

MARION COUNTY BOARD OF EDUCATION
January Regular Meeting
January 12, 2026
5:00 p.m.

AGENDA

- I. MEETING CALLED TO ORDER**
- II. PLEDGE TO THE FLAG**
- III. PUBLIC COMMENT**
- IV. PRESENTATION: Becky Bigelow & Kimberly Shurett - RTI A + B**
- V. RECOGNITION: Jasper Middle School State Wrestling Champions**
- VI. APPROVE BOARD AGENDA**
- VII. APPROVE BOARD CONSENT AGENDA**
 - A. Approve Minutes: Regular Meeting December 8, 2025**
“Special Called Meeting” December 15, 2025
 - B. Financial Reports & Cash Flow Analysis for November 2025** *Amanda Weeks*
 - C. Budget Amendments: (1) General Purpose Fund 141 Amendment # 6**
Amanda Weeks **(2) Federal Projects Fund 142 Amendment # 6**
 - D. Approve New Board Policy 1.803 “Smoke-Free and Tobacco-Free Schools”**
(1st Reading) *Dr. Griffith*
 - E. Approve Change Order #1 with Terracon for the Greenhouse Project at South
Pittsburg High School** *Dr. Griffith*
 - F. Request Approval to Pay Kaatz, Binkley, Jones, & Morris Architects, Inc.**
Invoice for Partial Reroof at JES, MCHS, SPES, & WES *Dr. Griffith*
 - G. Request Approval to Pay Application #3 with United Elevator Services for
Elevator at South Pittsburg High School** *Dr. Griffith*
 - H. Request Approval for South Pittsburg Jr. Pro Basketball to Use the South
Pittsburg Elementary School Gym for Practice & Games** *Dr. Griffith*
 - I. Request Approval of 2026-2027 Graduation Schedules** *Dr. Griffith*

- J. Request Approval of Change Order #2 with Integrated Builds, LLC for the AG Lab at Marion County High School
Dr. Griffith
- K. Request Permission for South Pittsburg Little League to Use the Cafeteria at South Pittsburg Elementary School for their End-of-the-Year Banquet
Dr. Griffith
- L. Request Approval to Pay Application #4 with OLG Services, LLC and the Retainage Account for Whitwell High School Theater Renovation
Dr. Griffith
- M. Request Approval to Pay Application #2 with MDI Construction Inc. and the Retainage Account for Lockers
Dr. Griffith
- N. Request Approval of Bid from Chad Hibbs Construction to Repair Sidewalk at South Pittsburg High School Greenhouse
Dr. Griffith
- O. Request Permission for SPSHS Varsity Baseball Team to Stay Overnight in Knoxville, TN, April 17, 2026 for Baseball Tournament
Dr. Griffith
- P. Request Approval of 2026-2027 and 2027-2028 School Calendars
Becky Bigelow
- Q. Request Approval to Pay Application #5 with Integrated Builds, LLC and the Retainage Account for the Greenhouse Project at South Pittsburg High School
Sherry Prince
- R. Request Approval to Pilot with Subject.com
Kim Headrick
- S. Request Approval to Purchase Additional EL Books for Jasper Middle School and CPA
Kim Headrick
- T. Request Approval to Purchase ParentSquare (previously Remind101)
Sarah Ziegler
- U. Request Permission to Apply for Nicotine Free Futures Funding Opportunity Grant
Carol Bailey
- V. Request Approval for Partial Reimbursement for Homeschooled Disabled Students Accessing Exceptional Education Services
Becky Bigelow
- W. Approve 2025-2026 Non-Faculty Volunteer Coaches:
Jasper Middle School – Justin Nugent (*Baseball*)
South Pittsburg High School – Anthony Seminaris (*Baseball, Assistant*)
- X. Approve School Sports Schedules:
Monteagle Elementary School - Volleyball

Y. Approve Field Trips:

Marion County High School – 4 Students to Knoxville, TN, 1/20/26

4 Students to Knoxville, TN, 1/24/26

2 Students to Nashville, TN, 3/3/26

50 Students to Austell, GA, 5/1/26

Monteagle Elementary School – 19 Students to Huntsville, AL, 3/26/26

Whitwell High School – 10 Students to Maryville, TN, 12/19-20/25

(Approved by Executive Order 12/12/2025)

12 Students to Pigeon Forge, TN, 2/28-3/4/26

2 Students to Nashville, TN, 3/3/26

70 Students to Murfreesboro, TN, 3/6/26

Whitwell Middle School – 15 Students to Knoxville, TN, 2/15/26

Whitwell High School & Whitwell Middle School – 19 Students to Penn Valley, PA

3/13-15/26

VIII. OLD BUSINESS

A. Capital Projects

IX. NEW BUSINESS

A. Shane Williams – Policy Amendment

MARION COUNTY BOARD OF EDUCATION

December Regular Meeting

December 8, 2025

5:00 p.m.

MINUTES

The Marion County Board of Education met in Regular Session on December 8, 2025. Members present were Mr. Ryan Phillips, Mr. Nathan Billingsley, Mrs. Linda Hooper, Mr. Bo Nunley, Mrs. Donna Blansett and Board Attorney, Mr. Mark Raines.

Chairperson Ryan Phillips called the meeting to order.

Chairman Phillips opened the meeting for public comments on the Board Agenda. Hearing none, Chairman Phillips asked for a Motion to Approve the Board Agenda. Motion to Approve by Mrs. Hooper, seconded by Mr. Billingsley, unanimous.

SUPERINTENDENT'S CONTRACT - Chairman Phillips asked Dr. Griffith if there were any amendments to the Superintendent's Contract. Dr. Griffith stated the contract will be with the same terms there was only a modification of years from 2026 to 2030. Chairman Phillips asked if there was a Motion to Approve the Contract. Motion by Mr. Billingsley, seconded by Mrs. Hooper, all agreed.

Chairman Phillips asked if there was a Motion to Approve the Consent Agenda, or if there were any items to be pulled for discussion. Mr. Phillips asked for Item 2. from the Items Added to the Consent Agenda, be pulled for discussion.

CONSENT AGENDA

- A. Approve Minutes: Regular Meeting November 17, 2025
- B. Budget Amendments: (1) General Purpose Fund 141 Amendment # 5
(2) Federal Projects Fund 142 Amendment # 5
- C. Request Approval to Pay Application #3 with OLG Services, LLC and the Retainage Account for Whitwell High School Theater Renovations
- D. Request Approval to Pay Application #1 with MDI Construction Inc. and the Retainage Account for New Lockers at Marion County High School, South Pittsburg High School, Monteagle Elementary School, & Whitwell High School
- E. Request Permission for Marion County Little League Football to Use Jasper Middle School Cafeteria for End of Season Banquet
- F. Request Permission for Jasper First Baptist Church to Use Jasper Middle School Auditorium for Easter Service
- G. Request Approval of 2025 LEA Compliance Report
- H. Request Approval of Service Agreement with Acutrans for Interpreting Services

- I. Request Approval to Pay Lewis Group Architects Invoices for Professional Services
- J. Approve School Sports Schedules:
 - Jasper Middle School – Volleyball
 - Whitwell High School – Softball
- K. Approve Field Trips:
 - Marion County High School – 6 Students to Gatlinburg, TN, 2/5-7/26
 - 40 Students to Cookeville, TN, 3/7/26
 - Monteagle Elementary School – 65 Students to Tullahoma, TN, 12/17/25
 - 16 Students to Nashville, TN, 3/26/26
 - Whitwell High School – 50 Students to Atlanta, GA, 4/24/26
- L. Request Approval to Pay Application #4 with Integrated Builds, LLC and the Retainage Account for the Greenhouse Project at South Pittsburg High School
- M. Request Approval to Pay Application #2 with Integrated Builds, LLC and the Retainage Account for the AG Lab at Marion County High School
- N. Request Approval of Change Order #1 with Integrated Builds, LLC for the AG Lab at Marion County High School
- O. Request Approval to Pay Application #2 with Integrated Builds, LLC and the Retainage Account for the AG Lab at Whitwell High School

Items Added to the Consent Agenda

- 1. Request Approval to Pay Invoices to Terracon for AG Labs at Marion County High School & Whitwell High School
- 2. Request Approval of Change Order with Chris Harvey Construction for Whitwell High School Drain Connection

Request Approval of Change Order with Chris Harvey Construction for Whitwell High School Drain Connection – Dr. Griffith stated the project was solicited and three bids were requested. After the bids were submitted they found a problem with flooding of the bathroom inside the building. After speaking with Project Manager, Mr. Randy Gilliam he said we needed additional work to be done to fix the drain.

Chairman Phillips asked if there was a Motion to Approve the Consent Agenda. Motion to Approve by Mr. Nunley, seconded by Mrs. Blansett, unanimously agreed.

Capital Projects –Mrs. Blansett stated she would like to thank the Board for the new lockers at South Pittsburg Academy. She said they looked great and the kids loved them. Dr. Griffith stated the two larger schools will get their lockers installed over Christmas Break. Mrs. Blansett asked CTE Director, Mrs. Sherry Prince about the greenhouse building project at South Pittsburg High School. Mrs. Prince stated it is going to be an aquaponics system and as soon as it finished we will be doing some training to see how it all works. She invited the Board Members to come and participate in the training. Mrs. Blansett also asked for updates on the other two schools regarding the construction of the AG buildings.

Dr. Griffith stated there was some dirt issues at Marion County High School and Whitwell High School, but they are getting everything worked out. Hopefully by February, we will see progress being made with the construction. He gave a brief update on the Whitwell High School auditorium stating it was coming along very well. There are some things Mr. Gilliam found that needed to be fixed and OLG is taking care of those. Mrs. Blansett asked about the roof at South Pittsburg Elementary School. Dr. Griffith stated we had a bid opening last week and the difference in the bids were actually worrisome. In the low bid that came in, we felt like there was some things that were left out. Dr. Griffith stated he and Mr. Gilliam will be talking with the architect on Wednesday to discuss the differences. He added overall the roof projects at Marion County High School, South Pittsburg High School and the two flat roofs at Jasper Elementary School and Whitwell Elementary School will be somewhere between two million three hundred thousand dollars (\$2,300,000.00) to two million four hundred thousand dollars (\$2,400,000.00). We knew there would be a large difference in cost, but the work has to be done. Mrs. Blansett asked about the led lighting. Dr. Griffith stated we have not moved forward with that project at this time. Mr. Billingsley asked if we were going to. Dr. Griffith concurred and said he has received some emails in regards to incentives TVA has to offer. He stated this is something we could possibly have a Work Session on in February.

Discussion: Dr. Griffith made a request to the Board in regards to the abbreviated day December 22, 2025, to be a remote learning day for students and staff. He stated it would be more cost effective with buses, etc. He said he would be sending an email to each of the board members regarding the request. All Board Members agreed.

Chairman Phillips stated the next scheduled board meeting is Monday, January 12, 2026 at 5:00 p.m. All agreed.

With no further business before the Board, Mr. Phillips asked if there was a Motion to Adjourn. Motion by Mr. Billingsley, seconded by Mr. Phillips, unanimous.

Ryan Phillips, Chairperson

Mark A. Griffith, Secretary

MARION COUNTY BOARD OF EDUCATION
"Special Called Meeting"
December 15, 2025
10:30 a.m.

MINUTES

The Marion County Board of Education met in for a Special Called Meeting on December 15, 2025. Members present were Mr. Ryan Phillips, Mr. Nathan Billingsley, Mrs. Linda Hooper, Mr. Bo Nunley, Mrs. Donna Blansett. Board Attorney, Mr. Mark Raines attended via phone.

Chairperson Ryan Phillips called the meeting to order.

Chairman Phillips opened the meeting for public comments on the Board Agenda. Hearing none, Chairman Phillips asked for a Motion to Approve the Board Agenda. Motion to Approve by Mrs. Hooper, seconded by Mr. Billingsley, unanimous.

Chairman Phillips asked if there was a Motion to Approve the Consent Agenda, or if there were any items to be pulled for discussion. Dr. Griffith had a brief discussion on Item A.

CONSENT AGENDA

A. Approve Roof Bids for MCHS, SPES, JES, and WES

Approve Roof Bids for MCHS, SPES, JES, and WES - Dr. Griffith stated we have five projects to be completed. The recommendation is to use JDH Company out of Chattanooga. We have used them before and they are very reputable. Their bid came in at two million two hundred ninety thousand and ninety-eight dollars (\$2,290,098.00). There are partial reroofs at Jasper Elementary School and Whitwell Elementary School over the cafeteria sections. We need to have new roofs at South Pittsburg Elementary School and Marion County High School. We do have a small roof project at South Pittsburg High School, but there is an allowance included in the price. In regards to schedules there are 270 days built in for completion of all the roof projects. We are asking that all the roofs be done simultaneously. He added the testing schedules of April 13-24, 2026 were sent to JDH. Therefore, they will not be working during that time except possibly over the cafeteria areas, because they are not near the classrooms. Mrs. Blansett asked when the projects will start. Dr. Griffith stated we will have a pre-bid meeting in January and they will start the first of March. Mr. Phillips stated the reason for the "Special Called" meeting was due to a possible price increase after January 1, 2026. Dr. Griffith concurred.

Chairman Phillips asked if there was a Motion to Approve the Consent Agenda. Motion to Approve by Mrs. Hooper, seconded by Mr. Nunley, unanimously agreed.

Mrs. Hooper asked if the last day of school before Christmas break was still going to be a remote learning day for students and staff. Dr. Griffith agreed.

With no further business before the Board, Mr. Phillips asked if there was a Motion to Adjourn. Motion by Mr. Billingsley, seconded by Mr. Phillips, unanimous.

Ryan Phillips, Chairperson

Mark A. Griffith, Secretary

Items that were not part of the original meeting agenda are shown in italics. This document shall be considered Addendum #1.

ADDENDUM #1

1. Marion County Schools – Reroof Project at Marion County High School, South Pittsburg Elementary School, Jasper Elementary School, (Partial), and Whitwell Elementary School (Partial)

Dr. Griffith via telephone spoke to Attorney Raines and told him we received the recommendation on the roof bids. He stated the architect was making sure all the allowances were in place. He said we will be using JDH Company out of Chattanooga. The bid came in at two million two hundred ninety thousand and ninety-eight dollars (\$2,290,098.00), for all the projects. The recommendation is that we go with one vendor to do all five projects. He added we had several bidders, but some were disqualified under the state bid laws. Dr. Griffith state there is about \$310,000 of allowances in the bid. Attorney Raines agreed with using one vendor for completion of the projects.

Marion County Board of Education
204 Betsy Pack Drive
Jasper, Tennessee 37347

Mark A. Griffith
Director of Schools

Telephone (423) 942-3434
Fax (423) 942-4210

MEMORANDUM

TO: School Board Members

FROM: Mark A. Griffith, Director of Schools

DATE: January 12, 2026

SUBJECT: Monthly Financial Reports: November 2025
Cash Flow Analysis: November 2025



Attached you will find financial reports for the General Purpose School Fund (141). We have derived a one-page format that should be of benefit in giving an overall evaluation of each department without having to analyze each line of the budget.

These reports will be provided to you on a monthly basis. Let us know if we can be of further assistance.

MARION COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL FUND

November 2025

REVENUES / SOURCES OF FUNDS	2025-2026 BUDGET	NOV YTD ACTUAL	CHANGE	PERCENT REMAINING
County Taxes	10,121,970	3,738,060	(6,383,910)	-63.07%
Licenses and Permits	2,289	509	(1,780)	-77.76%
Charges for Current Services	111,950	27,365	(84,585)	-75.56%
Other Local Revenue	48,750	5,587	(43,163)	-88.54%
State Education Funds	31,433,287	12,152,062	(19,281,225)	-61.34%
Other State Revenue	785,959	226,952	(559,007)	-71.12%
On-Behalf Contributions for OPEB	49,532	0	(49,532)	-100.00%
Federal Funds Received thru State	0	0	0	0.00%
Other Governments - Contributions	0	0	0	0.00%
Other Sources	100,000	0	(100,000)	-100.00%
Budgeted Fund Balance	12,886,373	0	(12,886,373)	-100.00%
TOTAL REVENUES	\$55,540,110	\$16,150,535	(\$39,389,575)	-70.92%

USES OF FUNDS	2025-2026 BUDGET	NOV YTD ACTUAL	CHANGE	PERCENT REMAINING
Attendance	186,455	73,875	(112,580)	-60.38%
Board of Education Services	684,694	297,144	(387,550)	-56.60%
Capital Outlay - Building/Grounds	0	0	0	0.00%
Capital Outlay	7,083,815	1,199,104	(5,884,711)	-83.07%
Community Learning Centers Grant	0	0	0	0.00%
Community Service: JES Programs	41,352	5,661	(35,691)	-86.31%
Community Service: SPE Programs	31,753	6,583	(25,170)	-79.27%
Community Service: WES Programs	40,921	8,564	(32,357)	-79.07%
Differential Pay Plan	163,311	41,033	(122,278)	-74.87%
Director of Schools	469,926	184,947	(284,979)	-60.64%
Fiscal Services	456,419	189,915	(266,504)	-58.39%
Health Services	456,515	144,876	(311,639)	-68.26%
School Health Grant	110,829	40,460	(70,369)	-63.49%
Maintenance of Plant	1,166,505	537,813	(628,692)	-53.90%
Operation of Plant	3,825,540	1,703,808	(2,121,732)	-55.46%
Operating Transfer - Bond Payment	1,250,000	0	(1,250,000)	-100.00%
Personnel / Employee Services	228,250	88,175	(140,075)	-61.37%
Pre-K State Grant	375,004	123,263	(251,741)	-67.13%
Regular Instruction Program	26,852,774	9,157,915	(17,694,859)	-65.90%
Regular Education Summer Learning	0	0	0	#DIV/0!
Safe School Grant/School Security Grant	75,609	138	(75,471)	-99.82%
Special Education Program	4,545,725	1,610,204	(2,935,521)	-64.58%
State Special Education Preschool	58,575	14,620	(43,955)	-75.04%
Special Education: Transition to Work Grant	0	0	0	0.00%
Special Education: High Cost	0	0	0	0.00%
Technology	953,114	377,650	(575,464)	-60.38%
Transportation	1,397,620	491,030	(906,590)	-64.87%
VocEd: Innovative School Models	2,441,865	365,287	(2,076,578)	-85.04%
Vocational Education/CTE Program	2,609,945	796,312	(1,813,633)	-69.49%
Vocational Education/Fed thru State Grant	0	0	0	#DIV/0!
Federal Projects Transfers Out	33,594	33,594	(0)	0.00%
TOTAL USES OF FUNDS	\$55,540,110	\$17,491,970	(\$38,048,140)	-68.51%

EXCESS SOURCES (USES) OF FUNDS	0	(1,341,436)	(1,341,436)	
EXCESS FUND BALANCE BEGINNING OF YEAR	21,694,112	20,352,677	(1,341,436)	
3% FUND BALANCE	1,666,203	1,666,203		
EXCESS FUND BALANCE END OF YEAR	520,027,909	518,686,474	(52,682,871)	

ESTIMATED STATEMENT OF CASH FLOW

FY 2025-2026

Fund 141 General Purpose School Fund	ACTUAL JUL	ACTUAL AUG	ACTUAL SEP	ACTUAL OCT	ACTUAL NOV	ESTIMATED DEC	ESTIMATED JAN	ESTIMATED FEB	ESTIMATED MAR	ESTIMATED APR	ESTIMATED MAY	ESTIMATED JUNE
Cash Receipts	2,430,703	3,605,035	3,688,543	4,091,552	4,241,148	5,100,000	4,200,000	5,730,000	3,500,000	3,575,000	760,000	2,500,000
Loan Proceeds												
Transfers In												100,000
Total Cash Inflows	2,430,703	3,605,035	3,688,543	4,091,552	4,241,148	5,100,000	4,200,000	5,730,000	3,500,000	3,575,000	760,000	2,600,000
Beg Cash Bal	20,692,702	20,888,903	22,026,348	21,694,965	21,258,207	21,585,871	21,185,871	19,685,871	19,715,871	18,465,871	17,290,871	14,345,871
Available Cash	23,123,405	24,493,939	25,714,891	25,786,517	25,499,355	26,685,871	25,385,871	25,415,871	23,215,871	22,040,871	18,050,871	16,945,871
Cash Payments	2,234,502	2,467,591	4,019,926	4,528,310	3,913,484	5,500,000	5,700,000	5,700,000	4,750,000	4,750,000	3,705,000	4,370,000
Transfers Out												
Total Cash Outflows	2,234,502	2,467,591	4,019,926	4,528,310	3,913,484	5,500,000	5,700,000	5,700,000	4,750,000	4,750,000	3,705,000	4,370,000
End Balance	20,888,903	22,026,348	21,694,965	21,258,207	21,585,871	21,185,871	19,685,871	19,715,871	18,465,871	17,290,871	14,345,871	12,575,871

For Discussion Purposes Only


MARION COUNTY BOARD OF EDUCATION

Phone: (423)942-3434

Fax: (423)945-4210

Amanda Weeks
Director of Finance
204 Betsy Pack Drive
Jasper, TN 37347

Memorandum

To: School Board Members
Director of Schools 

From: Amanda Weeks

Date: January 12, 2026

Subject: General Purpose Fund 141 Budget Amendment #6

Attached you will find the January budget amendment of the General Purpose School Fund (Fund 141) for consideration by the Board.

The amendment moves funds within the Innovative School Models grant. This amendment will not have to go to the Commission for approval.

I respectfully request approval of the proposed budget amendment as reflected in the attached detail. This will allow us to meet audit requirements and adjust our accounting records accordingly.

Marion County Schools

Budget Amendment #6: Summary

January 2026

	Account #	Description	Source	Uses	Net Cash Flow Adjustment	Yes/No Commission
1)	141-71300-399-VISJM	Other Contracted Services	4,000			No
	141-71300-429-VISJM	Instructional Supplies	7,100			
	141-71300-599-VISJM	Other Charges	174,293.38			
	141-71300-730-VISJM	Vocational Equipment		185,393.38		
	141-71300-399-VISWM	Other Contracted Services	4,000			
	141-71300-429-VISWM	Instructional Supplies	5,100			
	141-71300-599-VISWM	Other Charges	149,491.02			
	141-71300-730-VISWM	Vocational Equipment		158,591.02		
			<u>343,984.40</u>	<u>343,984.40</u>	<u>0</u>	

To amend the Vocational Innovative School Models grants for revised needs

TOTAL AMENDMENTS	<u>343,984.40</u>	<u>343,984.40</u>
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DESCRIPTION	FD	FCT	OBJ	JBE	CST	CTR	Amendment #5			NOTES	COMM
							AMEND #5	AMEND #6	ENTRY		
							DR/(CR)	DR/(CR)	DR/(CR)		
VOCED INNOVATIVE SCHOOL MODELS							XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX		
Other Contracted Services	141	71300	399			VISJM	(4,000)	0	4,000	Adjusted based on revised needs	
Instructional Supplies	141	71300	429			VISJM	(7,100)	0	7,100	Adjusted based on revised needs	
Software	141	71300	471			VISJM	(1,234)	(1,234)	0		
Other Charges	141	71300	599			VISJM	(174,293.38)	0.00	174,293.38	Adjusted based on revised needs	
Vocational Equipment	141	71300	730			VISJM	(53,000)	(238,393)	(185,393.38)	Adjusted based on revised needs	0.00
In-service/Staff Development	141	72130	524			VISJM	0	0	0		0
Other Salaries and Wages	141	72230	185			VISJM	(3,971)	(3,971)	0		
Social Security	141	72230	201			VISJM	(246)	(246)	0		
State Retirement	141	72230	204			VISJM	(229)	(229)	0		
Medical Insurance	141	72230	207			VISJM	(988)	(988)	0		
Medicare	141	72230	212			VISJM	(58)	(58)	0		
Staff Development	141	72230	524			VISJM	0	0	0		0
Transportation-Other Contracted Svcs	141	72710	399			VISJM	(1,000)	(1,000)	0		0
Capital-Other Contracted Services	141	76100	399			VISJM	0	0	0		
Capital-Other Equipment	141	76100	750			VISJM	0	0	0		0
Instructional Supplies	141	71300	429			VISMIC	0	0	0		
Other Supplies and Materials	141	71300	499			VISMIC	0	0	0		
Other Charges	141	71300	599			VISMIC	0	0	0		
Vocational Equipment	141	71300	730			VISMIC	(29,361.02)	(29,361.02)	0		0.00
Other Equipment	141	72130	790			VISMIC	0	0	0		0
Secretary	141	72230	162			VISMIC	0	0	0		
Other Salaries and Wages	141	72230	185			VISMIC	(9,927)	(9,927)	0		
Social Security	141	72230	201			VISMIC	(615)	(615)	0		
State Retirement	141	72230	204			VISMIC	(573)	(573)	0		
Medical Insurance	141	72230	207			VISMIC	(2,474)	(2,474)	0		
Medicare	141	72230	212			VISMIC	(144)	(144)	0		
Staff Development	141	72230	524			VISMIC	0	0	0		0
Transportation-Other Contracted Svcs	141	72710	399			VISMIC	0	0	0		0
Capital-Architect	141	76100	304			VISMIC	(68,500)	(68,500)	0		
Capital-Other Contracted Services	141	76100	399			VISMIC	(30,000)	(30,000)	0		
Capital-Building Construction	141	76100	706			VISMIC	(564,862)	(564,862)	0		0

DESCRIPTION	FD	FCT	OBJ	JRN	CST CTR	AMEND #5	AMEND #6	EX181	NOTES	COMM
						DR/(CR)	DR/(CR)	DR/(CR)		
VOICED INNOVATIVE SCHOOL (CONT'D)						XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		
Instructional Supplies	141	71300	429		VISWH	0	0	0		
Software	141	71300	471		VISWH	0	0	0		
Other Supplies and Materials	141	71300	499		VISWH	0	0	0		
Other Charges	141	71300	599		VISWH	0	0	0		
Vocational Equipment	141	71300	730		VISWH	0	0	0		0
Other Equipment	141	72130	790		VISWH	0	0	0		0
Secretary	141	72230	162		VISWH	0	0	0		
Other Salaries and Wages	141	72230	189		VISWH	(9,927)	(9,927)	0		
Social Security	141	72230	201		VISWH	(615)	(615)	0		
State Retirement	141	72230	204		VISWH	(573)	(573)	0		
Medical Insurance	141	72230	207		VISWH	(2,475)	(2,475)	0		
Medicare	141	72230	212		VISWH	(144)	(144)	0		
Staff Development	141	72230	524		VISWH	0	0	0		
Other Equipment	141	72230	790		VISWH	0	0	0		0
Transportation-Other Contracted Svcs	141	72710	399		VISWH	0	0	0		0
Capital-Architects	141	76100	304		VISWH	(60,500.49)	(60,500.49)	0		
Capital-Other Contracted Services	141	76100	399		VISWH	(30,000)	(30,000)	0		
Capital-Building Construction	141	76100	706		VISWH	(577,055)	(577,055)	0		
Capital-Building Improvements	141	76100	707		VISWH	0	0	0		0.00
Other Contracted Services	141	71300	399		VISWM	(4,200)	0	4,200	Adjusted based on revised needs	
Instructional Supplies	141	71300	429		VISWM	(5,100)	0	5,100	Adjusted based on revised needs	
Software	141	71300	471		VISWM	(3,233)	(3,233)	0		
Other Supplies and Materials	141	71300	499		VISWM	0	0	0		
Other Charges	141	71300	599		VISWM	(149,491.02)	0.00	149,491.02	Adjusted based on revised needs	
Vocational Equipment	141	71300	730		VISWM	(30,000)	(158,591)	(158,591.02)	Adjusted based on revised needs	11.00
Staff Development	141	72130	524		VISWM	0	0	0		0
Other Salaries and Wages	141	72230	189		VISWM	(3,971)	(3,971)	0		
Social Security	141	72230	201		VISWM	(246)	(246)	0		
State Retirement	141	72230	204		VISWM	(229)	(229)	0		
Medical Insurance	141	72230	207		VISWM	(988)	(988)	0		
Medicare	141	72230	212		VISWM	(58)	(58)	0		
Staff Development	141	72230	524		VISWM	0	0	0		0
Transportation-Other Contracted Svcs	141	72710	399		VISWM	(1,000)	(1,000)	0		0
Capital-Other Equipment	141	76100	790		VISWM	0	0	0		0

MARION COUNTY DEPARTMENT OF EDUCATION

Phone: (423)942-3434
Fax: (423)945-4210

Carol C. Newton
Director of Finance
204 Betsy Pack Drive
Jasper, TN 37347

Memorandum

To: School Board Members
Director of Schools 

From: Amanda Weeks

Date: January 12, 2026

Subject: Federal Projects Fund 142 Amendment #6

Attached you will find the January budget amendment of the Federal Projects Fund (Fund 142) for consideration by the Board.

The amendment is to move funds within Title I. The amendment does not have to be sent to the Commission. This amendment will have to be approved by the state.

I respectfully request approval of the proposed budget amendment as reflected in the attached detail. This will allow us to meet audit requirements and adjust our accounting records accordingly.

Account Description	Sub Fund	Function/Obj	Cost Ctr	December	January Amend #6	DR (CR)
Revenue	101	47141		1,064,812.32	1,064,812.32	0.00
Teachers	101	71100 116	JES	66,770	66,770	0
Educ. Assistants	101	71100 163	JES	27,220	27,220	0
Soc. Sec. 6.2%	101	71100 201	JES	5,827	5,827	0
Retirement T 7.99%	101	71100 204	JES	5,335	5,335	0
Retirement TA 8.19%	101	71100 204	JES	2,229	2,229	0
Medical Insurance	101	71100 207	JES	18,124	18,124	0
Medicare 1.45%	101	71100 212	JES	1,363	1,363	0
Work. Comp. Ins	101	71100 299	JES	226	226	0
Other Contracted Serv	101	71100 399	JES	0	0	0
Instruct. Sup. & Mat.	101	71100 429	JES	3,179	3,179	0
Reg. Instr. Equipment	101	71100 722	JES	8,327	8,327	0
Other Sal. & Wages	101	72130 189	JES	0	0	0
Sal. & Wag (Parent Inv.)	101	72130 189	JES	0	0	0
Soc. Sec. 6.2%	101	72130 201	JES	0	0	0
Retirement T 7.99%	101	72130 204	JES	0	0	0
Medical Insurance	101	72130 207	JES	0	0	0
Medicare 1.45%	101	72130 212	JES	0	0	0
Work. Comp. Ins	101	72130 299	JES	0	0	0
Inservice/Staff Dev.	101	72210 524	JES	0	0	0
Equipment	101	72210 790	JES	0	0	0
Teachers	101	71100 116	JMS	0	0	0
Educ. Assistants	101	71100 163	JMS	25,280	25,280	0
Soc. Sec. 6.2%	101	71100 201	JMS	1,567	1,567	0
Retirement T 7.95%	101	71100 204	JMS	0	0	0
Retirement TA 8.19%	101	71100 204	JMS	2,070	2,070	0
Medical Insurance	101	71100 207	JMS	9,398	9,398	0
Medicare 1.45%	101	71100 212	JMS	367	367	0
Work. Comp. Ins	101	71100 299	JMS	61	61	0
Other Contracted Serv	101	71100 399	JMS	6,130	6,130	0
Instruct. Sup. & Mat.	101	71100 429	JMS	0	0	0
Reg. Instr. Equipment	101	71100 722	JMS	7,663	7,663	0
Teachers	101	71100 163	MCH	0	0	0
Other Salaries & Wages	101	71100 189	MCH	18,000	18,000	0
Medicare 1.45%	101	71100 212	MCH	265	265	0
Work. Comp. Ins	101	71100 299	MCH	45	45	0
Other Contracted Serv	101	71100 399	MCH	9,520	9,520	0
Reg. Instr. Equipment	101	71100 722	MCH	36,520	36,520	0

Account Description	Sub Fund	Function/Obj	Cost Ctr	December	January Amend #6	DR (CR)
Teachers	101	71100 116	MES	0	0	0
Educ. Assistants	101	71100 163	MES	27,220	27,220	0
Soc. Sec. 6.2%	101	71100 201	MES	1,688	1,688	0
Retirement T 7.99%	101	71100 204	MES	0	0	0
Retirement TA 8.19%	101	71100 204	MES	2,229	2,229	0
Medical Insurance	101	71100 207	MES	8,726	8,726	0
Medicare 1.45%	101	71100 212	MES	395	395	0
Work. Comp. Ins	101	71100 299	MES	65	65	0
Other Contracted Serv	101	71100 399	MES	0	0	0
Instruct. Sup. & Mat.	101	71100 429	MES	2,500	2,500	0
Reg. Instr. Equipment	101	71100 722	MES	7,133	7,133	0
Teachers	101	71100 116	MESPS	53,480	53,480	0
Educ. Assistants	101	71100 163	MESPS	27,220	27,220	0
Soc. Sec. 6.2%	101	71100 201	MESPS	5,003	5,003	0
Retirement T 7.99%	101	71100 204	MESPS	4,273	4,273	0
Retirement TA 8.19%	101	71100 204	MESPS	2,229	2,229	0
Medical Insurance	101	71100 207	MESPS	18,796	18,796	0
Medicare 1.45%	101	71100 212	MESPS	1,170	1,170	0
Work. Comp. Ins	101	71100 299	MESPS	194	194	0
Other Contracted Serv	101	71100 399	MESPS	0	0	0
Instruct. Sup. & Mat.	101	71100 429	MESPS	0	0	0
Reg. Instr. Equipment	101	71100 722	MESPS	0	0	0
Teachers	101	71100 116	SPE	75,510	75,510	0
Educ. Assistants	101	71100 163	SPE	27,900	27,900	0
Soc. Sec. 6.2%	101	71100 201	SPE	6,411	6,411	0
Retirement T 7.99%	101	71100 204	SPE	6,033	6,033	0
Retirement TA 8.19%	101	71100 204	SPE	2,285	2,285	0
Medical Insurance	101	71100 207	SPE	20,274	20,274	0
Medicare 1.45%	101	71100 212	SPE	1,499	1,499	0
Work. Comp. Ins	101	71100 299	SPE	248	248	0
Other Contracted Serv	101	71100 399	SPE	0	0	0
Instruct. Sup. & Mat.	101	71100 429	SPE	0	0	0
Reg. Instr. Equipment	101	71100 722	SPE	0	0	0
Other Sal. & Wages	101	72130 189	SPE	0	0	0
Sal. & Wag (Parent Inv.)	101	72130 189	SPE	0	0	0
Soc. Sec. 6.2%	101	72130 201	SPE	0	0	0
Retirement T 7.99%	101	72130 204	SPE	0	0	0
Medical Insurance	101	72130 207	SPE	0	0	0
Medicare 1.45%	101	72130 212	SPE	0	0	0
Work. Comp. Ins	101	72130 299	SPE	0	0	0
Inservice/Staff Dev	101	72210 524	SPE	0	0	0
Equipment	101	72210 790	SPE	0	0	0

Account Description	Sub Fund	Function/Obj	Cost Ctr	December	January Amend #6	DR (CR)
Teachers	101	71100 116	SPEPS	49,195	49,195	0
Educ. Assistants	101	71100 163	SPEPS	25,280	25,280	0
Soc. Sec. 6.2%	101	71100 201	SPEPS	4,617	4,617	0
Retirement T 7.99%	101	71100 204	SPEPS	3,931	3,931	0
Retirement TA 8.19%	101	71100 204	SPEPS	2,070	2,070	0
Medical Insurance	101	71100 207	SPEPS	18,796	18,796	0
Medicare 1.45%	101	71100 212	SPEPS	1,080	1,080	0
Work. Comp. Ins	101	71100 299	SPEPS	194	194	0
Other Contracted Serv	101	71100 399	SPEPS	0	0	0
Instruct. Sup. & Mat.	101	71100 429	SPEPS	0	0	0
Reg. Instr. Equipment	101	71100 722	SPEPS	0	0	0
Other Contracted Serv	101	71100 399	SPH	5,530	5,530	0
Instruct. Sup. & Mat.	101	71100 429	SPH	8,000	8,000	0
Reg. Instr. Equipment	101	71100 722	SPH	49,090	49,090	0
Teachers	101	71100 116	WES	0	0	0
Educ. Assistants	101	71100 163	WES	26,560	26,560	0
Soc. Sec. 6.2%	101	71100 201	WES	1,647	1,647	0
Retirement T 7.99%	101	71100 204	WES	0	0	0
Retirement TA 8.19%	101	71100 204	WES	2,175	2,175	0
Medical Insurance	101	71100 207	WES	15,005	15,005	0
Medicare 1.45%	101	71100 212	WES	385	385	0
Work. Comp. Ins	101	71100 299	WES	64	64	0
Other Contracted Serv	101	71100 399	WES	7,920	11,991	(4,071)
Instruct. Sup. & Mat.	101	71100 429	WES	0	19,680	(19,680)
Reg. Instr. Equipment	101	71100 722	WES	53,165	29,415	23,751
Teachers	101	71100 116	WMS	0	0	0
Educ. Assistants	101	71100 163	WMS	0	0	0
Soc. Sec. 6.2%	101	71100 201	WMS	0	0	0
Retirement T 7.99%	101	71100 204	WMS	0	0	0
Retirement TA 8.19%	101	71100 204	WMS	0	0	0
Medical Insurance	101	71100 207	WMS	0	0	0
Medicare 1.45%	101	71100 212	WMS	0	0	0
Work. Comp. Ins	101	71100 299	WMS	0	0	0
Other Contracted Serv	101	71100 399	WMS	9,424	9,424	0
Instruct. Sup. & Mat.	101	71100 429	WMS	4,922	4,922	0
Reg. Instr. Equipment	101	71100 722	WMS	26,654	26,654	0
Other Contracted Serv	101	71100 399	WHS	6,805	6,805	0
Instruct. Sup. & Mat.	101	71100 429	WHS	11,602	11,602	0
Reg. Instr. Equipment	101	71100 722	WHS	26,014	26,014	0
Medical Insurance	101	71100 207	CEN	0	0	0
Instructional Supplies	101	71100 429	CEN	0	0	0

Account Description	Sub Fund	Function/Obj	Cost Ctr	December	January Amend #6	DR (CR)
Other Sal. & Wages	101	72130 189	CEN	0	0	0
Sal. & Wag (Parent Inv.)	101	72130 189	CEN	14,280	14,280	0
Soc. Sec. 6.2%	101	72130 201	CEN	885	885	0
Retirement T 5.77%	101	72130 204	CEN	1,141	1,141	0
Medical Insurance	101	72130 207	CEN	0	0	0
Medicare 1.45%	101	72130 212	CEN	207	207	0
Work. Comp. Ins	101	72130 299	CEN	34	34	0
Travel	101	72130 355	CEN	0	0	0
Oth. Contr. Services	101	72130 399	CEN	0	0	0
Other Charges	101	72130 599	CEN	101,346	100,541	805
Inservice/Staff Dev.	101	72210 524	CEN	0	0	0
Transfers Out	101	99100 590	CEN	0	0	0
Indirect Cost	101	99100 504	CEN	28,826.32	29,631.32	(805)
				1,064,812.32	1,064,812.32	0.00
				0	0	0

Marion County Board of Education			
Monitoring: Review: Annually, in September	Descriptor Term: Smoke-Free and Tobacco-Free Schools	Descriptor Code: 1.803	Issued Date: 1/12/26
		Rescinded: 1.803	Revised: 04/21/01

The Marion County Board of Education prohibits students, staff and visitors from using, promoting or selling any tobacco product on all Marion County Board of Education owned property, at any school or district-sponsored event, whether on or off-campus, and in any publicly owned or leased district vehicle.:

The use of any tobacco product shall also be prohibited at all other times, places and events at, on, about or conducted at, on or about school grounds in any public seating areas including, but not limited to, bleachers used for sporting events, the areas immediately adjoining the bleachers/athletic fields/gymnasiums or auditoriums, and public restrooms.:

Tobacco products include but are not limited to cigarettes, cigars, pipe tobacco, chewing tobacco, snuff, snus, smokeless tobacco, electronic smoking devices and/or associated paraphernalia. Students are prohibited from possessing or displaying tobacco products at any time and at any location on district property or at any off-campus, school- or district-sponsored event and in district vehicles.

All employees of Marion County Board of Education and students enrolled in the district's schools will not be permitted to use tobacco or tobacco products, including smokeless tobacco, electronic cigarettes and associated paraphernalia while they are participants in any class or activities in which they represent such schools or the Marion County Board of Education.

No one on behalf of the district may solicit or accept any contributions, gifts or money from the tobacco industry to include, but not be limited to, donations, monies for sponsorships/scholarships, advertising, promotions, loans or support for equipment, uniforms and sports and/or training facilities. No one on behalf of the district may solicit or accept curricula or other educational materials of any kind that are created by or with input from the tobacco industry.

Age-appropriate, evidence-based, cross-curricular school-based tobacco product education shall be included in the education provided to all students in K-12 in the district at least once per year.

Parents and students shall be notified of this policy at the beginning of each school year.

Signs will be posted throughout the district's facilities to notify students, employees and all other persons visiting the school that the use of tobacco and tobacco-related products, including smokeless tobacco and electronic/battery-operated devices, is forbidden. The following notice shall be prominently posted (including at each ticket booth) for elementary and secondary school sporting events:

This is a tobacco-free campus. The use of tobacco products, including battery-operated devices, is prohibited on school property at all times. This policy shall be in effect whether or not school is in session.¹

The school principal shall be responsible for administering appropriate disciplinary actions for possessing or using tobacco products, including electronic/battery-operated devices, according to a progressive discipline schedule. Disciplinary procedures should start with less punitive consequences and progress with each violation. Each step of the discipline schedule should include referral to cessation resources or programs such as the Tennessee Tobacco QuitLine. The administration will consult with the county health department and other appropriate health organizations to provide students and employees with information and referral to support systems, programs and services to encourage them to abstain from the use of tobacco products.

Consequences for employees who violate the tobacco use policy will be in accordance with established personnel policies. Visitors using tobacco products will be asked to refrain while on school property or leave the premises. Law enforcement officers may be contacted to escort the person off the premises or cite the person for trespassing if the person refuses to leave the school property. Forfeiture of any fee charged for admission will be enforced for visitors violating this policy.

Legal References:

1. Section 1042 of the Environmental Tobacco Smoke/Pro-Children Act of 1994
2. TCA 39-17-1604(6)(10), TCA 39-17-1605, TCA 39-17-1606

CHANGE ORDER No. 1

This **Change Order No. 1** to the PE2251150 dated 09/09/2025 ("Agreement") is between Marion County TN Schools ("Client") and Terracon Consultants, Inc. ("Consultant") for additional or changed Services to be provided by Consultant for Client on the Marion Co Schools - Greenhouse Project, as described in PE2251150. This Change Order is incorporated into and made part of the Agreement.

- 1. Scope of Services.** The scope of the additional or changed Services is described in the Scope of Services section of Consultant's Change Order Proposal, unless Services are otherwise described below or in Exhibit B to this Change Order (which section or exhibit are incorporated into the Change Order).

Paving Subgrade

Our services during construction may include the following on an as requested basis:

- Observe proofrolling of subgrade soils prior to placement of stone base.
- Perform in-place field density tests in general accordance with ASTM.
- Observe and proofroll base materials prior to placement of asphaltic concrete.

Asphalt Paving

Our services during construction may include the following on an as requested basis:

- Perform in-place field density tests per ASTM in asphaltic concrete to verify that it is properly compacted.
- *Please provide Terracon with the Job Mix Formulas for binder and surface mixes prior to asphalt placement.

- 2. Compensation.** Client shall pay compensation for the additional or changed Services performed at the fees stated in the Change Order Proposal unless fees are otherwise stated below or in Exhibit C to this Change Order (which section or exhibit are incorporated into the Change Order).

Fees will accrue on a time and materials basis in accordance with the unit rates schedule shown in the original agreement PE2251150 referenced above.

All terms and conditions of the Agreement shall continue in full force and effect. This Change Order is accepted and Consultant is authorized to proceed.

Consultant: Terracon Consultants, Inc.

By:  Date: 12/8/2025

Name/Title: Emmanuel C. Kirwa, P.M.P. / Materials Sr. Project Manager / Group Manager

Address: 51 Lost Mound Dr, Ste 135
Chattanooga, TN 37406-1030

Phone: (423) 499-6111 Fax: _____

Email: Emmanuel.Kirwa@terracon.com

Client: Marion County TN Schools

By: _____ Date: _____

Name/Title: Mark Griffith / Director of Schools

Address: 204 Betsy Dr
Jasper, TN 37347

Phone: _____ Fax: _____

Email: mgriffith@mctns.net

Kaatz, Binkley, Jones, & Morris Architects, Inc

Bill To:

Marion County Schools
204 Betsy Pack Drive
Jasper, TN 37347

Invoice Date

12/15/2025

Invoice Number

2025-12-15_2946-03

From:

KBJM Architects, Inc.
1008 Charlie Daniels Parkway
Mt. Juliet, TN 37122

Marion County Schools - Partial Reroof MCHS, SPES, JES, WES

Fee Based on Bid Amount	Previously Invoiced	Previously Paid	Current Invoice		Fee Remaining
\$114,504.90	\$70,000.00	\$70,000.00	\$25,000.00		\$19,504.90

Bid Amount \$2,290,098.00

Please remit to Kaatz, Binkley, Jones, & Morris Architects, Inc
PO Box 713, Mt. Juliet TN 37122

PO Box 713
MT JULIET, TENNESSEE 37121 - 615-754-5393



PO BOX 1388
KNOXVILLE, TN 37901
1-800-338-0084
865-573-0731
865-573-0887 FAX

Sold To:

Marion County Board of Education
204 Betsy Drive
Jasper, TN
37347

INVOICE

Invoice Number: J011616
Invoice Date: Dec 17, 2025
Terms:
Customer Code: C28551
Reference #1:

Job Location:

South Pittsburg High School
717 Elm Avenue
South Pittsburg, TN
37380

Sales Cat/Slam: 6/SS
Job Number: 30143
Job Description: South Pittsburg
Reference #2:

Description	Amount
PROGRESS APPLICATION NO. 3	
ORIGINAL CONTRACT SUM:	93,829.89
NET CHANGE BY CHANGE ORDERS:	0.00
CONTRACT SUM TO DATE:	93,829.89
TOTAL COMPLETED & STORED TO DATE:	93,829.89
LESS PREVIOUSLY COMPLETED:	79,755.42
THIS PROGRESS APPLICATION:	14,074.47

- CONDITIONS -

Subtotal 14,074.47

Total Invoice 14,074.47

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: South Pittsburg High School
911 Elm Avenue

PROJECT: 30143
South Pittsburg Modernization

South Pittsburg, TN 37380

FROM: United Elevator Services LLC
P.O. Box 1308

Knoxville, TN 37901

APPLICATION NO.: 2
PERIOD TO: Dec 17/25
PROJECT NOS.:

CONTRACT DATE: Aug 13/25

Distribution to:

OWNER
ARCHITECT
CONTRACTOR

CONTRACT FOR: 3-Stop Hydiz

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below,
in connection with the Contract.
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM.....	\$93,829.89
2. Net change by Change Orders.....	\$0.00
3. CONTRACT SUM TO DATE (Line 1 +- 2)....	\$93,829.89
4. TOTAL COMPLETED & STORED TO DATE..... (Column G)	\$93,829.89
5. RETAINAGE:	
a. % of Completed Work (Columns D + E)	\$0.00
b. % of Stored Material (Column F)	\$0.00
Total Retainage (Line 5a + 5b or Total in Column I).....	\$0.00
6. TOTAL EARNED LESS RETAINAGE.... (Line 4 less Line 5 Total)	\$93,829.89
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$79,755.42
8. CURRENT PAYMENT DUE.....	\$14,074.47
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: United Elevator Services LLC

By: *[Signature]*
State of: Tennessee

Date: 12-17-25

Subscribed and sworn to before
me this 17th day of December, 2025



Notary Public: *[Signature]*
My commission expires: *[Signature]*

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Document, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount Certified.)

ARCHITECT:

By: _____ Date: _____
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 3
APPLICATION DATE: Dec 17/25
PERIOD TO: Dec 17/25
ARCHITECT'S PROJECT NO.: 30143

A	B	C	D	E	F	G	H	I
		WORK COMPLETED			MATERIALS	TOTAL		
ITEM	DESCRIPTION OF WORK	SCHEDULED	FROM PREVIOUS	THIS PERIOD	PRESENTLY	COMPLETED	%	RETAINAGE
NO.		VALUE	APPLICATION		STORED	AND STORED	(G / C)	(IF VARIABLE
			(D + E)		(NOT IN	TO DATE		RATE)
					D OR E)	(D+E+F)		
CONTRACT								
00010	Engeneering/Survey	46914.96	46914.96	0.00	0.00	46914.96	100	0.00
00020	Delivery of Materl	32840.46	32840.46	0.00	0.00	32840.46	100	0.00
00030	Turnover/Inspectio	14074.47	0.00	14074.47	0.00	14074.47	100	0.00
		93829.89	79755.42	14074.47	0.00	93829.89	100	0.00
Total Contract		93829.89	79755.42	14074.47	0.00	93829.89	100	0.00

Subject: Re: South Pittsburg Jr. Pro Basketball
From: Ruby Ledford <rubyledford@mctns.net>
To: Candy Powers <cpowers@mctns.net>
Date: Thursday, 12/18/2025 6:55 AM

Good morning,

I received the request and will give it to Dr. Griffith for approval to add to the January Agenda.

Thank you,

Ruby Ledford
Executive Assistant to the Director of Schools
Board Secretary

Marion Co. Board of Education
204 Betsy Pack Drive
Jasper, TN 37347
(423)-942-3434 ext. 2001

Yes M
12-18-25

On Wednesday 12/17/2025 at 6:30 pm, Candy Powers wrote:

I am requesting that the attached organization be put on the January School Board agenda. The organization has requested permission to use the SPES gym for practices during the week and Saturday games. Their insurance is attached along with one of the agreements that each coach signs before using the facility. If you need each coach's signed document, I can sent that. Also attached are the background check for each of the coaches. Background info: The one that is pending is actually for an altercation with a female this Fall that is now on the same team and the parents are coaching together. They say the issue has been resolved to their satisfaction. It was between the girls at a football game. If more documentation is needed or a formal request, please let me know and I can provide. Thank you.

Candace Moss Powers

--- Original message ---

Subject: Message from "SPESOfficeColorRicoh"
From: <beeler@mctns.net>
To: Candace Powers <cpowers@mctns.net>, Candace Powers
<candace.powers@southpittsburg elementary.org>
Date: Wednesday, 12/17/2025 6:20 PM

This E-mail was sent from "SPESOfficeColorRicoh" (IM C3000).

Scan Date: 12.17.2025 19:35:55 (-0500)
Queries to: beeler@mctns.net

South Pittsburg Elementary Gym Facility Use Provided Fall/Spring Semester Upon the Agreement of the Following Provisions:

No practices will occur when school is out due to holidays, weather, breaks, early dismissal, etc. If school is not in session for an entire day, the gym will be closed to all outside parties. No exceptions. This is county policy.

Only adults approved by the Marion County School Board as coaches will be allowed in the building with the athletes. This is county policy. All other adults, including parents and guardians, will remain outside the building structure.

If provided a key, NO copies may be made. Key must be returned at end of agreement period.

Only those athletes participating in the day's practice will be allowed into the facility. All parents, guardians, siblings, friends, etc. will have to remain outside the building. Again, county policy.

No outside drinks except water may be brought into the building due to ant issues.

Water fountains outside the gym are NOT to be used by athletes or coaches. Water should be brought from outside sources, including squirt bottles, plastic bottles, thermos, etc.

No outside food is allowed to be brought into the gym due to ant and rodent issues. This includes chips, power bars, candy in any form, etc.

All trash that accumulates during the practice should be taken by a coach to the dumpsters located in the alley off 3rd Street next to the cafeteria entrance.

All athletes and coaches should use the restroom facilities located beside the stage area. The restrooms located outside the gym should NOT be used for any reason. Coaches should check the restroom facilities before and after each practice to see if paper products are needed and for flushing and other cleanliness issues that need to be addressed. The school janitors should not have to clean afterwards.

The stage curtain should be kept closed at all times to prevent equipment on stage from being damaged. For no reason should athletes or coaches be behind the curtain or in the stage area, except for restroom or lighting details.

All lights should be turned off by a coach before exiting any practice.

Doors should be double-checked for proper locking by a coach before leaving a practice.

Any equipment or furniture that is moved or utilized during a practice should be put back in its' original place by coaches before exiting the building.

Supply closets or PE staff office should not be entered at any time, for any purpose.

No athletes should be unattended for any length of time when using the facilities. Supervision is a must and county policy demands.

No cleats should be worn inside the facility.

SPES does not supply any equipment. All necessary items should be brought into the facility before practice.

The two basketball goals in the gym should not be damaged in any way. Other SPES equipment should not be utilized in any form.

Any excess water and dirt brought into the building by athletes due to rain or muddy conditions should be cleaned up by the coaches and athletes before exiting the building. Janitors should not have to clean.

Any damages that occur to the school building or fixtures will be your organization's financial responsibility.

Administration at SPES may ask for other requirements to be met as deemed appropriate by athletes use of the building.

The custodian and staff at SPES try to keep a clean and welcoming environment. It is not their responsibility to clean up after another school, sport or organization has been granted use of the facility. If problems develop where custodial and staff responsibilities are not being met due to this agreement not being maintained by an outside agency, privileges of your group can and will be revoked without warning or prior notification.

Only coaches that have been approved by the School Board are allowed inside facility:

Signature of Supervising Coach or Administrator:

Bryce Terrill Date: 10/30/25

Candace Moss Powers, Principal



CERTIFICATE OF LIABILITY INSURANCE

DATE: MM/DD/YYYY

11/10/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFIRMS NO RIGHTS UNDER THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE INSURED AND THE PRODUCER. THE COVERAGE IS SUBJECT TO THE POLICIES AND THE CERTIFICATE HOLDER'S RIGHTS UNDER THE POLICIES.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be extended. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A subrogee or third party may not have the right to sue the certificate holder in lieu of such endorsement(s).

PRODUCER SADLER & COMPANY, INC. P.O. BOX 5866 COLUMBIA, SOUTH CAROLINA 29250-5866	CONTACT NAME: Kevin Deal PHONE (A/C, H/L, E): 803-622-7272 FAX (A/C, H/L): 803-558-4517 E-MAIL ADDRESS: kdeal@sadlerinfo.com PRODUCER LICENSE NO.:
INSURED: South Pittsburg Jr. Pro Basketball South Pittsburg Jr. Pro Basketball 717 Elm Avenue South Pittsburg, TN 37380 Applicant ID: 455110 A Member of the Sports, Leisure & Entertainment RPPG	INSURER(S) AFFORDING COVERAGE INSURER A: AGO Specialty Insurance Company INSURER B: INSURER C: INSURER D:

COVERAGES **CERTIFICATE NUMBER** **REVISION NUMBER**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NO FEE IS CHARGED ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO ISSUING THIS CERTIFICATE MAY BE DEEMED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

REQ. LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <input type="checkbox"/> GEN. AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC.	X		9YAPG0001334486101	12:01:00 AM ET 11/10/2025	12:01AM ET 11/10/2026	EACH OCCURRENCE \$1,000,000 DAMAGE TO PREMISES RENTED TO YOU (Per Leg./Inc.) \$1,000,000 MEDICAL EXPENSES (per person/accident) \$5,000 PERSONAL & ADV. INJURY \$1,000,000 GENERAL AGGREGATE (per then Products, Completed Operations) \$5,000,000 PRODUCTS - COMPI OF AGO \$1,000,000 LEGAL LIAB TO PARTICIPANTS \$1,000,000 PROFESSIONAL LIABILITY \$1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> MIXED AUTOS (not provided while in Home) <input checked="" type="checkbox"/> NON-OWNED AUTOS (not provided while in Home)			9YAPO0001334486101	12:01:00 AM ET 11/10/2025	12:01AM ET 11/10/2026	COMBINED SINGLE LIMIT (Per Accident) \$1,000,000 BODILY INJURY (Per person) \$100,000 BODILY INJURY (Per accident) \$100,000 PROPERTY DAMAGE (Per accident) \$100,000
	<input type="checkbox"/> UMBRELLA LIME <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIME <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> PRODUCTS <input type="checkbox"/> EXTENSION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER / MEMBER EXCLUDED (Mandatory in TN) Yes, describe under DESCRIPTION OF OPERATIONS below			N/A			<input type="checkbox"/> WE STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - CA EMPLOYEE E.L. DISEASE - POLICY LIMIT
A	MEDICAL PAYMENTS TO PARTICIPANTS			9YAPG0001334486101	12:01:00 AM ET 11/10/2025	12:01AM ET 11/10/2026	EXCESS MEDICAL \$25,000 AGO NONE DEDUCTIBLE \$100

DESCRIPTION OF OPERATIONS (LOCATIONS) / VEHICLES (Vehicle Accord 101, Additional Remarks Schedule, if more space is required)

RE: COVERED SPORTS Basketball 12 & Under,

The certificate holder is added as an additional insured, but only with respect to the liability arising out of the operations of the insured above.
 South Pittsburg Jr. Pro Basketball - For South Pittsburg Jr. Pro Basketball, Annual Meeting (page 10 & under), License (page 10 & under), Taxable and contract festival (page 10 & under), Soccer (page 10 & under), Other money (page 10 & under), Shooting (page 10 & under), and Unleash the Power of the Game (page 10 & under).
 Employment liability: Sports injury limit: \$1,000,000 occurrence; \$1,000,000 aggregate; Sports injury limit adjustment to policy limit: \$1,000,000 occurrence; \$1,000,000 aggregate; "Brain Injury" means: concussion, sports-related, or otherwise, or any other injury to the brain and any symptoms, conditions, disorders and diseases, including death, resulting therefrom but only if such injury occurs as a result of the insured's activities during the policy period.

CERTIFICATE HOLDER RELATIONSHIP: Sponsor South Pittsburg Jr. Pro Basketball 717 Elm Avenue South Pittsburg, TN 37380	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

Coverage is only extended to U.S. events not subject to

NOTICE TO TENANT INSURANCE: The insurer for the purchasing group may not be subject to all the provisions laws and regulations of the State of Texas.

ACORD 25 (2014/01)

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ISO Commercial General Liability Forms (07/01/04)
 POLICY NUMBER: 9YAPG0001334486101
 INSURED: South Pittsburg Jr Pro Basketball

COMMERCIAL GENERAL LIABILITY
 CG 20 26 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

1. Name of Additional Insured Person(s) or Organization(s):
South Pittsburg Jr. Pro Basketball 717 Elm Avenue South Pittsburg, TN 37380
(Information required to complete this Schedule, if not shown above, will be shown in the Declarations.)

A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. in the performance of your ongoing operations; or
2. in connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Date Added: 11/15/2025 09:01:24 AM

CG 20 26 04 13

Page 1 of 1

MARION COUNTY SCHOOLS

2027 HIGH SCHOOL GRADUATION SCHEDULE

Tuesday, May 18, 2027

South Pittsburg High School 7:00 p.m.

Thursday, May 20, 2027

Whitwell High School 7:00 p.m.

Friday, May 21, 2027

Marion Virtual High School 4:30 p.m.

Marion County High School 7:00 p.m.



AIA® Document G701® – 2017

Change Order

PROJECT: (Name and address)
Marion County Schools - Ag Lab
160 Ridley Drive, Jasper, TN 37347

CONTRACT INFORMATION:
Contract For: MCHS Ag Lab
Date: October 15, 2025

CHANGE ORDER INFORMATION:
Change Order Number: 002
Date: December 30, 2025

OWNER: (Name and address)
Marion County Schools
204 Betsy Pack Drive
Jasper, TN 37347

ARCHITECT: (Name and address)
The Lewis Group Architects, Inc.
611 King Street, Suite 250
Knoxville, TN 37917

CONTRACTOR: (Name and address)
Integrated Builds, LLC
1310 East End Avenue
Chattanooga, TN 37412

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Due to encountering unsuitable soils during 3rd party testing (Terracon) at the Marion County High School project site, 118.30 cubic yards (CY) of unsuitable soils were excavated and refilled with suitable soils per the Unit Price specified in the Contract Documents (40.70/CY).

The original Contract Sum was	\$ 593,078.00
The net change by previously authorized Change Orders	\$ 2,687.50
The Contract Sum prior to this Change Order was	\$ 595,765.50
The Contract Sum will be increased by this Change Order in the amount of	\$ 4,814.81
The new Contract Sum including this Change Order will be	\$ 600,580.31

The Contract Time will be unchanged by (0) days.
The new date of Substantial Completion will be June 01, 2026

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.



ARCHITECT (Signature)

Stephanie Douthitt, RA
(Printed name, title, and
license number if required)

1/2/2026

Date



CONTRACTOR (Signature)

Drew Teth, Project Manager
(Printed name and title)

12.30.25

Date

OWNER (Signature)

(Printed name and title)

Date

Subject: Re: Request to Add Item to January Board Agenda

From: Ruby Ledford <rubyledford@mctns.net>

To: SPES <hmoss@mctns.net>

Date: Monday, 01/05/2026 7:21 AM

Good morning,

I received the request and will give it to Dr. Griffith for approval to add to the January Agenda.

Thank you,

Ruby Ledford

Executive Assistant to the Director of Schools

Board Secretary

Marion Co. Board of Education

204 Betsy Pack Drive

Jasper, TN 37347

(423)-942-3434 ext. 2001

On Friday 01/02/2026 at 10:54 am, SPES wrote:

Good morning,

I am writing to request that the following item be added to the January Board Agenda if possible:



South Pittsburg Little League is requesting permission to use the South Pittsburg Elementary School cafeteria for their end-of-the-year banquet on Saturday, January 17.

Please let me know if any additional information is needed.

Thank you for your time and consideration.

Haven Moss

Approved:

1-5-24

KAATZ, BINKLEY, JONES, & MORRIS ARCHITECTS, INC.
ARCHITECTS – ENGINEERS – EDUCATIONAL PLANNERS

William T. Morris, AIA Larry D. Marvel, AIA Gary C. Kromer, RA Jason Morris, AIA

ARCHITECTURE

William T. Morris, AIA, *Chairman*
Steve G. Morris
Larry D. Marvel, AIA, CSI/CDT
Gary C. Kromer, RA, CEFPI
Jason Morris, AIA
CSI/CDT
Nathan Dutch

EDUCATIONAL PLANNERS

Debbie Morris

ENGINEERING

Sandy Olandt, PE
Brandon Marvel

INTERIORS

Kathy Richards, NCIDQ,
Jenni Cozart, NCIDQ

ADMINISTRATION

Penny Phillips

December 17, 2025

Mr. Mark Griffith
Marion County Schools
204 Betsy Park Drive
Jasper, TN 37347

Re: Whitwell High School Theater Renovation
 KBJM Project No. 2940-24
 Pay Application #04

Dear Mr. Griffith:

Please find enclosed the Application and Certificate for Payment for the period ending December 11, 2025.

Based upon our periodic visits to the construction site and our observations of construction, the Applications for Payment, and the representations contained therein, to our knowledge, information and belief, the work appears to be in accordance with the Contract Documents.

Therefore, we recommend payment of \$455,908.23 to OLG Services, LLC, 301 Industrial Blvd., Tullahoma, TN 37388, and \$23,995.18 to the retainage account. This brings the total amount paid to OLG Services to date to \$913,495.59 and the total of the retainage account to \$48,078.72.

Thank you,



Jason Morris

Kaatz, Binkley, Jones & Morris Architects, Inc.

Enclosures

(1) OLG Services, LLC. Pay Request

AIA® Document G702® – 1992

Application and Certificate for Payment

TO OWNER: Marion County Schools
204 Betsy Pack Drive
Jasper, TN 37347

PROJECT: 503625 -Whitwell Theater Reno
200 200 Tiger Trail
Whitwell, TN 37397

APPLICATION NO: 004

Distribution to:

OWNER [X]

PERIOD TO: December 11, 2025

ARCHITECT [X]

CONTRACT FOR: General Construction

CONTRACTOR [X]

FROM OLG Services, LLC

VIA Kaatz, Binkley, Jones & Morris Architects,
Inc.

CONTRACT DATE: 07-10-2025

FIELD []

CONTRACTOR 301 Industrial Blvd.
Tullahoma, TN 37388

ARCHITECT: 1008 Charlie Daniels Parkway
Mt. Juliet, TN 37122

PROJECT NOS: / 503625 /

OTHER []

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract, AIA Document G703®, Continuation Sheet, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM..... 2,121,000.00

2. NET CHANGE BY CHANGE ORDERS..... 50.00

3. CONTRACT SUM TO DATE (Line 1 + 2)..... 2,121,000.00

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)..... 5961,574.31

5. RETAINAGE:

a. 5% of Completed Work

(Column D + E on G703: 5961,574.31) = 48,078.72

b. 5% of Stored Material

(Column F on G703: 50.00) = 0.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703)..... 48,078.72

6. TOTAL EARNED LESS RETAINAGE..... 913,495.59

(Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT..... 457,587.36

(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE..... 455,908.23

9. BALANCE TO FINISH, INCLUDING RETAINAGE..... 1,207,504.41

(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order		0.00

CONTRACTOR:

By:

State of: TN

Country of: FRANKLIN

Subscribed and sworn to before me this

Notary Public:

My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... 455,908.23

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA® Document G703® – 1992

Continuation Sheet

AIA Document G703®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
Use Column I on Contracts where variable retainage for line items may apply.

503625 -Whitwell Theater
Reno
200 200 Tiger Trail
Whitwell, TN 37397

APPLICATION NO:

004

APPLICATION DATE:

12-11-2025

PERIOD TO:

December 11, 2025

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G+C)		
	General Conditions	193,137.12	86,911.70	19,313.72	0.00	106,225.42	55.00%	86,911.70	0.00
	Existing Conditions	53,570.00	53,570.00	0.00	0.00	53,570.00	100.00%	0.00	0.00
	Concrete	40,540.82	40,540.82	0.00	0.00	40,540.82	100.00%	0.00	0.00
	Masonry	22,000.00	22,000.00	0.00	0.00	22,000.00	100.00%	0.00	0.00
	Metals	19,907.80	19,907.80	0.00	0.00	19,907.80	100.00%	0.00	0.00
	Wood, Plastic, and Composites	14,537.60	0.00	0.00	0.00	0.00	0.00%	14,537.60	0.00
	Thermal and Moisture Protection	34,661.00	17,330.50	17,330.50	0.00	34,661.00	100.00%	0.00	0.00
	Openings	81,605.84	20,401.46	20,401.46	0.00	40,802.92	50.00%	40,802.92	0.00
	Finishes	326,755.00	0.00	130,702.00	0.00	130,702.00	40.00%	196,053.00	0.00
	Specialties	30,992.50	0.00	0.00	0.00	0.00	0.00%	30,992.50	0.00
	Equipment	206,965.00	0.00	0.00	0.00	0.00	0.00%	206,965.00	0.00
	Plumbing	49,552.80	9,910.56	14,865.84	0.00	24,776.40	50.00%	24,776.40	0.00
	HVAC	243,156.60	145,593.96	36,473.49	0.00	182,367.45	75.00%	60,789.15	0.00
	Electrical	602,041.00	60,204.10	240,816.40	0.00	301,020.50	50.00%	301,020.50	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	Discretionary Fund (4%)	81,576.92	0.00	0.00	0.00	0.00	0.00%	81,576.92	0.00
	A/V Equipment Allowance	100,000.00	0.00	0.00	0.00	0.00	0.00%	100,000.00	0.00
	Post Occupancy Adjusting	10,000.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	0.00
	Concrete and Engineering Earth Fill Testing	10,000.00	5,000.00	0.00	0.00	5,000.00	50.00%	5,000.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	GRAND TOTAL	2,121,000.00	481,670.90	479,903.41	0.00	961,574.31	45.34%	1,159,425.69	0.00

**AIA®****Document G702® – 1992****Application and Certificate for Payment**

TO OWNER: Marion County Department of Education
204 Betsy Pack Dr
Jasper, TN 37347

PROJECT: Marion County Lockers

APPLICATION NO: 002

Distribution to:

OWNER: | |

PERIOD TO: January 15, 2026

ARCHITECT: | |

CONTRACT FOR:

CONTRACTOR: | |

CONTRACT DATE: 07-16-2025

FIELD: | |

PROJECT NOS: / /

OTHER: | |

FROM MDI Construction Inc.
CONTRACTOR: 110 Mooreland Drive
Springfield, TN 37122

VIA

ARCHITECT:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM.....
2. NET CHANGE BY CHANGE ORDERS.....
3. CONTRACT SUM TO DATE (Line 1 + 2).....

543,515.28

\$0.00

\$543,515.28

\$306,165.59

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703).....

5. RETAINAGE:

a. 0.00% of Completed Work
(Column D + E on G703: \$0.00) = \$0.00
b. 0.00% of Stored Material
(Column F on G703: \$0.00) = \$0.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703).....

15,308.28

6. TOTAL EARNED LESS RETAINAGE.....

(Line 4 Less Line 5 Total)

290,857.31

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....

(Line 6 from prior Certificate)

120,607.33

8. CURRENT PAYMENT DUE.....

170,249.98

9. BALANCE TO FINISH, INCLUDING RETAINAGE.....

(Line 3 less Line 6)

252,657.97

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order		0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____

State of: TENNESSEE

County of: Robertson

Subscribed and sworn to before me this _____

Notary Public: _____

My Commission expires: 10-20-26

Date: 1/6/26

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... 170,249.98

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____

Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



Continuation Sheet

AIA Document G702[®], Application and Certification for Payment, or G732[™], Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
Use Column I on Contracts where variable retainage for line items may apply.

Marion County Lockers

APPLICATION NO:

002

APPLICATION DATE:

01-05-2026

PERIOD TO:

January 15, 2026

ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G	H	I	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G+C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	MARION COUNTY HIGH SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
99.50.1	Discretionary Fund	7,500.00	0.00	0.00	0.00	0.00	0.00%	7,500.00	0.00
02.41.1	Lockers- Demo	23,430.24	0.00	0.00	0.00	0.00	0.00%	23,430.24	0.00
10.05.1	Lockers- Install	113,844.72	0.00	0.00	0.00	0.00	0.00%	113,844.72	0.00
09.91.1	Paint	18,432.00	0.00	0.00	0.00	0.00	0.00%	18,432.00	0.00
01.78.1	Post Installation Adjusting	3,000.00	0.00	0.00	0.00	0.00	0.00%	3,000.00	0.00
99.10.1	PRO	25,942.50	0.00	0.00	0.00	0.00	0.00%	25,942.50	0.00
99.40.1	Project Supervision	11,520.00	0.00	0.00	0.00	0.00	0.00%	11,520.00	0.00
06.10.1	Rough Carpentry	2,640.00	0.00	0.00	0.00	0.00	0.00%	2,640.00	0.00
09.65.1	Rubber Base	2,679.60	0.00	0.00	0.00	0.00	0.00%	2,679.60	0.00
07.92.1	Sealants & Caulking	900.00	0.00	0.00	0.00	0.00	0.00%	900.00	0.00
	SOUTH PITTSBURG HIGH SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
99.50.2	Discretionary Fund	7,500.00	0.00	0.00	0.00	0.00	0.00%	7,500.00	0.00
02.41.2	Lockers- Demo	5,378.64	5,378.64	0.00	0.00	5,378.64	100.00%	0.00	268.93
10.05.2	Lockers- Install	26,052.24	26,052.24	0.00	0.00	26,052.24	100.00%	0.00	1,302.61
09.91.2	Paint	4,704.00	4,704.00	0.00	0.00	4,704.00	100.00%	0.00	235.20
01.78.2	Post Installation Adjusting	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	150.00
99.10.2	PRO	8,647.50	8,647.50	0.00	0.00	8,647.50	100.00%	0.00	432.38
99.40.2	Project Supervision	4,608.00	4,608.00	0.00	0.00	4,608.00	100.00%	0.00	230.40
06.10.2	Rough Carpentry	2,640.00	2,640.00	0.00	0.00	2,640.00	100.00%	0.00	132.00
09.65.2	Rubber Base	613.20	613.20	0.00	0.00	613.20	100.00%	0.00	30.66
07.92.2	Sealants & Caulking	900.00	900.00	0.00	0.00	900.00	100.00%	0.00	45.00
	MONTEAGLE ELEMENTARY SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
99.50.3	Discretionary Fund	7,500.00	0.00	0.00	0.00	0.00	0.00%	7,500.00	0.00
02.41.3	Lockers- Demo	7,368.00	7,368.00	0.00	0.00	7,368.00	100.00%	0.00	368.40
10.05.3	Lockers- Install	35,688.00	35,688.00	0.00	0.00	35,688.00	100.00%	0.00	1,784.40
09.91.3	Paint	6,720.00	6,720.00	0.00	0.00	6,720.00	100.00%	0.00	336.00
01.78.3	Post Installation Adjusting	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	150.00
99.10.3	PRO	8,647.50	8,647.50	0.00	0.00	8,647.50	100.00%	0.00	432.38

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G+C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
99.40.3	Project Supervision	4,608.00	4,608.00	0.00	0.00	4,608.00	100.00%	0.00	230.40
06.10.3	Rough Carpentry	2,640.00	2,640.00	0.00	0.00	2,640.00	100.00%	0.00	132.00
09.65.3	Rubber Base	840.00	840.00	0.00	0.00	840.00	100.00%	0.00	42.00
07.92.3	Sealants & Caulking	900.00	900.00	0.00	0.00	900.00	100.00%	0.00	45.00
	WHITEWELL HIGH SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
99.50.4	Discretionary Fund	7,500.00	0.00	0.00	0.00	0.00	0.00%	7,500.00	0.00
02.41.4	Lockers- Demo	20,262.00	0.00	20,262.00	0.00	20,262.00	100.00%	0.00	1,013.10
10.05.4	Lockers- Install	99,212.64	0.00	94,252.01	0.00	94,252.01	95.00%	4,960.63	4,712.60
09.91.4	Paint	16,080.00	0.00	16,080.00	0.00	16,080.00	100.00%	0.00	804.00
01.78.4	Post Installation Adjusting	3,000.00	0.00	3,000.00	0.00	3,000.00	100.00%	0.00	150.00
99.10.4	PRO	25,942.50	0.00	25,942.50	0.00	25,942.50	100.00%	0.00	1,297.12
99.40.4	Project Supervision	13,824.00	0.00	13,824.00	0.00	13,824.00	100.00%	0.00	691.20
06.10.4	Rough Carpentry	2,640.00	0.00	2,640.00	0.00	2,640.00	100.00%	0.00	132.00
09.65.4	Rubber Base	2,310.00	0.00	2,310.00	0.00	2,310.00	100.00%	0.00	115.50
07.92.4	Sealants & Caulking	900.00	0.00	900.00	0.00	900.00	100.00%	0.00	45.00
	GRAND TOTAL	543,515.28	126,955.08	179,210.51	0.00	306,165.59	56.33%	237,349.69	15,308.28

Subject: Board approval

From: Heath Grider <hgrider@mctns.net>

To: Ruby Gamble <rgamble@mctns.net>

Date: Tuesday, 01/06/2026 2:27 PM

Request permission for SPSHS High School baseball team to stay overnight in Knoxville April 17.
Baseball tournament is at Fulton and Gibbs High School.

Heath Grider

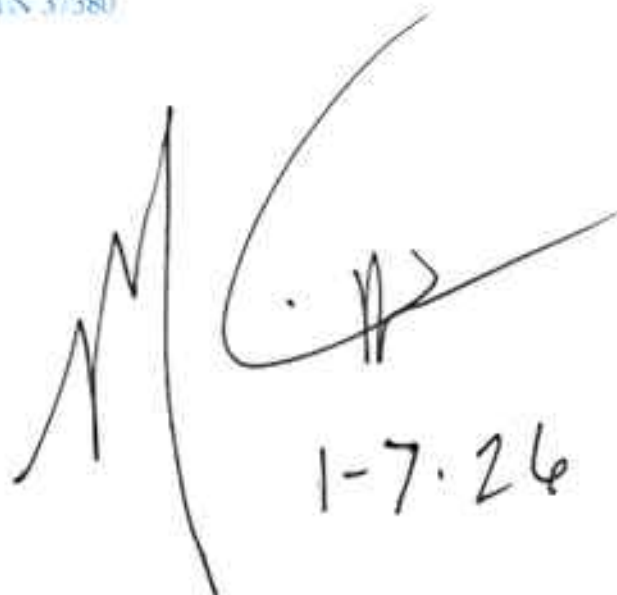
Assistant Principal \ Athletic Director

South Pittsburg High School

717 Elm Avenue \ South Pittsburg, TN 37380

Phone: (423) 837-7561

P


A large, stylized handwritten signature in black ink, appearing to be 'M.C.' with a flourish.

1-7-26

MARION COUNTY DEPARTMENT OF EDUCATION

204 Betsy Pack Drive · Jasper, Tennessee 37347
Telephone (423) 942-3434 · Fax (423) 942-4210

Director of Schools
Mark A. Griffith

TO: Board and Dr. Griffith 
FROM: Becky Bigelow
DATE: January 7, 2026
RE: Proposed School Calendars for 2026-2027 and 2027-2028

The district calendar committee is proposing and requesting approval for the attached calendars for school years 2026-2027 and 2027-2028.

2026-2027 SCHOOL CALENDAR

AUGUST 2026						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
SEPTEMBER 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
OCTOBER 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
NOVEMBER 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
DECEMBER 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 3 In-Service #1
- 4 Registration
- 5 Staff Dev. #1
- 6 Staff Dev. #2
- 7 Students First Full Day

20 Days

7th Labor Day

21 Days

- 9 End of First 9 Weeks
- 12-16 Fall Break

17 Days

11th Veteran's Day

- 23 Staff Dev. #3
- 24-27 Thanksgiving Break

16 Days

- 18 Abbreviated Day
- 18 End of Second 9 Weeks
- 21 - 1 Christmas Break

14 Days

JANUARY 2027						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
FEBRUARY 2027						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
MARCH 2027						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
APRIL 2027						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
MAY 2027						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1 New Year's Day

4 In-Service #2

5 In-Service #3

18 MLK Day

17 Days

15 President's Day

19 Days

1 In-Service #4

12 End of Third 9 Weeks

22 - 26 Spring Break

17 Days

22 Days

24 Staff Dev. #4

25 Last Day of School

17 Days

31st Memorial Day

In-Service
Staff Development Days
Holidays

- 88 1st Semester Days
- 92 2nd Semester Days
- End of 9 wks
- Abbreviated Day

2027-2028 SCHOOL CALENDAR Option 1

AUGUST 2027						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2 In-Service #1
3 Registration
4 Staff Dev. #1
5 Staff Dev. #2
6 Students First Full Day
21 days

SEPTEMBER 2027						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

9th Labor day

21 days

OCTOBER 2027						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

8 End of First 9 Weeks
11-15 Fall Break

16 Days

NOVEMBER 2027						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

11 Veteran's Day
22 Staff Dev. #2
23-26 Thanksgiving Break

17 Days

DECEMBER 2027						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

17 End of Second 9 Weeks
20-31 Christmas Break

13 Days

JANUARY 2028						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1 New Year's Day
4 In-Service #2
5 In-Service #3
6 Students Return
17 MLK Day
17 days

FEBRUARY 2028						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

21 President's Day

20 days

MARCH 2028						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

6 In-Service #4
10 End of Third 9 Weeks
20-24 Spring Break

18 Days

APRIL 2028						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

14 Good Friday

19 Days

MAY 2028						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

23 Staff Dev. #4
24 Last Day of School
29 Memorial Day

18 Days

In-Service
Staff Development Days
Holidays
1st Semester Days
2nd Semester Days
End of 9 wks
Abbreviated Day

Memo

To: Marion County Board of Education, Dr. Mark Griffith
From: Sherry Prince, CTE Director *SP*
Date: January 6, 2026
Re: Payment to Integrated Builds

CTE would like approval to pay the pay administrative fees for AG Projects to the Integrated Builds.



INTEGRATED BUILDS

Date: December 31, 2025

Address: Integrated Builds, LLC
P.O. Box 91298
Chattanooga, TN 37412

To: Marion County Schools
204 Berry Pace Drive
Jasper, TN 37412

Integrated Job No.: 25-013

Re: Marion County Schools: Greenhouse Project

Payment Request No.: 5

SUMMARY OF CONTRACT AND CHANGE ORDERS

ORIGINAL CONTRACT AMOUNT		\$	\$15,800.00
TOTAL REVISED SUBCONTRACT (through Change Order)	2	\$	\$33,074.98
TOTAL AMOUNT ESTIMATED COMPLETE	78%	\$	\$17,049.10
LESS RETAINAGE	5%	\$	\$2,852.45
LESS PREVIOUS PAYMENTS		\$	\$75,873.34
AMOUNT OF CURRENT REQUISITION		\$	\$20,323.31

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certifications of Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Sworn to and subscribed before me

On 5th day of January, 2026
Susan A. Daniels
NOTARY PUBLIC
My commission expires May 6, 2028



CONTRACTOR

By

Its

Print Name

Project Manager

Drawn To

Architect's Certificate for Payment

In accordance with the Contract Documents, based on on-site observation and the data concerning this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 120,323.31

(Attach explanation of amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation sheet that are changed to conform with the amount certified.)

OWNER

By

Date

ARCHITECT

By Douglas B. Crawford

Date 01/06/2026

This Certificate is non-negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, acceptance, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Application and Certificate for Payment

TO OWNER:	Martin County Schools 204 Betsy Park Drive Asheville, TN 37537	PROJECT:	24104 Martin County Schools Classroom	APPLICATION NO:	001	Contribution to:	<input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER
FROM CONTRACTOR:	Comercon Integrated Builds, LLC 1318 East 1st Ave. Chattanooga, TN 37612	MA ARCHITECT:	Architect The Lavin Group Architect, Inc. 411 King St., Suite 250 Knoxville, TN 37917	PERIOD TO:	December 31, 2025	CONTRACT FOR:	General construction
				CONTRACT DATE:	September 14, 2023		
				PROJECT NOS:	1 1		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in accordance with the Contract.

AIA Document G702, "Contribution Sheet," is attached.

1. ORIGINAL CONTRACT SUM	\$ 515,800.00
2. NET CHANGE BY CHANGE ORDERS	\$ 27,254.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 543,054.00
4. TOTAL COMPLETED & STORED TO DATE (if above 0 on G701)	\$ 437,500.00

5. RETAINAGE:

a. 5 % of Completed Work (if above 0 on G701)	\$20,875.00	\$20,875.00
b. 5 % of Stored Material (if above 0 on G701)	\$0.00	\$0.00

Total Retainage (if any) to = Net Total in Column 3 of G701 \$20,875.00

6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$ 522,179.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificates)	\$ 719,874.50
8. CURRENT PAYMENT DUE	\$ 176,324.50
9. BALANCE TO FINISH INCLUDING RETAINAGE (Line 7 less Line 8)	\$ 345,854.50

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$17,254.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$17,254.00	\$0.00
NET CHANGES by Change Order	\$17,254.00	\$17,254.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for the Work for which previous Certificates for Payment were issued and that amounts received from the Owner, and that current payment when made is for the Work.

By [Signature] Date January 05, 2026

State of Tennessee
County of Hamilton

Subscribed and sworn to before

on this 5th day of January, 2026
Notary Public Susan A. Daniels
My Commission expires May 16, 2028

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

(Check application if amount certified differs from the amount applied. Insert all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

By [Signature] Date 01/06/2026

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under the Contract.



SCHEDULE OF VALUES

Contractor's signed and notarized requisition is attached.
In tabulations below, amounts are stated to the nearest dollar.

Project: Marion County Schools Greenhouse
Requisition #: 5
Requisition Date: 31-Dec-25

A	B	C	D	E	F	G		H
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%(G + C)	BALANCE TO FINISH (C - G)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
Contract								
00 00 00	Procurement and Contracting	\$ 14,089.00	\$ 14,089.00			\$ 14,089.00	100%	\$ -
01 00 00	General Requirements	\$ 78,142.31	\$ 58,605.00	\$ 9,768.00		\$ 68,373.00	87%	\$ 9,769.31
02 36 00	Termite Control	\$ 1,339.00	\$ 1,339.00			\$ 1,339.00	100%	\$ -
03 20 00	Concrete Reinforcing	\$ 5,375.00	\$ 5,375.00			\$ 5,375.00	100%	\$ -
03 30 00	Concrete	\$ 44,499.82	\$ 36,000.00	\$ 8,499.82		\$ 44,499.82	100%	\$ -
07 11 13	Bituminous Dampproofing	\$ 5,489.00	\$ 5,489.00			\$ 5,489.00	100%	\$ -
09 91 13	Painting	\$ 6,239.00		\$ 6,239.00		\$ 6,239.00	100%	\$ -
10 44 00	Fire Protection Specialties	\$ 4,779.86		\$ 4,779.86		\$ 4,779.86	100%	\$ -
13 34 19	Greenhouse Building System	\$ 122,596.00	\$ 86,000.00			\$ 86,000.00	70%	\$ 36,596.00
22 00 00	Plumbing	\$ 58,314.00	\$ 36,500.00	\$ 13,600.00		\$ 50,100.00	86%	\$ 8,214.00
26 00 00	Electrical	\$ 67,055.57	\$ 13,200.00	\$ 4,630.00		\$ 15,830.00	24%	\$ 51,228.57
31 20 00	Earthwork	\$ 48,739.00	\$ 18,521.00	\$ 20,900.00		\$ 38,521.00	79%	\$ 10,218.00
32 15 00	Asphalt Paving	\$ 51,899.00		\$ 51,899.00		\$ 51,899.00	100%	\$ -
33 40 00	Utilities	\$ 7,240.44		\$ 7,240.44		\$ 7,240.44	100%	\$ -
Change Orders								
1	Unsuitable Soils	\$ 12,222.62	\$ 12,222.62			\$ 12,222.62	100%	\$ -
2	Footing Undercut	\$ 5,052.36	\$ 5,052.36			\$ 5,052.36	100%	\$ -
Contract Totals		\$ 533,074.98	\$ 290,392.98	\$ 176,656.12	\$ -	\$ 417,049.10	78%	\$ 116,025.88

MARION COUNTY DEPARTMENT OF EDUCATION

204 Betsy Pack Drive - Jasper, Tennessee 37347
Telephone (423) 942-3434 Fax (423) 942-4210

Director of Schools
Mark A. Griffith

TO: Board Members & Mark A. Griffith, Director of Schools
FROM: Kim Headrick, Director of Middle Grades & Virtual School Principal
DATE: January 6, 2026
RE: Request to Pilot Subject.com




My purpose in writing is to request permission for the credit recovery students at South Pittsburg High School to participate in a pilot for Subject.com for the second semester. This company is one that we are considering to provide services for all of the district's credit recovery students and virtual school students for the upcoming school year. The cost is \$2,500.00.

Please visit the website for additional information on the content. The price breakdown for the pilot is included.

Thank you for your consideration.

Subject

SUBJECT TECHNOLOGIES, INC. LICENSE AND SERVICES AGREEMENT

District or School Name:	Marion County School District
Billing Contact Name:	
Billing Contact Email:	
Contract Term Start:	12/31/2025
Contract Term End:	7/1/2027
Usage Period:	
Purchase Order: (If required)	

This License and Services Agreement ("Agreement") is entered into by and between Subject Technologies, Inc., a Delaware corporation with its principal place of business at 345 N. Maple Drive, Ste 130, Beverly Hills, CA 90210 ("**Subject**"); and Marion County School District, an educational institution with its main campus located at 204 Betsy Pack Dr, Jasper, TN 37347 United States ("**School**"). Subject and School are sometimes referred to herein as the "Parties" or each as a "Party."

Subject provides digital content solutions and related services for education institutions, including course content, technology, and instructional and administrative support. School is an educational institution offering secondary programs and instruction to its students. In consideration of the mutual covenants and agreements set forth below and in the standard terms and conditions attached hereto as Exhibit A (which is incorporated herein by reference in its entirety), and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties acknowledge and agree as follows:

Licensed Content; Services	Subject will license to School the " Licensed Content ", which consists of the Subject Curriculum and related content within the Subject platform. The " Subject Curriculum " means the Subject Learning offerings including Courses, Videos, Quizzes, Assignments, and Final Exams administered through the Subject platform. School and Authorized Users also will have access to real-time chat support for academic help (Homework Helper) and general platform assistance to Subject members. Subject will also provide the "Services" set forth in Section 2 of <u>Exhibit A</u> .
Payments	<p>School will pay Subject the subscription fee set forth below ("Subscription Fee") for the License and Services provided under this Agreement during the Term. School shall be obligated to pay the full Subscription Fee even if all Licenses are not activated during the Term (as defined below).</p> <p>The full Subscription Fee is non-refundable and due within 15 calendar days of receipt of the invoice.</p>

Product	Quantity	Term	Price/Seat Annual	Annual Fee
Marion County Schools - District Id. 4702640- Teacher of Record Unlimited	60	12	\$1,800	\$108,000
Marion County Schools - Starter Package	30	6	Custom	\$2,500
			Subscription Fee (due 1/1/26)	\$2,500 <i>Pilot</i>
			Subscription Fee (due 7/1/26)	\$108,000

Payments

School may purchase additional Licenses for Authorized Users ("Additional Licenses") during the Term pursuant to the pricing table set forth below by signing a Change Order with Subject reflecting the number of Additional Licenses desired. Subject shall deliver the Additional Licenses upon the execution of a Change Order by the Parties and payment by School to Subject for the Additional Licenses when due. Fees for Additional Licenses shall be invoiced by Subject and payable to Subject by School within 15 calendar days of the date of each such invoice.

Products	Seats	Price/Seat Annual
Credit Recovery License	1 - 499	\$300
	500-999	\$280
	1000+	\$260
Standard License	1 - 499	\$500
	500-999	\$460
	1000+	\$420
Multi-Lingual Licenses	1 - 499	\$700
	500-999	\$600
	1000+	\$500

MARION COUNTY DEPARTMENT OF EDUCATION

204 Betsy Pack Drive · Jasper, Tennessee 37347
Telephone (423) 942-3434 Fax (423) 942-4210

Director of Schools
Mark A. Griffith

TO: Board Members & Mark A. Griffith, Director of Schools

FROM: Kim Headrick, Director of Middle Grades

DATE: January 6, 2026

RE: Request to Purchase Additional EL Books for Jasper Middle School and CPA

My purpose in writing is to request permission to purchase 40 Module 3 EL books. These books are used in the ELA classroom. Twenty-nine of the books will go to Jasper Middle School. The remaining 11 will remain at Central Prep Academy for extra inventory. The cost for the books is \$560.00.

See attached for further information.

Thank you for your consideration.



Proposal for Partnership

Quote Number	Q-63763	Created Date	01/06/2026
Account Name	Marion County Schools (TN)	Expiration Date	02/05/2026
Primary Contact	Kimberly Shurett	Prepared By	Kristin Munson
		Email	kristin.munson@openup.org

Bill To Kimberly Shurett
204 Betsy Pack Dr
Jasper, TN 37347

Ship To Kimberly Shurett
15 Highway 150
Jasper, TN 37347

Introduction

Open Up Resources is pleased to submit this proposal for partnership. We are poised to deliver a best-in-class solution that suits your approach to teaching and learning.

The following quote outlines pricing for the requested materials and services; please contact us should your needs change. We will confirm this order upon receipt of your purchase order(s).

Thank you!

Product	Product Code	Unit Price	Qty.	Total Price
OUR EL G5 Mod 3 Sdnt Wkbk	9781683623359	\$14.00	40	\$560.00

Subtotal: \$560.00

Standard Shipping Subtotal: FREE*

Total: \$560.00

Terms & Conditions

Pricing Information:

- All prices are in US dollars and valid for 30 days from the date of this proposal. After this time period, prices, products, and services are subject to change without notice.
- Note: This is a cost proposal, not a formal contract.

Shipping and Handling Charges:

- All orders for Alaska and Hawaii will be charged shipping based on weight and distance.
- Standard orders will be shipped via ground carrier, standard delivery.

- Books are packed in cartons labeled with Grade and Unit Number. Pallets will be organized by the receiving school or district to aid in distribution to the appropriate locations. To minimize the number of pallets shipped per school, materials for more than one grade level may appear on a single pallet.
- *Additional charges may apply for expedited shipments or exceptionally large orders; please contact your field specialist if you have special shipping or delivery requirements. Requests for shipping or product order changes after submission of your order will be accommodated whenever possible, though fees for re-direction may apply.

Ordering Information:

Please submit your official purchase order, with authorized signature(s), electronically to your field specialist. Include:

- Your complete billing address.
- A primary contact name, email address, phone number, title, school, district, street address, city, state, and zip code.
- A copy of this proposal.
- Any additional special requirements for delivery.

Payment Information:

- We kindly request payment within 30 days. Open Up Resources is a 501C3 not-for-profit organization.
- Any late payments shall be subject to a service charge equal to 1.5% per month of the amount due or the maximum amount allowed by law, whichever is less. In the event of late payment, you will be liable for all reasonable costs and expenses incurred in the collection of overdue amounts, including but not limited to reasonable attorney's fees, court costs, and third-party collection agency fees, to the fullest extent permitted by applicable law.

Shortages and Damaged Materials

Please inventory your materials upon receipt. Open Up Resources will replace damaged, missing, or incorrect materials from an order at no cost to the customer if notified within 30 days of the shipment arrival date.

Return requests for any other reason must be made within 30 days of the shipment arrival date and will be considered by Open Up Resources on a case-by-case basis.

The following materials are not refundable:

- Custom trade book bundles and their bins.
- Lab Materials Kits

Warranty:

- Open Up warrants to the District that for one year from the date of purchase (the 'Warranty Period'), all printed textbooks provided by Open Up pursuant to this RFP ('Textbooks') will be free from material manufacturing defects in material and workmanship that render such Textbooks unusable. To the extent that a material manufacturing defect that makes any Textbook unusable is discovered during the Warranty Period, Open Up will provide the District with a functionally equivalent replacement Textbook at no additional cost to the District. EXCEPT FOR THE WARRANTY SET FORTH ABOVE, OPEN UP MAKES NO WARRANTY WHATSOEVER WITH RESPECT TO THE TEXTBOOKS, INCLUDING ANY (A) WARRANTY OF MERCHANTABILITY OR (B) WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, WHETHER EXPRESS OR IMPLIED BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE OR OTHERWISE. THIS WARRANTY DOES NOT APPLY TO LAB MATERIALS KITS.
- The District must make best efforts to inspect books for material defects within 60 days of receipt to ensure timely replacement.
- Issues requiring warranty support may be directed to support@openup.org.

memo

Marion County Board of Education

To: Marion County School Board

From: Sarah Ziegler

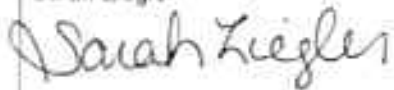
CC: Dr. Mark Griffith 

Date: January 6th, 2026

Re: Purchase of ParentSquare (previously Remind101)

Please approve the purchase of district-wide ParentSquare, previously Remind101, for the amount of \$34,477.77 through federal funding. Marion County Schools is being credited \$9,877.73 from the original purchase of the district-wide Remind101 account. Following the 2024-2025 school year, the annual cost will be \$44,355.50. The suite of features provided by ParentSquare is substantial and included in the quote package for review. Training for all faculty and staff will begin in February upon the signature of the contract. Training will also be available for parents and students as well.

Sincerely,
Sarah Ziegler





ParentSquare

Marion County, TN - 4702640 - Remind to PS Transition 25/26

Pricing Term Start Date: February 01, 2026 | **Pricing Term End Date:** March 31, 2027 |
Quote Create Date: November 17, 2025 | **Reference:** 20251117-094755849

Marion County, TN - 4702640

204 Betsy Pack DR

Jasper, TN 37347

United States

Mark Griffith

mgriffith@mcotrs.net

423-942-3434

Comments

This credit is only applicable if the current Remind subscription has been fully executed and the annual invoice has been paid in full.

Official term start date will be April 1, 2026.

Starting February 1, 2026, District may begin a phased launch of ParentSquare through March 31, 2026. During the phased launch period, District will work with the ParentSquare implementation team to set up data integration, configure settings, and begin account rollout to district and school users (including online training). Any failure of District to meet its obligations under this paragraph may result in a delay of full implementation of ParentSquare, but will not result in a delay in District's obligation to pay hereunder.

Phased account rollout may begin February 1, 2026, to ensure data accuracy and form practices and policies for the broader District roll out.

Engage Premium 2025 - Soft Launch

02/01/2026

2M

1

\$0.00

\$0.00

Fiat Rate:

After 100% discount

One Time Up Front Cost

Universal Reach

- One-way notifications and urgent alerts
- Automated notices and attendance notifications
- Social and website sharing
- Student communication app (StudentSquare)

True Two-Way

- Two-way SMS texting
- Two-way app and web messaging
- Two-way email replies
- Automatic language translation

Enhanced Engagement

- Newsletter designer (Studio Editor)
- Appointment invitations and RSVPs
- Volunteering and signups
- Searchable directory

Admin Intelligence

- Data analytics and reporting
- 100% contactability tools
- Direct SIS integrations
- Custom roles and permissions

Paperless Workflows

- Online forms and surveys
- Digital permission slips and signatures
- Secure document delivery
- Public community groups

Engage Premium 2025	04/01/2026	12M	3857	\$6.50	\$25,070.50
Annual			Per Student		annually
Universal Reach <ul style="list-style-type: none"> • One-way notifications and urgent alerts • Automated notices and attendance notifications • Social and website sharing • Student communication app (StudentSquare) 					
True Two-Way <ul style="list-style-type: none"> • Two-way SMS texting • Two-way app and web messaging • Two-way email replies • Automatic language translation 					
Enhanced Engagement <ul style="list-style-type: none"> • Newsletter designer (Studio Editor) • Appointment invitations and RSVPs • Volunteering and signups • Searchable directory 					
Admin Intelligence <ul style="list-style-type: none"> • Data analytics and reporting • 100% contactability tools • Direct SIS integrations • Custom roles and permissions 					
Paperless Workflows <ul style="list-style-type: none"> • Online forms and surveys • Digital permission slips and signatures • Secure document delivery • Public community groups 					
Virtual Phone	04/01/2026	12M	3857	\$2.00	\$7,714.00
Annual			Per Student		annually

Attendance Plus	04/01/2026	12M	3857	\$3.00	\$11,571.00
Annual			Per Student		annually
<ul style="list-style-type: none"> • Manage and track attendance intervention strategies • Group students into tiers for interventions based on their attendance • Assign students to staff members for immediate support and intervention 					

Attendance Plus Onboarding (under 4.9K)	04/01/2026		3857	\$0.25	\$964.25
One Time Up Front Cost			Flat Rate		
<ul style="list-style-type: none"> • Coordination between ParentSquare Implementation Team and Points of Contact • Customization of Attendance Plus account (Tiers, action steps, absence codes) • Attendance data ingestion and review of data • 2 hours training for district staff • 2 hours training for school site administrators • Quarterly data reviews with district point of contact to understand usage and impact • Digital training opportunities including recurring webinars, digital training modules, and videos • Access to "Resource Kit" and Best Practice materials to support Launch • Ongoing help and support for Admins via email, chat, and voice 					

District Onboarding (under 4.9K) One Time Up Front Cost • Coordination between ParentSquare Implementation Team and Points of Contact • Creation & configuration of the ParentSquare site • Data migration and review of Staff, Student, Parent and Roster data • Digital training opportunities including recurring webinars, digital training modules, and videos • Access to "Resource Kit" and Best Practice materials to support Launch • Ongoing help and support for Admins via email, chat, and voice	02/01/2026	1	\$0.00	\$0.00
		Flat Rate	After 100% discount	
One Time Unused Remind Prepayment Credit Annual	04/01/2026	1	(\$9,877.73)	(\$9,877.73)
		Flat Rate	After \$9,877.73 discount	

Totals

One Time Up Front Cost

Unit of Measurement	Unit Total	Total
Flat Rate	\$0.25	\$964.25
		\$964.25

Annual

Unit of Measurement	Unit Total	Total
---------------------	------------	-------

Per Student	\$11.50	\$44,355.50
Fiat Rate	(\$9,877.73)	(\$9,877.73)
		\$34,477.77

Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

Mark Griffith

mgriffith@mctns.net

Verify to sign

Amanda Dempsey

amanda.dempsey@parentsquare.com

Verify to sign

Quote expires: January 22, 2026

Purchase Terms

District/School Agreement: - The Services are subject to the terms contained in this Order Form and School Agreement which are located at www.parentsquare.com/agreement and incorporated by reference into this Order Form ("ParentSquare School Agreement").

By executing this Order Form, the undersigned certifies that (i) the undersigned is a duly authorized agent of District/School; and (ii) the undersigned has read the ParentSquare School Agreement and will take all reasonable measures to enforce them within the District/School.

NOTE: Pricing above does not reflect ParentSquare's right to increase pricing as set forth in the ParentSquare School Agreement. Pricing above also does not include applicable tax, which will be applied upon invoicing.

COMPETITIVE REQUIREMENTS

1. Registered as a tax-exempt organization with the IRS. The status will be verified using the following link: <https://www.irs.gov/charities-non-profits/tax-exempt-organization-search>

Are you registered? Yes ☐ No ☐

2. Please provide Federal Employer Identification Number (EIN). This number will be verified using the search function in the above link.

EIN Number: _____

3. Every charitable organization, excluding religious or educational institutions, that solicits monetary contributions (including grants) is required to register with the Tennessee Secretary of State's office. This will be verified using the following link:

<https://tnsos.org/charitable/CharitableOrgReports.php>

Are you registered? Yes ☐ No ☐

If "No", are you claiming an exemption under T.C.A. § 48-101-502? If so, please provide evidence that you have filed your exemption with the Secretary of State.

4. Please submit the names of current board members, executive director, as well as the number of vacancies on the board (minimum of 5 board seats). How long have the vacancies existed?

Executive Director: _____ Vacant: Yes ☐ How Long _____

Board Member: _____ Vacant: Yes ☐ How Long _____

Board Member: _____ Vacant: Yes ☐ How Long _____

Board Member: _____ Vacant: Yes ☐ How Long _____

Board Member: _____ Vacant: Yes ☐ How Long _____

Board Member: _____ Vacant: Yes ☐ How Long _____

Board Member: _____ Vacant: Yes ☐ How Long _____

5. Are any board members related by blood or marriage? Yes ☐ No ☐

6. Are any members of the agency/organization State employees? Yes ☐ No ☐

If yes, please list the names and the department they are employed with:

Name: _____ Department: _____



CR 03/15/2022

Name: _____ Department: _____

SIGNATURE: _____

RFA #34347-95826 Nicotine Free Futures

Applicant Information

1. Applicant Information: *

First Name:

Last Name:

Title:

Agency/Company/Organization Name:

Street Address:

Apt/Suite/Office:

City:

State:

Zip:

Email Address:

Confirm Email Address:

Phone Number:

Mobile Phone Number:

2. It is imperative that each applicant review the entire Sample Grant Contract with their legal counsel notify the State in advance if it cannot accept any terms or conditions. Do you take any exceptions to 1 language?

•

- ☐ We have reviewed the Sample Contract with legal counsel and can identify no objections to execute this contract in its present form.

- ☐ We have reviewed the Sample Contract with legal counsel and will request changes to the Sam Contract (please attach details). We understand that exceptions to contract language may not be approved and may result in the rejection of this application.

3. Is your organization a registered vendor with the State? *

- ☐ Yes. If yes, please list your Edison Supplier ID Number:

- ☐ No. If no, please register before submitting your application. To register, use the Supplier Portal link: [Supplier Information](#)

4. Please upload your signed Competitive Requirements form here: *

Browse...

Next

New funding opportunity from TDOH - Nicotine Free Futures!

See below for links and required information.

[Image]

Heather Piergies (Health Education, Physical Education, & Physical Activity Manager)

Healthy Schools, Division of Coordinated School Health

Andrew Johnson Tower, 10th Floor

710 James Robertson Parkway, Nashville, TN 37243

c. (615) 557-6075

Heather.M.Piergies@tn.gov

From: Competitive Health
<Competitive.Health@tn.gov>
Sent: Wednesday, December 10, 2025 4:32 PM
To: Competitive Health <Competitive.Health@tn.gov>
Subject: Request for Application (RFA) #34347-95826
Nicotine Free Futures Funding Opportunity

Dear Service Provider,

The Tennessee Department of Health (TDH) has issued a Request for Application (RFA) Nicotine Free Futures Funding Opportunity for which your business or organization may be interested.

All of the information below is in the Request for Application document that is available in PDF format and may be downloaded from the Department of Health "Funding Opportunities" website: <https://www.tn.gov/health/funding-opportunities.html>

RFA Number	34347-95826
Pre-response Teleconference	11:00 a.m. Central Time on January 8, 2026
Application Deadline	January 27, 2026

We appreciate your interest in doing business with the State of Tennessee and hope that you will consider responding to this and future funding opportunities.

[Image]

Jessica Taylor | Competitive Procurement Assistant

Procurement Management Office

Division of Administrative Services

Andrew Johnson Tower, 6th Floor

710 James Robertson Parkway

Nashville, TN 37243

p. 615-532-7560

Jessica.Lynn.Taylor@tn.gov

tn.gov/health

Connect with TDH on [Facebook](#) and [Twitter](#) @TNDeptofHealth!

Our Mission – Protect, promote, and improve the health and well-being of all people in Tennessee.

Our Vision – Healthy People, Healthy Communities, Healthy Tennessee

Our Values – Trust. Compassion. Service. Excellence.

Subject: Fwd: TISA Funding and Homeschooled Students with Disabilities

From: Mark Griffith <mgriffith@mctns.net>

To: Ruby Gamble <rgamble@mctns.net>

Date: Thursday, 01/08/2026 7:20 AM

Mark A. Griffith

Director of Schools

Marion County Board of Education

204 Betsy Pack Drive

Jasper, TN 37347

(423)942-3434, office

(423)942-4210, fax

--- Original message ---

Subject: TISA Funding and Homeschooled Students with Disabilities

From: Becky Bigelow <bbigelow@mctns.net>

To: Mark Griffith <mgriffith@mctns.net>

Date: Wednesday, 01/07/2026 4:52 PM

Dr. Griffith, I am proposing Marion County Schools charge parents a daily rate for their student accessing school services when they (the parents) are receiving funds from the Education Freedom Scholarship, subsequently referred to as voucher funds. I receive a report (monthly or quarterly) from TDOE listing homeschool students that receive voucher funds. It's a list of no more than 6 students. Local districts must offer students with disabilities an Individualized Service Plan (ISP) when they elect to homeschool which is much like an IEP with limited services. Therefore, the school district maintains contact with these parents and sometimes parents decide to re-enroll their students in our schools (we then provide an IEP with full services rather than the ISP). The majority of general education homeschool students are not receiving voucher funds and the majority of homeschooled students with disabilities do not receive voucher funds. However, we currently have a student with a disability receiving voucher funds that elected to re-enroll part-time in our schools to receive IEP services in one of our self-contained classes. I reported the enrollment to TDOE and the TDOE response was students with disabilities receiving voucher funds may access school services and if they are not enrolled in school full time they can still receive voucher funding; however, local districts can charge for school services for students that receive part-time school services and also receive voucher funds.

Marion County receives an annual TISA base rate of \$7295 per student which is \$40.53 daily. Districts receive weighted funding based on students identified with Unique Learning Needs (ULNs). With ULNs there are 10 weights ranging from an additional 15% to 150%. However, to my knowledge, parents only receive the TISA base rate funding of \$7295. Therefore, I propose we charge the \$40.53 TISA base rate per day for students with disabilities receiving voucher funds that elect to receive school services. The rate will need to be reviewed annually as the TISA base rate per student is likely to change annually.

MC 1-8-26

Subject: Re: Item To Add To January School Board Meeting 12-15-25

From: Mark Griffith <mgriffith@mctns.net>

To: Dr. Heath Thacker <bthacker@mctns.net>

Cc: Ruby Ledford <rbyledford@mctns.net>

Date: Monday, 12/15/2025 6:17 AM

Approved for board agenda.....Thank you

Mark A. Griffith

Director of Schools

Marion County Board of Education

204 Betsy Pack Drive

Jasper, TN 37347

(423)942-3434, office

(423)942-4210, fax

--- Original message ---

Subject: Item To Add To January School Board Meeting 12-15-25

From: Dr. Heath Thacker <bthacker@mctns.net>

To: Ruby Ledford <rbyledford@mctns.net>, Mark Griffith <mgriffith@mctns.net>

Date: Monday, 12/15/2025 6:10 AM

Mrs. Ledford,

I am requesting that the following item be added to the January School Board Meeting with Dr. Griffith's approval. Please let me know if anything additional is needed. Thank you!

Non-Faculty Non-Paid Volunteer Coach:

Baseball: Justin Nugent

✓ Non-Fac. Vol

[Image]

Subject: Board Approval

From: Heath Grider <hgrider@mctns.net>

To: Ruby Gamble <rgamble@mctns.net>

Date: Monday, 01/05/2026 2:32 PM

Request for board approval:

* High School Baseball assistant - volunteer - non-paid - Anthony Seminaris

Heath Grider

Assistant Principal \ Athletic Director

South Pittsburg High School

717 Elm Avenue \ South Pittsburg, TN 37380

Phone: (423) 837-7561

* Non-Fac Vol.

P

MC
1.6.2026

Mountain Valley Volleyball League Schedule 2026

Feb 12		Mar 5		March 26	
Host - SMES	Host- NES	Host- NES	Host- PES	Host - TCES	Host- SAS
Swiss	North	North	Pelham	Tracy	SAS
Monteagle	Pelham	Tracy	Swiss	North	Swiss
Feb 17		Mar 10		April 7	
Host- SAS	Host - MES	Host- MES	Host- PES	Host- MES	Host- NES
SAS	Monteagle	Monteagle	Pelham	Monteagle	North
Tracy	North	Swiss	Tracy	Tracy	SAS
Feb 23		Mar 12		April 9	
Host- PES	Host - TCES	Host- Pelham	Host- SMES	Host - Swiss	Host - MES
Pelham	Tracy	Pelham	Swiss	Swiss	Monteagle
SAS	Swiss	North	Tracy	North	SAS
Feb 24		March 17		Spring Break SAS – March 4 - 15th Grundy and Marion - March 30 - April 5	
Host - NES	Host- MES	Host- North	Host- SAS		
North	Monteagle	North	SAS		
Swiss	Pelham	Monteagle	Pelham		
Feb 26		March 19		MVVL Tournament Saturday, April 11th, 2026 @ GCHS Practice can begin with volleyballs Jan 26th All games start @ 5:30 PM unless otherwise stated	
Host - SAS	Host- TCES	Host - SMES	Host - PES		
SAS	Tracy	Swiss	Pelham		
North	Monteagle	SAS	Monteagle		
Mar 3		March 24			
Host - TCES	Host- SAS	Host - TCES	Host - SMES		
Tracy	SAS	Tracy	Swiss		
Pelham	Monteagle	SAS	Pelham		

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☒ Field Trip
 ☐ Athletic Trip
 ☐ Overnight trip
 ☐ School Journey
 ☐ Other

Name of School MCHS Date Submitted 12/17/25
 Teacher Making the Request Hope Ashburn Position Ag Teacher & FFA Advisor
 Teacher's Email Address h.ashburn@mch.net Class/Club FFA
 # of Students Participating 1-4 # of Parent Chaperones 0 # of Teachers Chaperones 1

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☐ School Bus (indicate number required _____)
 ☐ Walking
 ☒ Personal Vehicle
☐ Charter Bus (indicate number required _____)
 ☐ Airplane
 ☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Breton Animal Science Bldg - UTK Destination Phone Number (865) 971-1000
 Destination Address Herbert College of Ag City Knoxville State TN
 Date(s) of Trip: 1/20/26 ☒ One day ☐ Overnight (how many days _____)
 Time Schedule Requested: Leave School: TBD Arrive Destination: TBD
 Leave Destination: TBD Return School: TBD

Educational purpose Smoky Mountain Subregional FFA Speaking Leadership Development Events

Actual on site instructional time TBD

What are you going to do with students not going? Students will have a substitute teacher & a lesson.

COST PER STUDENT

Travel 0 Lodging 0 Food 0
 School Lunches 0 Entrance Fees / Tickets 0 Other 0

TOTAL COST PER STUDENT: 0 Funding Source: N/A

What provisions are being made for students who cannot afford to participate in this trip? N/A

SUBMIT REQUEST

☒ Approve ☐ Disapprove
☐ Approve ☐ Disapprove
☐ Approve ☐ Disapproved

Principal James Zylke Date 12-17-25
 Director of Schools _____ Date _____
 Marion County Board of Education _____
 Date _____

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☒ Field Trip
 ☐ Athletic Trip
 ☐ Overnight trip
 ☐ School Journey
 ☐ Other

Name of School MCMS Date Submitted 12/17/05
 Teacher Making the Request Hope Ashburn Position Ag Teacher + FFA Advisor
 Teacher's Email Address h.ashburn@mcms.net Class/Club FFA
 # of Students Participating 1-4 # of Parent Chaperones 0 # of Teachers Chaperones 1

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☐ School Bus (indicate number required _____)
 ☐ Walking
 ☒ Personal Vehicle
☐ Charter Bus (indicate number required _____)
 ☐ Airplane
 ☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Brown Animal Science Bldg. Destination Phone Number (865) 971-1000
OTR Herbert College of Ag City Knoxville State TN
 Destination Address 2506 River Dr
 Date(s) of Trip: 1/18-1/20 ☒ One day ☐ Overnight (how many days _____)
 Time Schedule Requested: Leave School: _____ Arrive Destination: _____
Field Trips on 0 Leave Destination: _____ Return School: _____
Sch. Schedule TBD

Educational purpose Super Saturday East TN Regional Speaking Leadership
Development Events

Actual on site instructional time TBD

What are you going to do with students not going? N/A

COST PER STUDENT

Travel 0 Lodging 0 Food 0
 School Lunches 0 Entrance Fees / Tickets 0 Other 0
 TOTAL COST PER STUDENT: 0 Funding Source: N/A

What provisions are being made for students who cannot afford to participate in this trip? N/A

SUBMIT REQUEST

☒ Approve ☐ Disapprove Principal Jam 23 Jf Date 12-17-25
☐ Approve ☐ Disapprove Director of Schools _____ Date _____
☐ Approve ☐ Disapproved Marion County Board of Education _____
 Date _____

MARION COUNTY SCHOOLS
REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☒ Field Trip ☐ Athletic Trip ☐ Overnight trip ☐ School Journey ☐ Other

Name of School MCHS Date Submitted 1-6-26
Teacher Making the Request L. Ziegler Position Principal
Teacher's Email Address lziegler@mchs.net Club MCHS
of Students Participating 2 # of Parent Chaperones 0 # of Teachers Chaperones 0

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☐ School Bus (indicate number required _____) ☐ Walking ☒ Personal Vehicle
☐ Charter Bus (indicate number required _____) ☐ Airplane ☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Belmont Univ. Destination Phone Number 615-460-6000
Destination Address 1900 Belmont Blvd. City Nashville State TN
Date(s) of Trip: 3-3-26 ☒ One day ☐ Overnight (how many days _____)
Time Schedule Requested: Leave School: 6:00 Arrive Destination: 8:00
 Leave Destination: 3:00 Return School: 5:00

Educational purpose TSBA Student Congress

Actual on site instructional time 8:00 - 3:00
What are you going to do with students not going? No impact

COST PER STUDENT

Travel 0 Lodging 0 Food 0
School Lunches 0 Entrance Fees / Tickets 0 Other 0
TOTAL COST PER STUDENT: 0 Funding Source: NA

What provisions are being made for students who cannot afford to participate in this trip? NA

SUBMIT REQUEST

☒ Approve ☐ Disapprove Principal Jane Ziegler Date 1-6-26
☐ Approve ☐ Disapprove Director of Schools _____ Date _____
☐ Approve ☐ Disapproved Marion County Board of Education _____

Date _____

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☒ Field Trip
 ☐ Athletic Trip
 ☐ Overnight trip
 ☐ School Journey
 ☐ Other

Name of School MCHS Date Submitted 12/10/25

Teacher Making the Request Kristen Phillips Position School Counselor

Teacher's Email Address kphillips@mcps.net Class/Club Seniors

of Students Participating 60 # of Parent Chaperones 0 # of Teachers Chaperones 3

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☐ School Bus (indicate number required)
 ☐ Walking
 ☐ Personal Vehicle
☒ Charter Bus (indicate number required 1)
 ☐ Airplane
 ☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Six Flags Destination Phone Number 404-353-3417
 Destination Address 275 Riverside Drwy City Austell State GA
 Date(s) of Trip: 5/1/26 ☒ One day ☐ Overnight (how many days)
 Time Schedule Requested: Leave School: 4:00 pm on 5/1 Arrive Destination: 7:00 pm 5/1
 Leave Destination: 1:00 am on 5/2 Return School: 4:00 am on 5/2

Educational purpose n/a

Actual on site instructional time 0

What are you going to do with students not going? n/a

COST PER STUDENT

Travel \$70 Lodging Food meal included
 School Lunches Entrance Fees / Tickets \$80 Other
 TOTAL COST PER STUDENT: \$150 Funding Source: students

What provisions are being made for students who cannot afford to participate in this trip? optional trip

SUBMIT REQUEST

☒ Approve ☐ Disapprove Principal [Signature] Date 12-10
☐ Approve ☐ Disapprove Director of Schools Date
☐ Approve ☐ Disapproved Marion County Board of Education

Date

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☒ Field Trip
 ☐ Athletic Trip
 ☐ Overnight trip
 ☐ School Journey
 ☐ Other

Name of School MES Date Submitted _____

Teacher Making the Request Marilyn Brewer Position Science Teacher

Teacher's Email Address mbrewer@monteagle Class/Club 5th

of Students Participating 19 # of Parent Chaperones _____ # of Teachers Chaperones 1

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☐ School Bus (Indicate number required _____)
 ☐ Walking
 ☐ Personal Vehicle
☒ Charter Bus (Indicate number required 20)
 ☐ Airplane
 ☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Huntsville Space Center Destination Phone Number 1-800-637-7223

Destination Address 1 Tranquility Base City Huntsville State AL

Date(s) of Trip: 3/26/26 ☒ One day ☐ Overnight (how many days _____)

Time Schedule Requested: Leave School: 8:00 Arrive Destination: 9:45

Leave Destination: 1:00 Return School: 2:30

Purpose of Trip 5th grade studies space and the components of space, planets, etc.

What are you going to do with students not going? They will remain at school with 6th grade teacher.

COST PER STUDENT

Travel _____ Lodging x Food @ Mars Grill
 School Lunches ✓ Entrance Fees / Tickets 15.00 Other x

TOTAL COST PER STUDENT: 15.00 Funding Source: _____

What provisions are being made for students who cannot afford to participate in this trip? Parents and donations

SUBMIT REQUEST

☒ Approve ☐ Disapprove Principal [Signature] Date 12/15/2025

☐ Approve ☐ Disapprove Director of Schools _____ Date _____

☐ Approve ☐ Disapproved Marion County Board of Education _____

Date _____



Marilyn Brewer <mbrewer@monteagleelementary.org>

Monteagle Elementary School

1 message

museum groups <museumgroups@spacecamp.com>

Tue, Dec 9, 2025 at 11:43 AM

To: "mbrewer@monteagleelementary.org" <mbrewer@monteagleelementary.org>

Congratulations!

Confirmation Number: 8391

Hello!

We have confirmed your request to bring a group of 20 to the US Space and Rocket Center for the Daily Space Adventure on 3/26/2026.

Please verify the information provided below and respond to this email to confirm your attendance.

Visit type: Daily Space Adventure (General Admission Plus a Planetarium Show)

Arrival and Departure Times: Museum hours are 9am - 5 pm, 7 days a week. We currently have your group scheduled for 9:45am to 1pm.

Lunch Plans: Lunch is not included. Groups may choose to bring your own sack lunches from home. However, we do not allow food from outside vendors or restaurants. In order to ensure the safety of guests with allergies, all peanut and other nut products are not permitted.

Group Reservations and Group Composition: We currently have your group at 20 people, with 19 being students.

Here are some other details to assist you with your planning:

Group numbers

- We require a final head count at least two (2) weeks before your arrival and will only allow minor changes up to the week of your visit. ***All reservation changes, including cancellations, must be submitted in writing by emailing us at museumgroups@spacecamp.com***
- Only the group leader may make changes to this reservation. We cannot accept calls or emails from additional parties concerning this reservation.

Payment and check-in:

- A \$100, non-refundable, deposit is due **no later than 2 weeks prior** to your visit to ensure your reservation. The \$100 deposit will be applied to your balance. The balance is due, in one form of payment, upon your arrival. We can accept cash, credit cards or business organization checks (no personal checks). We do not accept a Purchase Order or money orders as a form of payment.
- For all groups, one full payment is due upon arrival at check-in.
- **We do not accept purchase orders.**

- Please let us know any physical needs at least two (2) weeks prior to your arrival.
 - You will be contacted with your check-in location *several days* before your arrival.
 - No refunds will be issued for headcount changes made within 48 hours of your group's visit date. This only applies if you have paid in advance or bring a check for more than the amount that attending without notifying Guest Services or a Group Sales Coordinator 48 hours or more in advance.
 - All members of your group will receive a wristband which serves as your ticket to the museum for the day. Only guests included on your group reservation will receive a wristband.
 - Group leaders will receive and sign for wristbands for the group at check in. Group leaders are responsible to verify the number of wristbands received and to give them to your participants. If group members are arriving after check-in, please arrange with them to meet to receive their wristbands for entry. The Ticket Desk is not responsible for distributing the wristbands to your group members.
 - Only the designated group leader will be given your personalized schedules and maps for the day. If your group separates during the day, please be sure all chaperones/ adults are aware of the times for any customized activities and meal locations and times if applicable.
- **Here is a link to our campus map to help you locate parking and entry:**
 - https://www.rocketcenter.com/docs/USSRC_CampusMap.pdf

The week of your visit a guest services representative will reach out to confirm any last-minute details.

Please be advised our planetarium shows may contain flashing, repetitive lights which may affect those who have a history of seizures or other photo-sensitivities. If applicable, please consult with a medical professional prior to attending.

We look forward to planning with you!

****PLEASE ALLOW 1-2 BUSINESS DAYS FOR A RESPONSE****

Lexi Fowler
Museum Groups
1-800-637-7223
museumgroups@spacecamp.com



1 Tranquility Base
Huntsville, AL 35805
rocketcenter.com

[Click here to sign up for email updates.](#)

[Click here to sign up for U.S. Space & Rocket Center and Space Camp email updates.](#)



Marilyn Brewer <mbrewer@monteagleelementary.org>

Reservation Confirmation

1 message

US Space & Rocket Center <ussrc-sales@spacecamp.com>

Tue, Dec 9, 2025 at 11:43 AM

To: Marilyn Brewer <mbrewer@monteagleelementary.org>

Dear Marilyn Brewer,

Thank you for your reservation. Your reservation confirmation Number is "001-000008391". **Please verify the contact information listed in the invoice provided at the end of this email.** You should send all email correspondence to museumgroups@spacecamp.com to ensure a prompt response since this email address is routed to an unmonitored inbox.

We are excited to have you as our guest at the U.S. Space and Rocket Center.

We have your group confirmed for 03/26/2026 at 09:45 AM (Central Time Zone) for Daily Space Adventure. Please reference this reservation number "001-000008391" when corresponding with us. In order to serve you better, please note the following information:

- We are currently holding the reservation spaces identified in the invoice below. We will request a final head count at least three (3) weeks before your arrival and will only allow minor changes up to the week of your visit. All reservation changes must be submitted in writing by emailing your sales coordinator.
- Additional participants not listed on the reservation (including parents) will be charged group rate admission upon arrival, however we cannot guarantee that they will be able to participate in the group's scheduled activities. Chaperones not on the group reservation must enter and purchase admission at the main Museum ticket desk.
- Full payment is due upon your arrival. We can accept cash, check, or credit card. We do not accept a Purchase Order as a form of payment. We can accept payment by phone up to three (3) days prior to your visit. If a refund is due, please allow 4-6 weeks for processing.
- Only Marilyn Brewer may make changes to this reservation. We cannot accept calls or emails from additional parties concerning this reservation. All cancellations must be in writing by emailing your sales coordinator or museumgroups@spacecamp.com.
- No refunds will be issued for headcount changes made within 48 hours of your group's visit date. This only applies if you have paid in advance or bring a check for more than the amount based on the number attending without notifying Guest Services or the Sales Coordinator 48 hours (2 days) or more in advance (Mon-Fri).
- Please let us know of any participant's physical needs at least two (2) weeks prior to your arrival.
- If your group members are bringing their own lunches, you may bring sack lunches that have been packed at home or from the school. However, we do not allow food from outside vendors or restaurants. In order to ensure the safety of our guests with allergies all peanut and other nut products are not permitted.

- You will receive a final confirmation email with your check-in location a few days before your scheduled visit.
- On arrival, please go to your designated check-in location. All members of your group will receive wristbands which act as your ticket to the museum for the day. Only guests included on your group reservation will receive a wristband.

Only the designated group leader will be given a set of museum maps for the day for those registered. If you have any questions, please contact us at 1-800-637-7223 or directly at museumgroups@spacecamp.com. Please have your reservation number "001-000008391" on hand when calling.

We are looking forward to your visit.

Sincerely,
US Space and Rocket Center Museum Group Sales
Additional Coordinating Notes:

U.S. Space and Rocket Center

One Tranquility Base

Huntsville, AL 35805

1-800-637-7223

RESERVATION INVOICE

Bill To:

Monteagle Elementary School

Attn: Marilu Brewer

mbrewer@monteagleelementary.org

Reservation No: 001-000008391

Program: Daily Space Adventure (12/09/2025)

Arrival Date: 03/26/2026

Arrival time: 09:45 AM

Departure time: 12:44 PM

QTY	DESCRIPTION	PRICE	TOTAL
19	Daily - Child Admission	15.00	285.00
1	Daily - Adult Admission	20.00	20.00
20	Group Movie \$9	9.00	180.00

12/9/25, 5:04 PM

Marion County Schools Mail - Reservation Confirmation

SUBTOTAL	485.00
PREVIOUS PAYMENT	0.00
TODAY'S PAYMENT	0.00
TOTAL DUE BY 03/26/2026	485.00

- Please do not reply to this email as it is routed to an unmonitored inbox. All reservation correspondence should be sent to museumgroups@spacecamp.com.
- Our Guest Services Team will contact you the week of your visit to answer any last minute questions. They can be reached at (256) 721-7209 or by email at juliaci@spacecamp.com.

USSRC-001-000008391/LexiL/240/Monteagle Elementary School//

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☐ Field Trip

☐ Athletic Trip

☒ Overnight trip

☐ School Journey

☐ Other

Name of School WHS

Date Submitted 12-10-25

Teacher Making the Request T. Cassidy

Position Principal

Teacher's Email Address tcassidy@marion.k12.in.us

Class/Club Girls Basketball

of Students Participating 10

of Parent Chaperones 4

of Teachers Chaperones 6

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☐ School Bus (indicate number required _____)

☐ Walking

☒ Personal Vehicle

☐ Charter Bus (indicate number required _____)

☐ Airplane

☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Heritage H.S.

Destination Phone Number _____

Destination Address 3741 e Lamar Alexander Parkway

City Marionville

State TN

Date(s) of Trip: 12-19-25

☐ One day

☒ Overnight (how many days 2)

Time Schedule Requested: Leave School: 8:00 a.m.

Arrive Destination: 11:00

Leave Destination: 12:00

Return School: 3:00 pm

Educational purpose Team bonding and actual games @ local tournament

Actual on site instructional time _____

What are you going to do with students not going? _____

COST PER STUDENT

Travel _____

Lodging _____

Food _____

School Lunches _____

Entrance Fees / Tickets _____

Other _____

TOTAL COST PER STUDENT: 0

Funding Source: _____

What provisions are being made for students who cannot afford to participate in this trip? _____

SUBMIT REQUEST

☒ Approve

☐ Disapprove

Principal T. Cassidy

Date 12/10/25

☐ Approve

☐ Disapprove

Director of Schools _____

Date _____

☐ Approve

☐ Disapproved

Marion County Board of Education _____

Date _____

Approval via Executive Order: M. Phillips 12-12-25
M. Phillips 12-12-25

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☐ Field Trip
 ☐ Athletic Trip
 ☒ Overnight trip
 ☐ School Journey
 ☐ Other

Name of School WHS Date Submitted 9/30/25

Teacher Making the Request Gholston Position Principal

Teacher's Email Address gholston@marion.k12.in.us Class/Club Unknown

of Students Participating 12 # of Parent Chaperones 0 # of Teachers Chaperones 1-2

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☐ School Bus (indicate number required)
 ☐ Walking
 ☐ Personal Vehicle
 ☒ Charter Bus (indicate number required)
 ☐ Airplane
 ☐ Other

Chatterbox, Inc.

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Pope John District Conf. Destination Phone Number 865 928 2200

Destination Address 3230 Pkwy City Pope John State IN

Date(s) of Trip: 3/12-4/16 ☐ One day ☒ Overnight (how many days 3)

Time Schedule Requested: Leave School: 2:00 PM Arrive Destination: 5:00 PM

Leave Destination: 11 AM Return School: 2:00 PM

Educational purpose District conference

Actual on site instructional time n/a

What are you going to do with students not going? n/a

COST PER STUDENT

Travel \$355 Lodging \$177 Food \$75

School Lunches 0 Entrance Fees / Tickets \$112 Other

TOTAL COST PER STUDENT: \$719 Funding Source:

What provisions are being made for students who cannot afford to participate in this trip? Funding source

SUBMIT REQUEST

☒ Approve ☐ Disapprove

Principal [Signature] Date 10-1-25

☒ Approve ☐ Disapprove

Director of Schools [Signature] Date 10-21-25

☐ Approve ☐ Disapproved

Marion County Board of Education [Signature]

Date 10-21-25

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☒ Field Trip
 ☐ Athletic Trip
 ☐ Overnight trip
 ☐ School Journey
 ☐ Other

Name of School WHS Date Submitted 12.17.25

Teacher Making the Request T. Caseday Position Principal

Teacher's Email Address tcaseday@mcshs.net Class/Club _____

of Students Participating 2 # of Parent Chaperones _____ # of Teachers Chaperones 1

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☐ School Bus (indicate number required _____)
 ☐ Walking
 ☒ Personal Vehicle
☐ Charter Bus (indicate number required _____)
 ☐ Airplane
 ☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Belmont University Destination Phone Number 615.460.6000

Destination Address 1900 Belmont Boulevard City Nashville State TN

Date(s) of Trip: 3.3.26 ☒ One day ☐ Overnight (how many days _____)

Time Schedule Requested: Leave School: 5:00 AM Arrive Destination: 7:30 AM

Leave Destination: 5:00 PM Return School: 5:00 PM

Educational purpose Discuss current topics in education
The students will have the opportunity to participate
in a mock school board mtg and a debate session.

Actual on site instructional time 7 1/2

What are you going to do with students not going? N/A

COST PER STUDENT

Travel _____ Lodging _____ Food _____

School Lunches _____ Entrance Fees / Tickets _____ Other _____

TOTAL COST PER STUDENT: 0 Funding Source: _____

What provisions are being made for students who cannot afford to participate in this trip? 0

SUBMIT REQUEST

☒ Approve ☐ Disapprove Principal [Signature] Date 12-17-25

☐ Approve ☐ Disapprove Director of Schools _____ Date _____

☐ Approve ☐ Disapproved Marion County Board of Education _____

Date _____

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☒ Field Trip ☐ Athletic Trip ☐ Overnight trip ☐ School Journey ☐ Other

Name of School Whitwell High School Date Submitted 12/17/25

Teacher Making the Request Michelle Pestilb Position School Counselor

Teacher's Email Address mpestilb@mcctns.net Class/Club Grade 11

of Students Participating 70 # of Parent Chaperones 0 # of Teachers Chaperones 4

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☒ School Bus (indicate number required _____) ☐ Walking ☐ Personal Vehicle
☐ Charter Bus (indicate number required _____) ☐ Airplane ☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination MTSU Destination Phone Number 615 898-2300
 Destination Address 1301 E Main St City Murfreesboro State TN
 Date(s) of Trip: 3/6/26 ☒ One day ☐ Overnight (how many days _____)
 Time Schedule Requested: Leave School: 8:00am Arrive Destination: 10:00am
 Leave Destination: 1:00pm Return School: 3:00pm

Educational purpose College Tour

Actual on site instructional time _____

What are you going to do with students not going? Cafeteria

COST PER STUDENT

Travel _____ Lodging _____ Food \$10.00
 School Lunches _____ Entrance Fees / Tickets _____ Other Bus

TOTAL COST PER STUDENT: \$10.00 Funding Source: _____

What provisions are being made for students who cannot afford to participate in this trip? Tiger Threads Account

SUBMIT REQUEST

☒ Approve ☐ Disapprove Principal [Signature] Date 12/17/25
☐ Approve ☐ Disapprove Director of Schools _____ Date _____
☐ Approve ☐ Disapproved Marion County Board of Education _____
 Date _____

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☐ Field Trip
 ☒ Athletic Trip
 ☐ Overnight trip
 ☐ School Journey
 ☐ Other

Name of School Whitwell Middle Date Submitted 01/06/2026

Teacher Making the Request Tanya Tate- coach Position Head Coach

Teacher's Email Address tate@mctns.net Class/Club WMS Girls Basketball

of Students Participating 15 # of Parent Chaperones parents will take their child # of Teachers Chaperones

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☐ School Bus (indicate number required)
 ☐ Walking
 ☐ Personal Vehicle
☐ Charter Bus (indicate number required)
 ☐ Airplane
 ☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Thompson Bowling Arena Destination Phone Number 865-674-0953
 Destination Address 1600 Phillip Fulmer Way City Knoxville State TN
 Date(s) of Trip: Sunday, Feb 15, 2026 ☒ One day ☐ Overnight (how many days)
 Time Schedule Requested: Leave School: Arrive Destination:
 Leave Destination: from their own home Return School:

Educational purpose our girls basketball team is going to watch the TN Lady Vols basketball game

Actual on site instructional time

What are you going to do with students not going?

COST PER STUDENT

Travel on their own Lodging n/a Food on their own
 School Lunches Entrance Fees / Tickets 0 Other

TOTAL COST PER STUDENT: Funding Source:

What provisions are being made for students who cannot afford to participate in this trip?

SUBMIT REQUEST

☒ Approve ☐ Disapprove Principal Jessie W. Camp, Ed.D. Date 1/06/2026
☐ Approve ☐ Disapprove Director of Schools Date
☐ Approve ☐ Disapproved Marion County Board of Education
 Date

MARION COUNTY SCHOOLS
REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☐

Athletic Trip

☒ Overnight trip

School Journey

Other

Name of School Whitwell Middle/ Whitwell High Date Submitted 12/15/2025

Teacher Making the Request Holtcamp/Casseday Position Principals

Teacher's Email Address jholtcamp@mctns.net Class/Club Holocaust Education

of Students Participating 19 # of Parent Chaperones 0 # of Teachers Chaperones 2

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

School Bus (indicate number required ☒)

Walking

☐ Personal Vehicle

Charter Bus (indicate number required ☐)

Airplane ☒

☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Har Zion Synagogue of Lower Philadelphia Destination Phone Number (610) 476-0387

Destination Address 1500 Hagys Ford Rd City Penn Valley State PA

Date(s) of Trip: 3/13/2026- 3/15/2026 One day ☐ Overnight (how many days 2)

Time Schedule Requested: Leave School: 5:30 AM Arrive Destination: 12:49 PM

Leave Destination: 12:28 PM Return School: 3:55 PM

Educational purpose Our students will visit the Lower Merion synagogues to learn why it is important to understand the Jewish faith to keep tolerance and love and the front of our PaperClips mission.

Actual on site instructional time 16 hours

What are you going to do with students not going? Students will stay at school

COST PER STUDENT

Travel \$300 Lodging _____ Food _____

School Lunches _____ Entrance Fees / Tickets _____ Other _____

TOTAL COST PER STUDENT: \$300 Funding Source: _____

What provisions are being made for students who cannot afford to participate in this trip? _____

SUBMIT REQUEST

☒ Approve ☐ Disapprove

Principal Johanna Holtcamp, Ed.D. Date 12/15/2025

☐ Approve ☐ Disapprove

Director of Schools Heidi Casseday Date 12-15-25

☐ Approve ☐ Disapproved

Marion County Board of Education _____

Sample Itinerary

Friday :

Lunch and Walking Tour:

Independence Mall / Historic District

Liberty Bell

Holocaust Memorial Plaza

Love Statue

Rocky Steps

Shabbat (Sabbath) Services and Dinner and Congregation Beth Am Israel

Depart for Hotel

Saturday:

Sabbath Services / Synagogue Tour and Explanation of Rituals and Traditions

at Har Zion Temple

Lunch at Har Zion Temple

Afternoon discussion

Free time at the hotel

Havdallah (Service which ends Shabbat/Sabbath) and dinner at Adath Israel Congregation

Bowling Party

Sunday:

Breakfast at Hotel

Depart for Airport