School Drill Documentation

Type of Drill	Number/Schedule	
Fire	Five drills – Three must be completed by December 1	
Tornado	Two drills – One must be completed in March	
Safety/Security	Three drills – One must be completed prior to December 1 and one after January 1 One drill shall include security measures that are appropriate to an emergency, such as the release	
	 of a hazardous material. One drill shall include security measures of a potentially dangerous individual on or near the school premises. 	
	 Seek input from the administration of the school and local public safety on the nature of the drill. 	

Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School:	Onaway	Schools
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Principals: Pyle / Benson

Date of drill:

9-23-25

Number of students: 550

Number of Staff: 55

Time initiated: 200 a.m p.m Time concluded 205 a.m p.m

Situation at Start of the Drill (Check the appropriate box)

Before school During class time Passing time Recess

Lunch time Assembly After school Other:

Remarks:

This report is for:

Fire drill number 2

for the 2025-26

school year

Tornado drill number 1 2

for the 2025-26

school year

Safety/Security drill number

1 2 3 for the 2025-26

school year

Name of person conducting drill: David Schmoldt

Title of person conducting drill: SRO

Signature or person conducting drill:

Date: (7

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency:

Name:

Title:

Agency:

Name:

Title:

Agency:

Name:

Title:

Must post on the school's website within 30 days after completing the drill. The form must be maintained on the school website for at least three years.