

Tawas Area Schools  
Special Board of Education Meeting  
March 14, 2024

A special meeting of the Tawas Area Board of Education was called to order by President Bruning at 4:00 p.m. on Thursday, March 14, 2024, in the boardroom at the administration office.

Mrs. Edmonds led the Pledge of Allegiance.

Roll Call:

Present: Jenkins, Ulman, Bruning

Absent: Lentz, Butzin, Klenow, Edmonds

Tardy: None

Administrators Present: Klinger.

**PUBLIC COMMENTS – INFORMATION AND PROPOSALS**

Mrs. Bruning asked if anyone had comments on agenda or non-agenda items. There were no comments.

**NEW BUSINESS**

The board entered into a workshop with Mr. Scott Morrell, who presented on the topic of Board Operating Procedures. Mr. Morrell presented virtually through Google Meets.

During the presentation, Mr. Morrell led the group through a collaborative discussion that focused on the purpose of having a procedural manual for the Board of Education. He shared that operating procedures establish the methods for conducting the business of our legislative body as well as ensuring all board members are a part of a team, promotes communication, and helps the orientation and transition of new board members. Mr. Morrell shared the other reasons for having procedures in place, which are to clarify expectations, provide the details into what and why, document things the board agrees on, and can ease the transition of new leadership. The discussion ended with Mr. Morrell providing ideas of what should be in a procedural manual, and by providing an idea of what classes the board members could take in the future.

The meeting adjourned at 6:43 p.m. with an understanding that the board will think about when the Governance Committee wants to start putting their ideas into their own document.