

VENTNOR CITY BOARD OF EDUCATION
Regular Session Meeting – July 26, 2023 – 5:00 PM

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting has been provided. On May 17, 2023 written notice was given to all Board members and posted at the Ventnor Educational Community Complex, Ventnor City Hall and the Ventnor Public Library. It was also e-mailed to the Press of Atlantic City and the Downbeach Current on that same date.

I. ROLL CALL

Mr. Doug Biagi, President
Mrs. Kim Bassford, Vice-President
Mrs. Lori Abbott
Mr. Michael Advena
Mr. Michael Hagelgans
Mr. James Quinlan
Dr. John C. Baker

Dr. Carmela Somershoe, Superintendent
Ms. Terri Nowotny, Bus. Admin/Board Sec.
Ms. Sanu Dev, Esq., School Solicitor

II. PLEDGE OF ALLEGIANCE

III. PRESENTATION

1. Superintendent Update – Dr. Carmela Somershoe
2. Facility Update – Ron Fenton
3. Honoring former teacher Scott Yakita

Exhibit: III-2

IV. PUBLIC SESSION

The Board of Education welcomes public comment on any issue at this time. Speaking is limited to three (3) minutes per individual, ten (10) minutes per topic. The Board President has the flexibility to alter these limitations.

Please state your name and address and if you are here as a representative of a group or organization, identify that entity.

Please understand that our public forum is not structured as a question and answer session, but is offered as an opportunity to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel, students or litigation matters.

Finally, we ask that you direct your comments to the Board President and not engage with other members of the public, the Board or Administration unless authorized by the Board President.

V. FINANCE

1. Recommend to approve Regular and Executive Session Minutes of June 21, 2023 as presented in:

Exhibit: V-1

2. Recommend to approve the Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6:30-2.12 (b) that as of June 30, 2023 no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Ventnor Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over expended in violation of N.J.A.C. 6A:23A-2.11(a)1. In accordance with N.J.A.C. 6A:23A-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of June, 2023

Table

Recommend to approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-2.11(c) 4, the Ventnor Board of Education certifies that as of May 31, 2023, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-2.11(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year and

Recommend to approve acknowledging receipt of the Statements of Cash Receipts and Disbursements and the Board Secretary's reports which are in agreement for the period ending June 30, 2023.

Recommend to approve line item transfers for the month ending June, 2023

3. Recommend to approve June 30 and July, 2023 Bill Lists as presented in:
4. Recommend to approve the Danielson Evaluation Rubric through the Frontline platform in accordance with AchieveNJ for all certified instructional staff.
5. Recommend to approve the Marshall Evaluation Rubrics in accordance with AchieveNJ for Principal, Supervisor and Nurses.
6. Recommend to approve the Title 1 District-School Parent and Family Engagement Pact FY24 as presented in:
7. Recommend to approve submission of the 2023-2024 ESEA Grant application as presented in:
8. Recommend to approve the following resolution:

Exhibit: V-3

Exhibit: V-6

Exhibit: V-7

BE IT RESOLVED, that the Ventnor Board of Education approve the following travel expenses and fees for the following conferences and workshops as per State regulation N.J.S.A. 18A:19-1:

John C. Baker	NJSBA Workshop	Atlantic City, NJ	10/23/23, 10/24/23, 10/25/23 and 10/26/23	\$550.00 each
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All mileage will be paid at the applicable State reimbursement rate.

9. Recommend to approve group rate registration for NJSBA's Workshop 2023 in Atlantic City October 23-26, 2023 at a cost of \$2,200 for up to 25 attendees. We currently have 4 attending at \$550 each: Terri Nowotny, Carmela Somershoe, Doug Biagi and John C Baker.

10. Recommend to approve the following insurance policies for 2023-24:

Policy Coverage	Fund/Company	Premium
Package/Excess Liability	School Alliance Insurance Fund (SAIF)	\$157,740
Federal Flood	Assurant	\$4,255
Statutory Bonds	Travelers	\$1,212
Student Accident	Bollinger Ins	\$5,093
Workers Compensation	Diploma JIF	\$117,404

- 11. Recommend to approve 2023-2024 tuition for 1 student (ID#5209922732) at Bancroft NeuroHealth in Camden at the approved daily rate of \$317.45 for 210 days; total \$66,664.50.**
- 12. Recommend to approve one student (ID#2843202293) to attend YALE School in Cherry Hill for 2023/24 per IEP. Tuition is \$352.22 per diem, \$73,966.20 for 210 days.**
- 13. Recommend to approve two students (ID# 7904259368 and 7344765569) to attend YALE School East in Northfield for 2023/24 per IEP. Tuition is \$389.03 per diem, \$81,696.30 for 210 days.**
- 14. Recommend to approve Pick Me Up for route ESY-YCH to YALE Northfield for summer school starting July 5, 2023 through August 15, 2023 at \$137.00 per day, total contract \$4,247. This was the lowest of 4 quotes received.**
- 15. Recommend to approve 2023-2024 transportation jointure as host with the Margate Board of Education as joiner to provide transportation for 1 Margate student on YCH1 to YALE Cherry Hill at a cost of \$41,218.20 plus 5% administrative fees totaling \$43,279.11.**
- 16. Recommend to approve 2023-2024 transportation jointure as host with the Ocean City Board of Education as joiner to provide transportation for 1 Ocean City student on YCH1 to YALE Cherry Hill at a cost of \$41,218.20 plus 5% administrative fees totaling \$43,279.11.**
- 17. Recommend to approve the specifications and advertisement for transportation bid 2023-2, route VVT1 to ACIT. Bid specifications are available for review in the Business Office or upon request.**
- 18. Recommend to approve Student Transportation Contract Transfer Agreement for YNF route with James Transportation to Holcomb Transportation LLC effective June 27, 2023 with no change in routes, terms or cost.**
- 19. Recommend to approve renewal contract with Holcomb Transportation LLC (previously James Transportation) for the 2023-2024 School Year for route YNF to YALE Northfield at a cost of \$54,306.**
- 20. Recommend to approve renewal contracts with Safety Bus Services Inc. for the 2023-2024 School Year as follows:**
 - AC1 to Atlantic City High School at a cost of \$53,364.60
 - AC2 to Atlantic City High School at a cost of 72,313.20, plus \$75/day aide
 - HS3 to Holy Spirit High School at a cost of \$57,004.20
 - Routes A-1, A-2 and A-3 After School at per diem of \$90.46 each; 72 days;

- ACM1 to Atlantic City High School at a cost of \$52,992.00
 - AC3 to Atlantic City High School at a cost of \$53,364.60
 - VEC1/VEC2/VEC3/VEC4 to VECC at a cost of \$42,220.80 each
 - VVT to ACIT at a cost of \$79,884.00
 - VCT to Charter Tech High School at a cost of \$52,018.20
 - OCHS1 to Ocean City High School at a cost of \$62,200.80
 - OCHS2 to Ocean City High School at a cost of \$62,469.00
 - LP to Ross and Tighe Schools at a cost of \$45,599.40
- Total annual contract price \$793,132.56

21. Recommend to authorize Remington & Vernick Engineers to submit documentation for the Replacement of Rooftop Units RAC-2 and RAC-7 to the New Jersey Department of Education as an "Other Capital Project". The Ventnor Board of Education is not seeking State funding for this project.
22. Recommend to approve Memorandum of Agreement between CharterTech and Ventnor Schools documenting CharterTech's agreement to pay route costs exceeding the permitted maximum annual expenditure for resident students.
23. Recommend to approve 283 Dell Latitude computers from Ocean Computer through state contract at a total cost of \$214,920.00 as presented in: Exhibit: V-23
24. Recommend to approve contract with the NJ Commission for the Blind and Visually Impaired to provide Level I educational services at a cost of \$2,200 for eligible student #162687.
25. Recommend to approve submission of the 2023-2024 IDEA Basic and IDEA Preschool Grant application as follows:
 - IDEA – Tuition \$199,156
 - IDEA PreSchool – Tuition \$7,859
26. Recommend to approve the specifications and advertisement for transportation bid 2023-3, route CAM to Cambridge School. Bid specifications are available for review in the Business Office or upon request.
27. Recommend to approve 2023-2024 tuition for 1 Naples placement student (ID#9378992011) at Cambridge School in Mercer County at the per diem rate of \$364.27 for 164 days; total \$59,740.
28. Recommend to approve quoted transportation contract ESY-YCH to Loyalty Bus for summer school to YALE Cherry Hill at a per diem cost of \$304.00 with \$1.50 per mile adjustment cost for 30 days, total cost \$9,120.00. (Revised from June approval of 22 days, total cost \$6,688.00.)
29. Recommend to award Bid for RTU & New Auxiliary Gym to Gaudelli Bros., Inc. of Millville, NJ at a contract price of \$1,047,000 base bid plus \$105,000 alternate Bid No. 1 for a total \$1,152,000, pending attorney review. This was the lowest of 3 bids received with Falasca Mechanical submitting \$1,224,600 and Surety Mechanical Services submitting \$1,157,663. Funding will be a combination of ESSER III, ROD grant and City bonding.
30. Recommend to approve the Class III Officer Shared Services Agreement with the City of Ventnor and as presented in: Exhibit: V-30

31. Recommend to approve 5 interactive display panels from EducateMe through state contract at total cost of \$28,558.25.
32. Recommend to approve 2 Security camera servers 100 ACC Enterprise Smart Plan licenses from TurnKey through state contract at a total cost of \$54,506.08.

VI. POLICIES

1. Recommend to approve second reading as presented in: Exhibit: VI-1
 - 1250 Visitors
2. Recommend to approve first reading as presented in: Exhibit: VI-2
 - 3517 Special Law Enforcement Officers – Class III

VII. PERSONNEL

ALL ITEMS ON THE RECOMMENDATION OF THE SUPERINTENDENT:

1. Recommend to approve School Based and District Professional Development Plans.
2. Recommend to add Vanguard Investments as an authorized investment product provider in the district 403(b) plan. TSA Plan has evaluated and will support the IRS compliance requirements for the district. Any fees will be charged to the investor so there is no cost to the district.
3. Recommend to accept resignation of Hope McGlynn, PreK teacher effective July 3, 2023 with regret and as presented in: Exhibit: VII-3
4. Recommend to approve Alexis Gleydura as 2023/2024 cafeteria worker, step 1, not to exceed 17 hours per week at a rate of \$15.00 per hour per VSSA agreement and pending fingerprint and PL 2018, Chapter 5 clearance.
5. Recommend to approve Matt Garbutt as summer school teacher at the negotiated hourly rate.
6. Recommend to approve School based improvement teams

Elementary School Team:
Carmela Somershoe
Jenna Di Mauro
Michele Masterman
Meghan Holland
Jane Garbutt
Jaime Smith
Middle School Team:
Chelsea Hoffman
Denise Tinucci
Lori Henry
Margie Master
Frank Reuter
Michele Laughlin
7. Recommend to approve 2023-2024 Stipend List as presented in: Exhibit: VII-7

8. Recommend to approve Kristy Moore on Step 2 BA \$62,187 pending fingerprint and PL 2018, Chapter 5 clearance. This BSI position is funded by the American Rescue Plan Act and such funding will only be available for a period of one year.

Mrs. Moore graduated Stockton University with a Bachelor of Arts in Teacher Education. She has a NJ Standard Elementary School Teacher and Elementary School with subject matter specialization Language Arts Literacy grades 5-8. Mrs. Moore has been employed in the Atlantic City Public Schools teaching 6th grade Language Arts as well as experience with preschool, second and eighth grade. Her reference described her as a positive team leader, creative, helpful, and innovative.

9. Recommend to approve Mrs. Kendall Siegel as Full time Special Education teacher MA Step 8 (\$74,187) pending fingerprint and PL 2018, Chapter 5 clearance. This is a replacement position.

Mrs. Kendall Siegel holds Standard Certification in Elementary School teacher and Teacher of Students with Disabilities. Mrs. Sigel graduated with her bachelor's and master's degrees from Stockton University. She began her teaching career here at the Ventnor Educational Community Complex as a part time basic skills teacher during the 2009-2010 school year. Since then, Mrs. Siegel obtained her special education certification and began working in Egg Harbor Township holding various positions that included in-class support and Multiple Disabilities classroom environments. She was described by her reference as "one of the best" and "an extremely hard worker". Mrs. Siegel is excited to return to Ventnor.

VIII. CURRICULUM AND INSTRUCTION

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| 1. Recommend to approve the Elementary Code of Conduct revisions as presented in: | Exhibit: VIII-1 |
| 2. Recommend to approve the Ventnor Virtual or Remote Learning Instruction Plan 2023-2024 as presented in: | Exhibit: VIII-2 |
| 3. Recommend to approve the 2023-2024 Middle Code of Conduct as presented in: | Exhibit: VIII-3 |
| 4. Recommend to approve the District Mentoring Plan as presented in: | Exhibit: VIII-4 |

IX. USE OF FACILITY

X. INFORMATION

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| 1. Drills: Fire Drill: 7/7/23; Security Drill: TBD | |
| 2. VECC Monthly Enrollment | Item: X-2 |
| 3. Monthly Suspension Reports | Item: X-3 |
| 4. Middle School Individual Incident Reports | No Item |
| 5. Monthly School Cafeteria Report | Item: X-5 |
| 6. VECC Out of District Tuition Report for 2022/2023 | No Item |
| 7. Payroll Timesheet Report of July, 2023 | Item: X-7 |

XI. COMMITTEE REPORTS

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| 1. Building & Grounds Committee Meeting July 17, 2023 | Item: XI-1 |
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XII. NEW BUSINESS/OLD BUSINESS

1. Recommend to approve placement of street sign "The Yakita Way" in the middle school.
2. Recommend to affirm HIB 22-23 M#7.
3. HIB 22-23 D#1. Confidential report provided to Board Members.

XIII. EXECUTIVE SESSION

Whereas the Ventnor City Board of Education finds a need to discuss matters that are exempt from public discussion pursuant to the Open Public Meetings Act, be it resolved that that Ventnor City Board of Education hereby adjourns to a session from which the public must be excluded for the following reasons allowable under the Act (*read or check all that apply*):

- ☐ 1. Matters rendered confidential by State or Federal law;
- ☐ 2. Matters which could impair the right to receive federal funds;
- ☐ 3. Matter which would constitute an unwarranted invasion of personal privacy if conducted in public;
- ☐ 4. Negotiations;
- ☐ 5. Discussions involving the purchase, lease or acquisition of real property, the setting of bank rates, or the investment of public funds, where disclosure could adversely affect the public interest;
- ☐ 6. Discussions of tactics and techniques used in protecting the safety and property of the public;
- ☐ 7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling under attorney-client privilege;
- ☐ 8. Personnel;
- ☐ 9. Deliberations after a public hearing.

No formal action will take place, and the results of any discussion will be made public if and when the subject matter is no longer deemed confidential. Executive Session is expected to last _____ (*insert number*) minutes/hours (*select*) and action/no action (*select*) is anticipated afterwards.

XIV. NEW BUSINESS/OLD BUSINESS

1. Recommend to approve superintendent evaluation as presented to Dr. Somershoe.

XV. ADJOURNMENT