

VENTNOR CITY BOARD OF EDUCATION
Regular Session Meeting – August 25, 2021 – 5:00 PM

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting has been provided. On May 18, 2021 written notice was given to all Board members and posted at the Ventnor Educational Community Complex, Ventnor City Hall and the Ventnor Public Library. It was also e-mailed to the Press of Atlantic City and the Downbeach Current on that same date.

I. ROLL CALL

Mr. Doug Biagi, President
Mrs. Kim Bassford, Vice-President
Mrs. Lori Abbott
Mr. Michael Advena
Mr. Michael Cupeles
Mr. Michael Hagelgans

Dr. Carmela Somershoe, Superintendent
Ms. Terri Nowotny, Bus. Admin/Board Sec.
Mr. Andrew Brown Esq., School Solicitor

II. PLEDGE OF ALLEGIANCE

III. PRESENTATION

1. Superintendent Update – Dr. Carmela Somershoe
2. Facility Update – Ron Fenton

Exhibit: III-2

IV. PUBLIC SESSION

The Board of Education welcomes public comment at this time. Speaking is limited to three (3) minutes per individual, ten (10) minutes per topic. The Board President has the flexibility to alter these limitations.

V. FINANCE

1. Recommend to approve Regular and Executive Session Minutes of July 28, 2021 as presented in:

Exhibit: V-1

2. Recommend to approve the Board Secretary’s Monthly Certifications:
Pursuant to N.J.A.C. 6:30-2.12 (b) that as of June 30, 2021 and July 31, 2021 no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Ventnor Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over expended in violation of N.J.A.C. 6A:23A-2.11(a)1. In accordance with N.J.A.C. 6A:23A-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the months of June 30, 2021 and July 31, 2021

Exhibit: V-2

Recommend to approve the Board of Education’s Monthly Certifications:
Pursuant to N.J.A.C. 6A:23A-2.11(c) 4, the Ventnor Board of Education certifies that as of June 30, 2021 and July 31, 2021, and after review of the secretary’s monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board’s knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-2.11(b), that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year and

Recommend to approve acknowledging receipt of the Statements of Cash Receipts and Disbursements and the Board Secretary's reports which are in agreement for the periods ending June 30, 2021 and July 31, 2021

Recommend to approve line item transfers for the months ending June, 2021 and July, 2021

3. Recommend to approve the Payroll Timesheet Report for August, 2021 payroll and

Exhibit: V-3

Recommend motion to approve August Bill List as presented in exhibit.

4. Recommend to approve tentative 2021/2022 tuition contracts with Atlantic County Special Services as follows:
3 Autistic students at \$48,240 each less \$13,908 prior year adjustment
1 Cognitive Severe students at \$45,000 plus \$2,589 prior year adjustment
5 Multiply Disabled students at \$41,580 each less \$16,482 prior year adjustment
1 PreK student at \$39,240 plus prior year adjustment \$2,389
Total contract \$411,448 per budget.
5. Recommend to approve 2021/2022 tuition contracts with Atlantic City High School as follows:
164 Regular Education students at \$18,007 each plus \$387,698.09 prior year adjustment
24 Resource Room students at \$34,812 each less \$222,067.44 prior year adjustment
1 Multiply Disabled at \$15,429, less \$38,436.58 prior year adjustment
1 LLD at \$38,288 plus \$16,463.84 prior year adjustment
Total contract: \$3,986,010.91. Amounts agree to budget.
6. Recommend to approve 2021-2022 tuition for 1 MD student at Cape May County Special Services School for tuition of \$37,750 plus \$11,000 out of district fee.
7. Recommend to approve renewal contracts with Safety Bus Services Inc. for the 2021-2022 School Year as follows:
- AC1 to Atlantic City High School at a cost of \$49,467.60
 - AC2 to Atlantic City High School at a cost of \$53,532.00, plus \$75/day aide
 - VEC1, VEC2, VEC3 and VEC4 to VECC at a cost of \$29,883.60 each
 - HS3 to Holy Spirit High School at a cost of \$52,840.80
 - VVT2 to Atlantic County Institute of Technology at a cost of \$63,462.60
 - VCT1 to Charter Tech High School at a cost of \$39,139.20
 - Routes A-1, A-2 and A-3 After School at per diem of \$83.86 each; 72 days;
 - ACM1 to Atlantic City High School at a cost of \$49,122.00
 - OCHS1 to Ocean City Schools at a cost of \$51,258.60
 - OCHS2 to Ocean City Schools at a cost of \$52,610.40
 - Longport1 to Ross and Tighe Schools at a cost of \$35,076.60
 - Total annual contract price \$597,657.96

8. Recommend to approve addendum to 2021-2022 Transportation CTSA Agreement with Atlantic County Special Services School District as presented in:

Exhibit: V-8

9. Recommend to approve closure of escrow account for Gateway Community Action Partnership by Ventnor City Board of Education – Trustee and return funds to Gateway per terms of completed lease agreement.

10. Recommend to approve the following tuition and service rates for 2021/2022 for our Self Contained Multiply Disabled class:

Tuition	\$44,058 annual (subject to adjustment in 2022/23 to per pupil cost certified by state)
1:1 Aide	\$28,671 annual
Speech Therapy	\$90.00 per hour
Occupational Therapy	\$90.00 per hour
Physical Therapy	\$90.00 per hour

11. Recommend to approve Patriot Roofing of Jobstown, NJ for repairs to the green house exterior to stop leaks at a cost of \$6,800.00 (lowest of 3 quotes requested) as presented in:

Exhibit: V-10

12. Recommend to approve the following transportation jointures for 2021/2022:

As host with the Margate Board of Education as joiner to provide transportation for Margate students as follows:

- Up to 54 students on ACM1 to Atlantic City High School at a cost of \$49,122.00
- 26 students on HS3 to Holy Spirit High School at a cost of \$26,000.00
- 2 students on VVT2 to Atlantic County Institute of Technology at a cost of \$2,440.87
- 1 student on VCT1 to Charter Tech High School at a cost of \$1,000.00
- Up to 54 students on OCHS2 to Ocean City High School at a cost of \$52,610.40

Plus 5% administrative fees totaling \$6,558.66

For a total contract of \$137,731.93

As host with Longport Board of Education as joiner to provide transportation for Longport students as follows:

- Up to 54 students on LP1 to Ross and Tighe Schools at a cost of 35,076.60
- 25 students on OCHS1 to Ocean City High School at a cost of \$17,258.60

Plus 5% administrative fees totaling \$2,616.76

For a total contract of \$54,751.96

As host with Brigantine Board of Education as joiner to provide transportation for Brigantine students as follows:

- 11 students on VCT1 to Charter Tech High School at a cost of \$11,000.00
- 21 students on OCHS1 to Ocean City High School at a cost of \$21,000.00

Plus 5% administrative fees totaling \$1,600.00

For a total contract of \$33,600.00

13. Recommend to approve jointure with Mainland Board of Education as host to provide transportation for 10 Mainland students at a cost of \$1,000 per student, jointure total \$10,000.

14. Recommend to approve jointure with as jointer with Atlantic County Special Services School District as host for 6 anticipated students. Route costs to be determined by ACSSSD based on actual enrollment at October 15, 2021.

15. Recommend to approve revised Title I SIA grant submission as follows:

Salaries (M Scanlon 20.9% salary)	\$19,895.00
Purchased services/Assemblies	\$3,500.00
Instructional Supplies	\$8,352.00
Benefits	\$8,953.00

16. Recommend to approve lease for 3 Xerox B8145H copiers at a cost of \$126.01 each per month for 60 months. This is a replacement for copiers in the child study team, elementary and middle school offices whose leases expire in August. Lease is under state contract with Stewart/Xerox Business Solutions as presented in:

Exhibit: V-16

17. Recommend to approve tuition contract agreements effective for the 2021/2022 school year for three DCP&P students placed in Ewing Board of Education as follows:

Grade 1 at Antheil Elementary School with tuition costing \$17,132.00
Grade 5 special education at Antheil Elementary School with tuition costing \$20,662.00 plus applicable CST fees
Grade 6 special education at Fisher Middle School with tuition costing \$18,014.00 plus applicable CST fees

18. Recommend to award Transportation Routes Bid 2021-3 YCH1 to James Transportation for the 2021-2022 School Year at a per diem rate of \$483.00, total contract price \$86,940.00. This was the only bid received. Route will be shared with Margate and Ocean City.

19. Recommend to award Transportation Routes Bid 2021-3 YCH2 to Pick Me Up for the 2021-2022 School Year at a per diem rate of \$283.00, total contract price \$50,940.00. This was the lowest of two bids received.

20. Recommend to reject all Transportation Route Bids for 2021-2 Student Activities and re-bid in September. Only one contractor submitted with a caveat that they were not available for most of the requested dates.

21. Recommend to approve 2021-2022 transportation jointure as host with the Margate Board of Education as joiner to provide transportation for 1 Margate student on YCH2 to YALE Cherry Hill at a cost of \$28,980.00 plus 5% administrative fees totaling \$30,429.00.

22. Recommend to approve 2021-2022 transportation jointure as host with the Ocean City Board of Education as joiner to provide transportation for 1 Ocean City student on YCH2 to YALE Cherry Hill at a cost of \$28,980.00 plus 5% administrative fees totaling \$30,429.00.

VI. POLICIES

1. Recommend to approve first reading as presented in:

Exhibit: VI-1

- 2224.1 Title IX – Sex-Based Discrimination

2. Recommend to adopt regulation and exhibit as presented in:

Exhibit: VI-2

- 2224.1 Regulation Title IX – Sex Based Discrimination Procedures and Grievance Process
- 2224.1 Exhibit Discrimination/Sexual Harassment Report Form

VII. PERSONNEL

ON THE RECOMMENDATION OF THE SUPERINTENDENT:

1. Recommend to approve payment of \$2,550.00 summer course reimbursement for Jill Lombardi as per terms of the Ventnor City Education Association Agreement.
2. Recommend to extend temporary increase of daily substitute rate to \$160.00 for all teachers through December 31, 2021.
3. Recommend to approve Adina Ahlstrom placement from the B.A. scale to the B.A.+15 scale effective September 1, 2021.
4. Recommend to approve Francine Kirschenbaum as Summer School Social Worker at the negotiated rate for the VCEA (currently \$47.00 but under negotiations) and not to exceed 55 hours.
5. Recommend to approve Kaitlyn Gollotto , BA, Step 1 as part-time Basic Skills Teacher at the VCEA contracted salary to be determined by negotiations, no benefits, pending fingerprint and PL 2018, Chapter 5 clearance. Ms. Gollotto has a bachelor's degree in Family Science and Human Development with a concentration in Families, Child School Setting K-6 from Montclair University. She has a Certificate of Eligibility with Advanced Standing for Elementary School Teacher Grades K to 6, and is pursuing her Middle School Math certification. Ms. Gollotto completed student teaching in Roselle Public School during the 20-21 school year. This is a replacement position.
6. Recommend to approve Michael Capizola for the following stipend positions for the 2021-2022 school year:
 - 8th Grade Awards Assembly Coordinator
 - Academic Afterschool Program
 - Activity Site Manager
 - Detention Proctor
 - Home Instruction
7. Recommend to approve Adriana Jaramillo for Aftercare at the hourly rate of \$14.50 for the 2021-2022 school year.
8. Recommend to approve revised Job Description for Supervisor of Facilities as presented in: Exhibit: VI-8
9. Recommend to approve Klaudia Advena, Erin Schiavo, Michelle Scanlon, and Mary Kate Henrich as teacher mentors.
10. Recommend to approve Jenna DiMauro as mentor to the middle school guidance counselor.
11. Recommend to approve Agreement for Student Internships with Rowan University, pending minor changes addressing confidentiality, as presented in: Exhibit: VI-11

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| 12. Recommend to approve contract with James Coates as F/T Maintenance Person/Custodial Supervisor for the 2021-2022 School Year, annual salary of \$60,010.00 with benefits as presented in: | Exhibit: VI-12 |
| 13. Recommend to approve contract with Julio Garcia as F/T Maintenance Person for the 2021-2022 School Year, annual salary of \$57,768.00 with benefits as presented in: | Exhibit: VI-13 |
| 14. Recommend to approve contract with John Spencer as F/T Network Engineer/Technology Coordinator for the 2021-2022 School Year, annual salary of \$110,113 plus \$1,850.00 longevity with benefits as presented in: | Exhibit: VI-14 |
| 15. Recommend to approve Substitute List for the 2021-2022 school year pending paperwork and as presented in: | Exhibit: VI-15 |
| 16. Recommend to approve Lisa Wilson, Kenia Perez and Ritu Marwaha as Substitute Aftercare workers at the rate of \$14.50 per hour. | |
| 17. Recommend to approve Brianne Westlake as Champions Committee member. | |

VIII. CURRICULUM AND INSTRUCTION

IX. USE OF FACILITY

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| 1. Recommend to approve the 8 th Grade Dance Committee to use the bay side Parking lot and playground on October 16, 2021 for the Color Run to be held on from 8:00am to 12 Noon and as presented in:
Please note: Building must be open at 7:00am on October 16, 2021. | Exhibit: IX-1 |
| 2. Discussion of Geezers Basketball request as presented in | Exhibit: IX-2 |
| 3. Discussion of Ventnor Recreation request as presented in: | Exhibit: IX-3 |
| 4. Discussion of 2021-2022 Calendar of Events. All events and dates are tentative and subject to change/cancellation based on current regulations and recommendations of NJDOE, DOH and CDC as presented in: | Exhibit: IX-4 |

X. INFORMATION

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| 1. Drills: Fire Drill: 8/17/21; Security Drill: 8/17/21 | |
| 2. VECC Monthly Enrollment | Item: X-2 |
| 3. Monthly Suspension Reports | Item: X-3 |
| 4. Elementary and Middle School Individual Incident Report | No Item |
| 5. Monthly School Cafeteria Report | Item: X-5 |
| 6. VECC Out of District Tuition Report for 2020/2021 | No Item |

XI. COMMITTEE REPORTS

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| 1. Building & Grounds Committee minutes of August 9, 2021 as presented in: | Item: XI-1 |
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XII. NEW BUSINESS/OLD BUSINESS

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| 1. Recommend to approve the revised Ventnor Safe Return to School Reopening Plan 21-22 as presented in: | Item: XII-1 |
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XIII. EXECUTIVE SESSION

Whereas the Ventnor City Board of Education finds a need to discuss matters that are exempt from public discussion pursuant to the Open Public Meetings Act, be it resolved that that Ventnor City Board of Education hereby adjourns to a session from which the public must be excluded for the following reasons allowable under the Act (*read or check all that apply*):

- ☐ 1. Matters rendered confidential by State or Federal law;
- ☐ 2. Matters which could impair the right to receive federal funds;
- ☐ 3. Matter which would constitute an unwarranted invasion of personal privacy if conducted in public;
- ☐ 4. Negotiations;
- ☐ 5. Discussions involving the purchase, lease or acquisition of real property, the setting of bank rates, or the investment of public funds, where disclosure could adversely affect the public interest;
- ☐ 6. Discussions of tactics and techniques used in protecting the safety and property of the public;
- ☐ 7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling under attorney-client privilege;
- ☐ 8. Personnel;
- ☐ 9. Deliberations after a public hearing.

No formal action will take place, and the results of any discussion will be made public if and when the subject matter is no longer deemed confidential. Executive Session is expected to last _____ (*insert number*) minutes/hours (*select*) and action/no action (*select*) is anticipated afterwards.

XIV. ADJOURNMENT