

**Florida Department of Education
Project Award Notification**

1 PROJECT RECIPIENT Liberty County School District	2 PROJECT NUMBER 390-1613B-3CR01				
3 PROJECT/PROGRAM TITLE Strengthening Career & Technical Education for the 21st Century Act - Perkins V - Rural Innovation, Career and Technical Education <p style="text-align: center;">TAPS 23B012</p>	4 AUTHORITY 84.048 Perkins V, Title I; WIA, Sect. 503 USDE or Appropriate Agency FAIN#: V048A220009				
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	6 PROJECT PERIODS Budget Period: 07/01/2022 - 06/30/2023 Program Period: 07/01/2022 - 06/30/2023				
7 AUTHORIZED FUNDING Current Approved Budget: \$47,279.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$47,279.00	8 REIMBURSEMENT OPTION Federal Cash Advance				
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>06/30/2023</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>08/20/2023</u> • Last date for receipt of proposed budget and program amendments: <u>05/30/2023</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: • Federal Award Date : <u>07/01/2022</u> 					
10 DOE CONTACTS Program: Ebonee Dennis Phone: (850) 245-9044 Email: Ebonee.Dennis@fldoe.org Grants Management: Unit B (850) 245-0496	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Comptroller Office</td> <td style="width: 50%; border: none;">UEI#: LVN6Y885WAC4</td> </tr> <tr> <td style="border: none;">Phone: (850) 245-0401</td> <td style="border: none;">FEIN#: F596000720001</td> </tr> </table>	Comptroller Office	UEI#: LVN6Y885WAC4	Phone: (850) 245-0401	FEIN#: F596000720001
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Phone: (850) 245-0401	FEIN#: F596000720001				
11 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. • For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project. • All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification. • The Department's approval of this contract/grant does not excuse compliance with any law. • Other: Only 25% of the "Current Approved Budget" in block 7 is authorized for obligating or expending during the first quarter period of July 1, 2022 through September 30, 2023. The balance of the allocation (75%) and any unexpended funds from the first quarter will be available October 1, 2022 through June 30, 2023. 					
12 APPROVED: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none; vertical-align: bottom;">  Authorized Official on behalf of the Commissioner of Education </td> <td style="width: 50%; border: none; vertical-align: bottom; text-align: center;"> 08-23-2022 Date of Signing </td> </tr> </table> <div style="text-align: right; margin-top: 10px;">  </div>		 Authorized Official on behalf of the Commissioner of Education	08-23-2022 Date of Signing		
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**INSTRUCTIONS
PROJECT AWARD NOTIFICATION**

- 1** Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2** Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3** Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4** Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5** Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6** Project Periods: The periods for which the project budget and program are in effect.
- 7** Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8** Reimbursement Options:
 - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
 - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
 - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9** Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10** DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11** Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12** Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION PROJECT APPLICATION

Please return to: Florida Department of Education Office of Grants Management ShareFile System	A) Program Name: Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Rural Innovation Entitlement Fiscal Year 2022-2023 TAPS NUMBER: 23B012	DOE USE ONLY Date Received
B) Name and Address of Eligible Applicant: Liberty County School Board		Project Number (DOE Assigned) 390-1613B-3CR01

C) Total Funds Requested: \$53,122 -5,843 \$47,279 <hr style="width: 30%; margin-left: 0;"/> <p style="text-align: center;">DOE USE ONLY</p> <p>Total Approved Project: \$ 47,279 ED <u>Split of funds</u> Liberty- \$47,279 Chipola College \$5,843</p>	D) Applicant Contact & Business Information <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%; padding: 5px;"> Contact Name: Mandie Fowler Fiscal Contact Name: Melanie King </td> <td style="width: 30%; padding: 5px;"> Telephone Numbers: 850-643-2275 </td> </tr> <tr> <td style="padding: 5px;"> Mailing Address: P. O. Box 429 Bristol, FL 32321 </td> <td style="padding: 5px;"> E-mail Addresses: mandie.fowler@lcsb.org </td> </tr> <tr> <td style="padding: 5px;"> Physical/Facility Address: 11051 NW State Road 20 Bristol, FL 32321 </td> <td style="padding: 5px;"> DUNS number: 026297721 FEIN number: F596000720001 </td> </tr> </table>	Contact Name: Mandie Fowler Fiscal Contact Name: Melanie King	Telephone Numbers: 850-643-2275	Mailing Address: P. O. Box 429 Bristol, FL 32321	E-mail Addresses: mandie.fowler@lcsb.org	Physical/Facility Address: 11051 NW State Road 20 Bristol, FL 32321	DUNS number: 026297721 FEIN number: F596000720001
Contact Name: Mandie Fowler Fiscal Contact Name: Melanie King	Telephone Numbers: 850-643-2275						
Mailing Address: P. O. Box 429 Bristol, FL 32321	E-mail Addresses: mandie.fowler@lcsb.org						
Physical/Facility Address: 11051 NW State Road 20 Bristol, FL 32321	DUNS number: 026297721 FEIN number: F596000720001						

CERTIFICATION

I, Kyle Peddie, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

E) _____ Signature of Agency Head	_____ Superintendent Title	_____ 5/6/2022 Date
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Liberty

A) _____
 Name of Eligible Recipient
 B) 390-1613B-3CR01
 Project Number (DOE Use Only)

TAPS Number 22B012

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM

(1) Function	(2) Object	(3) Account Title & Narrative	(4) FTE Position	(5) Amount
5300	120	Allied Health Teacher: Partial salary for one teacher to prepare students for employment, certification, or advanced training in the health care field. <ul style="list-style-type: none"> • Sec. 134: CLNA Section 1, Part C (iii) #1, Sec. 135: Requirement for Use of Funds: 1F, 3, 4A, 5A-D, 6 Program #8417130. 	.48	19,176.00
5300	210	Retirement for Allied Health Teacher		2075.00
5300	220	Social Security for Allied Health Teacher		1189.00
5300	220	Medicare for Allied Health Teacher		279.00
5300	230	Insurance for Allied Health Teacher		2236.00
5300	240	Workers Compensation for Allied Health Teacher		312.00
5300	120	Construction Technology Teacher: Partial salary for one teacher to prepare students for employment, certification, or advanced training in the construction field. <ul style="list-style-type: none"> • Sec. 134: CLNA Section 1, Part C (iii) #1, Sec. 135: Requirement for Use of Funds: 1F, 2C, 3, 4A, 5A-D, 6 Program #8722000 	.33	15,000.00
5300	210	Retirement for Construction Technology Teacher		1623.00
5300	220	Social Security for Construction Technology Teacher		930.00
5300	220	Medicare for Construction Technology Teacher		218.00
5300	230	Insurance for Construction Technology Teacher		1677.00
5300	240	Workers Compensation for Construction Technology Teacher		\$313.00 PVW 312.00
5300	790	Indirect Cost (5%) Section 134: Local Application: 6 Section 135: Use of Funds: (d)		\$2,251.00 PVW 2252.00
C) TOTAL				\$47,279.00



PROJECT DESIGN NARRATIVE SECTION

1A. Priority Areas

Eligible recipients must address at least 1 of the 4 following priority areas that focus on High-Wage, High-Skill, and/or High-Demand Occupations for the 2022-2023 fiscal year.

Check all that apply		Priority Areas
	1.	Distance Learning
x	2.	Priorities of the Secondary or Postsecondary Comprehensive Local Need Assessment
	3.	Entrepreneurship Education and Training Initiatives (EETI)
x	4.	Addition integration or support on the Postsecondary credential of value to ensure all CTE programs continue to meet Size, Scope and Quality (SSQ)

1B. Abstract

Use of Funds to Support the Development of Career Pathways:

Funds from the Perkins V Rural Innovation grant will be utilized by the Liberty County School District to support the ongoing development of the Allied Health Program and the Building Trades and Construction Technology programs at Liberty County High School.

The career path for the Allied Health Assisting (8417130) consists of the following courses: Health Science I, Health Science II, and Allied Health Assisting III. The program of study prepares student for advanced training in the health occupations industry. The Allied Health program emphasizes participation in HOSA, which will further expose students to careers in the health care industry, standards of professionalism and provide opportunities to participate in state level competition. These experiences assist our students in obtaining the knowledge and skills to prepare for careers in the health field.

The primary objective of the Allied Health program is to prepare students for employment and post-secondary studies in the health care industry. Participating students in this program will have the opportunity to earn industry certification as a Certified Medical Administrative Assistant. The program will further prepare students for post-secondary studies to include, but not limited to, allied health aide, medical assistant, medical laboratory assistant, occupational therapy aide, physical therapy aide, respiratory therapy aide or radiology aide. Students will be prepared for post -secondary study, in the health care industry, by engaging in rigorous academic instruction and the opportunity to participate in hands on activities related to a variety of medical occupations. These experiences will help prepare students for transition to post-secondary studies in the areas of nursing, physical therapy, pharmacy, dental assisting, and occupational therapy.

Funds will be used to support the development of this career pathway by supporting a portion of a salary for the Allied Health Teacher. In addition, funds will be used to purchase items such as hospital beds, wheelchairs, gait belts, Depco software for technical training and replacement supplies for medical carts.

The Building Trades and Construction Technology (8722000) program includes Building Trades Construction Design 1, 2 and 3. This sequence of courses provides rigorous content that is aligned with challenging academic standards, relevant technical knowledge and skills needed to prepare for future careers in Building Construction Technologies. The technical skills and competency based applied learning acquired in this program increases academic knowledge, higher order thinking, positive work attitudes, employability skills, occupation specific skills and knowledge of all aspects of the Building Trades Construction and Technology career cluster.

The primary objective of the Building Trades and Construction Technology program is to prepare students for employment and post-secondary studies in the building construction industry. Students participating in this program are provided the opportunity to earn industry certification for OSHA 10, and Welding. Students participating in this program will be provided coherent and rigorous content aligned with challenging academic standards and technical skills that are needed to prepare for further education and careers in Architecture and Construction career cluster. SkillsUSA is the career and technical student organization associated with this program that empowers its members to become world-class workers, leaders, and responsible American citizens. This program improves the quality of our nation's future skilled workforce through the development of framework skills that include personal, workplace and technical skills grounded in academics.

Funds will be used to support this career pathway by paying a portion of the Building Trades and Construction Technologies teacher's salary.

Use of CLNA to Inform Selection of Career and Technical Education Programs and Activities:

Services and activities:

Programs are reviewed to determine if they meet size, scope and quality. The programs selected meet SSQ, Engagement and workforce alignment is demonstrated by the following.

- All programs are reviewed for their placement on the State TOL and DOL. Programs meet with their business and industry partners to discuss the local workforce demand and ways the school district is assisting in meeting that need. The CLNA conducted this past year included conversation with these stakeholders and contributed to program enhancement, modification, or omissions.
- These CTE programs follow the DOE Curriculum Frameworks which are designed to assist students in making informed decisions regarding their future academic and occupational goals. By teaching the standards associated with each course, Career and Technical Education provides a path for practical application of academic content. The content includes the development of academic skills, leadership skills, communication skills and employability.
- Hands on instruction is critical for students to receive the full benefit of CTE instruction. To that end, the funds made available through the Perkins allocation enables us to provide instructional staff to provide both academic and hands on teaching in relevant career pathways.
- CTE instructors are provided opportunities to attend applicable professional development. Networking and professional development are two important opportunities for continued growth.

Table: 2022-2023 CTE Programs Rural Innovation grant

Program or CIP#	Program Name	Program Type	Program is part of an eligible Perkins V Program of Study that is operational (Yes or No)	Program meets Perkins V Postsecondary or Secondary Size, Scope & Quality (Yes or No)
A	B	C	D	E
8417130	Allied Health Assisting		Yes	Yes
8722000	Building Trades and Construction Technology		Yes	Yes

*Insert additional rows as needed.

2. Letter(s) of Agreement Options for Rural Innovation Projects

Fiscal Section

Check only one	Option #	Fiscal Section of the Letter of Agreement
	1.	A school district may apply for the total county allocation. In this case, a letter from the Florida College System institution president should be attached to the completed grant application agreeing to the arrangement.
	2.	A Florida College System institution may apply for the total county allocation. In this case, a letter from the school superintendent should be attached to the completed grant application agreeing to the arrangement.
x	3.	If the school district and Florida College System institution wish to split the funds, two separate applications on separate forms may be submitted. In these cases, a letter of agreement from both the school district superintendent and Florida College System institution president, must confirm the arrangement.
	4.	Division of Career and Adult Education negotiate the allocation based upon students in eligible CTE programs offered in the county. Due to Local Education Agencies providing CTE programs in the county are unable to reach a fiscal agreement for allocation of funds.

Distribution of Funds

Check only one	Option #	Distribution of Funds Among Eligible Recipients
	1.	All funds will be used for the support of <u>Secondary</u> career and technical education programs in the county offered by the <u>school district</u> . In this case, a letter from the Florida College System institution president should be attached to the completed grant application agreeing to the arrangement.
	2.	All funds will be used for the support of <u>Postsecondary</u> career and technical education programs in the county offered by the <u>Florida College System institution</u> . In this case, a letter from the school superintendent should be attached to the completed grant application agreeing to the arrangement.
	3.	All funds will be used for the support of <u>Postsecondary</u> career and technical education programs in the county offered by the <u>school</u>

		<u>district</u> Postsecondary institution(s). In this case, a letter from the Florida College System institution president should be attached to the completed grant application agreeing to the arrangement.
x	4.	Funds will be used to support both Secondary and Postsecondary programs students in the county. If the school district and Florida College System institution wish to split the funds, two separate applications on separate forms may be submitted. In these cases, a letter from both the school district superintendent and Florida College System institution president, must confirm the arrangement.

3. Support for Reading/Strategic Imperatives

Describe how the project will incorporate one or more of the Goals included in the State Board of Education's K-20 Strategic Plan.

URL: <http://www.fldoe.org/policy/state-board-of-edu/strategic-plan.stml>

The LEA will focus on Goal 1, Highest Student Achievement and Goal 3, Skilled Workforce and Economic Development. Students will gain a working knowledge of math, reading, and science skills through the practical application of content learned in CTE programs. Additionally, district and school administration will continue to place a high emphasis on industry certification. Teachers will review the curriculum alignment associated with their course frameworks and will continue to implement rigorous reading standards. Students that need additional reading instruction are provided Tier II interventions in an intensive reading class in accordance with the district's reading plan. Funding for reading intervention is provided through the district reading allocation.

4. Federal Programs - General Education Provisions Act (GEPA)

Applicants must provide a concise description of the process to ensure equitable access to, and participation of students, teachers, and other program beneficiaries with special needs. For details, refer to: <http://www2.ed.gov/fund/grant/apply/appforms/gepa427.pdf>

In order to minimize barriers, Liberty County will take the following steps to remove barriers that impede equitable access or participation.

Gender – Guidance counselors will ensure that students are informed of the possible non-traditional placement in each career/technical program. Students will be made aware of how each program can meet the needs of each gender in career preparation.

Race, national origin, or color – CTE programs in Liberty County are open to every student in the district at appropriate grade levels. Guidance counselor and principals will ensure that students are afforded opportunities for participation.

Disability – Buildings, facilities, and programs are equally accessible to students with disabilities. All CTE programs provide accommodations and/or modifications as dictated by the student's IEP, to enable students with disabilities the opportunity to enter and complete placement in a career technical program of their choice.

Age – Age has not been a barrier to placement in CTE programs. Should a problem concerning age be identified, steps will be taken to ensure that proper and legal access on a case-by-case basis be afforded.



LIBERTY COUNTY SCHOOL DISTRICT

KYLE PEDDIE, SUPERINTENDENT

• 11051 NW SR 20 • Bristol, Florida 32321
Phone: (850) 643-2275 • Fax: (850) 643-2533 • www.lcsb.org

April 18, 2022

From: Kyle Peddie, Superintendent

CC: Gay Lewis

Liberty County School Board confirms our agreement with Chipola College to continue to share 11% of the Perkins V Rural Innovation Grant for the 2022-2023 school year.

If you need additional information, please feel free to contact Gay Lewis/Mandie Fowler at 850-643-2275, EX 11233 or email at gay.lewis@lcsb.org or mandie.fowler@lcsb.org.

Kyle Peddie
Superintendent
Liberty County Schools

Dr. Sarah Clemmons
President
Chipola College

District I
James E. Flowers

District II
Jodi Bailey

District III
Darrel "Doobie" Hayes

District IV
Jason Singletary

District V
Charles "Boo" Morris III



Office of the President

(850) 718-2201
3094 Indian Circle
Marianna, FL 32446-2053
www.chipola.edu

April 27, 2022

TO: Mr. Darryl Taylor, Jr., Calhoun County School Superintendent
Mr. Buddy L. Brown, Holmes County School Superintendent
Mr. Steve Benton, Jackson County School Superintendent
Mr. Kyle Peddie, Liberty County School Superintendent
Mr. Joseph Taylor, Washington County School Superintendent

FROM: Sarah Clemmons, Ph.D., President *SC*

SUBJECT: 2022-2023 Strengthening Career and Technical Education for the 21st Century Act (Perkins V), Rural Innovation Career and Technical Education Programs County Agreements

In keeping with our precedent regarding the sharing of our secondary/postsecondary Strengthening Career and Technical Education for the 21st Century Act (Perkins V), Rural Innovation Career and Technical Education Programs, I have prepared an agreement.

The five counties will share 11% of their secondary/postsecondary allocation with Chipola College. Instructional services will continue on the Chipola College campus rather than in the respective counties. The agreed upon allocation from each county is as follows:

	<u>Allocation:</u>
• Calhoun:	\$ 6,143.00
• Holmes:	\$ 6,394.00
• Jackson:	\$ 7,837.00
• Liberty:	\$ 5,843.00
• Washington:	<u>\$ 6,747.00</u>
TOTAL:	\$32,964.00

Please confirm this agreement with a memorandum for your district regarding the amount stated above. Your continued support of our WorkForce Development Programs is greatly appreciated. It is a pleasure to work with each of you.

Cc: Dr. Matthew Hughes
Darwin Gilmore

**Strengthening Career and Technical Education for the 21st Century Act (Perkins V),
Career and Technical Education, Rural Innovation**

APPLICATION REVIEW CRITERIA AND CHECKLIST

- **Place all items requested in the order indicated below.**
- Include only the items requested. (Do not include **Instructions** pages).
- Place page numbers on every page consecutively, at the bottom, beginning with the DOE 100A as page 1. Page numbers written by hand are permissible if electronic numbering is a problem.
- Include this form in the application package.

Place in the following order	Item	Applicant Provide page #s for items listed	DOE Staff ✓ Check appropriate box below	
			Complete	Incomplete
1	DOE 100A, Project Application – with original signature	1		
2	DOE 101, Budget Narrative Form	2		
3	Projected Equipment Purchases Form OR other equipment documentation	3		
	Narrative Section			
4	1A. Priority Areas Selected	4		
	1B. Abstract	5-7		
	2. Letter of Agreement / Option Selection	8-11		
	3. Support for Reading/Strategic Imperatives	12		
	4. General Education Provisions Act (GEPA) - one page summary	12		
	5. Budget Narrative Form, DOE 101	-		
5	Attachments – if applicable			
6	Application Review Criteria and Checklist	13		