
CHESTER COUNTY

Jr. High School
Grit • Growth • Gratitude

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In support of strengthening student academic achievement, Chester County Jr. High receives Title I, Part A funds and therefore must jointly develop, agree on, and distribute to parents and family members of participating children a written parent and family engagement policy. The policy shall be agreed on by such parents, which shall describe the means of carrying out the requirements of The Every Student Succeeds Act (ESSA) Section 1116. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of the parents and the school. The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parental and family engagement activities.

Chester County Jr. High understands that parent and family engagement means the participation of parents and families in regular, and meaningful two-way communication involving student academic learning and other school activities, to ensure:

- Parents and families play an integral role in assisting their child's learning
- Parents and families are encouraged to be actively involved in their child's education at school
- Parents and families are full partners in their child's education and are included in decision-making and advisory capacities to assist in the education of their child

Chester County Jr. High agrees to implement the following requirements as outlined by ESSA Section 1116.

JOINT DEVELOPMENT

Chester County Jr. High will actively involve parents in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school-wide program plan.

Prior to the 2022-2023 school year, a Family Engagement Team consisting of parents/families, teachers, and administrators was selected. The team will be informed of their parental rights to be involved in the development of a Family Engagement Plan, which will be reviewed and revised prior to the 2022-2023 school year. The plan will be posted on the school's website and shared through social media.

CCJHS 2022-2023 Parent and Family Engagement Team Members

- Christy McManus, Family Engagement Coordinator
- Belinda Anderson, Principal
- Todd Lewis, Assistant Principal
- Melissa Alexander, RTI² Coordinator
- Jamie Blurton, Family Resource Center Director
- Veronique Michaud, Coordinated School Health Director
- Darlene Goff, School Counselor
- Marilyn Davis, ESL Teacher
- Beth Whitman, Special Education Teacher
- Olivia Archambault, 7th Grade Teacher
- Amber Murley, 7th Grade Teacher
- Tanya Harwell, 6th Grade Teacher
- Christie Pennington, 8th Grade Teacher
- Anthony Drieling, Parent
- Trisha Goodman, Parent
- Cristy Swope, Parent
- Carrie Daniel, Parent

ANNUAL TITLE I MEETING

On Tuesday, August 2, 2022, Chester County Jr. High will conduct an annual meeting and encourage all parents of participating children to attend. The nature of the program will be to inform parents of the requirements of Title I and the school's participation, as well as the parent's rights to be involved. An alternate meeting will be offered virtually to parents, at their convenience, for families who can not attend at night.

FLEXIBLE NUMBER OF MEETINGS

CCJHS aims to establish a positive relationship with our families. We will have three scheduled meetings. We will work to optimize participation for each meeting by proactively offering invitations to meetings through fliers, personal phone calls, and reminders.

Prior to each Family Partnership meeting, communicate to families the following:

Timeline	Action Item
1 month out from your meeting	Email or flyer invitations to families from school
2 weeks out	Phone call, Remind, or email to families from mentor
2-3 days before meeting	Phone call, Remind, or email to families from mentor
Within 1 week after meeting	Send follow-up notes to thank attendees for coming, reinforce any commitments, and deepen your relationships from mentor

Scheduled meetings for the 2022-2023 school year are:

- Family Partnership Meeting #1-, Family & Mentor Meet-and-Greet mid-November
 - At homecoming basketball game
 - Develop and build relationships and trust between teachers/mentors and families
 - Share school and student progress updates
 - Build family capacity to support learning from home
- Family Partnership Meeting #2 - Science and Art Fair, February
 - Develop and build relationships and trust between teachers/mentors and families
 - Share school and student progress updates
 - Build family capacity to support learning from home
- Rising 6th Graders Meeting - May
 - Social Media Campaign prior to meet date introducing 6th grade teachers
 - Meet the teachers
 - School tour
 - Overview of Summit Learning Platform
 - Overview of the curriculum

Participant Surveys

Families will complete a survey at the beginning of the year and at the end of the year. The purpose of the surveys is to get an understanding of how our meetings satisfy or match our objectives.

COMMUNICATION

Chester County Jr. High will provide families of participating children with timely information.

- August
 - Introduce our staff
 - An explanation of CCJHS expectations and norms
 - A description and explanation of the curriculum in use
 - Overview of what's going on in each content
 - Upcoming calendar of events
- September
 - An explanation of the mentoring program
 - Student highlights
 - Overview of what's going on in each content
 - Upcoming calendar of events
 - Family Partnership Meet invite
- October
 - Preparing for CASE #1
 - An explanation of mastery-based grading system
 - Student highlights
 - Overview of what's going on in each content
 - Upcoming calendar of events
- November
 - Evaluating CASE #1 results
 - How can I help my child with school?
 - Student highlights
 - Overview of what's going on in each content
 - Upcoming calendar of events
- December
 - Preparing for CASE #2
 - Student highlights
 - Overview of what's going on in each content
 - Upcoming calendar of events
- January
 - Evaluating CASE #2 results

- Student highlights
- Overview of what's going on in each content
- Upcoming calendar of events
- Family Partnership Meet invite
- February
 - Student highlights
 - Overview of what's going on in each content
 - Upcoming calendar of events
- March
 - Preparing for CASE #3
 - Student highlights
 - Overview of what's going on in each content
 - Upcoming calendar of events
- April
 - Evaluating CASE #3 results
 - TCAP information
 - Student highlights
 - Overview of what's going on in each content
 - Upcoming calendar of events
- May
 - Student highlights
 - Overview of what's going on in each content
 - Upcoming calendar of events

Information related to programs, meetings, and other activities will be sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

DISSENSION PROCESS

If the schoolwide plan and/or parent and family engagement policy is not satisfactory to parents, Chester County Jr. High will submit any comments/concerns to the Chester County School District Superintendent's office.

Additionally, any comments/concerns can be emailed to the Director of Federal Programs, *Randle Fenimore*, at randle.fenimore@chestercountyschools.org or phone at 731-989-5134.

SCHOOL-PARENT/FAMILY COMPACT

Chester County Jr. High will take the following actions to jointly develop a school-parent/family compact.

The compact will:

- Outline how the school staff, family, and students will share the responsibility for improved student academic achievement.
- Describe the school's responsibility in providing high-quality instruction and curriculum.
- Describe the family and student responsibility for supporting the learning process.
- Address the responsibility of teachers and school to provide families reasonable access to staff, updated progress of students, and opportunities to volunteer in the school.

COORDINATION OF SERVICES

Chester County Jr. High will coordinate and integrate parent and family engagement strategies, to the extent feasible and appropriate, with other relevant federal, state, and local laws and programs such as Eagles Edge Family Resource/Coordinated School Health Center that encourage and support families in more fully participating in the education of their children by

- Health screenings and family outreach to support students' ability to learn and lead healthy lives (Eagles' Edge). Example: vision and hearing
- Family and Community Outreach" module - Student Health Council activities such as participation in student leadership, advocacy for the whole self-health, and community engagement. (Eagles' Edge).
- Provide clothing, food, school supplies, glasses, and resource linkage to those who may be experiencing challenging circumstances. (Eagles' Edge).
- Family education program which provides tools to enhance parenting strategies and support healthy homes (Eagles' Edge).
- Family Engagement Strategy" professional development opportunities made available to school employees (Eagles' Edge).
- Opportunities for students and families to provide feedback on school nutrition (Eagles' Edge).

BUILDING CAPACITY OF PARENTS AND FAMILY MEMBERS

Chester County Jr. High will build the family's capacity for strong family involvement, ensuring effective involvement of parents and families and supporting a partnership

between the school and the community to improve student academic achievement. Assistance will be provided to families of participating children, as appropriate, in understanding topics such as the following:

- the State's student academic achievement standards:
 - Open House - standards included in presentation
 - Post links to standards on school website
 - Monthly newsletter organized by Family Engagement Coordinator
- the State and local academic assessments including alternate assessments:
 - Open House - discuss benchmark assessments
 - CASE benchmark
 - Assessment schedule available on district and school website
- the requirements of Title I, Part A:
 - Annual Title I meeting
 - Online resources - posted on our school's website parent tab
- how to monitor their child's progress:
 - Open House
 - Summit Learning Parent Platform
 - Parent Vue
 - All Calls from principal
 - Progress reports
 - CASE assessment data
 - Family/Teacher Conferences
 - Monthly newsletter organized by Family Engagement Coordinator
 - Family Communication Postcards
- how to work with educators to improve the achievement of their students:
 - Resources provided by literacy and math coaches
 - PD opportunities

ACCESSIBILITY

Chester County Jr. High in carrying out the family engagement requirements of this part, to the extent practicable, shall provide full opportunities, for the participation of parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format, and to the extent practicable, in a language such parents understand.

Family volunteers are encouraged to work within the community to garner support for Open House, Family Teacher Conferences, and various other family events. Family

and community persons will be made aware of the Family Engagement Meeting through resources such as newsletters, social media, and the school website.

ADOPTION

This school parent and family engagement policy has been developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs.

The policy was adopted on August 25, 2022, and will be in effect for the period of the 2022-2023 school year. The school district will make this policy available to all families of participating Title I, Part A children on or before September 15, 2022.