



Notice of Job Vacancy #24-032

Posting Date: August 16, 2023

Position: Itinerant School Security Officers serving Taylor County Schools

Number of Positions: Two (2)

Location: Itinerant locations as assigned by Taylor County Schools

Employment Term: Full-Time / 200 days following Taylor County Schools' calendar – this position is for the 2023-2024 school year only

Work Schedule: The selected candidates will work eight (8) hours per day following a regular 200-day employee's schedule with a 30-minute lunch period. The selected candidates are not required to attend extracurricular activities beyond the regular workday unless pre-approved as needed / requested by the immediate supervisor.

Salary: \$41,605.00

REQUIRED Qualifications:

- A retired law-enforcement officer who meets all the requirements to carry a firearm as a qualified retired law-enforcement officer under the Law-Enforcement Officer Safety Act of 2004, as amended, pursuant to 18 U.S.C. 926C(C), who carries that firearm in a concealed manner, and who has on his or her person official identification in accordance with the act;
- Certification from an advanced training program in school resource officer setting
- Certification in first aid, AED, and CPR.
- Clear drug and criminal background check
- A patient attitude and even temper
- Experience in counseling of, and interacting with, students in the Pre-k through 8 setting

Position Overview: EPIC is hiring two (2) full-time Itinerant School Security Officers to serve Taylor County Schools during the regular school day. The selected candidates will provide school security and resource services at locations determined by Taylor County Schools as assigned / as needed.

Position Responsibilities:

The dedicated school security officer's responsibilities include but are not limited to:

- Developing safety procedures for potential threats in the school, conducting drills with students and staff, and de-escalating aggression between students and between students and teachers.
- Conducting drills with students and staff,
- De-escalating aggressive behaviors between students as well as between students and teachers,
- Patrolling the school grounds to ensure overall campus safety,
- Viewing videos and security monitors, in order to detect suspicious activity and potential threats
- Supervising weapons detection systems when available
- Protecting the school and students against theft and property damage

Position Responsibilities Continued:

- Assisting in medical emergencies
- Modeling good moral and ethical behaviors
- Working with counselors and other support staff to help students when referrals to service agencies are needed
- Aiding in conflict resolutions as needed
- Serving as a communication liaison with law enforcement agencies to supply basic information concerning students on the campus
- Assisting the principal in determining violations of the law and if needing to make referrals to outside law enforcement agencies
- Investigating identified criminal activity on or around school property

For additional information regarding this position, you may contact the Superintendent's Office for Taylor County Schools

Reports To: School Administration; Taylor County Schools Safety Director; Taylor County Schools Assistant Superintendent; EPIC Administrator

Conditions of Employment: Recommended by Taylor County Schools and the EPIC Administrator; Confirmed by the EPIC Regional Council

Anticipated Start Date: Immediately following the onboarding process and board approval.

Application Process for All Candidates: You may submit your application one of two ways.

Online application can be made via United Talent Teach-In West Virginia Application System by clicking on the link below. Be sure you have selected EPIC as one of your locations within your online application so that you may see our jobs and make application.

[Use this link to go to the online application system.](#)

Printable EPIC application can be found on the EPIC website and should include three references with contact information. (This is a faster route to apply.)

[Use this link to access the printable EPIC application.](#)

You submit your printed application one of the following ways:

Mail to 109 South College Street, Martinsburg, WV 25401 Attention: Human Resources
Email to Shannon Johnson at sdjohnson@wvsc.org
Fax to 304-267-3599 Attention: Human Resources

This job posting will remain open until all positions are filled or no longer needed.

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