



**Grand Canyon Unified School District #4**

**Wednesday, July 21, 2021**

**6:00 p.m.**

**Regular Board Meeting Minutes**

Minutes are recorded as annotations of the agenda, as indicated in gray background and left paragraph bars (bars have been added because the gray background may not copy).

The 400 Building, including the Governing Board Room (#405), will be closed due to construction, and all Board meetings will be held on Zoom until further notice. **Pursuant to A.R.S. 38-431.02**, notice is hereby given to the public that the Governing Board of the Grand Canyon Unified School District #4 will convene for a Regular Meeting at 6:00 p.m. on Wednesday, July 21, 2021. For members of the public wishing to join the meeting, Zoom connection information follows.

**Please click the link below to join the meeting::**

<https://zoom.us/j/91013625505>

Or One tap mobile :

US: +16699009128,,91013625505# or +12532158782,,91013625505#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 910 1362 5505

The Governing Board reserves the right to move into Executive Session for discussion and consideration of employment, assignment, promotion, demotion, salaries, etc., and/or legal advice with its attorneys for any item listed on the agenda, in person or telephonically, pursuant to A.R.S. 38431.03(A) (1) or (A) (3).

**AGENDA**

**1. OPENING ITEMS**

**A. CALL TO ORDER**

Motion by: Ms. Kathryn Morris  
 Time: 6: 00 PM  
 Motion: Call to Order  
 Second: SuZan Pearce

| Board Member   | Yes | No | Abstain | NA |
|----------------|-----|----|---------|----|
| Kevin Hartigan |     |    |         | x  |
| Kathryn Morris | x   |    |         |    |
| SuZan Pearce   | x   |    |         |    |
| Donny Cone     | x   |    |         |    |
| Daniel Hendrix |     |    |         | x  |

Motion passes 3-0

**B. ROLL CALL**

Board members present:

- Ms. Kathryn Morris
  - Ms. SuZan Pearce
  - Mr. Donny Cone
  - Mr. Daniel Hendrix arrived at 6:05 PM
- Mr. Kevin Hartigan was absent

District staff members present:

- Shonny Bria, Ph. D., Superintendent
- Mr. Ivan Landry, Director of Transportation and Maintenance
- Ms. Barbara Shields, Food Services Director
- Mr. Derrick Tutt, IT Director
- Mr. Kris Swatski, Assistant Director of Transportation and Maintenance
- Ms. Margaret (Peg) Lyle, 5<sup>th</sup> grade teacher
- Ms. Lori Rommel, Dean of Students
- Ms. Susan Kerley, Board Secretary

**C. APPROVAL OF THE AGENDA**

Motion by: Ms. Kathryn Morris  
 Time: 6:01 PM  
 Motion: Approval of the Agenda as presented  
 Second: Donny Cone  
 Note:  
 Discussion:

| Board Member   | Yes | No | Abstain | NA |
|----------------|-----|----|---------|----|
| Kevin Hartigan |     |    |         | X  |
| Kathryn Morris | X   |    |         |    |
| SuZan Pearce   | X   |    |         |    |
| Donny Cone     | X   |    |         |    |
| Daniel Hendrix |     |    |         | X  |

Motion passes 3-0.

**2. COMMUNICATIONS**

**A. Resignation of Jessica Warren**

Motion by: Kathryn Morris  
 Time: 6:03 PM  
 Motion: Accept resignation of Jessica Warren as Board Member  
 Second: SuZan Pearce

| Board Member   | Yes | No | Abstain | NA |
|----------------|-----|----|---------|----|
| Kevin Hartigan |     |    |         | X  |
| Kathryn Morris | X   |    |         |    |
| SuZan Pearce   | X   |    |         |    |
| Donny Cone     | X   |    |         |    |
| Daniel Hendrix |     |    |         | X  |

Motion passes 3-0.

**B. Welcome new Board Member, Daniel Hendrix**

! The President tabled this item until Daniel Hendrix signed onto the Zoom meeting.

**C. CALL TO THE COMMUNITY**

We value input from our community. Members of the public may speak to the Board regarding items that are not on this Agenda. To do so, a Public Participation at Board Meetings form must be completed and emailed to Board Secretary, Susan Kerley, at [skerley@grandcanyonschool.org](mailto:skerley@grandcanyonschool.org) before 4:00 p.m., Wednesday, July 21, 2021. The form may be found on the School's website at [www.grandcanyonschool.org](http://www.grandcanyonschool.org),> Governing Board>Public Participation Form. When you join the meeting by phone or computer, notify the host that you have submitted a form and wish to speak during the Call to the Community. When the President of the Board calls upon you, please limit your comments to three minutes. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Please remember, this is not an appropriate place to evaluate, discuss, or criticize District personnel.

No community members submitted requests to address the Board.

**3. PRESENTATIONS/CORRESPONDENCE/DISCUSSION****A. Update on Grand Canyon Schools Opening – Ms. Lori Rommel/Ms. Peg Lyle**

Lori Rommel: Next week, for four days, there will be food, fun and collaboration in Professional Development. Highlights: There will be a weekly theme and daily threads of that theme. Handbooks, rules, and procedure will be covered. Representatives from various departments will share important information: Business Office, Front Office, Maintenance, IT, Food Services, Gifted Program (Amy McBroom), ELL (Cyndi Moreno). We will have a BT 101 Refresher Course for New Teachers. We will present some effective teaching strategies, such as collaboration, engagement and feedback. Other topics include evaluations, 301, resources - textbooks and online. Jason Morris, our School Resource Officer (SRO) from NPS, will present on safety, including lockdowns and fire drills. Betheny Larsen will speak on mandatory reporting.

Peg Lyle: The Overall Theme will be *Bending over Backwards for Students*. We will focus on reflections and work on reflection skills as teachers. Some activities will focus on collaboration and trust. There will be a focus on professional development in the area of data driven instruction and understanding data. Our goal is to become a unified team and strengthen as a family.

**2. TABLED ITEM (6:08 PM)****B. Introduction of Daniel Hendrix, New Board Member**

At the President's request, Daniel Hendrix introduced himself to the Board. He lives in Tusayan, his daughter is starting 2<sup>nd</sup> grade, and his son will be in 9<sup>th</sup> grade. He is on the Board because he supports students. Board Members introduced themselves to Daniel. Katie Morris said she has been here 5 years. SuZan Pearce said she has been here since 2002 and works with the Back Country Office. Donny Cone added that he works for the FAA at Tusayan Airport. He was here in 2012-2013 and is back again.

**B. Purchase of A/C Units – Ivan Landry/Kris Swatski**

Dr. Bria asked Ivan Landry and Kris Swatski to share their success in working with the School Facilities Board (SFB).

Ivan Landry: We are experiencing issues with 200 building air conditioners. They are operating beyond their life expectancy. SFB requires three quotes, and we are getting those now. Updates will be provided as the project progresses. Kris is diligently working on getting the three quotes. This is the first hurdle. We will have to start school with air conditioners not fully functioning. So, we are doing this as an emergency application. The time frame is shorter than with a regular application. We may have to do temporary fixes if hot weather continues after school starts.

**4. ADMINISTRATOR REPORTS**

• **Food Services Report - Ms. Barb Shields**

She is trying to get applications approved. She has already posted menu for August on website.

**5. CONSENT AGENDA**

**For the benefit of new Board Members, President Morris explained that the Consent Agenda contains Items that are generally approved. The Board can remove items if discussion is desired.**

**A. Approval of Governing Board Meeting Minutes:(BEDG, BEDG-R)**

- June 16, 2021 – Regular Meeting
- July 1, 2021 - Special Meeting
- July 13, 2021 – Public Hearing
- July 13, 2021 – Special Meeting

**B. Approval of Payroll Vouchers:**

|          |      |               |
|----------|------|---------------|
| FY 20-21 | # 26 | \$ 400,327.60 |
| FY 20-21 | # 27 | \$ 240,252.86 |
| FY 21-22 | # 1  | \$ 47,864.08  |

**C. Approval of Expense Vouchers:**

|          |        |               |
|----------|--------|---------------|
| FY 20-21 | # 4044 | \$ 12,960.54  |
| FY 20-21 | # 4045 | \$ 12,189.50  |
| FY 20-21 | # 4046 | \$ 11,084.98  |
| FY 20-21 | # 4047 | \$ 75,289.90  |
| FY 20-21 | # 4048 | \$ 29,547.75  |
| FY 21-22 | # 5000 | \$ 1,206.00   |
| FY 21-22 | # 5001 | \$ 233,995.49 |
| FY 21-22 | # 5002 | \$ 876.24     |

**D, Approval of Fiduciary Disbursements:**

- Student Activity – June 2021
- Revolving –June 2021
- Auxiliary – June 2021
- Food Services –June 2021

**E. Human Resources:**

1. Approval of hiring certified employees: Ms. Amy Laughlin , K-12 Music Teacher  
Ms. Toni May, 1<sup>st</sup> Grade Teacher
2. Approval of hiring Administrative employees: Ms. Peg Lyle, SPED Director, effective Nov1- intern until that time  
Mr. Jonathan Triggs, Business Office, Grants Manager and Payroll
3. Approval of continuation of employment: Ms. Brenda Thomas-Martinez, Business Manager for 2021-2022.
4. Approval of hiring Dr. Karen Lehman as a SPED consultant for the 2021-2022 school year
5. Approval of Mr. Tom Rowland as a consultant for six months, July – December, 2021
6. Approval of leave of absence: Mr. Shaun Shields to complete teaching internship through Grand Canyon University
7. Approval of rehire: Ms. Leona Begishie, American Indian Education Program Aide
8. Approval of resignations: Mr. Justin Warnat, Culinary Arts Teacher  
Ms. Jeanette Scheller, SPED Aide

**F. Approval of 2021-2022 Student/Parent Handbook**

**G. Approval of 2021-2022 Athletic Handbook**

Motion by: Kathryn Morris  
 Time:: 6:22 PM  
 Motion: Approval of the Consent Agenda items as presented  
 Second: SuZan Pearce  
 Note:  
 Discussion:  
 Vote Tally

| Board Member   | Yes | No | Abstain | NA |
|----------------|-----|----|---------|----|
| Kevin Hartigan |     |    |         |    |

|                |   |  |  |  |
|----------------|---|--|--|--|
| Kathryn Morris | x |  |  |  |
| SuZan Pearce   | x |  |  |  |
| Donny Cone     | x |  |  |  |
| Daniel Hendrix | x |  |  |  |

Motion passes 4-0

**6. OLD BUSINESS - NONE**

**7. NEW BUSINESS - NONE**

**8. CONSIDERATION OF ITEMS FOR FUTURE REGULAR BOARD MEETINGS**

- For August, invite our SRO to give an idea of his responsibilities. He is a Ranger in the Park and is married to Board President Katie. Would like him to share the schedule for on-campus activities.
- Executive Session to talk about reorganization of Business Office.
- Shonny Bria and Thomas O'Connor to give presentation on strategic plan. This year they will be doing a new strategic plan
- Revisit Prop 301 – funds that give monetary recognition to teachers
- Quarterly updates on accessibility
- Shonny and Katie encourage Board Members to get any available training including attending the ASBA Annual Conference (around December 11<sup>th</sup>). Before COVID, we have attended as a group. Training for New Board Members is available pre-conference.
- Charlie Hendrix and Clarinda Vail will provide an update on the Tusayan site in August.
- Add Executive Session on Tusayan property after presentation.
- Hold Executive Session to discuss Superintendent Search

**9. ADJOURNMENT**

Motion by: Kathryn Morris  
 Motion: Adjourn the meeting  
 Second: Donny Cone  
 Time: 6:31 p.m.

| Board Member   | Yes | No | Abstain | NA |
|----------------|-----|----|---------|----|
| Kevin Hartigan |     |    |         |    |
| Kathryn Morris | x   |    |         |    |
| SuZan Pearce   | x   |    |         |    |
| Donny Cone     | x   |    |         |    |
| Daniel Hendrix | x   |    |         |    |

Respectfully Submitted By: \_\_\_\_\_  
 Board Secretary

Date \_\_\_\_\_

\_\_\_\_\_  
 Kathryn Morris  
 Board President

\_\_\_\_\_  
 Donny Cone  
 Board Member

\_\_\_\_\_  
 Suzan Pearce  
 Board Clerk/Vice President

\_\_\_\_\_  
 Daniel Hendrix  
 Board Member

\_\_\_\_\_  
 Kevin Hartigan  
 Board Member