

Ripon Elementary PFC Meeting Minutes

Thursday, May 29, 2025

The meeting was called to order at 11:00 am

Attendees: Tara Gervase, Megan Ellis, Heather Hernandez, Heather Stevenson, Rachel Henley, Amanda Teunissen, Tiffany Anderson, Lauren Brown

Minutes from the April 21, 2025 minutes were read by Megan Ellis, secretary

- *Megan Ellis motioned to approve the meeting minutes and Rachel Henley seconded.*

Old Business:

- Fundraiser results: Between all of our fundraisers we made \$56,637 for the 2024-25 school year.
- Our Statement of Information 100 form was submitted on 5/08 and will be due again in May 2027
- During the 24-25 school year PFC provided funds for an anti-drug assembly, PFC would like to provide an anti-bullying assembly for the upcoming school year. Lindsay Contreras has a connection to a program that could help with this. Rachel Henley will look into the logistics of providing this assembly.
- The new board was introduced and welcomed;
 - Lindsay Contreras - President
 - Heather Hernandez - Vice President
 - Heather Stevenson - Secretary
 - Tiffany Anderson - Treasurer
 - Sara Pittson - Board Member
- The proposed 2025-26 Budget was discussed.
 - A few items were changed and updated. Tara will update the proposed budget sheet. Our total annual budget is approximately \$47,000. Tara will have finalized numbers ready for Lindsey by the next meeting on Aug. 11, 2025.
 - 2025-26 Budget was approved with discussed changes with a roll call vote. The tally was 5 yays, 0 nays.
- Discussion was held about earmarking funds for the STEAM lab and Library. Mrs Henley will put together a wish list of items/needs/wants for Ripon Elementary for PFC to review.

New Business and Action Items:

- A motion was made by Megan Ellis and seconded by Lindsay Contreras for PFC to provide funding for the Ripon Elementary library not to exceed \$20,000 for the purpose of purchasing new table and chairs, and rug, and a Promethean Board. The proposal included a \$4,000 approval of funds for the Ripon Elementary STEAM lab.
 - This was a roll call vote. The tallys were 5 yays, 0 nays.

Treasurer's Report:

- Current General Fund \$79,853.18 balance as of April 2025
 - (-a pending charge from Mascot Junction deposit bringing the current balance to \$77,741.62)
- Money Market Account \$10,434.73
 - Discussion was held about how we want to use this account moving forward.

Open Forum:

- Open Comments from the suggestion box: (The PFC suggestion box is located in the office.)
 - A suggestion was made to celebrate the ½ way point of the year by dressing up in halves.
- Social media posts will be posted once a month.
- Rachel Henley will update teacher “likes” and will share with PFC and it will be posted on the PFC Facebook page.
- T&T will be held next year on Saturday, May 2, 2026.

Important Dates:

- Upcoming 2025-26 Events: See attachments:
- PFC meetings have been scheduled. All meetings will occur as scheduled on Mondays, at 4pm, all in rm. 21
- No School 9/1
- PFCC Meeting 9/8
- Jog a Thon 10/13

Next meeting will be held Monday, August 11, 2025 @ 4:00 pm in Rm. 21 at Ripon Elementary. Childcare will be provided.

Tara motioned to adjourn, Lindsey seconded. Meeting adjourned at 12.28