

**WHITE PINE COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL TRUSTEES REGULAR MEETING  
MINUTES  
12/10/2019**

**1. CALL TO ORDER; PLEDGE OF ALLEGIANCE**

A regular meeting of the Board of Trustees was held on 12/10/2019. Chair Shella Nicholes called the meeting to order at 6:00 p.m. in the Board Room at White Pine County School District, Ely, Nevada.

**2. ROLL CALL**

**BOARD MEMBERS**

Shella Nicholes, Chair    Angela McVicars, Vice Chair    Jessica Trask, Clerk  
Amy Adams                      Candice Campeau                      Pete Mangum                      Tasheena Sandoval via phone

**ADMINISTRATORS**

Adam Young                                      Paul Johnson

**STUDENT ADVISORY MEMBERS**

Armando Rosales and Joel Palafox, Jr.

**LEGAL COUNSEL**

James Beecher

**3. PUBLIC COMMENT**

None

**4. STAFF COMMENTS**

None

**5. POSSIBLE ACTION/APPROVAL OF FLEXIBLE AGENDA**

Candice moved to approve flexible agenda. Angie seconded the motion and the motion passed unanimously.

**6. CORRESPONDENCE**

Correspondence was presented on Pages 6-7 of the Expanded Agenda. Congratulation cards on NASB awards.

**7. STUDENT REPRESENTATIVE REPORTS**

WPHS Student Council Students Joel and Armando noted WPHS boys and girls basketball has started, there will be a lock-in at WPHS, and WPHS is hosting a raffle.

**8. PRESENTATIONS**

Hinton Burdick Presentation-Annual Audit Report FY19 – Dave Wittwer of Hinton Burdick, Auditors for White Pine County School District reviewed highlights of the FY19 audit as well as reported on audit findings and recommendation. With difficulties of this year, we are still able to meet the filing deadline. The highlight presentation is attached to the minutes.

Read by Grade 3, Kenna Hall and Kim Haslem reviewed success of third grade students district wide over the last four years. They discussed writer's workshop, teacher collaboration, mini-lesson review, they also reviewed their plan for 2020 and 2021 school years. They noted the need of continued support for teachers as they implement these programs. The team is working hard to identify non-proficient readers to drive instruction. They work closely with the state Department of Education.

Nevada Educators Performance Framework (NEPF) and Evaluations – set of standards and indicators that all districts use throughout the state. Superintendent Young's presentation of the overview of NEPF is attached to the minutes. The evaluation includes a pre-conference, past performance review, a mid-year review and a

summative conference. Adam also reviewed student learning goals and how this process helps students and teachers. He noted the NEPF is very labor intensive.

## **9. ACTION ITEMS**

### **9-A DISCUSSION/FOR POSSIBLE ACTION TO APPROVE MINUTES 11/19/2019.**

Angie moved to approve the minutes of the 11/19/2019 meeting.  
Candice seconded the motion and the motion passed unanimously.

### **9-B DISCUSSION/FOR POSSIBLE ACTION TO APPROVE CONSENT AGENDA**

Candice moved to approve the following consent agenda items: 9C-1 Payment of Bills, 9C-2 Petty Cash Report, 9C-4 Payroll Report, and 9C-5 Budget Report. 9C-3 Budget transfers pulled.  
Jess seconded the motion and the motion passed unanimously.  
Angie had a question on the Verizon bill regarding the Armory hotspot that is for the mechanic shop.

### **9C-6 DISCUSSION/FOR POSSIBLE ACTION TO APPROVE AUDIT REPORT FOR FY19.**

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Paul was happy that the audit was finished in a timely manner. He also focused on some of the audit finding noting the need to fix the staffing at the district office. Noting the audit is a clean audit with no statute violations. We do have money for capital improvements.

Candice moved to approve audit report for FY19.  
Pete seconded the motion and the motion passed unanimously.

### **9C-7 DISCUSSION/FOR POSSIBLE ACTION TO APPROVE A RESOLUTION TO AUGMENT THE FY2020 BUDGET.**

Jessica moved to approve a resolution to augment the FY2020 budget.  
Candice seconded the motion and the motion passed unanimously.

### **9C-8 DISCUSSION/FOR POSSIBLE ACTION TO APPROVE TUITION AGREEMENT NYE COUNTY.**

Candice moved to approve Tuition agreement Nye County.  
Angie seconded the motion and the motion passed unanimously.

### **9C-9 DISCUSSION/FOR POSSIBLE ACTION TO APPROVE TEACHER AIDE LITTLE PEOPLE HEAD START 16 HOURS/WEEK WILL BE PAID THROUGH SPECIAL EDUCATION FUNDS.**

Candice moved to approve teacher aide Little People Head Start 16 hours/week will be paid through Special Education funds.  
Amy seconded the motion and the motion passed unanimously.

### **9C-10 DISCUSSION/FOR POSSIBLE ACTION TO APPROVE TO MODIFY CHIEF FINANCE OFFICER EVALUATION PROCEDURES.**

Julie will edit the tool and submit at the next meeting.

No action

### **9C-11 DISCUSSION/FOR POSSIBLE ACTION TO APPROVE BOARD WORK SESSION DATE.**

Jess moved to approve Board Work Session potential dates January 29, February 5 and February 19<sup>th</sup> from 4 to 7 pm.  
Angie seconded the motion and the motion passed unanimously.

### **9C-3 – DISCUSSION/FOR POSSIBLE ACTION TO APPROVE BUDGET TRANSFERS**

Candice moved to approve budget transfers for December 10, 2019 as attached to the minutes. Amy seconded the motion and the motion passed unanimously.

## **10. DISCUSSION AND INFORMATION ITEMS**

### **10-A FINANCE OFFICER REPORT**

Paul distributed a Title II monitoring letter noting need for human resource at district office. Paul noted some of the tasks that are falling behind with a shortage of staffing in finance office. Concerns at cleaning at DEN, pylons at DEN, snow was adequately cleared. Paul mentioned the new maintenance guy is doing a great job.

### **10-B BOARD REPORT**

#### **10B-1 NASB Director's Report**

Shella joint team training days February 7 and 8 in Reno. Professional development September 11 and 12. Annual conference in Reno on November 13 and 14, Governance training in March. Deb will be taking over recording CPO credits.

#### **10B-2 Board Involvement and Reports**

Pete – NASB annual conference, McGill feast, day with Jeff Kaye, DEN winter carnival, will be attending EskDale concert on Thursday.

Tasheena – 4-H meeting, NASB Conference, writing celebration, Community Christmas Sing, DEN carnival, parade and tree lighting.

Angie – WPMS assembly, NASB in Reno, volunteered at WPMS library, Winter Carnival at DEN, concession at festival of tree, tech meeting, visited a STEAM classroom, will be helping PTO with WPMS lock-in, EskDale on Thursday.

Amy – Guest speaking in Ms. Bath's class, attended Wendover basketball tournament, Jr. Jazz games, provided goodies for DEN carnival.

Candice – NASB, SWFT meeting, Magic Carpet Feast, DEN winter carnival, Festival of Trees auction.

Jess – NASB, SWFT, donated to Donor Choose, DEN angel tree, Lund book fair, cake for DEN festival, tech meeting, 12 days of WPCSD.

Shella – mini audit for NASB, joint meeting, NASB conference, McGill Thanksgiving feast with WPHS National Honor Society helping, writing celebration for McGill, McGill Kindergarten ABC fashion show, tree lighting, LION teacher of month celebration, December Christmas concert, Polar Express ride, December 19<sup>th</sup> at 8:30 am.

#### **10B-3 NSBA Legislative Report**

Candice nothing at this time

### **10-C SAFETY AND FACILITY UPDATE**

Candice noted working on a date for Murry Street School clean-up, dash camera's ordered, discussion on satellite phones for busses, WPHS traffic signs replaced, DEN pick-up lit up, changed flashing lights, installing cameras as SVHS, all buildings labeled, thermostat options, training staff on work-orders, revisit emergency buckets, training for bus driver, next meeting is Monday January 27<sup>th</sup> at 5pm.

### **10-D TECHNOLOGY UPDATE**

Angie informed BCT gave update on computer inventory, Windows7 needs to be updated, WIFI being upgraded, Eduroam project, new portal for maintenance and help desk needs to be worked on, Audio Enhancement is in the district right now, Earle needs to write security portion into the tech plan, digital

education at each school, Asset Panda needs work, reviewing accounting software, single point of access app – scan badge to access computer accounts, next meeting is January 13<sup>th</sup> at 5 pm.

**10-E POLICY REVIEW UPDATE**

Shella informed there will be a meeting January 6<sup>th</sup> at 5 pm to review 3 policies.

**10-F SUPERINTENDENT’S REPORT**

**10F-1 Staff Learning Report**

Nothing at this time.

**10F-2 Student Learning Report**

Path to World Class Learning Fridays have happened at many sites.

**10-G STAFF COMMENTS**

None

**11. PUBLIC COMMENT**

Shella recognized the WPCSD Governance Team and Paul receiving awards at the NASB Conference, and Candice, Jess, and Angie for receiving their CPO certification.

Alex Elis is new to the community and wants to be involved in the schools. She has students at WPMS and DEN. Volunteers at the schools. Excited to be a part of this community. Alex also thanked the board for all their hard work.

**12. AGENDA ITEMS – NEXT MEETING**

1/7/2020 – Regular Meeting – White Pine County School District Board Room, 1135 Avenue C, Ely, NV 6:00 p.m.

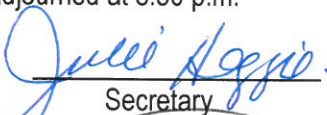
Presentations:  
Magic Carpet

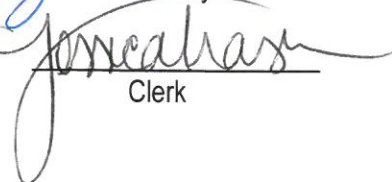
Discussion/Action:                      Discussion:  
Magic Carpet-clarification of co-sponsorship

**13. ADJOURNMENT**

It was moved by Pete and seconded by Jess to adjourn the meeting and passed unanimously.

The meeting adjourned at 8:30 p.m.

Submitted by   
Secretary

Approved by   
Clerk