

MINUTES

Boulder Elementary School District No. 7

Regular Meeting

April 11, 2022

Boulder Elementary School

Board members present:

Carrie Harris – Chair Matt Strozewski – Vice Chair Andrea Dolezal – Trustee Via Phone

Administrators present:

Jeff Elliott, Superintendent/Principal

Britton Mann, District Clerk

Staff: Devyn Ottman – Zoom Meeting Operator

Visitors: Cheryl Breker, Rochelle Hesford

CALL The Elementary Board was called to order at 5:34 p.m. by Carrie, who led the Pledge of Allegiance.

ELEMENTARY
BOARD TO ORDER

AGENDA REVIEW Move comments from Cheryl Breker after pledge of allegiance.

APPROVAL OF
CLAIMS There were no questions regarding the claims. Matt motioned to approve claims and warrant with the prior month ending with warrant #9883 and the current warrant numbers #9884-9932 in the amount of \$64,583.95. Carrie seconded, all present approved. Claims were present for review.

REVIEW OF
PREVIOUS MONTH
PAYROLL There were no questions or comments regarding the March 2022 payroll.

APPROVAL OF
PREVIOUS MONTH
MINUTES Carrie noticed that a correction was needed for “Carrie adjourned” it should read “Matt adjourned” Britton will make the correction on March 2022 minutes. Matt motioned to approve the regular meeting minutes for March 2022, with the correction made on adjournment. Carrie seconded, all approved.

APPROVAL OF
STUDENT
ACTIVITIES The Activities ledger was in the packet for approval and discussion. Matt motioned to approved the Student Activities ledger as presented. Carrie seconded, all present approved.

PUBLIC COMMENT Carrie read the Public Comment.

COMMUNICATIONS **LETTERS:** Two resignation letters were written to the board. One from Chriss Wilkinson and the other from Kathleen Johnson
STUDENT ISSUES: None

COMMENDATIONS
/RECOGNITIONS Cheryl Breker, BES Literacy Coach, was in attendance to let the board know that the BES Paraprofessionals were nominated and chosen as the outstanding Para’s for region 4 CSCP Award. There were 12 counties involved. On April 20th there will be a virtual ceremony from 4:00-6:00 pm via zoom. Mrs. Breker wanted to invite the board members. Mr. Elliott thanked Mrs. Breker for putting this all together. He also said that our para’s are solid, amazing and go-getters. Carrie asked if the board could do anything for the para’s. Jeff said that the district can order lunch for the para’s

UNFINISHED
BUSINESS None

COMMITTEE
REPORTS **Leadership** – Chair and Vice chair: Carrie Harris & Matt Strozewski: This committee did not meet.
Handbook/Policy – Cheryl Hecht & Andrea Dolezal: This committee did meet. Several policies were reviewed and will have them ready to adopt in May. Mr. Elliott sent all policies that were to be adopted in May out to each board member.
Budget/Finance and Negotiations/Personnel – Carrie Harris & Cheryl Hecht: This

committee did meet. They met with the union members and had a good conversation and will continue to meet on Mondays until negotiations have been reached.

Facilities – Matt Strozewski & Andrea Dolezal: The committee did not meet. Mr. Elliott said that Central Heating will begin work on the HVAC system in June.

Transportation – Andrea Dolezal & Cheryl Hecht: This committee did not meet. Mrs. Eyer, County Superintendent, did contact Mr. Elliott regarding ineligible riders on the Basin route.

ADMINISTRATORS REPORT

Mr. Elliott provided notes for the official minutes.

1. **Student Centered:**

- Kindergarten Round-up is scheduled for April 29, 2022. The early numbers for incoming kinders are 16.
- Track started last Monday, April 4th. We have 40 5th-8th graders going out for track.
- JHS days were last Thursday, April 7th.
- Intercap loans are no longer at a zero percent interest. It is now set at 1.5%. This would be a 15-year loan towards the HVAC system.
- CAFCP Snack Program – Rochelle Hesford was in attendance to discuss and answer any questions regarding the current grant she received for snack. She stated that if we go back to the National School Lunch program then the CAFCP grant would probably go away.

2. **Maintaining a positive school culture:**

- May 2 – 6 is Teacher Appreciation week.
- Kindness Challenge – Promote kindness in and around the school.

3. **Improving Instruction:**

- Evaluations are almost done. Mr. Elliott estimates they will be done the week after our break.
- The Walkthroughs have picked up – 10 minute focusing on specific objectives in each class.
- Grade Level Team Meetings – April 26, 27, and 28 are scheduled for grade level team meetings and Activities, Activity focus on Kindness and Expectations.

4. **Community Engagement and Communication:**

- Continuing with Elementary Rockstars.
- Southwest Youth Montana –

Mr. Elliott asked if there were any other questions from the board. There were no questions at this time.

NEW BUSINESS

1. **Personnel –**

1. Personnel –

- a. Open Positions – Jessica Craft will be moving to 3rd Grade. Sarah Elliott is recommended for hire to Middle School English/Reading and Kristin Muffick is recommended for the KinderCub program. Matt motioned to hire Sarah Elliott and Kristin Muffick per recommendation from Mr. Elliott. Andrea seconded, all approved.

Non Resident Student Acceptance – *Standing Agenda Item* – None

Liquidation of School Property – *Standing Agenda Item* – None

Teacher Evaluations Update – Discussed during Superintendent Report.

Recommendation to Approve 2022-2023 Calendar – There was a brief discussion on the presented calendar. Mr. Elliott said we could potentially remove the remote days for cleaning if it wasn't necessary. Matt motioned to approve the 2022-2023 calendar as presented with the possibility of removing the remote days for cleaning. Andrea seconded, all approved.

Clerk Evaluation – Britton's evaluation will be tabled until the May meeting.

Board Evaluation – Mr. Elliott will reach out with different tools.

Basketball Tournament – Approval to add to Liability Insurance – A basketball tournament has been scheduled for April 22-24th. Matt motioned to approve the tournament and add to our existing liability insurance. Andrea seconded, all approved.

TOPICS FOR
FUTURE AGENDAS

Policies
Clerk Evaluation
Canvas Election
Re-organize Board
Board Evaluation Update
Coaching
Negotiations Update
Notice to County to run Election for the 2022-2023 school year
Renewal/Nonrenewal of Certified and Classified Staff

ADJOURNMENT

Carrie adjourned the meeting at 6:45.


Chair, Elementary Board


Clerk, Elementary Board