

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
July 20, 2022  
7:00 p.m. Library**

**I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 7:07 p.m. with the following opening statement read by Mr. Reaves:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and the Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

**II. THE PLEDGE OF ALLEGIANCE**

All in attendance pledged the flag

**\*III. ROLL CALL**

Mr. Christopher Keiser - President	Absent
Mr. Michael Reaves - Vice President	Present
Ms. Rebecca Kipp-Newbold	Present
Ms. Rita Lemley	Present
Mr. Netz Sacro	Absent

Also present

Dr. Michele Cone, Superintendent	Present
Ms. Cheryl Zarra, Board Secretary	Present

**IV. PUBLIC COMMENT**

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None

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**V. APPROVAL OF MINUTES**

1. Motion by Ms. Lemley, seconded by Ms. Kipp-Newbold to approve the following minutes:
  - June 15, 2022 Regular and Executive Session

Motion approved as follows: Ayes: 2, Nays: 0, Abstain: 1, Absent: 2

**VI. WRITTEN COMMUNICATIONS**

None

**VII. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

Dr. Cone shared the following updates:

- Enrollment 83
- HIB-0
- Suspension-1
- Updates
  - Enrollment data by grade
  - Summer work to include:
    - electrical updates, phone installation, technology
    - cafeteria tables, storage sheds
  - Curriculum updates
  - Summer Camp
  - Student Orientation - August 23rd
  - Staff development - August 29th and 30th
  - Student first day - August 31st
- School Goals - on the agenda supported by the Strategic Plan
- CSA Goals

**VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Met and discussed professional development, goals and emergency response team.

Policy & Legislation Committee: Noted policies for second reading.

Finance, Facilities, & Transportation Committee: Discussed grants, donations, facility use and a transportation agreement with Del Val.

Personnel Committee: Discussed stipend positions and new hires.

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Negotiations Committee: There is a motion to approve a 3yr contract on the agenda.

Long Range Planning, Shared Services: Did not meet.

**IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Reaves, seconded by Ms. Kipp-Newbold to discuss the Consent Agenda.

Motion approved on a unanimous all call vote.

- Ms. KippNewbold commented on the generosity of the donations to the school.
- Ms. Lemley inquired about the YMCA Camp Bernie program.
  - Dr. Cone shared that she heard good things about the program and noted the difficulties with preschool students attending due to the need for an additional state certification.

Motion made by Ms. Kipp-Newbold, seconded by Ms. Lemley to approve the consent agenda.

Motion approved on a unanimous all call vote.

***Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy***

**Finance:**

1. Motion to approve the bill list dated June 30, 2022 in the amount of \$103,924.71 and the bill list dated July 20, 2022 in the amount of \$119,067.26.
2. Motion to approve and file the Treasurer's and Board Secretary report for June 2022 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.20.
3. Motion to approve the transfers for June 2022.

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4. Motion to accept the accept the IDEA grant award in the following amounts:

Basic:        \$29,796  
Preschool:    \$1,931

5. Motion to accept the ESEA grant award in the following amount:

Title II-A:    \$1,476

6. Motion to accept, with appreciation, the following donations to the Califon School District:

Name	Item(s)
Jim Bell	An American Flag
Lori Miller	Musical Instruments

7. Motion to approve a contract with YMCA Camp Bernie for an After School Program at Califon School for the 2022-2023 school year.

8. Motion to approve the tuition contracts for the following students for the 2022/23 school year:

Student ID#	Contract Amount
670503	\$7,500
670504	\$5,700

9. Motion to approve the submission of the McKinney -Vento Education of Homeless Children and Youth Program LEA intent to Collaborate form.

**Facilities:**

1. Motion to approve the use of Califon School Facilities:

<b>Sponsor of Event</b>	<b>Event</b>
Prime Suspect, LLC	Summer Science Camp

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**Transportation:**

1. Motion to approve entering into a contract with the Delaware Valley Regional High School Board of Education - 2022-23 Joint Transportation Agreement, various field and athletic trips, \$280 per hr for the first 3 hours, \$85 per hr each additional hr., billed in ¼ hr increments. Plus tolls and parking.

**Personnel:**

1. Motion to approve the following stipend positions for the 2022-2023 school year:

Position	Compensation
Yearbook Coordinator	\$900
8th Grade Advisor (2)	\$500 per staff member
Teacher in Charge	\$80/day
Student Council Coordinator	\$500

2. Motion to approved the following employees for Stipend Positions:

Staff Member	Position	Compensation
Alison DeMarco	District Media Coordinator	\$500
Amanda Swimmer	District Media Coordinator	\$500
Susan French-Gonzalez	Webmaster	\$2000
Linda Patterson	HIB Specialist	\$1000

3. Motion to approve the following Instructional Aide for 22-23 school year pending a criminal history background check:

Name	Compensation
Amira Hernandez	\$20,500.00

4. Motion to approve the Negotiated Agreement ratified by the Califon Board of Education and the Califon Education Association.

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5. Motion to approve tenured certificated personnel for the 2022-2023 school year.

<b>Name</b>	<b>FTE</b>	<b>Level</b>	<b>Step</b>	<b>Compensation</b>
Blondina, Bryce	1	MA	9	\$65,100.00
DeMarco, Alison	1	MA+30	19	\$79,000.00
Heuneman, Robin	.56	BA	20	\$42,744.80
Heyduke, Marie	1	MA	12	\$67,927.00
Hoitsma, Kyle	1	BA	11	\$63,625.00
Kooger, Lisa	1	BA	20	\$76,330.00
Medea, MaryJane	1	BA	10	\$63,625.00
Mitzak, Kelly	1	BA	10	\$63,625.00
Montesion, Lori	1	BA+45	20	\$78,455.00
Patterson, Linda	1	BA+15	19	\$74,625.00
Sullivan, Christine	.2	MA+30	16	\$14,720.00

6. Motion to reappoint non-tenured certificated personnel for the 2022-2023 school year.

<b>Name</b>	<b>FTE</b>	<b>Level</b>	<b>Step</b>	<b>Compensation</b>
Baker, Kelly	.4	MA	2	\$23,222.00
Bruton, Michael	1	BA+45	10	\$66,500.00
Denkovic, Tracy	1	BA	9	\$62,225.00
Ippolito, Peggy	.5	BA	14	\$33,250.00
Morano, Michele	1	MA	5	\$59,750.00
O'Brien, Tracey	1	BA	9	\$62,225.00
Swimmer, Amanda	1	MA	3	\$58,805.00

7. Motion to approve Michelle Cirotti as a substitute teacher pending criminal history background check for the 2022-2023 School Year.

**Curriculum and Instruction:**

1. Motion to approved the Califon School goals and CSA goals for the 2022-2023 school year:

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**Califon School Goals**

- Goal 1: To engage the local community by developing events, activities and partnerships that expand student learning opportunities.
  
- Goal 2: To expand on the implementation of personalized student learning to target success in which students work with their teachers to create goals utilizing learning styles, measurable data sources, ongoing progress monitoring and evaluation of success.
  
- Goal 3: To implement a Social and Emotional Learning (SEL) initiative through a schoolwide approach that supports SEL and fosters a positive school climate and culture.

**Califon Chief School Administrator Goals**

- Goal 1: The Chief School Administrator will facilitate the development of events & activities through the Califon School Community Engagement Committee in order to engage the local community with the Califon School.
  
- Goal 2: The Chief School Administrator will develop and implement a schoolwide action plan for Personalized Learning based on the professional development goals from the previous school year.
  
- Goal 3: The Chief School Administrator will research, implement and provide professional development for a schoolwide program that supports SEL and fosters a positive climate and culture.

- 2. Motion to accept the Health Report for May and June 2022.
  
- 3. Motion to approve the following staff to serve on the district Medical Emergency Response Team (M.E.R.T.) for the 22-23 school year with no compensation..

Linda Patterson	Michael Bruton
Michele Cone	Peggy Ippolito
	Alison DeMarco

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**Policy:**

1. Motion to approve Califon Public School District second reading for the following policies and regulations:

P&R 7410 Maintenance and Repair (M) (Revised)  
P8420 Emergency and Crisis Situations (M) (Revised)  
P&R 9320 Cooperation with Law Enforcement Agencies (M) (Revised)

**X. OLD BUSINESS**

None

**XI. NEW BUSINESS**

None

**XII. PUBLIC COMMENT** (all school-related topics; time limits: 3 min. /person)

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- Cathy Smith inquired about the number of students in the summer camp and in each grade for 22-23 as well as choice students.
  - Dr. Cone responded.
  - Ms. Zarra provided an approximate number for choice.
- Cathy Smith asked what the Board thinks of the enrollment numbers and asked if School Choice was phasing out.
  - Dr. Cone responded that tuition students and move-ins are still occurring and that the district has programming options in place.
  - Ms. Zarra noted that she was unaware of the program phasing out at this time.



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**XIII. EXECUTIVE SESSION**

None

**XIV. ADJOURNMENT**

Motion made by Ms. Lemley, seconded by Mrs.Kipp-Newbold to adjourn the meeting at 7:34 pm with full board consent via all call vote.

Respectfully submitted



Cheryl Zarra  
Board Secretary

