

RANDOLPH COUNTY BOARD OF EDUCATION
Monday, November 20, 2017
Regular Monthly Meeting
Minutes

On Monday, November 20, 2017, at 6:30 p.m., the Randolph County Board of Education met for their regular monthly Board of Education meeting in the Central Services Board Room at the 2222-C S. Fayetteville Street Office in Asheboro. Board Members in attendance: Gary Cook (Chairman), Emily T. Coltrane (Vice-Chair), Tracy Boyles, Fred Burgess, and Sharon Farlow. Superintendent Stephen Gainey, Leadership Team, and Elizabeth Troutman, Attorney, also were present at the meeting.

Open Session

Call to Order

Chairman Cook called the meeting to order at 6:30 p.m.

Mr. Cook offer condolences and sympathy to the family of Mr. Grady Lawson.

Moment of Silence

A moment of silence was observed.

Pledge of Allegiance

The Pledge of Allegiance was led by the Board of Education.

Comments by Superintendent

- 1) October 17 – Attended “All County Chorus” event at Asheboro High School
- 2) October 19 – Attended “Read to Achieve Night” at Liberty Elementary
- 3) October 24 – Attended a Band/Chorus concert at Trinity High as well as the championship game of the annual “Super Tuesday” football event at Asheboro High School
- 4) October 26 – Attended a Special Olympics Bowling event
- 5) October 27 – Presented at the Asheboro/Randolph Chamber Retreat
- 6) October 30 – Attended a Band/Chorus concert at Providence Grove High School
- 7) October 31 – Attended the “Tiger Pride Character Awards” event at Randleman Elementary
- 8) November 6 – First stakeholder meeting in the process of developing a “Pathway to Prosperity” plan focused on Agriculture.
- 9) November 9 – Attended “Veteran’s Day” assemblies at Seagrove Elementary and Randleman High as well as a band concert at Eastern Randolph High
- 10) November 16 – Attended an awards ceremony at Trindale Elementary
- 11) November 17 – Attended an awards ceremony at Archdale-Trinity Middle

Over the past month, the Superintendent visited several classrooms throughout the school system to read to students as a part of the “Leadership Reads” program. Finally, the Superintendent shared that our school system recently learned of our receipt of a \$10,000 Coding and Mobile App Development Grant. The money will be used to grow a Computer Science program through the use of coding in the middle schools’ Business classes.

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Approval of Minutes

Emily T. Coltrane moved to approve the minutes for the meeting held on 10/16/17. The motion was seconded by Fred Burgess and the motion and the motion passed unanimously.

Recognitions

1. RCSS STAR Employees

- Coleridge Elementary School - Rebecca Brady
- Eastern Randolph High School - Michael Roberti
- Farmer Elementary School - Kendra Martin
- Seagrove Elementary School - Melissa Smith
- Southeastern Randolph Middle School - Katie Wicker
- Southmont Elementary School - Kristen Chargualaf
- Southwestern Randolph High School - Andrew Atwell
- Southwestern Randolph Middle School - Fennon Hunt
- Tabernacle Elementary School - Melanie Slack
- Uwharrie Ridge Six-Twelve - Sherry Vestal

2. STAR³ Students

- Coleridge Elementary School - Kylie Presley - 1st Grade
- Eastern Randolph High School - Mariah Hartsell - 11th Grade
- Farmer Elementary School - Karina Sexton - 4th Grade
- Seagrove Elementary School - Ethan Jordan - 5th Grade
- Southeastern Randolph Middle School - Nayeli Torres - 8th Grade
- Southmont Elementary School - Carlos Mejia-Santos - 4th Grade
- Southwestern Randolph High School - Selena Chriscoe - 12th Grade
- Southwestern Randolph Middle School - Lola Reza - 8th Grade
- Tabernacle Elementary School - Brianna Hughes - 4th Grade
- Uwharrie Ridge Six-Twelve - Emily Hunt - 8th Grade

3. 2017-2018 Signature Schools

Trinity Elementary School and Randleman Middle School were recognized as Signature Schools for the 2017-2018 school year.

4. Randleman Elementary School – PBIS “Model” Recognition

Randleman Elementary School was recognized for earning “Model” Recognition for its Positive Behavior Intervention and Support (PBIS) implementation efforts. The school was awarded by the North Carolina Department of Public Instruction at the 2017 Recognition Program on Tuesday, November 14, at the Koury Convention Center in Greensboro.

5. Career and Technical Student Organizations – National Winners

The following national winners were recognized:

SkillsUSA: Competed in Louisville, Kentucky – June 2017

- Southwestern Randolph High School – Advisor: Jeff Perry

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Teamworks Team: 6th overall in the nation

Christian Byrd – Senior

Hunter Hamby – Graduate of Forsyth Technical Community College Lineman School

Will Crews – Attends UNC-Charlotte and studies Engineering

Adam Bryant – Attends NC State University and studies Engineering

Quiz Bowl: 9th overall in nation

Roberto Calderon – Senior

Madi Wiles – Senior

Patrick Collins – Junior

Savannah Richardson – Graduate

Joshua Buck – Graduate

Vanessa Brown – Graduate

- Trinity High School – Advisor: Lewis Dorsett, Venus Chapman, and Jandra Dillon
Job Interview: 10th overall in the nation
Charity Cohen – Senior

FFA: Competed in Indianapolis, Indiana – November 2017

- Randleman High School – Advisor: Mark Walker
Milk Quality and Production Team: 13th overall in the nation
Adrienne Brechbiel – Junior
Ashton Brechbiel – Sophomore
Mya Hicks – Senior
Chesney Strider – Junior

Public Comments (G.S. 115C-51)

There were no public comments.

Adoption of Agenda

Tracy Boyles made a motion and the motion was seconded by Sharon P. Farlow to adopt the meeting agenda for the 11/20/17 Board of Education meeting as presented. The motion passed unanimously.

Information Items

Curriculum and Instruction

1. High School SAT and ACT achievement and participation comparisons

Kim Johnson, Director of 9-12 Instruction, presented information and updates regarding the SAT and ACT. A report was presented to show historical data from the most recent SAT and ACT administrations. Also presented was a comparison from the last six years of SAT and ACT testing from 2012-2017. Ms. Johnson shared that preparation for both the SAT and the ACT begins in ninth grade. Preparing students to be college and career ready will remain a focus in each high school. The Superintendent expressed appreciation to Ms. Johnson, high school principals, and to

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the Board of Education for taking a step several years ago by approving the extra resources of \$5,000 for each high school.

Operations

1. 2015-2016 Dropout Data

Marty Trotter, Assistant Superintendent, presented the most current dropout data information for the 2015-2016 school year. The school system dropout rate for grades 7-13 in 2015-2016 was 1.09 and the North Carolina dropout rate for grades 7-13 was 1.55. Mr. Trotter also presented a five-year comparison for each high school.

2. Update on the planning process for the new middle school in the Archdale-Trinity zone

Marty Trotter, Assistant Superintendent, presented an updated on the planning process for the new middle school. He shared information regarding a trip to Dixon Middle School that opened this school year. There was discussion regarding the capacity being considered for the new middle school. After review, the consensus from the Board was to explore the option of 700-750 capacity and try to stay as close to the dollar amount previously discussed in order to continue to show transparency.

Consent Items

Tracy Boyles made a motion and the motion was seconded by Fred Burgess to approve the consent items as presented. The motion passed unanimously. The following are the consent items approved by the Board of Education.

Superintendent's Office/Board of Education

1. Approved recommendation to adopt Board Policy 2670-Business Advisory Council (First Reading/Waive Second Reading)
2. Approved recommendation to delete Board Policy 5005-Public Information Program (Second Reading)
3. Approved recommendation to delete Board Policy 5007-Childcare Programs (Second Reading)
4. Approved recommendation to delete Board Policy 5021/7301-Civility (Second Reading)
5. Approved recommendation to revise Board Policy 5220-Collections and Solicitations (Second Reading)
6. Approved recommendation to delete Board Policy 5225-Raffles (Second Reading)
7. Approved recommendation to revise Board Policy 5240-Advertising in the Schools (Second Reading)

Finance and Budget

1. Approved budget amendment #3
2. Approved audit contract extension

Action Items

Curriculum and Instruction

1. Update on Preliminary Plans for Improvement/School Improvement Plans for schools designated as low-performing

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Ms. Berry shared that the plans were posted for 30 days with minimal comments received. However, the comments did not affect the plans. Following the approval from the board, the Preliminary Plans for Improvement/School Improvement Plans for schools designated as low-performing are submitted to the state.

2. School Improvement Plans for schools not designated as low-performing

Ms. Berry presented the remaining School Improvement Plans. The School Improvement Plans will be approved when the board returns to open session at the conclusion of the meeting.

3. Waiver to exceed class size limit for Enhancement Classes (Art, Music, and Physical Education in Grade 1) at New Market Elementary School

Ms. Berry presented information regarding class-size changes in the state of North Carolina. In late September/early October, there were concerns regarding the class size requirements for Enhancement Classes for grades K-3 across the state. As a result, these classes were added to the group of classes for which a class size waiver can be requested. Upon approval by the Board of Education, the class size waiver request will be submitted to the North Carolina Department of Public Instruction for the identified Enhancement Classes at New Market Elementary School. Tracy Boyles made a motion to approve as presented and the motion was seconded by Sharon P. Farlow. The motion passed unanimously.

4. Waiver to exceed class size limit for Enhancement Classes (Art, Music, and Physical Education in Grade 3) at Trindale Elementary School

Ms. Berry presented the waiver to exceed class size limit for Enhancement Classes at Trindale Elementary School. Fred Burgess made a motion and the motion was seconded by Tracy Boyles to approve as presented. The motion passed unanimously.

Operations

1. Recommendation for the 2019-2020 school calendar (First Reading)

Marty Trotter, Assistant Superintendent, presented the 2019-2020 school calendar for first reading. He shared that the calendar would be posted on the district webpage for any comments. After review, Emily T. Coltrane made a motion and the motion was seconded by Sharon P. Farlow to approve the first reading for the 2019-2020 calendar as presented. Motion passed unanimously.

2. Community Use of Facilities Fee Schedule

Mr. Trotter shared that per Board Policy 5030 (Community Use of Facilities), the fee schedule was being presented for Board approval. In the future, Use of Facilities fees will be submitted annually to the Board of Education along with other school fees. He presented an hourly fee schedule along with the categories of the groups who may use the facilities. Fred Burgess made a motion and the motion was seconded by Tracy Boyles to approve the Community Use of facilities Fee Schedule as presented. Motion passed unanimously.

3. Interlocal Agreement for School Resource Officer Services and School Resource Officer Standard Operating Procedures and Policy

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Mr. Trotter presented the agreement and shared the agreement is for one year. After review, Fred Burgess made a motion and the motion was seconded by Sharon P. Farlow to approve the Interlocal Agreement for School Resource Officer Services and School Resource Officer Standard Operation Procedures and Policy as presented. Motion passed unanimously.

4. Plan for school bus driver DOT medical cards

Mr. Trotter shared that beginning on January 1, 2018, the NC Division of Motor Vehicles School Bus and Traffic Safety will adhere to NC General Statute 20-37313(a) **Medical Qualifications Standards Applicable to Commercial Drivers**. All new and renewing school bus drivers will be required to hold a DOT medical card. Therefore, the Randolph County School System has approximately 800 employees with School Bus Commercial Driver Licenses (CDL's). This number includes regular bus drivers, sub drivers, coaches and transportation staff. DOT medical cards are good for two years. CDL's must be renewed every three years. Mr. Trotter shared that it is the recommendation of administration to cover this new expense for bus drivers. The school system will work with a provider directly and pay them on a monthly basis. This will keep the employee from having to pay up front and then get reimbursed later. An estimate of the annual cost also was presented. Mr. Trotter expressed his thanks to Wendy Anderson, Director of Transportation, for her work and assistance with this information. Fred Burgess made a motion and the motion was seconded by Sharon P. Farlow to approve the plan school bus driver DOT medical cards as presented. Motion passed unanimously.

Closed Session

Emily T. Coltrane made a motion to preserve the attorney-client privilege by discussing confidential personnel matters protected by state law; and to discuss student safety plans specifically provided in state statute as provided in North Carolina General Statute §143.318.11. Tracy Boyles seconded the motion. The motion carried: 5-0.

Return to Open Session

The Board returned to open session at 9:00 p.m.

Operations

1. Action items

Fred Burgess made a motion and the motion was seconded by Emily T. Coltrane to approve the Preliminary Plans for Improvement/School Improvement Plans for schools designated as low-performing schools. Motion passed unanimously.

Emily T. Coltrane made a motion and the motion was seconded by Fred Burgess to approve the School Improvement Plans for the remaining 28 schools not designated as low-performing. Motion passed unanimously.

Human Resources

1. Action items

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Certified Personnel Report

Tracy Boyles made a motion and the motion was seconded by Sharon P. Farlow to approve the following certified personnel employment actions. The motion passed unanimously.

NAME	POSITION	WORK LOCATION	DATE EFFECTIVE
<u>Employment</u>			
LaBreeska Hunt	EC Teacher - Resources	Farmer	11/20/2017
Tiffany Mathison	EC Teacher - Resources	New Market	11/27/2017
Teresa Hamilton	EC Teacher - Resources	Trindale	11/15/2017
Lena Troxtell	Grade 4 Teacher	Trindale	12/13/2017

Temporary Employment			
Cynthia Lankford	Tutor	AES	10/23/17 - 05/18/18
Peggy Scott	Tutor	AES	10/23/17 - 05/18/18
Susan Tolbert	Tutor	AES	10/23/17 - 05/18/18
Sue Daughtry	Tutor	Coleridge	01/01/17 - 06/08/18
Lorraine Kidd	Tutor	Coleridge	01/01/17 - 06/08/18
Marcelle Murray-Rightsell	Tutor	Coleridge	01/01/17 - 06/08/18
Susan Stevenson	Tutor	Coleridge	01/01/17 - 06/08/18
Katie Todd	Tutor	Coleridge	01/01/17 - 06/08/18
Christine Berbaum	Tutor	Franklinville	11/13/17 - 05/11/18
Elisha Kivett	Tutor	Franklinville	11/27/17 - 05/11/18
Danielle Kesler	Tutor	Grays Chapel	11/13/17 - 06/08/18
Paula Wall	Tutor	Grays Chapel	10/12/17 - 06/08/18
Gwen Hall	Tutor	Liberty	10/24/17 - 06/01/18
Patricia Byrd	Tutor	New Market	10/31/17 - 05/23/18
Alisa Cashatt	Tutor	New Market	10/30/17 - 05/18/18
Nancy Tellekamp	Tutor	New Market	10/30/17 - 05/23/18
Nancy Cheek	Tutor	Ramseur	10/23/17 - 05/18/18
Tara Kurtz	Tutor	Ramseur	11/30/17 - 05/31/18
Julie Simmons	Tutor	RES	11/27/17 - 05/18/18
Robin Croom	50% English Teacher	RHS	10/16/17 - 06/13/18
Linda Hornaday	40% Interventionist	SERMS	10/23/17 - 06/08/18

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Gaye Sartin	70% Interventionist	SERMS	10/23/17 - 06/08/18
Freda Beaver	Tutor	Southmont	10/23/17 - 05/18/18
Karen Lambert	Tutor	Southmont	10/23/17 - 05/18/18
Karen McNeely	Tutor	Southmont	10/23/17 - 05/18/18
Patricia Smith	Tutor	Southmont	10/23/17 - 05/18/18
Barbara Vuncannon-Small	Tutor	Southmont	10/23/17 - 05/18/18
Lynn Hensley	Tutor	Trindale	11/27/17 - 06/01/18
Jessica Servis	Tutor	Trindale	10/12/17 - 06/08/18
Carol Cable	Tutor	TES	10/23/17 - 05/18/18
Katelyn Miller	Tutor	TES	11/06/17 - 05/25/18
Jana Owen	Tutor	TES	10/23/17 - 05/10/18

Transfers			
Joy Haithcock	50% to 80% Interventionist	Liberty	10/23/17 - 06/08/18

Information Items			
<u>Temporary Employment Ends</u>			
Meredith Ridge	50% EC Teacher - Resource	Farmer	11/17/2017

Transfers			
Barrett Davis	EC Teacher to Adaptive PE	RHS to Central Services	11/06/2017
Amanda Hancock	CIS Site Coordinator to EC Teacher - Resource	RHS	11/17/2017

Resignation			
Bobby Samples	EC Behavior Specialist	Central Services	12/07/2017
Jennifer Whitten	EC Teacher - Resource	JLE	12/08/2017
Sharon Wallace	Principal	New Market	01/02/2018
Nancy Cruz-Lazu	ESL Teacher	Ramseur	12/29/2017
Elizabeth Mihocka	EC Teacher - Resource	RES	11/16/2017
Stacy Holden	Assistant Principal	Tabernacle & Farmer	11/27/2017
Megan Young	Grade 4 Teacher	Trindale	11/10/2017

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Classified Personnel Report

Tracy Boyles made a motion and the motion was seconded by Emily T. Coltrane to approve the following classified personnel employment actions as presented. The motion passed unanimously.

NAME	POSITION	WORK LOCATION	DATE EFFECTIVE
Employment			
Jennifer Ferguson	School Nurse	Central Services	10/30/17
Sherry Norton	School Nutrition Assistant	Farmer	11/08/17
Susan Zimmerman	School Nutrition Assistant Manager	Hopewell	12/04/17
Nikki Blackwell	School Nutrition Assistant	Level Cross	10/23/17
Tammy Kinney	Custodian	RHS	11/13/17
Bonnie Levy	Custodian	SERMS	11/06/17
Elizabeth Aviles Hernandez	After School Care Co-Director	Southmont	12/01/17
Robert Berger	Bus Driver	SWRHS	11/01/17
Victor Molina	School Nutrition Assistant Manager	THS	11/14/17
Rita Johnson	EC Safety Assistant	Transportation	10/16/17

Temporary Employment			
Fatina Williard	General Office Assistant	THS	10/23/17-TBD
Kolton Wade	Virtual Learning/Academic Interventionist	Uwharrie Ridge	11/06/17-06/13/18

Substitute Teachers			
Name	Grades	Schools	Pay Level
Christina Cameron	K-5	AT area	Non Certified
Nathaniel Grant	K-5	AT area	STET
Kellie Rupard	K-12	AT/Randleman area	Non Certified
Wendy Morris	K-12	Eastern area	Certified
Tamsiha Gilliam	K-12	Eastern/Randleman area	Non Certified
Tracey Gnagey-Sparks	K-5	Farmer	Certified
Andreau Burgess	K-5	New Market	STET
Terri Mullins	K-5	Randleman Elementary	STET
Amanda Gray	K-12	Randleman/AT area	Non Certified
Charles West, II	6-8	SWRMS/Uwharrie Ridge	Non Certified

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Administrative Appointments

Tracy Boyles made a motion and the motion was seconded by Emily T. Coltrane to approve the administrative appointments as presented. The motion passed unanimously. The following are the administrative appointments approved by the Board.

- Carol Voncannon–Retiree to Interim Director of Exceptional Children Services effective TBD
- Dr. Tim Setzer–Retiree to Interim Assistant Principal at Tabernacle Elementary School (50%) effective 11/28/17-6/13/18
- Lynn Smith–Retiree to Interim Assistant Principal at Farmer Elementary School (50%) effective 11/28/17- 6/13/18

Adjournment

Tracy Boyles made a motion to adjourn the meeting. Fred Burgess seconded the motion and the motion passed unanimously. The Board adjourned at approximately 9:05p.m.

Board Chair

Board Secretary