



Rochdale Early Advantage Charter School

Minutes

REACS Board Meeting

Date and Time

Monday September 27, 2021 @ 6:30 pm

Location

In-Person at Rochdale Early Advantage Charter School and online via Zoom Online Meeting Platform

Directors Present

L. Hamer (remote), C. Williams (remote), R. Wilson (remote), K. Sandiford (remote), M. Anglin (remote), S. Brown (remote), L. Stephens (remote), J. Hurt (remote)

Directors Absent

Ex Officio Members Present

C. Rice (remote)

Guests Present

Dr. Julie Padilla (remote), Sylvia Fairclough-Leslie (remote), Tawanna Muniz (remote), Dr. Claytisha Walden (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on September 27, 2021 at 6:35 PM

M. Anglin a motion to Approve Agenda.

R. Wilson seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Minutes

R. Wilson made a motion to Approve Minutes from August 23, 2021.

C. Williams seconded the motion.

The board **VOTED** to approve the motion.

II. Business & Operations Report**A. Mrs. Tawana Muniz****STUDENT DATA DASHBOARD:**

- UNIVERSAL PRE-K STUDENTS – 34
- K-7 STUDENTS – 441
- SPED STUDENTS – 62
- ELL – 10

ENROLLMENT: 2021 - 2022

A total of 553 applications are on our waitlist.

9 seats to fill

- 2-K seats
- 1- 1ST Grade
- 2-2nd
- 1-4th grade
- 2-7th grade
- 1-8th grade

COMPLIANCE/FINANCE:

- Working on Audit selections from auditors
- Preparing documents for ARP-2 Grant
- Preparing reports for the NYC Authorizer Accountability Compliance (Due 10/1)
- Financial Summary-sent to the board
- Cash Disbursement-sent to the board

III. School Leader Report**A. Mrs. Sylvia Fairclough-Leslie/Dr. Julie Padilla****Dr. Claytisha Walden****Renewal Planning**

● General Information:

DOE generates recommendations for renewal short-term or long-term (not a candidate for non-renew,

good). Goes onto Board of Regents agenda meeting. February, March or April meeting next year.

○ EQ 1: Trend comparison to CSD, 2019 data

○ EQ 2: Organization and operations, do we see systems and structures are in place to make sure

the school is using that data (From admin, to teachers, to the students- how does data get used?)

○ Enrollment and retention of special populations

○ Financial liability long term and short term (any flags)

○ Board: How often do they meet, quorum, their involvement/knowledge, how they make decisions/allocate.

● Important Dates:

○ **By September 1:** Submit renewal application via [Charter Information Portal \(ChIP\)](#).

○ **By September 1:** Submit master schedules for in person as well as any virtual synchronous learning (as applicable based on updated guidance from the state, your re-opening plan) via [Charter Information Portal \(ChIP\)](#)..

○ **By September 15: Disseminate Renewal Notification in person and/or virtually, in accordance with your re-opening plan:**

○ You will be able to access your school's letter(s) on the [Renewal Resources page](#) the within the

next few weeks.

○ The letters will be prepared in English, Spanish, and French. If you need the letter to be

translated in another language, you will need to coordinate translation services.

- **Pre Call Before Visit w/Laurie and Leadership Team**
- **October/November/December Visit:** To begin- Leadership Team Meetings (SEO members will also be there). Then same day or next day Classroom Observations (virtual or in person)
- **Public Hearings:** TBD on virtual/in-person, will reach out in September to coordinate
- **Board of Regents Decision - March/April/May**

2021-2022 School Year Planning

- First Day of in-person instruction - September 13th
- Assessment dates
- Beginning of Year (BOY) Administered September -October 2021. Determine individual achievement gaps and intervention plan.
- Start Afterschool and Saturday School week of October 4th based on the BOY

REACS Math instructional FOCUS

- Building a Safe Math Community
- Implementing the REACS Math Framework (Eureka)
- Focused Practices (*lesson plan template attached*)
- Fluency Routines
- The 5 Mathematical Practices for Orchestrating Discussion
- The 3-Read Protocol or Notice and Wonder
- Exit Tickets to inform Instruction
- **Develop & Deepen Students' Conceptual Understanding** (*currently REACS students can visually display their understandings through the use of multiple strategies*)

- Teachers as Mathematicians

- Unpacking NGLS Standards
- Learning Math Conceptual Understandings + Coherence
- Students verbally articulating math conceptual understandings
- Math Language Stems

REACS Literacy Focus

- Integration of lessons with New Generation Learning Standards
- Continued development of our co-teaching model and supporting practices. With recent changes to our learning environments, students now, more than ever, require models of collaboration and inquiry. As we seek to strengthen our co-teaching by facilitating a robust conceptualization of its theories and applications, we'll find that:

1. Many of the stressors brought on by current environmental demands are alleviated
2. The quality, frequency, and endurance of student engagement will increase
3. Students will begin to approach topics with an inquiry focus in which they are searching for a deeper understanding and connections
4. Students' discussions will naturally become inclusive of extended (higher-level DOK) thinking.

DATA Focused Instruction

- ELA - Core Action 3A: The teacher poses questions and tasks for students to do the majority of the work: speaking/listening, reading, and/or writing. Students do the majority of the work of the lesson.
- Math -Core Action 1.C: The enacted lesson intentionally targets the aspect(s) of Rigor (conceptual understanding, procedural skill and fluency, application) called for by the standard(s) being addressed.

Wednesday Schedule

- Wednesdays are scheduled so that scholars will have core instruction, reteach time for critical standards, enrichment classes, iReady and independent reading. Additionally, teachers participate in Professional Learning Communities. Enrichment classes for scholars are being finalized. We are working residences for music, dance, photography, karate and chorus.

Parent Partnership Focus

- Sessions for Parents/Families on the following topics:
 - Communication 101
 - Vision for Co-Teaching: Motivation, Advocacy, Parenting, and Partnering
 - Relational Trust and COmmunication
 - Goal Setting and Reflection
 - Co-Teaching from Home: Motivation
 - Co-Teaching from Home: Advocacy and Parenting
 - Co-Teaching from Home: Early Literacy
 - Co-Teaching from Home: Elementary Literacy
 - Co-Teaching from Home: MS Literacy
 - Co-Teaching from Home: Early Math
 - Co-Teaching from Home: Elementary Math

- Co-Teaching from Home: MS Math

COVID-19 Impact & Class Closure

- We had to close 2 classes based on positive cases among scholars. Classes were shifted to virtual learning. We had one staff member who tested positive. She was not in school for several days before being diagnosed so it didn't trigger any closer.
- We distributed devices to scholars. Devices were updated with Go Guardian to monitor online activity.
- Devices came back with lots of damage from scholars. We had to order additional devices.

529 College Savings Plan

- Scholars saving account towards college.

Professional Development

- Protocols for Professional Learning Communities
- Grade Team Planning session based on data reports

Proposal for Academic/Personnel Committee to meet every other month starting in October. Monthly

Reports will continue with pertinent details.

Dates for 6:30 PM

Oct 19, 2021 iReady Summary

Dec 14, 2021 ANET Summary

Feb 15, 2021 Promotion In Doubt

Apr 12, 2021 Mid Year Assessment Summary

Jun 14, 2021 Graduation Details

Jul 19, 2021 2020-21 School Year Data Review

IV. PTO Report

A. Shinequa Brown

Good evening executive board, parents, guardians, caregivers, school leaders, and staff. The PTO held our first meeting on Wednesday, September 15th and we had a great turnout of about 75. I think the PTO year is off to a great start.

At the beginning of our inaugural 2021-22 meeting, we had a moment of silence for friend and PTO 2nd VP Jenyse Tanksley whose untimely passing has saddened us all. We gave away face masks as our school opening scholar giveaway to two (2) scholars. We informed parents that the PTO assembled a "welcome packet" for parents, which included our goals for this year, a detailed calendar, and instructions for the popcorn fundraiser with brochure. Our popcorn fundraiser will be both virtual and by brochure order this year, with brochure orders starting today and ending on November 29th; the 4-day virtual events will begin weekly on October 4th and end the week of December 21st. New to the welcome packet this year are PTO business cards with our contact information and a QR code for our Cash App. Now dues (which is \$25 per family), donations and fundraiser monies can be directly sent to the PTO bank account; and we eliminate the need for us picking up checks, etc. from the school's office, which keeps everyone safer. We are utilizing technology more and the school has agreed to post our meeting minutes, by laws and other pertinent PTO info under our tab on the school's website.

In August, the PTO provided the school with twelve (12) \$5 Arch cards from McDonald's as a summer program incentive. After purchasing the cards, the PTO beginning school year balance is \$3,526.07. And as usual, our school leaders gave important updates and answered the questions/concerns of parents (see questions below). The PTO asked parents for patience and kindness as we get settled into the routine of our new normal. Our village must work together to be successful. We look forward to an exciting and successful year.

V. CEO Report

A. Bishop Calvin Rice

- In a hold position with the construction with new building. Meeting tonight at 7:15 pm with architect and insurance company. The bank we currently have don't want to use the current contractor in place. The amount that the current contractor is bonded at isn't enough for the bank. If we can't bond the current contractor, there is a list of contractors the bank has that we can use which will raise the cost of the building; the other option is to go back to Northfield Bank and go through another vote and approval process. Once we have a bonded contractor, we can break ground.

VI. Finance Report

A. Mrs. Marcia Anglin

- Finance committee met Wednesday, September 22nd via zoom. Topics discussed were:
 - Teacher attraction/retention Sign on/Retention bonuses, and full salary description in contracts.

VII. Academic Accountability Report

A. Mrs. Chene Williams

- Met on September 23rd and the 25th via zoom; topics discussed were:
 - Facility needs and repairs
 - Mask protocols
 - Testing schedules
 - Data timelines and goals
 - Vaccine mandates

VIII. Personnel Committee Report

A. Mrs. Kamala Sandiford

No meeting will meet next month, date TBD

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,
R. Wilson

The meeting was adjourned for executive session.
In executive session vaccine mandates were discussed.