

Tawas Area Schools

Position: Assistant Middle School Principal

- Grades 5-8 (Approximately 360 students)

Required Qualifications:

- Possess an advanced degree, Masters or higher, from an accredited institution with emphasis in educational leadership, school administration and/or curriculum or other related field.
- Possess or immediately qualify for a Michigan Permanent/Continuing or Professional Teaching Certificate.
- Meet administrator continuing education requirement (completed six semester credit hours or 18 SB-CEU's within the previous five-year time period).
- Experience in school administration preferred.
- Three years or more teaching experience.
- Proven instructional leader.
- Excellent interpersonal skills, knowledge of the school improvement process and other appropriate leadership experiences.
- Experience with managing student behaviors preferred.
- Experience with staff evaluations preferred.

Please submit the following:

- Letter of interest
- Resume'
- Three (3) letters of recommendation
- Professional and personal references
- Transcript of bachelor's degree and all advanced degrees
- Valid Michigan teaching certificate and administrator certificate (if obtained)

Compensation: The compensation package for this position will be determined by the professional preparation, administrative experience, and other qualifications of the person selected (\$75,000 - \$80,000). **A \$2,500 signing bonus is available. Details will be shared during the interview process.**

Deadline for Application:

- **January 6, 2023 at 3:00 p.m.**

All applications should be sent to:

Tawas Area Schools
245 W. M-55
Tawas City, MI 48763
Attention: Mrs. Huitema
chuitema@tawas.net