

*6. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Section 1116, requirements for building capacity in parental involvement.

**To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:*

(a) Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.

Causey Middle School will accomplish much of this through its annual Title I parent meeting held at the beginning of the school year as well as with additional Title I parent meetings held throughout the fall of the year. At that time, parents will receive an overview of the state academic content standards, academic achievement standards, and assessments. In addition, an explanation will be given regarding Title I, what services will be offered, and how parents have the right to be involved in their children's education. We will provide a computer for parents to use if they need technology to assist their child.

(b) Shall educate teachers, office personnel, and other school staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

Causey will continue to work with its teachers through inservices, faculty meetings, and grade-level meetings in understanding the importance of parental involvement. This year, our administration will place special emphasis on cultural diversity training, classroom management, how to request an interpreter for conferences, and creating a streamlined discipline plan.

(c) Shall to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

Causey coordinates its parent involvement program for all parents. We will support and promote all district federal programs and encourage parents to participate in the District Parent Advisory Committee and allow parents the use of the parenting resources in the counselor's office.

(d) Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

Information on all school meetings, parent notices, etc., is sent to parents in their native language if needed. We also utilize various digital outlets to get information out to parents including social media, school website, School Messenger, and Remind.

(e) Shall provide such other reasonable support for parental involvement activities as parents may request.

Causey Middle makes every effort to work with parents in meeting their requests as related to their involvement in their children's education. For example, we will provide supplies to families, if needed, for projects and school assignments.

7. Describe how the school will ensure the provision for participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

Causey Middle School, to the extent practicable, provides opportunities for the participation of parents with limited English proficiency and parents with disabilities. All parent notifications are sent to parents of these children in their native language if needed. We request foreign language and sign language interpreters when necessary. Causey is a handicapped-accessible building. We will make special accommodation to communicate with parents by phone and through home visits when needed.



Mobile County
PUBLIC SCHOOLS

Causey Middle School

Parent and Family
Engagement Plan
2023-2024



The mission of Causey Middle School is to provide a challenging, quality education in a safe nurturing environment.

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1. Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I and explain Title I requirements, including the 1% set-aside, and the right of parents to be involved.

During the first quarter that school is in session, Causey Middle School holds its annual meeting for all parents of participating children. Parents are notified of the meeting through (1) notices sent home by students, (2) School Messenger, and (3) website announcements and newsletter announcements in English and Spanish. To assist in providing the opportunity for all parents to attend, the meeting is offered in the evening from 6:00 pm to 7:00 pm. Topics to be discussed at this year's meeting are: - An explanation of the school's curriculum and the state's content standards.

2a. Describe how there will be a flexible number and format of parent meetings offered, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement.

The leadership and staff of Causey Middle School have a strong belief in the importance of parental involvement and therefore have put measures in place to offer parent meetings on a flexible schedule. Our annual meeting for parents of participating children will be 1st or 2nd quarter of school on State-wide Parenting Day during the school day and in the evening. In addition, any resources shared at meetings will be placed on social media and the school website. Virtual meetings and recording of meetings will be offered and posted to the school website in order for all parents to have access to school information.

2b. Describe how parents will be involved in the planning, review and improvement of the Title I Program (Note: State the school's process for how all Title I parents have the opportunity for involvement in decision-making).

Causey Middle School believes involving parents in all aspects of its Title I programs. We have three parent representatives on our Parent Advisory Committee who were active participants in the development of the plan and were involved from the first meeting of the committee. In addition, all parents were given the opportunity to review

the plan and offer their input before the plan was approved. For the Parental Involvement Plan, all parents will be given surveys at the end of the school year seeking input on activities, training, and materials that the school should offer to parents next school year. Each year, the Continuous Improvement Plan, including the parental involvement plan, is reviewed and evaluated. Results of parent surveys are reviewed by the parent representatives and entire Parent Advisory Committee in determining needed changes.

2c. Describe how funds allocated for parent involvement are being used in the school. (Sec. 1116(c)(2)(3)).

Causey Middle School uses its parental involvement funds (\$6,444.20) as follows: to fund materials and supplies for parent bulletins and postage for parent letters sent home via the US Mail.

3. Describe how the school provides parents of participating children timely information in a uniform format and, to the extent practicable in a language they can understand, about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessments, and achievement expectations used, and, if requested by parents, opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions related to the education of their children.

At its annual meeting of parents at the beginning of the school year, Causey Middle School will hold a general meeting where information will be presented about its Title I programs and the curriculum. Causey Middle will provide forms of academic assessment used during our annual Parenting Day in October. Parents will learn about the following subjects taught: reading, math, language, science, social studies, physical education, art, music, and computer science. They will also learn about how to schedule parent-teacher conferences and how they can participate in decisions related to the education of their child. Parents will receive a copy of the parental involvement plan as soon as it is created. An interpreter will be provided at the meeting to communicate with EL parents if needed. In addition, documents will be provided in the different languages to accommodate all. Upon conclusion of the general meeting, parents will be invited to visit their child's classrooms and meet their teachers. At this time, teachers will provide additional information on the subjects they teach and how students are individually assessed.

4. Describe how parents, the school staff, and students share responsibility for improved student academic achievement for participating students (How the School-Parent Compact is jointly developed with Title I parents; how it is used, reviewed, and updated).

Causey Middle School revised its school-parent compact prior to the 2023-24 school year. The new compact was developed through a coordinated effort by school staff members, our school's Parent Advisory Committee, and two students. All parents will be given a copy of the new compact in August. The compact will be explained to the parents, and they will be asked to sign the compacts signifying their commitment to work in partnership with the school to ensure that their child is successful in school. The compacts will be discussed with teachers at faculty meetings. Each teacher will be given the responsibility to explain the compact to the students and obtain the students' signatures. The parents will receive a signed copy of the compact, the teacher will keep a copy for use during parent-teacher and/or student-teacher conferences, and copy will be kept in the Title I office.

5. Describe procedures to allow parents to submit comments of dissatisfaction with the Continuous Improvement (CIP) Plan.

In May of each year, Causey Middle School brings in its ACIP committee to review, evaluate, and revise its Continuous Improvement Plan. There are parents on the Committee who represent all the parents of the school. During the review process, all parents are notified of the review through notices sent home, the newsletter, and emails. The notices make parents aware that the plan is under review, that a copy of the plan is available for review in the library and in the office, and that parents have the right to give input regarding the revision of the plan. The notice also states that after the plan is finalized and approved, if a parent finds the plan to be unsatisfactory, they have the right to submit their concerns in writing to the school, and the school will submit their concerns to the central office at the same time that the ACIP is submitted.