Vermilion Association for Special Education

**Executive Meeting Minutes**

**November 4, 2024**

**1. Roll Call**

Westville Yes No Present

Bismarck Yes No Present

Oakwood Yes No Present

Armstrong Township High School Yes No Present

Armstrong Elementary School Yes No Present

Salt Fork Yes No Present

Hoopeston Yes No Present

Potomac Yes No Present

Rossville Yes No Present

Georgetown Yes No Present

**2. Recognition of Guests**

*None*

**3. Consent Agenda Items**

*Motion to approve the consent agenda items listed on the agenda…*

1. *Approve board minutes for October 7, 2024*
2. *Approve bills, payroll, and investments for October 2024*
3. *Approve Employment –* 
   1. *1.0 FTE Paraprofessional – Addison Miller*
   2. *1.0 FTE Paraprofessional – Skyela Beninato*
   3. *1.0 FTE Paraprofessional – Kymberlin Dulin*

Motion = ATHS AES BIS GRF HOOP POT OAK ROSS SF WEST

Second = ATHS AES BIS GRF HOOP POT OAK ROSS SF WEST

*Roll Call*

Bismarck Yes No Present

Oakwood Yes No Present

Armstrong Township High School Yes No Present

Armstrong Elementary School Yes No Present

Salt Fork Yes No Present

Hoopeston Yes No Present

Potomac Yes No Present

Rossville Yes No Present

Georgetown Yes No Present

Westville Yes No Present

(Motion Carries – Yes No)

**4. Director’s Report**

* 1. Middlefork Update
     1. Restraint, Timeout, Isolated Timeout Use in First Quarter
        1. 8 instances of restraint with 5 students
        2. Number of instances = to that of first quarter in the 2023-24 school year
        3. Number of students decreased from 6 in first quarter in the 2023-24 school year to 5 in the first quarter of the 2024-25 school year. (17 percent decrease).
  2. Financial Information
     1. Invoicing- Safety Assessment- Rolled into Tuition once SRO is present
     2. Health Insurance Options: 3 plans with 2 board paid full premiums
     3. Expenditures Reports- All submitted up to date
  3. IDEA/ISBE Procedures
     1. December 1st Child Count Preparations
     2. Excess Cost Preparations- Send FY24 AFR
  4. Facilities Information
     1. HVAC Updates- Meeting with Veregy mid-month
     2. School Maintenance Grant Program- Drafted

**5. Executive Session**

*No motion made to go into closed session.*

**6. Action Items**

*A. Motion to approve the application for the School Maintenance Grant for HVAC Replacement as presented.*

Motion = ATHS AES BIS GRF HOOP POT OAK ROSS SF WEST

Second = ATHS AES BIS GRF HOOP POT OAK ROSS SF WEST

*All those in favor.*

(Motion Carries – Yes No)

*B. Motion to approve a Memorandum of Understanding regarding – Placement on the Salary Schedule – G.- Teacher of the Visually Impaired as presented.*

Motion = ATHS AES BIS GRF HOOP POT OAK ROSS SF WEST

Second = ATHS AES BIS GRF HOOP POT OAK ROSS SF WEST

*Roll Call*

Salt Fork Yes No Present

Hoopeston Yes No Present

Potomac Yes No Present

Rossville Yes No Present

Georgetown Yes No Present

Westville Yes No Present

Bismarck Yes No Present

Oakwood Yes No Present

Armstrong Township High School Yes No Present

Armstrong Elementary School Yes No Present

(Motion Carries – Yes No)

*C. Motion to approve the FY24 Annual Financial Report*

Motion = ATHS AES BIS GRF HOOP POT OAK ROSS SF WEST

Second = ATHS AES BIS GRF HOOP POT OAK ROSS SF WEST

*All those in favor.*

(Motion Carries – Yes No)

*D. Motion to approve Out-of-State Travel for SLP, Amanda Potter*

Motion = ATHS AES BIS GRF HOOP POT OAK ROSS SF WEST

Second = ATHS AES BIS GRF HOOP POT OAK ROSS SF WEST

*Roll Call*

Hoopeston Yes No Present

Potomac Yes No Present

Rossville Yes No Present

Georgetown Yes No Present

Westville Yes No Present

Bismarck Yes No Present

Oakwood Yes No Present

Armstrong Township High School Yes No Present

Armstrong Elementary School Yes No Present

Salt Fork Yes No Present

(Motion Carries – Yes No)

**7. Public Participation**

*None*

**8. Adjournment**

*Motion to adjourn*

Motion = ATHS AES BIS GRF HOOP POT OAK ROSS SF WEST

Second = ATHS AES BIS GRF HOOP POT OAK ROSS SF WEST

*All those in favor*

(Motion Carries – Yes No)

Meeting adjourned at 11:04 AM

***Chairperson: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Secretary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***