

The regular board meeting of Minerva Central School Board of Education held on July 10, 2025 was called to order by President Nellie R. Halloran at 6:48 pm.

Present: Nellie Halloran, Hayley Killon, Jessica West, Candice Husson, Cortney McCauliffe, Eric McCauliffe, Michelle Ordway (Student Representative), Elizabeth Lucas and Lynn Green

Absent: Ron Sanalistro, Nichole Griffen

2 - Staff Members

Motion by Mrs. Killon seconded by Mrs. West to enter into Executive Session at 6:48 pm. (Elizabeth Lucas was invited into Executive Session. Carried 3-0

Motion by Mrs. Killon seconded by Mrs. West to exit Executive Session at 7:01 pm. Carried 3-0

Superintendent Report – Mrs. Husson reported on: World Language and Teachers Aide positions posted and options for language learning, Transportation MYP bus use and van use for the Minerva Day parade, Capital Project in full force, issues with the roof after pressure washing, Outlay basketball hoops, not enough funds for marquee but the possibility of grants, add blinds to outlay, end of year activities including filed trips, graduations, Minerva Day and summer enrichment.

Curriculum and Instruction – Elizabeth Lucas reported on Indicator 8 and completion of required number of questionnaires.

Motion by Mrs. West seconded by Mrs. Killon to approve Reading and Approval of Regular Meeting Minutes of June 12, 2025. Carried 3-0

Motion by Mrs. West seconded by Mrs. Killon to approve the Financial Reports / Treasure's Items a. Treasure's Report, b. Warrant #1 for \$3,100,005.27 and Warrant #2 for \$30,500.55, c. Budget Revenue Status and d. Extra Classroom Report for \$40,192.15. Carried 3-0

Correspondence: Letter of resignation from Tanya Muniz, letter of tuition request from Sabrina Hodges.

Motion by Mrs. Killon seconded by Mrs. West to approve New Business items a-n:

a. Action to appoint the following advisors for the 2025-2026 school year:

i. Audio Visual Services Director	Katherine Smith
ii. Student Council	Katherine Smith and Molly Rascoe
iii. Student Council Store	Molly Roscoe
iv. Grade 12 Class of 2026	Ashley Christian
v. Grade 11 Class of 2027	Molly Rascoe
vi. Yearbook	Katherine Smith
vii. School Magazine(Ember)	Ed Corcoran
viii. GPS Outing Club	Chris Fink/Bethanie Viele
ix. Academic Bowl	Robert Kirker
x. Youth and Government	Bethanie Viele
xi. Concert Coordinator	Katherine Smith
xii. Band Fund	Katherine Smith
xiii. Honor Society	Sherry Galkiewicz
xiv. Culture Club	Robert Kirker

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| | xv.Weight Lifting Club | Heather Lynn |
| | xvi.Elementary Lead Teacher | Ashley Ordway |
| | xvii.Secondary Lead Teacher | Bruce Hodgson |
| | xviii.Mentor Teachers | Chris Fink, Ashley Ordway, Colleen Fuller |
- b. Action to approve the Town of Minerva use of our buses for the Minerva Youth Program from July 7, 2025 to August 15, 2025.
 - c. Action to appoint Lynn Green CSE/CPSE Secretary effective July 1st, 2025-June 30th 2026 annual salary of \$3000
 - d. Action to approve the resignation of Tanya Muniz as Teacher Aide effective June 30, 2025.
 - e. Action to approve the per diem appointment of Kim Monthony as Account Clerk/Typist trainer at the daily rate of \$225 effective for the 2025-2026 school year.
 - f. Action to appoint Brooke Thissel as Substitute Summer Success Aide effective July 7, 2025 to August 7, 2025 at an hourly rate of \$17.00.
 - g. Action to approve the contract between Sharon Stone and Minerva Central School as CIO and website manager effective July 1st, 2025- June 30th, 2026 at an annual rate of \$15,000/year.
 - h. Action to approve the participation in Cooperative Energy purchasing services (NYSMEC) for electricity.
 - i. Action to approve Student Transportation Cooperative Agreement with Bolton, Indian Lake, Johnsburg, Long Lake, Newcomb, North Warren, Schroon Lake, and Warrensburg.
 - j. Action to appoint Clark Griffen to the temporary position of Summer Cleaner from July 7, 2025-August 30, 2025 at a rate of \$17.00 per hour.
 - k. Action to approve the request for Non-Resident Student Enrollment for the 2025-2026 school year:
 - i. Jonathan Hodges
 - l. Action to approve the Financial Advisor Services agreement with R. G. Timbs Inc for the 2025-2026 school year.
 - m. Action to approve the surplus of the outdated science materials.
 - n. Action to approve Impartial Hearing Officer Rotational list. Carried 3-0

Motion by Mrs. Killon seconded by Mrs. West to approve Resolution o:

- o. RESOLVED, that the Board of Education of the Minerva Central School District hereby approves the addendum to the employment agreement of Candice L. Husson, and authorizes the payment of monies provided therein. Carried 3-0

Motion by Mrs. West seconded by Mrs. Killon to approve Resolution p:

- p. WHEREAS, the Board of Education (the "Board") of the Minerva Central School District (the "District") has determined a need for a capital outlay project ("Project") consisting of acquisition and installation of six (6) basketball backstops in the gymnasium including, but not limited to, piping and motors, and the replacement of window blinds throughout the school building; and WHEREAS, the District has had an opportunity to review the Project regarding its classification under the State Environmental Quality Review Act (hereinafter referred to as "SEQRA") and whether it will have any significant adverse environmental impacts; and WHEREAS, the proposed Project is a routine activity of the District WHEREAS, upon review of the foregoing, the Board makes the following determinations:

BE IT RESOLVED, by the Minerva Central School District as follows:

1. The proposed actions does not exceed thresholds established under 6 NYCRR Part 617, of the State Environmental Quality Review Act, (SEQRA).

2. The Board hereby determines the proposed action is a Type II action in accordance with the SEQRA regulations.

3. No further review of the proposed action is required under SEQRA.

4. This resolution shall be effective immediately. Carried 3-0

Motion by Mrs. West seconded by Mrs. Killon to approve Resolution q:

q. WHEREAS,

A number of public school districts have subscribed to the Regional Food Service Management program offered by Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES), and as a result require cafeteria commodities to meet the requirements of this program,

WHEREAS,

The School District named below is desirous of participating with other districts in cooperatively bidding the commodities and/or services mentioned above, as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The School District named below is a current client (subscriber) of the Regional Food Service

Management program offered by Capital Region BOCES, and

WHEREAS,

The School District named below wishes to appoint the Capital Region BOCES to advertise for, bid, accept, tabulate and award bids on their behalf; therefore

BE IT RESOLVED,

That the Board of Education of the School District listed below hereby appoints the Capital

Region BOCES to represent it in all matters relating above, and designates the Daily Gazette

Newspaper as the legal publication for all related Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the school district listed below authorizes the Capital Region

BOCES to represent it in all matters leading up to and including the entering into a contract for the purchase of the above mentioned commodities and services, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the School District listed below agrees to (1) abide by majority

decisions of the participating districts; (2) abide by the Award of the BOCES Board; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s). Carried 3-0

Motion by Mrs. West seconded by Mrs. Killon to approve Resolution r:

r. WHEREAS,

A number of public school districts in the Albany-Schoharie-Schenectady-Saratoga Counties area

(Capital Region BOCES) and the Washington-Saratoga-Warren-Hamilton-Essex Counties area

(WSWHE BOCES) require goods and services related to Health-Safety-Risk Management, and
WHEREAS,
The School District named below is a current client (subscriber) of the Health-Safety-Risk Management service offered by Capital Region BOCES and
WHEREAS,
The School District named below is desirous of participating with other districts in cooperatively bidding the services mentioned above, as authorized by General Municipal Law, Section 119-o, and
WHEREAS,
The School District named below wishes to appoint the Capital Region BOCES to advertise for, bid, accept, tabulate bids and award bids on their behalf; therefore
BE IT RESOLVED,
That the Board of Education of the School District listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related Cooperative Purchasing bid notifications, and,
BE IT FURTHER RESOLVED,
That the Board of Education of the Central School listed below authorizes the Capital Region BOCES to represent it in all matters leading up to and including the entering into a contract for the purchase of the above mentioned commodities and services, and,
BE IT FURTHER RESOLVED,
That the Board of Education of the School District listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the Award of the BOCES Board; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).
Carried 3-0

Motion by Mrs. Killon seconded by Mrs. West to approve the recommendations from the Committee on Special Education.
Carried 3-0

Public Comment – None

Motion by Mrs. Killon seconded by Mrs. West to adjourn meeting at 7:35 pm. Carried 3-0

Lynn Green
District Clerk
7/14/2025