

Laila Sabori, *Board President*
Merdith VanWinkle, *Board Vice-President*
Lynette Shupla, *Board Member*
Anita Bahnimptewa, *Board Member*
Bruce Talawyma, *Board Member*
Kimberly K. Thomas, *CSA/Principal*

SECOND MESA DAY SCHOOL

“ITAH TSATSAYOM MOPEKYA”



Second Mesa Day School Governing Board

Special School Board Meeting

Date: June 29, 2026

Time: 5:30 pm

Location: SMDS Admin Conference Room/Zoom Meeting

Zoom Dial-In Number: (719) 359-4580 or (720) 707-2699

Meeting ID: 823 1907 1106

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. CALL TO PUBLIC

V. READING AND APPROVAL OF MINUTES:

- a. None

VI. OLD BUSINESS:

- a. Review, Discussion and Possible Action to Approve RFP for Business Services Consultant for SY 2026-2027. **(Tabled from Regular Board Meeting June 18, 2026)**

VII. NEW BUSINESS:

- a. Review, Discussion and Possible Action to Amend Notice of Authorized Agent with Bank of America School Financial Accounts & Check Signers with Second Mesa Day School.
- b. Review, Discussion and Possible Action to Amend SMDS Organizational Structure (Chart) for SY 2026-2027.
- c. Review, Discussion and Possible Action to Approve SMDS Comprehensive Plan & Assurances for SY 2026-2027.
- d. Review, Discussion and Possible Action to Approve SMDS Schoolwide Budget for SY 2026-2027.
- e. Review, Discussion and Possible Action to Approve SMDS Part B Application for Exceptional Student Services for SY 2026-2027. **(Per BIE Compliance)**
- f. Review, Discussion and Possible Action to Approve SMDS Student/Parent Handbook for SY 2026-2027. (Final Approval)
- g. Review, Discussion and Possible Action to Approve Purchase of Refrigeration System Install pursuant to Policy Section 11.13 in the amount of \$15,377.03 with A&E Refrigeration LCC.
- h. Review, Discussion and Possible Approval of Professional Development Contracted Services with Marzano Resources Proposal for SY 2026-2027.
- i. Review, Discussion and Possible Approval of Professional Development Contracted Services with New Generation Education Consulting Firm Proposal for SY 2026-2027.
- j. Review, Discussion and Possible Action to Approve Disposal of SMDS School Property/Inventory and Authorize SMDS Surplus Sale.
- k. Review, Discussion and Possible Approval of Professional Development On-Site for Curriculum/Instruction Work Session on July 20-23, 2026, for Certified Teachers and Paraprofessionals.
- l. Review, Discussion and Possible Action to Approve Supplemental Agreement for Exceptional Student Services Coordinator for Academic SY 2025-2026 & SY 2026-2027.
- m. Review, Discussion and Possible Action to Approve Supplemental Agreement for Board Stipend for SY 2025-2026.
- n. Review, Discussion and Possible Action to Approve and Recommend SMDS Board Transcriber Consultant for SY 2025-2026 & SY 2026-2027.

VIII. PERSONNEL:

- a. Review, Discussion of Other Items of Concern regarding Personnel. *(If needed) (Possible Executive Session for any action item under personnel)*
- b. Review, Discussion and Possible Action to Approve Employment Recommendation for Certified Elementary Teacher for SY 2026-2027. *(Possible Executive Session) (Contingent of Interview & Favorable Background Check)*
- c. Review, Discussion and Possible Action to Approve Employment Recommendation for Business Manager for SY 2026-2027. *(Possible Executive Session) (Contingent on Favorable Background Check)*
- d. Review, Discussion and Possible Action to Approve Internal Administrative Employment Lateral Transfer from Secretary II to School Registrar for SY 2026-2027. *(Possible Executive Session)*
- e. Review, Discussion and Possible Action to Approve Internal Administrative Employment Lateral Transfer from School Receptionist to Secretary II for SY 2026-2027. *(Possible Executive Session)*
- f. Review, Discussion and Possible Action to Approve Short-Term Contracts for On-Site Curriculum/Instruction Work Session from July 20-23, 2026.
- g. Review, Discussion and Possible Action to Approve Addendum Contract for Professional Development for Identified Fridays for ALL Administrators, Certified, and Classified Employees for SY 2026-2027.
- h. Review, Discussion and Possible Action to Amend Employment Contract Term from 11-month to 12-month for Instructional Interventionist for SY 2026-2027.

IX. REPORTS (Written Reports): (No Reports)

- a. Chief School Administrator/Principal – K. Thomas
- b. Operations Manager – W. Fowler
- c. Human Resources Manager – D. Francis
- d. ESS Teacher/Coordinator – R. Adams
- e. Food Services Manager - N. Albert
- f. F.A.C.E. Program – L. Paatala
- g. Instructional Interventionist – L. Bahe
- h. Business Services Consultant – K. Honie
- i. Lead School Bus Driver – T. Fred
- j. P.A.C. Committee

X. INFORMATIONAL ITEMS:


- a. None

XI. ANNOUNCEMENTS:

- a. HBE/Hopi School System Implementation Year Begins – July 1st, 2026

XII. ADJOURNMENT:

DURING THE COURSE OF THE MEETING, THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S 38-431-03 (A) (1) OR WHEN SPECIFICALLY, IDENTIFIED UNDER PERSONNEL OR ELSEWHERE ON THE AGENDA. EXECUTIVE ON THE AGENDA. EXECUTIVE SESSIONS MAY BE HELD FOR CONSIDERATION OF PERSONNEL MATTERS, LEGAL MATTERS AND THE RECEIPT OF CONFIDENTIAL INFORMATION.

REVIEWED/CONCURRED BY: 
Mrs. Kimberly K. Thomas, CSA/Principal

POSTED DATE: June 28, 2026