

Sterling Board of Education
Minutes of the Regular Meeting
April 19, 2023
Community Room - 6:00 pm
“EXCELLENCE WITH KINDNESS”

I. Call to Order

Meeting was called to order at 6:00 pm by M. Rouillard, Board Chair

Present at the meeting: M. Rouillard, C. Langlois, V. Robinson-Lewis, D. Capobianco, J. Mossner,
T. Friend

Absent from the meeting: L. Shippee

Also Present were: H. Nickerson, L. Smith, M. Pearson, C. Brannon, C. Chandler

II. Pledge of Allegiance

III. Public Comment

None

IV. Reports and Communications

A. Correspondence

B. Consent Agenda

1. Minutes of Meeting March 15, 2023
2. Superintendent’s Report
3. Special Education Director’s Report
4. Principal’s Report
5. Clinical Supervisor’s Report
6. Monthly Check Register

- Motion was made by C. Langlois and seconded by V. Robinson-Lewis to accept the Consent Agenda.

Vote: All in favor

Motion passed

C. Budget and Expense Report

C. Brannon reviewed the budget and expense report. She also spoke to the Board about the Capital Plan and items that we need to purchase from this year’s budget. She asked if the board was ok with her moving forward to purchase the needed items. The Board was in agreement.

C. Brannon noted that the Board of Finance had approved the proposed Board of Education Budget for the 2023-2024 SY.

Meeting schedule is as follows:

May 3, 2023 - Public Meeting (Presentation of the budget)

May 17, 2023 - Town Meeting

May 24, 2023 - Referendum

- Motion was made by V. Robinson-Lewis and seconded by J. Mossner to accept the Budget and Expense Report.

Vote: All in favor

Motion passed

D. **Plainfield Board of Education Liaison**

Nothing to report at this time

V. **Unfinished Business**

VI. **New Business**

- A. Review, Discussion, and Possible Approval
Policy #3453 School Activity Funds.

- Motion was made by C. Langlois and seconded by V. Robinson-Lewis to change the policy to read no more than \$500.00 should be kept in the safe on Policy #3453 as presented/with changes.

Vote: All in favor

Motion passed

- B. Review, Discussion, and Possible Approval of Out-of-State Field Study Trips
4th Grade - Biomes Marine Biology Center, RI
3rd Grade - Southwick Zoo, MA
7th/8th Grade - Roger Williams Zoo, RI
2nd Grade - Roger Williams Zoo, RI

- Motion was made by V. Robinson-Lewis and seconded by D. Capobianco to accept the Out-of-State Field Study Trips as presented.

Vote: All in favor

Motion passed

C. New Employees

T. Friend spoke about the hiring of two new employees, both are certified teachers.

- Nancy Topping - Middle School Special Education Teacher
- Christina Davide - Academic Tutor

D. Discussion of RFP and Possible Action Regarding Cleaning Service and Grounds

C. Brannon reviewed the cleaning proposals that were submitted from Service Management Group (SMG) and Sparkle & Shine LLC. with the Board.

- Motion was made by C. Langlois and seconded by V. Robinson-Lewis to approve Service Management Group (SMG) as the cleaning service and grounds maintenance company.

Vote: All in favor

Motion passed

- Motion was made by C. Langlois and seconded by J. Mossner to add to New Business item E. Review, Discussion, and Possible Approval of Sterling Community School's Graduation Date for June 12, 2023 at 6:00 pm.

Vote: All in favor

Motion passed

- E. Review, Discussion, and Possible Approval of Sterling Community School's Graduation Date for June 12, 2023 at 6:00pm.

- Motion was made by V. Robinson-Lewis and seconded by J. Mossner to approve Sterling Community School's Graduation Date for June 12, 2023 at 6:00pm.

Vote: All in favor

Motion passed

VII. Committee Updates

- A. Policy
- B. Budget

VIII. Recommendations, Questions and/or Comments

None

IX. Public Comment

None

X. Executive Session

XI. Adjournment

- Motion made by V. Robinson-Lewis and seconded by J. Mossner to adjourn the meeting.

Vote: All in favor

Motion passed

Meeting adjourned: 6:35 pm