

W.S. Neal High School (WSNHS)
Family and Parent Engagement Plan
2022-2023

1. Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I and explain Title I requirements, including the 1% set-aside, and the right of parents involved.

W.S. Neal High School will hold an Annual Meeting of Title I Parents. Parents will be notified of the meeting through a flier sent home, the school's website and Facebook page, and School Status messaging system. Any parents unable to attend the annual meeting will have the option of obtaining the information in the WSNHS Parent Resource Center located in the Guidance Office.

2. Describe: 1) How will there be a flexible number and format of parent meetings offered; 2) How parents will be involved in the planning, review, and improvement of Title I program (Note: State the school's progress for how all Title I parents have the opportunity for involvement in decision-making.); and 3) How funds allocated for parent involvement are being used in the school.

1.The WSNHS staff and leadership will hold meetings with regard to the Title 1 program functions for parents throughout the school year at flexible times. Notification for these will always be through letters sent home, the school website, school's Facebook page, and also the use of the School Status system. The WSNHS Parent Resource Center is also available each school day from 8:00 a.m. to 2:30 p.m., which allows parents to access all important school documentation, including the Title 1 information.

2. WSNHS will involve parents in the revision and evaluation of the School Parental Plan, the Title 1 Program, the eCIP and the School-Parent Compacts. In addition to invitation letters sent to all parents to participate in the Annual Title 1 Meeting, specific parent representatives will be recruited to be on the Parental Involvement Committee and will be directly involved in the planning. Meetings will be scheduled with teachers.

3.The allocated funds will be used to provide newsletters, information letters, and other printed resources for parents. The Parent Resource Center will be located in the guidance office.

3. Describe how the school provides parents of participating children timely information in a uniform format and, to the extent practicable in a language they can understand, about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessments, and achievement expectations used, and, if requested by parents, opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions related to the education of their children.

A first day letter home, the Annual Meeting of Title 1 parents, Facebook, and Parent/Teacher conferences will allow parents the opportunity to hear important information pertaining to Title 1

programs and their child's education. All of the information is also available at any time on the school's website and in the Parent Resource Center.

Each child's parent will have access to course syllabi for all classes containing information on curriculum and assessments through the Parent and Engagement page on the school's website. This information can also be requested directly from the school. Additionally, the child's progress will be reported to parents through the following ways: report cards, progress reports, parent-teacher conferences, phone calls, and weekly progress reports through Schoology. State assessment information will be shared with parents after each testing session.

Parents are encouraged to contact the school whenever they feel inclined to discuss whatever subject they feel important. Conferences with teachers or administrators can be scheduled quickly and easily where both parties may meet at a reasonable time that will work for both parents and school officials. All of the information sent out by WSNHS is provided to parents in a timely manner and is presented in a way easily understood by all.

4. Describe how parents, the school staff, and students share responsibility for improved student academic achievement for participating students (How the School-Parent Compact is jointly developed with Title I parents; how it is used, reviewed, and updated).

The School Compacts are revised in April of each year, along with the CIP and Parental Involvement Plan. Parents are always given an opportunity to provide input on the Compacts (as well as the other documents). All parents are encouraged to provide comments and feedback at any time through the school year either online or through the Parent Resource Center. Parent Compacts are sent home at the beginning of the school and returned by students with parent signatures. This document outlines the responsibilities that all parties will carry out to enable each student to achieve. Each teacher at WSNHS has a digital copy of the Compact for every student in their classes. Compacts could be discussed at parent teacher conferences, if the need arises.

5. Describe procedures to allow parents to submit comments of dissatisfaction with the Continuous Improvement Plan.

Any parent wishing to voice dissatisfaction with the Continuous Improvement Plan has several avenues by which to do so. Notices are sent home with students, as well as notices posted on the school website, which will make parents aware of the plan available for review. Parents have access to all school documents through the school's website and from the Parent Resource Center throughout the school year. At any time, parents may request copies of these documents from the school directly. Comment forms, which provide an opportunity to express dissatisfaction, are provided. Parents may submit comments in a variety of ways: through forms in PRC, on the website, in writing through their child or via email. All concerns will be addressed in a reasonable amount of time.

6a. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children? (See NCLB Section 1118, requirements for building capacity in parental involvement.) To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.

The Parent Resource Center (PRC) will be open every school day from 8:00 a.m. to 2:30 p.m. The PRC will provide materials for parents regarding a wide variety of topics and issues, from literacy to state assessment requirements. Parents and students will have access to the resources center at the Atmore Central Office from 8:00 a.m. to 4:00 p.m. daily (after school and Saturdays, as requested).

6b. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in education of their children? (See NCLB Section 1118, requirements for building capacity in parental involvement.) To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall educate teachers, office personnel, and other school staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

During the school year all staff members will be given opportunities to attend workshops on a variety of parental involvement topics. These opportunities will be at various times throughout the year, including faculty meetings, professional development days, and at times deemed necessary by the administration. Additional professional development will also be provided through the LEA if needed. Teachers keep a parent contact log to document discussions or contacts with parents about students' needs. Administration calls parents as needed for academic and disciplinary reasons. School Status messenger system is used to keep parents informed about opportunities to participate in the educational process for children. School Parent Compacts are sent home and signed signifying the agreement of all stakeholders to assist with student learning.

6c. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children? (See NCLB Section 1118, requirements for building capacity in parental involvement.) To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

Parents are informed of all existing school programs through the school and district's website, the School Status system, Facebook and notices sent home. The Parent Resource Center (PRC), which provides important parent information regarding the education of their children, also provides information regarding all other programs offered at WSNHS. The PRC is open and available during regular school hours. Parents have been invited to complete the school surveys which help us determine student needs. The administration fosters an open door policy with parents and invites parents to attend meetings. Email and texts are also used as a form of communication and contact with parents concerning educational matters.

6d. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children? (See NCLB Section 1118, requirements for building capacity in parental involvement.) To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

English is the primary language of all student served by WSNHS. The school will make every effort to ensure that all information sent home will be in a language and form understandable to parents. The TransAct compliance and communication center is available on-line for the school to access any parent information needed in different languages. The ECTACO Any Language Translator will also be available by request for all schools to assist parents who speak a language other than English.

6e. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children? (See NCLB Section 1118, requirements for building capacity in parental involvement.) To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall provide such other reasonable support for parental involvement activities as parents may request.

WSNHS shall provide reasonable support for parent family engagement activities through telephone contacts (parent contact logs and School Status system), notices sent home, Facebook, and the school's website. Opportunities for students to perform in a variety of ways to encourage parental participation will also be used.

7. Describe how the school will ensure the provision for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory students; including providing information and school reports in a format and, to the extent practicable, in a language that parents can understand.

WSNHS will use any and all available resources to ensure that information and school reports are sent home written in a language that is appropriate for each parent to have a full understanding of its content. Parents with disabilities will be accommodated in every manner reasonable. WSNHS is a handicap-accessible building. Questions and concerns about students and parents with limited English proficiency and/or migratory children and parents will be directed to Lotoya Cooper, Director of Federal Programs. The TransACT compliance and communication center is available on-line for the school to access any parent information needed in different languages. The ECTACO Any Language Translator will also be available by request for all schools to assist with parents who speak a language other than English. Every effort will be made to communicate with parents in their primary language. The LEA has an EL plan in place for students and parents.