



SECOND MESA DAY SCHOOL

"ITAH TSATSAYOM MOPEKYA"

Paulesha Sewemaenewa, *Board President*
Lynette Shupla, *Board Member*
Meridith Van Winkle, *Board Member*
Laila Sabori, *Board Member*
Anita Bahnimptewa, *Board Member*
Kimberly K. Thomas, *Chief School Administrator*

Second Mesa Day School Governing Board

Regular School Board Meeting (January)

Date: Tuesday, January 21, 2025

Time: 5:30 PM

Location: SMDS Admin Conference Room/Zoom Meeting

Zoom Dial-In Number: (719) 359-4580 or (720) 707-2699

Meeting ID: 823 1907 1106

I. CALL TO ORDER

II. ROLL CALL

III. REORGANIZATION OF THE BOARD

- a. Nomination and Election of Board President
- b. Nomination and Election of Board Vice President

IV. APPROVAL OF AGENDA

V. CALL TO PUBLIC

VI. READING AND APPROVAL OF MINUTES:

- a. None

VII. OLD BUSINESS:

- a. None

VIII. NEW BUSINESS:

- a. Review, Discussion and Possible Action to Approve and Recommend Transcriber Consultant for SMDS Governing Board for SY 2024-2025.
- b. Review, Discussion and Possible Approval of Supplemental Agreement for Re-Assignment to 6th Grade Teacher/Long-Term Sub for Brinli T. Kee, Paraprofessional for SY 2024-2025.
- c. Review, Discussion and Possible Approval of Supplemental Agreement for After-School Tutoring for (3) Certified Teachers & (4) Paraprofessionals for SY 2024-2025.
- d. Review, Discussion and Possible Action to Approve ADE Food Program Permanent Service Agreement between Arizona Department of Education and Second Mesa Day School for SY 2024-2025.
- e. Review, Discussion and Possible Action to Approve Controls Project Upgrade (Corridor 100 Area Only) pursuant to Policy Section 11.13 in the amount of \$95,947.47 with The HVAC Company.
- f. Review, Discussion and Possible Action to Approve Off-Reservation/Overnight Travel to Attend 2025 Education Career Fair on February 4, 2025, in Tucson, AZ for Dakota Francis, HR Manager & Identified Personnel.
- g. Review, Discussion and Possible Action to Approve Off-Reservation/Overnight Travel to Attend Board Operations and Leadership Training Seminar on February 7, 2025, in Flagstaff, AZ for Governing Board President; Governing Board Member; Kimberly K. Thomas, CSA; and Dakota Francis, HR Manager.
- h. Review, Discussion and Possible Action to Approve Off-Reservation/Overnight Travel to Attend ADE Hiring & Retaining Your Most Valuable Assets Seminar on March 20-21, 2025, in Phoenix, AZ for Kimberly K. Thomas, CSA and Dakota Francis, HR Manager
- i. Review, Discussion and Possible Action to Approve Off-Reservation/Overnight Travel to Attend RTI At-Work Institute on March 24-26, 2025, in Phoenix, AZ for Kimberly K. Thomas, CSA; Kassondra Yaiva, Lead Teacher, Neilsa Cisco, Paraprofessional and Renee Qotswisiwma, Paraprofessional.

- j. Review, Discussion and Possible Action to Approve Off-Reservation/Overnight Travel to Attend NAU PEP 11th Annual Career Fair on April 4, 2025, in Flagstaff, AZ for Dakota Francis, HR Manager & Identified Personnel.
- k. Review, Discussion and Possible Action to Approve Out-of-State/Overnight Travel to Attend NMSU Annual Educators' Job Fair on April 22, 2025, in Las Cruises, NM for Dakota Francis, HR Manager & Identified Personnel.
- l. Review, Discussion and Possible Action to Approve Out-of-State/Overnight Travel to Attend UNM Educator's Job Fair on April 23, 2025, in Albuquerque, NM for Dakota Francis, HR Manager & Identified Personnel.
- m. Review, Discussion and Possible Action to Approve Out-of-State/Overnight Travel to Attend 2025 Joint Meeting on Youth Prevention, Treatment, and Recovery Conference on March 18-20, 2025, in Baltimore, MD for Dempsey Davis, Certified Behavior Interventionist.
- n. Review, Discussion and Possible Action to Approve Off-Reservation/Overnight Travel for SMDS Board Work Study Session; Date/Location TBD for Governing Board Members and Administrators.
- o. Review, Discussion and Possible Action to Approve Proposed Retention Stipend for Returning 10-month Classified Employees & 12-month Classified/Administrators Employees from SY 2023-2024 for SY 2024-2025.
- p. Review, Discussion and Possible Action to Approve Proposed Recruitment Stipend for New Hire(s) Identified as Hard-to-Fill Positions for SY 2024-2025.
- q. Review, Discussion and Possible Approval of SMDS School Calendar for SY 2025-2026, SY 2026-2027 & SY 2027-2028. (*1st Reading*)
- r. Review, Discussion and Possible Approval of SMDS Organizational Structure (Chart) for SY 2025-2026. (*1st Reading*)
- s. Review, Discussion and Possible Action to Amend Position Description for Paraprofessionals (Instructional Aid) for GenEd & ESS. (*1st Reading*)

IX. PERSONNEL:

- a. Review, Discussion of Other Items of Concern/Follow-Up for Item B-I. (Possible Executive Session)
- b. Review, Discussion and Possible Action to Accept Employee Evaluation pursuant to Policy Section 3.09 for Kimberly K. Thomas, Chief School Administrator for SY 2024-2025. (Possible Executive Session)
- a. Review, Discussion and Possible Action to Accept and Approve Employment Contract Renewal or Non-Renewal of Certified Administrator for Kimberly K. Thomas, Chief School Administrator/Principal. (Governing Board will determine Contract-Term) (Possible Executive Session)
- b. Review, Discussion and Possible Action to Accept and Approve Employment Contract Renewal or Non-Renewal of Classified Administrator for Walter Fowler, Facility/Operation Manager for SY 2025-2026. (Governing Board/CSA will determine Contract-Term) (Possible Executive Session)
- c. Review, Discussion and Possible Action to Accept and Approve Employment Contract Renewal or Non-Renewal of Classified Administrator for Dakota Francis, Human Resources/Payroll Manager for SY 2025-2026. (Governing Board/CSA will determine Contract-Term) (Possible Executive Session)
- d. Review, Discussion and Possible Action to Accept and Approve Employment Contract Renewal or Non-Renewal of Classified Administrator for Newman Albert, Food Services Manager for SY 2025-2026. (Governing Board/CSA will determine Contract-Term) (Possible Executive Session)
- e. Review, Discussion and Possible Action to Accept Successful Completion of 90-Day Probationary Period and to Recommend Permanent Status for Carlene Huma, Custodian for SY 2024-2025.

- f. Review, Discussion and Possible Action to Accept Successful Completion of 90-Day Probationary Period and to Recommend Permanent Status for Neilsa Cisco, GenEd Paraprofessional for SY 2024-2025.
- g. Review, Discussion and Possible Action to Accept Successful Completion of 90-Day Probationary Period and to Recommend Permanent Status for Brinli Kee, GenEd Paraprofessional for SY 2024-2025.
- h. Review, Discussion and Possible Action to Accept Successful Completion of 90-Day Probationary Period and to Recommend Permanent Status for Josephine Begaye, School Receptionist for SY 2024-2025.
- i. Review, Discussion and Possible Action to Accept Successful Completion of 90-Day Probationary Period and to Recommend Permanent Status for LaTasha E. Yazzie, Library Technician for SY 2024-2025.

X. REPORTS (Written Reports): (January 2025)

- a. Chief School Administrator – K. Thomas
- b. Facility/Operation Manager – W. Fowler
- c. Human Resources/Payroll Manager – D. Francis
- d. ESS Teacher/Coordinator – R. Adams
- e. Food Services Manager - N. Albert
- f. Business Services Consultant – K. Honie
- g. Lead School Bus Driver – T. Fred
- h. P.A.C. Committee

XI. INFORMATIONAL ITEMS:

- a. Review, Discussion regarding Indian School Equalization Program (ISEP) Initial Review Report dated for January 14, 2025.
- b. Review, Discussion regarding BIE Division of Performance and Accountability (DPA) Special Education Accountability Status Data from SY 2024-2025. (Progress Report for December 2024)
- c. Review, Discussion regarding Letter of Hopi Schools Meeting regarding Hopi Education Code dated for January 13, 2025.

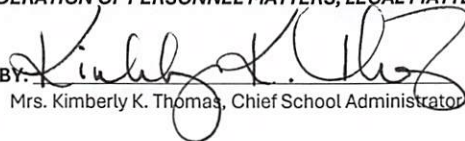
XII. ANNOUNCEMENTS:

- a. Begin of 3rd Quarter – January 6, 2025.
- b. Upcoming Holiday (No School/Work) – Observed for MLK Day on January 20, 2025.

XIII. ADJOURNMENT:

DURING THE COURSE OF THE MEETING, THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S 38-431-03 (A) (1) OR WHEN SPECIFICALLY, IDENTIFIED UNDER PERSONNEL OR ELSEWHERE ON THE AGENDA. EXECUTIVE ON THE AGENDA. EXECUTIVE SESSIONS MAY BE HELD FOR CONSIDERATION OF PERSONNEL MATTERS, LEGAL MATTERS AND THE RECEIPT OF CONFIDENTIAL INFORMATION.

REVIEWED/CONCURRED BY:


Mrs. Kimberly K. Thomas, Chief School Administrator

POSTED DATE: January 16, 2025