



**REGULAR BOARD MEETING MINUTES  
TO'NANEES'DIZI II SCHOOL BOARD  
OCTOBER 17, 2024**

**MEETING CALL TO ORDER** Meeting was called to order by Ms. Angie Williams at 10:58 AM.

**INVOCATION** Invocation was provided by Mr. Roland Bennett.

**ROLL CALL**  
Mrs. Helen Webster – Present  
Mrs. Angie Williams – Present  
Mr. Anderson Yazzie - Present

**ADOPTION OF AGENDA**

Mrs. Helen Webster moved to accept the Adoption of Agenda, second by Mrs. Angie Williams. The motion was carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

**RECOGNITION OF GUEST**

Mrs. Helena Botone, Principal, Frances Stevens, Business Technician; Ms. Lorena Tomasyo, Administrative Assistant.

**CALL TO THE PUBLIC** (Limited to 3 minutes. No personnel matters) - None

**ADOPTION OF MINUTES**

**Regular Board Meeting Minutes for September 19, 2024.**

Mrs. Helen Webster moved to accept the Regular Board Meeting Minutes for September 19, 2024, second by Mrs. Angie Williams. The motion was carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

**REPORTS**

Mrs. Helen Webster moved to accept the written and oral reports submitted by the department heads, second by Mrs. Angie Williams. The motion was carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

**FINANCIAL REPORT**

Mrs. Helen Webster moved to accept the Vouchers for September 2024, and the Budget Report for September 2024 was submitted by Mrs. Frances Stevens, Business Technician, second by Mrs. Angie Williams. The motion was carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

**NEW BUSINESS**

1. **Consideration and possible approval to accept the Western Navajo Agency Office of Facility Management, FY 24-25 Memorandum of Agreement beginning October 1, 2024, to September 30, 2025.**

Mrs. Helen Webster moved to accept the Consideration and possible approval to accept the Western Navajo Agency Office of Facility Management, FY 24-25 Memorandum of Agreement beginning October 1, 2024, to September 30, 2025, second by Mrs. Angie Williams. The motion was carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

## Travel

1. **Consideration and possible approval for twenty-three (23) NCS staff and four (4) parents to attend the Winter Conference sponsored by the Dine Bi Olta School Board Association & Dine Grant Association at Harrah's, Las Vegas, Nevada, on December 12 – 14, 2024. Travel dates: Dec. 11 and 15, 2024.**

Mrs. Helen Webster moved to accept the Consideration and possible approval for twenty-four (23) NCS staff and four (4) parents to attend the Winter Conference sponsored by the Dine Bi Olta School Board Association & Dine Grant Association at Harrah's, Las Vegas, Nevada on December 12 – 14, 2024. Travel dates: Dec. 11 and 15, 2024, second by Mrs. Angie Williams. Mrs. Botone recommended adding two board members. The motion was carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

2. **Consideration and possible approval for two (2) school board members and four (4) administrative staff to attend an Annual Corporate Meeting at Harrah's in Las Vegas, Nevada on December 9 – 12, 2024. Travel date: Dec. 8.**

Mrs. Helen Webster moved to accept the Consideration and possible approval for two (2) school board members and four (4) administrative staff to attend an Annual Corporate Meeting at Harrah's in Las Vegas, Nevada on December 9 – 12, 2024. Travel date: Dec. 8, second by Mrs. Angie Williams. The motion was carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

## Procurement

1. **Consideration and possible approval for IT Support for 8 months, November 1, 2024, to June 30, 2025, from Native Innovation, Inc., in the amount of \$21,034.64.**

Mrs. Helen Webster moved to accept the Consideration and possible approval for IT Support for 8 months, November 1, 2024, to June 30, 2025, from Native Innovation, Inc., in the amount of \$21,034.64, second by Mrs. Angie Williams. The motion was carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

2. **Consideration and possible approval to purchase incentives for positive characteristic display for students in Kindergarten – 8<sup>th</sup> grade using the Student Activity account with the estimated amount of \$1,500.00.**

Mrs. Helen Webster moved to accept the Consideration and possible approval to purchase incentives for positive characteristic display for students in Kindergarten – 8<sup>th</sup> grade using the Student Activity account with the estimated amount of \$1,500.00, second by Mrs. Angie Williams. The motion was carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

3. **Consideration and possible approval to advertise for five (5) vacant positions in local newspaper publications for 4-6 weeks (Security, CDL Bus Driver, Business Manager, Head Cook, Substitutes).**

Mrs. Helen Webster moved to accept the Consideration and possible approval to advertise for five (5) vacant positions in local newspaper publications for 4-6 weeks (Security, CDL Bus Driver, Business Manager, Head Cook, Substitutes), second by Mrs. Angie Williams. The motion was carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

4. **Consideration and possible approval to purchase 14,000 gallons of propane from Chief Propane.  $\$1.14 \times 14,000$  Gal. =  $\$15,960.00 + 7\%$  (Navajo Nation Tax) =  $\$957.60$ . Total amount:  $\$16,917.60$ .**

Mrs. Helen Webster moved to accept the Consideration and possible approval to purchase 14,000 gallons of propane from Chief Propane.  $\$1.14 \times 14,000$  Gal. =  $\$15,960.00 + 7\%$  (Navajo Nation Tax) =  $\$957.60$ . Total amount:  $\$16,917.60$ , second by Mrs. Angie Williams. The motion was carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

5. **Consideration and possible approval for an Annual Inspection from Cintas in the amount of \$5,053.97.**

Mrs. Helen Webster moved to accept the Consideration and possible approval for an Annual Inspection from Cintas in the amount of \$5,053.97, seconded by Mrs. Angie Williams. The motion was carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

**Personnel/Executive Session**

**1. Consideration and possible approval to accept a resignation letter from Staff # 24942JS.**

Mrs. Helen Webster moved to accept the Consideration and possible approval to accept a resignation letter from Staff # 24942JS, seconded by Mrs. Angie Williams. The motion was carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

**2. Consideration and possible approval to reassign Staff # 006136AJ from Teacher to Residential Assistant.**

Mrs. Helen Webster moved to accept the Consideration and possible approval to reassign Staff # 006136AJ from Teacher to Residential Assistant, second by Mrs. Angie Williams. The board directed the principal to give staff #006136AJ a decrease in pay according to the salary scale. The motion was carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

**INFORMATION AND ANNOUNCEMENTS**

Mr. Burgan made a presentation on Bullying. Navajo YES made a presentation on anti-bullying and anti-drugs. Native American Heritage Week is scheduled for Nov. 12 – 15, 2024. Halloween Carnival is scheduled for Oc. 30, 2024, and Trunk-O-Treat is scheduled for Oct. 31, 2024

**NEXT BOARD MEETING**

Shonto Prep School November 21, 2024, at 8:45 AM


**ADJOURNMENT**

Meeting adjourned at 11:55 AM.

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Submitted by Ms. Lorena Tomasyo, Administrative Assistant

Concurred by:

  
\_\_\_\_\_  
To'Nanees Dizi II School Board Member

11/21/24  
\_\_\_\_\_  
Date

Motioned by Ms. Helen Webster

Seconded by Ms. Angie Williams

Motion: 2 / 0 / 1