Vermilion Association for Special Education

**Executive Meeting Minutes**

**November 4, 2024**

**1. Roll Call**

Westville [ ] Yes [ ] No [x] Present

Bismarck [ ] Yes [ ] No [x] Present

Oakwood [ ] Yes [ ] No [x] Present

Armstrong Township High School [ ] Yes [ ] No [x] Present

Armstrong Elementary School [ ] Yes [ ] No [x] Present

Salt Fork [ ] Yes [ ] No [x] Present

Hoopeston [ ] Yes [x] No [ ] Present

Potomac [ ] Yes [ ] No [x] Present

Rossville [ ] Yes [x] No [ ] Present

Georgetown [ ] Yes [ ] No [x] Present

**2. Recognition of Guests**

*None*

**3. Consent Agenda Items**

*Motion to approve the consent agenda items listed on the agenda…*

1. *Approve board minutes for October 7, 2024*
2. *Approve bills, payroll, and investments for October 2024*
3. *Approve Employment –*
	1. *1.0 FTE Paraprofessional – Addison Miller*
	2. *1.0 FTE Paraprofessional – Skyela Beninato*
	3. *1.0 FTE Paraprofessional – Kymberlin Dulin*

Motion = [ ] ATHS [ ] AES [ ] BIS [ ] GRF [ ] HOOP [ ] POT [x] OAK [ ] ROSS [ ] SF [ ] WEST

Second = [ ] ATHS [ ] AES [ ] BIS [x] GRF [ ] HOOP [ ] POT [ ] OAK [ ] ROSS [ ] SF [ ] WEST

*Roll Call*

Bismarck [ ] Yes [ ] No [ ] Present

Oakwood [x] Yes [ ] No [ ] Present

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Georgetown [x] Yes [ ] No [ ] Present

Westville [x] Yes [ ] No [ ] Present

(Motion Carries – [x] Yes [ ] No)

**4. Director’s Report**

* 1. Middlefork Update
		1. Restraint, Timeout, Isolated Timeout Use in First Quarter
			1. 8 instances of restraint with 5 students
			2. Number of instances = to that of first quarter in the 2023-24 school year
			3. Number of students decreased from 6 in first quarter in the 2023-24 school year to 5 in the first quarter of the 2024-25 school year. (17 percent decrease).
	2. Financial Information
		1. Invoicing- Safety Assessment- Rolled into Tuition once SRO is present
		2. Health Insurance Options: 3 plans with 2 board paid full premiums
		3. Expenditures Reports- All submitted up to date
	3. IDEA/ISBE Procedures
		1. December 1st Child Count Preparations
		2. Excess Cost Preparations- Send FY24 AFR
	4. Facilities Information
		1. HVAC Updates- Meeting with Veregy mid-month
		2. School Maintenance Grant Program- Drafted

**5. Executive Session**

*No motion made to go into closed session.*

**6. Action Items**

*A. Motion to approve the application for the School Maintenance Grant for HVAC Replacement as presented.*

Motion = [ ] ATHS [ ] AES [ ] BIS [x] GRF [ ] HOOP [ ] POT [ ] OAK [ ] ROSS [ ] SF [ ] WEST

Second = [ ] ATHS [ ] AES [ ] BIS [ ] GRF [ ] HOOP [x] POT [ ] OAK [ ] ROSS [ ] SF [ ] WEST

*All those in favor.*

(Motion Carries – [x] Yes [ ] No)

*B. Motion to approve a Memorandum of Understanding regarding – Placement on the Salary Schedule – G.- Teacher of the Visually Impaired as presented.*

Motion = [ ] ATHS [ ] AES [ ] BIS [ ] GRF [ ] HOOP [ ] POT [ ] OAK [ ] ROSS [x] SF [ ] WEST

Second = [ ] ATHS [ ] AES [ ] BIS [ ] GRF [ ] HOOP [ ] POT [x] OAK [ ] ROSS [ ] SF [ ] WEST

*Roll Call*

Salt Fork [x] Yes [ ] No [ ] Present

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Armstrong Township High School [x] Yes [ ] No [ ] Present

Armstrong Elementary School [x] Yes [ ] No [ ] Present

(Motion Carries – [x] Yes [ ] No)

*C. Motion to approve the FY24 Annual Financial Report*

Motion = [ ] ATHS [ ] AES [ ] BIS [ ] GRF [ ] HOOP [ ] POT [ ] OAK [ ] ROSS [x] SF [ ] WEST

Second = [ ] ATHS [ ] AES [ ] BIS [x] GRF [ ] HOOP [ ] POT [ ] OAK [ ] ROSS [ ] SF [ ] WEST

*All those in favor.*

(Motion Carries – [x] Yes [ ] No)

*D. Motion to approve Out-of-State Travel for SLP, Amanda Potter*

Motion = [ ] ATHS [ ] AES [ ] BIS [ ] GRF [ ] HOOP [ ] POT [ ] OAK [ ] ROSS [x] SF [ ] WEST

Second = [ ] ATHS [ ] AES [ ] BIS [x] GRF [ ] HOOP [ ] POT [ ] OAK [ ] ROSS [ ] SF [ ] WEST

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Armstrong Elementary School [x] Yes [ ] No [ ] Present

Salt Fork [x] Yes [ ] No [ ] Present

(Motion Carries – [x] Yes [ ] No)

**7. Public Participation**

*None*

**8. Adjournment**

*Motion to adjourn*

Motion = [ ] ATHS [ ] AES [ ] BIS [ ] GRF [ ] HOOP [ ] POT [ ] OAK [ ] ROSS [x] SF [ ] WEST

Second = [ ] ATHS [ ] AES [ ] BIS [x] GRF [ ] HOOP [ ] POT [ ] OAK [ ] ROSS [ ] SF [ ] WEST

*All those in favor*

(Motion Carries – [ ] Yes [ ] No)

Meeting adjourned at 11:04 AM

***Chairperson: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Secretary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***