

**New Milford Board of Education
Policy Sub-Committee Meeting Minutes
June 4, 2024
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Wendy Faulenbach, <i>ex-officio</i> Mrs. Tammy McInerney Mr. Dean Barile	RECEIVED TOWN CLERK 2024 JUN -6 P 3:14 NEW MILFORD, CT
Absent:	Mrs. Leslie Sarich, Chairperson	

Also Present:	Dr. Janet Parlato, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent Mr. Jeff Turner, Director of Technology
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1.	<p>Call to Order The New Milford Board of Education Policy Sub-Committee was called to order at 6:45 pm by Mrs. Wendy Faulenbach, <i>ex-officio</i>.</p>	<p>Call to Order</p>
2.	<p>Public Comment None</p>	<p>Public Comment None</p>
3.	<p>Discussion and Possible Action</p> <p>A. Bylaws Recommended for Initial Review in June</p> <ol style="list-style-type: none"> 1. 9020 Construction and Posting of Agenda 2. 9021 Time, Place and Notice of Meetings 3. 9022 Public Meetings and Executive Session 4. 9023 Meeting Conduct 5. 9024 Quorum and Voting Procedures 6. 9025 Minutes 7. 9026 Transaction of Business 8. 9027 Conflict of Interest 9. 9028 Filling Vacancies on the Board <p>9020: Mrs. Faulenbach stated 9020 is to replace 9323. She noted this is practice already happening. She noted the protocol for a special meeting does not mean there must be a special meeting. The item can be put on the next board agenda. It</p>	<p>Discussion and Possible Action</p> <p>A. Bylaws Recommended for Initial Review in June</p> <ol style="list-style-type: none"> 1. 9020 Construction and Posting of Agenda 2. 9021 Time, Place and Notice of Meetings 3. 9022 Public Meetings and Executive Session 4. 9023 Meeting Conduct 5. 9024 Quorum and Voting Procedures 6. 9025 Minutes 7. 9026 Transaction of Business 8. 9027 Conflict of Interest 9. 9028 Filling Vacancies on the Board

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	<p>specifically states that a special meeting isn't required. The goal is to put it on the next regular an agenda, and give ample notice to the public.</p> <p>9021: Mrs. Faulenbach stated the meeting should have a start time but should not have an end time, unless it's a mandatory part of Robert's Rules. There should be a goal of not going over 2 and ½ hours, and it's rare for that to happen. Mrs. Faulenbach suggested having it read "with an effort to adjourn the meeting by 10:00pm, unless otherwise deemed necessary."</p> <p>9022: No discussion.</p> <p>9023: Mr. Barile stated under Meeting Conduct, E2., the phrase "duly accredited," may not apply any more. The SCOTUS voted that anyone can be considered an independent journalist and so, a member of the press. Mrs. Faulenbach stated the whole purpose of the meeting is to conduct business with the least amount of disturbance. If someone is disruptive, the Chair has the right to warn that person and shut the meeting down. Mr. Barile noted that if the meeting is shut down because of someone being loud or derogatory, if they are to only let duly accredited members of the press back in, that can be anyone. Mrs. Faulenbach stated that we can check with legal counsel. She stated members of the public often can express comments of a negative fashion that's not the same as disruptive.</p> <p>Mrs. Faulenbach commented on electronic public participation, section 3 of 7, and stated live streaming is optional. Dr. Parlato stated if the board wants to allow for public participation through google meet or zoom, that is up to them. Mrs. Faulenbach stated she is not in favor of it. Mrs. McInerney stated she is glad we live stream, but agreed Zoom participation could be problematic.</p>	
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	<p>Mrs. McInerney asked about #6. Mrs. Faulenbach stated it is optional. If there is a highly charged discussion it is the purview of the Board Chair to allow more time. Mrs. Faulenbach suggested it read that the public has 3 minutes with 5 minute maximum, but the Board Chair can modify these limitations.</p> <p>Mr. Barile stated the board should define boisterous. Boisterous does not necessarily mean disruptive. Mrs. Faulenbach stated they will work on cleaning up that part.</p> <p>9024: No discussion.</p> <p>9025: No discussion.</p> <p>9026: Mrs. Faulenbach stated this is a new bylaw.</p> <p>9027: Mr. Barile commented on the portion covering nepotism, in regards to recommending a business, if they are good business and a relationship has been forged through the years. Mrs. Faulenbach stated anyone that is a recommended candidate should go through the proper channels. If it comes before the board that board member with the relationship to the business should abstain. The company will be vetted, just as all of the others we use are.</p> <p>9028: Mrs. Faulenbach stated filling Board vacancies on the board is part of town charter. If there is a vacancy on a subcommittee, alternates can come in but that doesn't allow the chair to replace them. . Mrs. McInerney stated the town can fill the vacancy but it has to be someone of the same party. She asked if it could be stated that it is not the board's responsibility. Dr. Parlato suggested adding the language “per the town charter, the town council shall....”</p>	
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	<p><i>Mrs. McInerney moved to bring the policies as listed on the agenda, in 3.A, to the full board for initial review in June. Seconded by Mr. Barile.</i></p> <p>Bylaws Recommended for Deletion Upon Approval of Bylaws in Item A.</p> <ol style="list-style-type: none"> 1. 9320 Meetings of the Board 2. 9321 Time, Place and Notification of Meetings 3. 9322 Public and Executive Session 4. 9323 Construction of the Agenda 5. 9324 Advance Delivery of Meeting Materials 6. 9325 Meeting Conduct 7. 9325.I Quorum 8. 9325.2 Order of Business 9. 9325.21 Order of Business Consent Agenda 10. 9325.4 Vote Recording 11. 9330 Board/School District Recordings 12. 9332 Electronic Communications 13. 9350 Hearings 14. 9360 Legislative Program 15. 9400 Monitoring Products and Processes 16. 9410 Public Announcement of Accomplishments 17. 9420 Recognition of Public Accomplishments by Citizens, Students, Staff Members, or Members of the Board <p>Mrs. McInerney stated these are captured in the bylaws to be adopted.</p>	<p>Motion made and passed unanimously to bring the policies as listed in 3.A to the full board for initial review in June.</p> <p>B. Bylaws Recommended for Deletion Upon Approval of Bylaws in Item A.</p> <ol style="list-style-type: none"> 1. 9320 Meetings of the Board 2. 9321 Time, Place and Notification of Meetings 3. 9322 Public and Executive Session 4. 9323 Construction of the Agenda 5. 9324 Advance Delivery of Meeting Materials 6. 9325 Meeting Conduct 7. 9325.1 Quorum 8. 9325.2 Order of Business 9. 9325.21 Order of Business Consent Agenda 10. 9325.4 Vote Recording 11. 9330 Board/School District Recordings 12. 9332 Electronic Communications 13. 9350 Hearings 14. 9360 Legislative Program 15. 9400 Monitoring Products and Processes 16. 9410 Public Announcement of Accomplishments
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	<p><i>Mr. Barile moved to delete the Bylaws Recommended for Deletion as listed in 3B., to be deleted upon the approval of Bylaws in item 3A. Seconded by Mrs. McInerney.</i></p> <p>C. Items of Information</p> <ol style="list-style-type: none"> 1. 5117 R Administrative Regulations Regarding School Attendance Areas 2. 9115 R Administrative Regulations Regarding Annual Organizational Meeting of the Board 3. 9125 R Administrative Regulations Regarding Selection and Appointment of Board Counsel <p>Mr. Barile stated the phrase “racial imbalance” is worrisome, and does not like it is one person’s discretion. Dr. Parlato stated it is state statute and is to build diversity, where the foundational thought is it is good for all students.</p>	<p>17. 9420 Recognition of Public Accomplishments by Citizens, Students, Staff Members, or Members of the Board</p> <p>Motion made and passed unanimously to delete the Bylaws Recommended for Deletion listed in 3.B to be deleted upon the approval of Bylaws in item A.</p> <p>C. Items of Information</p> <ol style="list-style-type: none"> 1. 5117 R Administrative Regulations Regarding School Attendance Areas 2. 9115 R Administrative Regulations Regarding Annual Organizational Meeting of the Board 3. 9125 R Administrative Regulations Regarding Selection and Appointment of Board Counsel
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4.	<p>Public Comment None</p>	<p>Public Comment</p>
5.	<p>Adjourn <i>Mrs. McInerney moved to adjourn the meeting at 7:30 pm, seconded by Mr. Barile and passed unanimously.</i></p>	<p>Adjourn Motion made and passed unanimously to adjourn the meeting at 7:30 pm.</p>

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Respectfully submitted:

A handwritten signature in cursive script that reads "Wendy Faulenbach".

Wendy Faulenbach
Chairman - *ex-officio*, Operations Subcommittee