

MINUTES

Boulder Elementary School District No. 5
Regular Meeting

June 13, 2022
Boulder Elementary School

Board members present:

Carrie Harris – *Board Chair* Matt Strozewski – *Vice Chair* Andrea Dolezal - *Trustee*
Cheryl Hecht - *Trustee*

Administrators present:

Jeff Elliott, Superintendent
Britton Mann, Clerk

Staff:

Devyn Ottman, IT support

Visitors: Kyle Simons, Sarah Eyer

CALL ELEMENTARY BOARD TO ORDER The Elementary Board was called to order at 5:33 p.m. by Carrie, who led the Pledge of Allegiance.

AGENDA REVIEW None

APPROVAL OF CLAIMS There were no questions regarding the claims. Cheryl motioned to approve claims and warrants with the prior month ending with warrant #9982 and the current warrant numbers #9983-10036 in the amount of \$147,557.51. Matt seconded, all present approved. Claims were present for review.

REVIEW OF PREVIOUS MONTH PAYROLL There were no questions regarding May 2022 payroll.

APPROVAL OF PREVIOUS MONTH MINUTES Matt motioned to approve the regular meeting minutes for May 2022. Cheryl seconded, all present approved.

APPROVAL OF STUDENT ACTIVITIES The file was locked on the boards google drive, so Britton passed out the hard copy for review. Cheryl motioned to approve the Student Activities ledger as presented. Andrea seconded, all present approved.

PUBLIC COMMENT Carrie read the public comment.

COMMUNICATIONS **LETTERS:** There were two letters for the board. The first one was a letter of interest to be considered on becoming a member of the Boulder Elementary School Board of Trustees from Kyle Simons. The second letter was from a parent, Niki Conroy, regarding an issue with her daughter and another student. Andrea motioned to accept Kyle's letter of interest, Cheryl seconded, all present approved. Mrs. Eyer was in attendance to swear Kyle Simons in and to take his seat on the board. Carrie read the letter from parent Niki Conroy. A copy of the letter is included with the official minutes. Mr. Elliott stated that it is not the business of a parent to know how another student is disciplined. He was not comfortable discussing the issue during an open meeting. Carrie motioned to go into executive session at 5:53, Matt seconded. The board came out of executive session at 6:25 pm. The board members stated that they agreed and were in support of how Mr. Elliott handled the situation. The board also agreed that due to confidentiality, everyone does not have the right to know how students are disciplined. All students have the right to an education and the incident did not happen on school grounds. Matt stated that he appreciates students bringing issues forward to the staff.

STUDENT ISSUES: Students received student awards at the end of Fun Day. The staff enjoyed how the day went with the 7th graders and Mrs. Heaton and Mrs. McCauley

COMMENDATIONS /RECOGNITIONS None.

UNFINISHED BUSINESS None

COMMITTEE REPORTS

Leadership – Chair and Vice Chair: Carrie Harris & Matt Strozewski: This committee did not meet.

Handbook/Policy – Cheryl Hecht & Andrea Dolezal: This committee did not meet.

Budget/Finance & Negotiations/Personnel – Carrie Harris & Cheryl Hecht: This committee did not meet.

Facilities – Matt Strozewski & Andrea Dolezal: This committee did not meet, however Mr. Elliott stated that the tear down of the old boiler in the gym has started and concrete will be poured.

Transportation – Andrea Dolezal & Cheryl Hecht: This committee did not meet. The yearly County Transportation meeting is scheduled for July 20, 2022.

ADMINISTRATORS REPORT

Mr. Elliott provided notes for the official minutes.

1. Student Centered:

- KinderCub – Mr. Elliott and Ms. Muffick visited East Helena to observe their program, spoke with teachers and the principal. We currently have 20 signed up for kindergarten and 16 for kindercubs.
- Ms. Hecht will be teaching 2nd grade along with Mrs. Culver; Ms. Craft has been moved to 3rd grade and Mrs. Elliott will teach Jr High ELA.
- Testing for the year was completed, now we can look at what our students need.

2. Maintaining a Positive School Culture:

- BES Fun Day – Thanks to the 7th graders and Mrs. Heaton and Mrs. McCauley.
- Getting ready for Summer Program and plans for an Open House at the beginning of the school year.

3. Improving Instruction:

- Right now, is a great time for teachers to get away and be students themselves.
- Four of our regular teachers will be teaching in the Summer Program.
- Mrs. Breker and Mr. Elliott will develop a plan for Professional Development.

4. Community and Communication:

- Continuing with Boulder Elementary Rockstars
- Basketball Tournament in April was a huge success
- PTO is getting started
- Brief update on SWMYP and childcare
- Ken Vivrette discussed school security with Mr. Elliott

NEW BUSINESS

1. Personnel –

- a. Coaching Positions – Cheryl motioned to approve coaching positions as presented. Andrea seconded, all present approved.
- b. Appointment Certified Staff / Grade Level – Andrea motioned to present certified staff as presented, Cheryl seconded, all present approved.
- c. Renew / Non-renew Classified Staff – Cheryl motioned to approve the classified staff as presented, Matt seconded, all present approved.
- d. Stipend Positions – Matt motioned to approve the Stipend positions for the 22/23 school year. Cheryl seconded, all present approved.
- e. Approval Substitute Applications: Richard & Julia Workman. Andrea motioned to approve Richard & Julia Workman as substitutes for the 22/23 school year, Cheryl seconded, all present approved.

2. Non-Resident Student Acceptance – *Standing Agenda Item* – Matt motioned to approve the 17 students listed from out of district to attend Boulder Elementary for the 22/23 school year. Andrea seconded, all present approved.

3. Liquidation of School Property – *Standing Agenda Item* – None.

4. Approve Calendar – The previous calendar that was approved was the wrong copy. Matt motioned to approve the calendar presented for the 22/23 school year.

Cheryl seconded, all present approved.

5. Approval of TR4's – Elk Park Families – Carrie explained the TR4's to the board. Cheryl motioned to approve the TR4's. Andrea seconded, all present approved.

6. Clerk Contract – Mr. Elliot stated that Britton does more than most clerks, she handles a ton of work at the school. She handles all of the grants, he also stated that no one know the amount of work a school clerk does and with that being said he would like to ask the board for a \$5,000 increase for Britton. Cheryl motioned a \$5,000 raise increase and a cell phone reimbursement. Andrea seconded, all present approved.

7. Superintendent Contract – Mr. Elliott stated that it is important to him that he gets the same increase as the teachers. Andrea motioned a 2.5% increase along with the cost-of-living increase and a cell phone reimbursement. Matt seconded, all present approved.

8. Approval Student and Staff Handbooks – Cheryl motioned to approve the student handbook with the adjustment of lunch prices if need be. Matt seconded. Andrea motioned to approve the staff handbook; Cheryl seconded all present approved.

9. Approval of Collective Bargaining Agreement – Certified and Classified – The matrix was discussed. The Certified Association has asked for other options towards a buyout. This will be discussed during the year. Matt motioned to approve the Certified Collective Bargaining Agreement. Andrea seconded, all present approved. Cheryl motioned to approve the Classified Collective Bargaining Agreement. Andrea seconded, all present approved.

10. School Nurse Discussion – Erin Ritchie, our current county health nurse is looking at a grant that would allow JHS and BES to share her services as a nurse.

11. Cancel July Meeting – Matt motioned to cancel the July meeting. Andrea seconded, all present approved.

TOPICS FOR FUTURE
AGENDAS

None

ADJOURNMENT

Meeting adjourned at 7:30 p.m.
Next meeting is scheduled for August 8, 2022.


Chair, Elementary Board


Clerk, Elementary Board