



Mobile County

PUBLIC SCHOOLS

Job Description Title – ADAPTED PHYSICAL EDUCATION TEACHER

SUPERVISED BY/REPORTS TO: Special Education Resource Teacher in charge of Adapted Physical Education Teachers.

FLSA Designation: Exempt

JOB SUMMARY: The Adapted Physical Education Teacher provides an appropriate and innovative adaptive PE Program designed to meet the individual needs of the students as specified on the Individualized Education Plan in physical fitness and sports and games achievement.

QUALIFICATIONS:

- Valid Alabama teaching certificate in Physical Education.
- Minimum of three years teaching Physical Education experience.
- Ability to meet suitability criteria for employment and/or certification/licensure under the Alabama Child Protection Act of 1999 and Act No. 2002-457.
- Regular and punctual attendance; full compliance with system sick leave and personal leave policies.
- Have an Alabama Driver's License.
- Have reliable transportation to go from school to school or from schools to the homes of the students.

LANGUAGE SKILLS:

Ability to communicate fluently in English, both verbally and in writing. Ability to effectively present information and respond effectively to questions in one-on-one and small group situations to students, parents, and other school staff. Ability to verbally respond to common inquiries from students. Ability to read and interpret documents such as the Alabama Course of Study, safety rules, Individual Education Plans (IEPs), operating and maintenance instructions, procedure manuals, governmental regulations, professional journals, and any other instructional documents deemed necessary to carry out the requirements of the job. Ability to write routine reports and correspondence that conform to prescribed style and format.

INTERPERSONAL SKILLS:

Works well with and respects others from diverse backgrounds and cultures. Focuses on solving conflict, maintaining confidentiality, listening to others without interrupting, keeping emotions under control, remaining open to others' ideas, and contributing to building a positive team spirit. Ability to effectively present information and respond effectively to questions in one-on-one situations and promotes positive interactions with other faculty members and stakeholders. Teachers should be sure that all their social media accounts are professional and appropriate. Does not project personal beliefs or biases onto students or faculty members.

REASONING ABILITY:

Ability to plan, organize, develop, and conduct a comprehensive teaching and instruction program in the visual arts course being taught for students in the district. Ability to identify and define problems, collect data, establish facts, and draw valid conclusions.

COMPUTER SKILLS:

General knowledge of computer usage and ability to use email, internet software, and word processing software. Must learn other software used by the district, i.e., PowerSchool, Schoology etc. Must be able to develop and/or facilitate an online course.

PERFORMANCE RESPONSIBILITIES AND ESSENTIAL DUTIES:

The performance responsibilities and essential duties described here are representative of the knowledge, skill, and/or ability required to do the job. An employee must meet these to perform the essential functions of this job successfully and satisfactorily.

1. Establishes referral and screening procedures to assist in the identification of children in need of the adaptive physical education programs. Assess referred students who have reduced performance levels in motor skills and/or physical fitness.
2. Analyzes, explains, demonstrates and teaches basic skills and strategies of formal sports, games and fundamentals of body movement to students with a disability.
3. Prepares appropriate goals and services for student in need of adaptive P.E.
4. Attend and participate in a variety of meetings, conferences, workshops, seminars and committees. Attends and participates in IEP meetings and student study teams as appropriate. Participates in the preparation of IEP's and implements written instructional plans for students.
5. Serves as a resource to staff schools served in the area of specially designed/adaptive P.E.
6. Works/consults with the occupational and physical therapists as needed.
7. Encourages social skills and participation with disabled and non-disabled peers.
8. Participates in planning, organizing and facilitation of all Special Olympics activities and events.
9. Consults with general education PE staff on modification/adaptations for students with special needs for successful participation in P.E.
10. Works cooperatively with other P.E. teachers in planning an integrated P.E. program for the students with disabilities.
11. Communicates with parents, teachers, paraprofessionals and administration on student progress.
12. Keeps, maintains and files such reports and records the Special Education Director may require, including attendance, IEP documentation, lesson plans, progress and grade reports. All paperwork is done in a timely manner meeting all deadlines and with accuracy.
13. Evaluates individual student growth in physical fitness and physical skills.
14. Maintains equipment to insure safe and appropriate. Assists with end of year inventory if necessary.
15. Reports potential problems, or unusual events, to appropriate administrative or supervisory personnel. Reports incidents for the purpose of maintaining the personal safety of students and employees.
16. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
17. Always interacts in respectful ways with students, maintaining a physically and emotionally safe, supportive learning environment that is characterized by effective routines, clear expectations for all student behavior, and organization that maximizes student learning.

18. Completes and submits IEP's and all Central Office and Departmental paperwork on time.
19. Complies with all District Policy, State and Federal regulations.
20. Performs other duties as assigned by an appropriate administrator or their representative.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

Works in various settings, may be in a classroom, gymnasium, outside or a room in a home. May report to multiple worksites in a given day or during the workweek. The noise level is usually low to moderate but occasionally high depending on activities and location of other students. The employee is occasionally exposed to wet or humid conditions and/or outdoor weather conditions. The employee may be exposed to bloodborne pathogens. Outside carpool and traffic duty may occasionally be required.

PHYSICAL REQUIREMENTS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job the employee must:

- A. Regularly lift and/or move up to 25 pounds. Ability to assist in transference of students from wheelchair to mat, chair to walker and/or pull to stand which may exceed 50 pounds.
- B. Have ability to sit, stand, walk, bend, stretch, kneel, stoop, twist, climb and balance without restriction for extended periods of time.
- C. Have visual acuity and depth perception sufficient to read, write, and work with printed information as well as information on a computer screen and digital read outs. Visual abilities required by this job include close vision, distance vision, ability to focus, and peripheral vision.
- D. Have sufficient dexterity to manipulate small objects and print and write legibly and use hands to finger, handle, feel objects, tools or controls, hand and finger dexterity and hand/eye coordination to use a computer keyboard and common office equipment.

EVALUATION

Performance of this job will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Certified Employees. Evaluation will be conducted by the building principal, the Fine Arts Supervisor, or their designee.

TERMS OF EMPLOYMENT

Placement of this position may be in an individual school or shared between two or three schools. This position can also be an entirely itinerant position where the teacher rotates among several schools, including homes, according to a schedule determined by the Special Education Resource Teacher in charge of Adapted P.E. teachers. Work periods are 9-months (187 days) 7 hours per day usually Monday through Friday. Work assignments and schedules are subject to change. At Will Employee subject to the Students First Act of 2011 and other applicable state and federal laws.

SALARY

See current Salary Schedule on Human Resources Webpage.

This job description describes the general nature and level of work performed by employees assigned to this position. It is not intended to be an exhaustive list of all job goals, qualifications, and responsibilities and the employee may be required to perform other related duties as assigned. The Mobile County Board of Education Division of Human Resources reserves the right to amend the job description as needed, without notice.

THE MOBILE COUNTY PUBLIC SCHOOL SYSTEM IS AN EQUAL OPPORTUNITY EMPLOYER and does not discriminate based on age, race, color, sex, sexual orientation, religious preference, marital status, disability, national origin, or any other reason prohibited by state or federal law. Employees of the District are required to comply with the provisions of Title VII of the Civil Rights Act and Title IX of the 1972 Educational Amendments.