

**Our Community School
Board of Directors Meeting
Wednesday, February 26, 2025, at 6:30pm**

**ON-SITE MEETING LOCATION
OUR COMMUNITY SCHOOL
MPR (Multi Purpose Room)
10045 Jumilla Ave., Chatsworth, CA 91311**

SATELLITE MEETING LOCATIONS
(required for board members joining remotely)

**INSIDE L.A. COUNTY
415 Glen Aire Drive, Glendale 91202**

**OUTSIDE L.A. COUNTY
923 Puerto Place, Ventura, CA 93001**

Community Members may choose to join in-person or via Zoom Meeting at:
<https://ourcommunityschool-org.zoom.us/j/89767705493?pwd=eEtMWDhNRlIGbTZYaHFWTXNsemF3Zz09>

**Meeting ID: 897 677 05493
Passcode: 810439**

Public Documents Folder:
<https://drive.google.com/drive/u/3/folders/1B-hdNrklcbdvIZFKa465nNuSRB0oEIDz>

Meeting called to order: 6:35pm

Board Members Present: Judy Kogan, David Connelly, Tamara Schiff, Yi Ding;
(Virtual) Greg Knotts (inside LA County), Kimberli Robinson (outside LA County, nonvoting)

Board Members Absent: Kelly Simon

School Staff Present: Carey Bartlow, Principal; Ana Jimenez Gomez, Faculty Advisors;

Community Advisors Present: Irina Castillo, ExEd; Ryan & Tina, Panda Partners

BOARD MEETING AGENDA

- I. **Community Speakers** (3 minutes each) - Any member of the public may comment on anything within the board's jurisdiction during the public comment period. Those who wish to comment may either use the "raise hand" tool (for

virtual attendees) or the sign up sheet (provided at in-person meetings). Each individual is allotted up to three (3) minutes, and the public comments section of our meetings may be limited to a reasonable amount of time as determined by the board. While the board cannot respond to any comments made by the public (per the Ralph M. Brown Act), speakers are welcome to follow up with the board chair(s) via email unless directed otherwise.

II. **Reading of the OCS Mission and Vision** (3 mins)

- A. Mission Statement: Our Community School guides our students to be Empowered, Ethical, and Informed community members. Our diverse and caring community integrates academics with creativity, thereby fostering independent thinkers, problem solvers, and leaders. We nurture multiple aspects of a child's development: physical, emotional, intellectual, artistic, and social.
- B. Vision Statement: OCS staff members, students, and families strive to create a culture of acceptance and belonging where all students are honored. OCS Community members will be given the tools and support to positively impact their local and global communities by being Empowered, Ethical, and Informed.

III. **Consent Agenda** (3 mins) The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).

- A. **Approve** Agenda for February 26, 2024 Board Meeting
- B. **Approve** Minutes for January 22, 2024 Board Meeting

Motion to approve with amendments (1. Greg is attending virtually due to family emergency; 2. Remove V. E., V. F.,): David

Seconded: Tamara

Approved by Roll Call Vote: Judy Kogan, David Connelly, Tamara Schiff, Yi Ding, Greg Knotts

IV. **Governance Committee** (5 mins) The Board will be given an opportunity to ask questions about the report provided by the Governance Committee Chair

- A. **Governance Committee Meeting Report:** A brief report and discussion about the governance meeting actions being taken/considered.

V. **Finance Committee** (30 mins) The Board will be given an opportunity to ask questions about the report provided by the Finance Committee

- A. **Finance Committee Meeting Report:** A brief report and discussion about the finance meeting actions being taken/considered.
- B. **January 2025 Financials:** The Board will **review and vote** to approve the January Financials, including the financial dashboard as prepared by ExEd, check register, and credit card register.

We discussed the receipt of the ERC funds.

Motion to approve: David
Seconded: Tamara
Approved by Roll Call Vote: Judy Kogan, David Connelly, Tamara Schiff, Yi Ding, Greg Knotts

C. Review and Approve FY24-25 2nd Interim Report

Motion to approve: Judy
Seconded: David
Approved by Roll Call Vote: Judy Kogan, David Connelly, Tamara Schiff, Yi Ding, Greg Knotts

D. FY24-25 Auditor Selection Multi-year agreement that the Board will review and vote to approve retention of OCS' current auditor, Silva & Silva, CPA's

Motion to approve: David
Seconded: Ding
Approved by Roll Call Vote: Judy Kogan, David Connelly, Tamara Schiff, Yi Ding, Greg Knotts

- E. (Removed)**Update Fiscal Policy and Procedures:** The Board will **review and vote** to approve updated Fiscal Policies and Procedures for 2024-25
- F. (Removed) Update on OCS Health Insurance Costs
- G. Update on OCS Investments

VI. School Leadership Report from OCS Interim Executive Director, Carey Bartlow (40 mins) The Board will be given an opportunity to ask questions about the Leadership Report, summarizing any updates and actions taken during the month and any recommendations to the Board.

- A. Operational and Compliance Update
- B. Educational Program Update
 - 1. Review and Approve **Motion ED#02.26.24A Resolution to Approve 2023-2024 School Accountability Report Card**

Motion to approve the amendment (02.26.25A): Judy
Seconded: David
Approved by Roll Call Vote: Judy Kogan, David Connelly, Tamara Schiff, Yi Ding, Greg Knotts

Motion to approve the amended motion: Judy
Seconded: Ding
Approved by Roll Call Vote: Judy Kogan, David Connelly, Tamara Schiff, Yi Ding, Greg Knotts

- 2. Review and Approve Motion **ED#02.26.24B Resolution to Approve CYBHI grant funding for LACOE Contract for Wellbeing and**

support services

Motion to approve: Judy

Seconded: David

Approved by Roll Call Vote: Judy Kogan, David Connelly, Tamara Schiff, Yi Ding, Greg Knotts

C. Equity Task Force Update

D. Immigration Policy Review

VII. **Board Chair Report** (5 min) The Board will be given an opportunity to ask questions about the report provided by the Board Chair, summarizing any updates and actions taken during the month and any recommendations to the Board.

A. Strategic Plan Task Force Update

B. Staff Survey Update

VIII. **Panda Partners** (5 min) the Board will be given an opportunity to ask questions about the Panda Partner's report, given by Panda Partner Co-Presidents Ryan French and/or Tina Herrera, summarizing any updates and actions taken during the month.

IX. **Closed Session** (15 min.)

Public Employee: Performance Evaluation: Executive Director.

Continuation of Mid Year Review of progress toward Executive Director Goals for the 2024/2025 school year.

X. **Announcements and Adjourn**

Meeting adjourned at 8:38pm