department of Education. (**Attachments**)

Informational: The Three Year Comprehensive Maintenance Plan (CMP) must be submitted to the New Jersey Department of Education on an annual basis. The CMP and the accompanying Form M-1 are used to document required maintenance expenditures over a ten-year period. Districts are required to expend at least 2% of building replacement costs over a ten-year period as a condition of receiving future state aid. The CMP details the prior year actual expenditure for required maintenance as well as the current budget and anticipated budget amounts.

- C. Recommendation to approve resolution 11-28-2022-001 to authorize Borough of Paulsboro Board of Education to submit the Comprehensive Maintenance Plan.

**Whereas**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

**Whereas**, the Business Administrator and the Facilities Director have completed the necessary forms, and

**Whereas**, the required maintenance activities as listed in the attached document for the school facilities of the Paulsboro Public Schools are consistent with these requirements, and

**Whereas**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**Now Therefore Be It Resolved**, that the Paulsboro Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Paulsboro Public Schools in compliance with Department of Education requirements, and that copies be distributed to the Superintendent and Facilities Supervisor.

**FACILITIES D:** The Greenwich Township Representative may not vote on items in this section of the agenda.

- D. Recommend authorization for the Superintendent to approve the following organizations to use school facilities as listed for the 2022-2023 school year. This recommendation is contingent on each group filing the appropriate request and verification of insurance.

ORGANIZATION/ PERSON	ACTIVITY	FACILITY	CONTACT
Paulsboro Youth Basketball	Youth Basketball Practice and Games November 28, 2022 until March 24, 2023 6:00pm-9:00m Monday - Friday	Loudenslager Elementary School	Erica Scott

**SCHOOL SAFETY A - B:** The Greenwich Township Representative may vote on items in this section of the agenda.

- A. Recommend approval for the Paulsboro Public School District Emergency Management Guide for the 2022 - 2023 School Year. Loudenslager Elementary School Principal Matthew Browne made the necessary changes to reflect any procedural and staffing changes. This manual was approved by each of the principals at each individual school and

certified by the superintendent. An updated Memorandum of Understanding was also certified for the 2022 - 2023 School Year and sent to the County Office.

Informational: School Security Project Update (As of 11/8/22)

***Vestibule Projects:*** The Vestibule Projects at Loudenslager Elementary School and Paulsboro High School are complete. Installation of the transaction window and secondary entrance doors were completed during the month of October and wiring of the door access system and other finish work was completed during the first week of November. The Billingsport Vestibule Project is nearing completion with the secondary entrance doors, new all-purpose room entrance and vestibule wiring completed. As of the date of this report, the only other items left for completion at Billingsport is the block work to close off the existing all-purpose room door and any finish work that is necessary to complete the project.

***Loudenslager Lockdown System*** (COPZ Grant): The Loudenslager Lockdown communication system has been fully installed and we are preparing a coordinated test of the system with the Paulsboro Police Department during the month of November. The new lockdown system installed 10 bluepoint lockdown stations, 4 hidden panic buttons, two scrolling message systems in the All-Purpose Room, and one in the STEAM Center. Additionally, Loudenslager was equipped with an automated Emergency Messaging System, Strobe Lights on the inside and outside of the building, and 12 additional P.A. speakers to cover both the inside and outside of the building. Systems with the same functionality but scaled to each building will be installed at Both Billingsport and Paulsboro Junior/Senior High School in Phase 2 & Phase 3 of this grant project.

***ADA Compliant VuAlert Systems:*** Over the summer every classroom clock system was replaced with a VuAlert Monitor which will serve as an emergency messaging system. These monitors will be linked directly to the Lockdown Systems once they are installed in each building, and will deliver emergency information to each classroom. The goal of this system is to ensure that every student and staff is quickly informed of an emergency and to provide everyone with adequate time to react in accordance with our Emergency Management Guide.

- B. Recommend approval for the Semi-Annual Reporting of Harassment, Intimidation and Bullying (HIB) and Violence, Vandalism and Substance Abuse data for the period July 1, 2021 – June 30, 2022 by HIB Coordinator, Mr. John Giovannitti. The HIB grades attached were determined through a self-assessment created by the New Jersey Department of Education and completed by each School Safety Team. Based upon the measures outlined in the Anti-Bullying Bill of Rights, there were eight elements factored into the score of each school. (**Attachment**)

Informational: Individual HIB as well as Violence and Vandalism cases are included in the monthly Board of Education agenda. Semi-annually information is submitted to the New Jersey Department of Education.

- C. Informational: Report of School Security Drills

<b>Report of Paulsboro Public Schools Security Drills</b>				
<b>Type of Drill</b>	<b>Notation</b>	<b>Schools</b>		
		<b>Paulsboro Junior / Senior High</b>	<b>Loudenslager Elementary</b>	<b>Billingsport Early Childhood Center</b>
Fire Evacuation	Each school must conduct one per month	09/29/2022	09/09/2022 10/11/2022	09/09/2022 10/06/2022
Communication Drill**	September 2021			
Evacuation (Non-Fire)	Each school must conduct two annually		10/27/2022	10/27/2022
Bomb Threat	Each school must conduct two annually	10/21/2022		
Lockdown / Active Shooter	Each school must conduct two annually	09/16/2022	09/21/2022	09/16/2022

<b>Report of Paulsboro Public Schools Security Drills</b>				
<b>Type of Drill</b>	<b>Notation</b>	<b>Schools</b>		
		<b>Paulsboro Junior / Senior High</b>	<b>Loudenslager Elementary</b>	<b>Billingsport Early Childhood Center</b>
Shelter In Place	Each school must conduct two annually			
<b>Other Drills</b>				
Bus Evacuation	School District (Annually)	11/02/2022		11/03/2022
Bus Evacuation	School Routes (2 Annually)	<u>Bankbridge Run</u> 09/28/2022  <u>P5</u> 11/03/2022		
Test of Emergency Communication System	Not required but conducted as an extra safety measure			
AED (Automated External Defibrillators) *	Not required but conducted as an extra safety measure	09/30/2022 10/30/2022	09/30/2022 10/30/2022	09/30/2022 10/30/2022

\*The Administration Building AED testing is included with the Paulsboro Junior / Senior High School.

\*\*Communication Drill is a test of the internal communications system will help identify the true capability of the school to effectively communicate on - campus emergencies

It is anticipated adjustments will be made by schools to help reduce the likelihood of virus transmission during the upcoming school year.

These will take the form of implementing practices recommended by the CDC, NJ DOH, etc. such as practicing safe social distancing, wearing face coverings, etc.

## **PUBLIC COMMENTS**

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.