

September 25, 2023

****The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**SUGGESTED MOTIONS FOR MEETING
NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING MINUTES**

MONDAY, SEPTEMBER 25, 2023

I. ROUTINE MATTERS**

A. Call to Order: Mr. Burns called the meeting to order at 6:00 p.m.

B. Roll Call

PRESENT:

Charles Burns
Gerald Flanagan
Michele Devine-Hartnett
David C. MacDonald
Scott McCracken
Victoria Seidenburg
James Farrell
April Howard

Absent:

Michael Brown, Sr.
Laura Stefankiewicz

Also in attendance

Philip Schaffer, Superintendent
Jamie Shoemaker, Board Secretary/SBA
Patricia Donlan, Vice-Principal
Carolyn Morey, Supervisor of Pupil Personnel
Robert Belasco, Solicitor

C. Flag Salute

D. Open Public Meeting Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the CMC

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Herald. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

E. Approval of transfer of funds: August 2023

F. Approval of Minutes: August 2023

G. Approval of financial statements as of August 31, 2023, and certification of non-over expenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER’S REPORT OF August 31, 2023,

On a motion made by Mr. MacDonald and seconded by Mr. Farrell, the board unanimously approved the Secretary and Treasurer’s Report for August 31, 2023, as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of August 31, 2023, and after review of the Secretary’s Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Charles Burns, President _____

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of August 31, 2023, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of August 31, 2023.

Jamie Shoemaker, Secretary _____

H. Approval of bill list: September 2023

(*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

Motion: Mr. MacDonald

Second: Mr. Farrell

Voting Yes:

- Charles Burns
- Gerald Flanagan
- Michele Devine-Hartnett
- David C. MacDonald
- Scott McCracken
- April Howard
- Victoria Seidenburg
- James Farrell

I. NWEA activity report

II. REPORTS**

A. Board President:
Committee Report
WHS Update

B. Administration Reports:
Superintendent
Business Administrator
Assistant Principals

C. Public discussion of agenda items

III. PUBLIC COMMENT ON AGENDA ITEMS ONLY – NONE

IV. BUSINESS**

A. Personnel

1. On the recommendation of the Superintendent, approved Dawn Cottrell as Custodian of Public Records, Public Agency Compliance Officer, and Qualified Purchasing Agent, effective October 1, 2023.
2. On the recommendation of the Superintendent, approved Alison Dardine as Mentor Buddy for SY 2023-2024.
3. On the recommendation of the Superintendent, regretfully accepted the resignation of Tamara Snyder effective September 27, 2023 (last paid day September 26, 2023).
4. On the recommendation of the Superintendent, approved Megan Farrell for intermittent FMLA for SY 2023-2024.
5. On the recommendation of the Superintendent, approved Caitlin Nanos as a Substitute Teacher for the 2023-2024 school year.
6. On the recommendation of the Superintendent, approved Sophia Gerner as Non Public Teacher Assistant for the 2023-2024 school year (\$15.50 per hour, IDEA funds).

B. Financial

1. On the recommendation of the Superintendent and School Business Administrator, approved the 2023-2024 student tuition contract with Mrs. Rulon for 2 students in the amount of \$7,000.
2. On the recommendation of the Superintendent and School Business Administrator, approved the 2023-2024 student tuition contract with Mrs. Patel in the amount of \$4,500.

3. On the recommendation of the Superintendent and School Business Administrator, approved the contract with NJSBA for Strategic Planning services.
4. On the recommendation of the Superintendent and School Business Administrator, approved the contract with Strauss Esmay for Board Policy services.
5. On the recommendation of the Superintendent and School Business Administrator, approved the contract with Kathleen Haas for Preschool Master Teacher Services for SY 2023-2024.
6. On the recommendation of the Superintendent and School Business Administrator, approved the Joint Transportation Contract with Lower Cape May Regional for the 2023-2024 school year in the amount of \$3,495.

INFORMATIONAL: Reminder that the Board is registered for the NJSBA Convention in Atlantic City on October 23-26, 2023.

C. Policy

1. On the recommendation of the Superintendent, approved Policy 2419 School Threat Assessment Teams.
2. On the recommendation of the Superintendent, approved the first reading of Policy 5131.1 Harassment, Intimidation and Bullying.
3. On the recommendation of the Superintendent, approved the first reading of Policy 6142.2 English as a Second Language; Bilingual Education.
4. On the recommendation of the Superintendent, approved the first reading of Policy 4151.1/4251.1 Sick Leave.
5. On the recommendation of the Superintendent, approved the first reading of Policy 5131.5 Vandalism/ Violence.
6. On the recommendation of the Superintendent, approved the first reading of Policy 6164.1 Intervention and Referral Services for General Education Pupils.

V. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, approved World Language Curriculum PreK-5.
- B. On the recommendation of the Superintendent, approved World Language Curriculum 6-8.
- C. On the recommendation of the Superintendent, approved Art Curriculum Grades 6-8.
- D. On the recommendation of the Superintendent, approved The Lions Kidsight Program to perform vision screenings for grades PreK-8.
- E. On the recommendation of the Superintendent, approved the field trips and professional development workshops as listed.

PERSONNEL, FINANCIAL, POLICY & CONSENT

Motion: Mr. McCracken
Voting Yes:

Second: Ms. Seidenburg

Charles Burns
Gerald Flanagan
Michele Devine-Hartnett
David C. MacDonald
Scott McCracken
April Howard
Victoria Seidenburg
James Farrell (Abstain IV.A.4.)

VI. CLOSED SESSION

Enter into Closed Session at 6:10pm.

Motion: Mr. MacDonald

Second: Mr. Farrell

Authorization of Closed Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

To discuss policy and a personnel matter.

End Closed Session at 6:21 p.m.

Motion: Mr. MacDonald

Second: Mr. Burns

VII. HARASSMENT, INTIMIDATION, BULLYING REPORTS – NONE

VIII. GOOD OF THE ORDER

- A. Back to School Night
- B. Beach Day
- C. Run for the Fallen

IX. PUBLIC COMMENT – NONE

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X. ADJOURNMENT @ 6:23 p.m.

Motion: Mr. Burns

Second: Mr. Flanagan

Respectfully submitted,



Jamie Shoemaker
School Business Administrator/Board Secretary

XI. BOARD INFORMATION

- A. Snyder Letter of Resignation
- B. Art Curriculum 6-8
- C. World Language Curriculum PreK-5
- D. World Language Curriculum 6-8
- E. Policy 5131.1 Harassment, Intimidation and Bullying.
- F. Policy 5131.5 Vandalism/ Violence.
- G. Policy 4151.1/4251.1 Sick Leave.
- H. Policy 6164.1 Intervention and Referral Services for General Education Pupils.
- I. Policy 6142.2 English as a Second Language; Bilingual Education.

XII. NEXT MEETING

October 23, 2023 Regular meeting at 6:00 p.m.

FIELD TRIP / GUEST SPEAKERS APPROVAL

GRADE / GROUP	PLACE / SPEAKER	DATES
Grades 6,7,8	Guest Speaker Botvins Training- Alana Maldonado	Mondays through November 20, 2023
Grades 5,6,7,8	Neighborhood Walks, 8th St Field, Beach Walk Path	Ongoing
Choir	Ocean City Tabernacle Christmas Chorale	November 29, 2023
Grades 2,3,4	North Wildwood Methodist Church- Performance	December 12, 2023
Choir	Family Holiday Celebration- WW Convention Center	December 9, 2023
Kindergarten	Secluded Acres	October 17, 2023
Kindergarten and First Grades	Cape May Zoo	November 2, 2023
Grade 3	Misty Meadow Sheep and Dairy Farm	October 18, 2023
PreK-Grade 2	N.W. Firehouse- Fire Prevention Week	October 10, 2023

WORKSHOPS FOR APPROVAL

NAME	PLACE	SUBJECT	DATES	COSTS
Megan Farrell	NYC	NYCC and BookCon	October 11-15, 2023	Sub Coverage
Pete Gutierrez	West Deptford	Indoor Air Quality Training	October 6, 2023	Mileage
Janet Neill	West Deptford	Indoor Air Quality Training	October 6, 2023	Mileage
Janet Neill	Waretown	School IPM	December 15, 2023	Mileage
Pete Gutierrez	Waretown	School IPM	December 15, 2023	Mileage
Philip Schaffer	Atlantic City	NJSBA Conference	October 23-26, 2023	Collective cost \$2200 plus mileage/tolls
Dawn Cottrell	Atlantic City	NJSBA Conference	October 23-26, 2023	Collective cost \$2200 plus mileage/tolls
Janet Neill	Atlantic City	NJSBA Conference	October 23-26, 2023	Collective cost \$2200 plus mileage/tolls
Alison Dardine	Ocean County College Center	Strauss Esmay Associates HIB Training Program	October 4, 2023	\$145+Mileage and tolls
Carolyn Morey	Ocean County College Center	Strauss Esmay Associates HIB Training Program	October 4, 2023	\$145+Mileage and tolls
Stephen Moore	Online	New Hire Cohort for Certified Teachers	Oct 16 - Dec 4, 2023	\$499 and 20 ETTC Hours
Cynthia Lees (Wildwood Catholic)	Denver, CO	STEM Conference	June 19-21, 2024	Registration \$1,295 and travel expenses (WCA Title II funds)