

Knappa School District #4

William Fritz Ph.D. Superintendent



The Knappa School District No. 4 is seeking to fill the position of a **1.0 FTE Spanish/Elective Teacher** at Knappa High School.

Qualifications: Hold Oregon certification at the appropriate level

Reports to: Principal

Supervises: Program Assistants, Cadet Teachers (if assigned)

Job Goal: To assist students toward the fulfillment of their potential for intellectual, physical and emotional growth.

Responsibilities:

1. Develops and maintains an orderly classroom environment conducive to effective learning.
2. Develop and maintain a classroom environment free of discrimination and harassment of all kinds so as to promote an educationally nourishing classroom setting.
3. Develop and instruct high school classes in Spanish education and supervise related student activities.
4. Assesses the academic growth of students on a regular basis and maintains records as required by the district and state.
5. Takes all reasonable precautions to provide for the emotional and physical well-being of all students.
6. Demonstrates economy in the use of material consistent with a good educational program.
7. Establishes and maintains good communication with students, parents, fellow employees, and other patrons of the district.
8. Assists in determining and evaluating educational goals, methods, and materials in the school and in the district.
9. Assists the principal to implement school and district goals, rules, policies, and procedures as they relate to the total school and district programs.
10. Strives to meet or exceed performance goals or objectives.
11. Encourages student extracurricular activities when appropriate.
12. Keeps a neat appearance.
13. Demonstrates, by example, correct spoken and written English, free of any profane, coarse or derogatory language.
14. Participates actively in staff and in-service meetings.
15. Maintain confidentiality in all phases of work.

Qualified applicants may request an application by contacting **Diane Barendse** at the Knappa School District Office at 458-6166 ext. 303, Monday through Friday, 8:30 a.m. to 4:00 p.m.

Applications are being accepted until position is filled.