

## Colebrook School Board Meeting Minutes

<b>Date</b>	03/15/2022		
<b>Time</b>	6:00 pm		
<b>Location</b>	Colebrook Academy & Elementary School library		
<b>Chairperson</b>	John Falconer		
<b>School Board Members</b>		<b>Principal</b>	<b>SAU Members</b>
John Falconer	Robert Murphy	Kim Wheelock	Debra Taylor
Deb Greene	Tim Stevens		Cheryl Covill
Craig Hamelin	Tanya Young	<b>Ass't Principal</b>	
Nathan Lebel		Ron Patterson	
<b>Public in Attendance:</b> None			
<b>Item</b>	<b>Subject</b>		
1.	<b>Roll Call:</b> The meeting was called to order by the Superintendent at 6:05 and all members were present.		
2.	<b>Agenda Adjustments:</b> Teacher Resignation, Teacher/Administrator Nominations-22-23, CTE Conditional Approval and Academy Offer for Purchase and Sales Agreement		
3.	<b>Organizational Meeting:</b> <ul style="list-style-type: none"> <li>• Superintendent presides: <ul style="list-style-type: none"> <li>○ Election of Chairperson John Falconer</li> </ul> </li> <li>• Chairman Presides: <ul style="list-style-type: none"> <li>○ Election of Vice-Chairperson - Nathan Lebel</li> <li>○ Secretary - Deborah Greene</li> <li>○ NHSBA Delegate - Craig Hamelin</li> <li>○ NHSBA Alternate - Nathan Lebel</li> <li>○ Legislative Delegate - Robert Murphy</li> <li>○ Legislative Alternate - Tim Stevens</li> <li>○ Negotiations - John Falconer, Deb Greene, Nate Lebel</li> <li>○ Building Committee - All Members</li> <li>○ Building Expansion Committee - All Members</li> <li>○ Co-Curricular Committee - Nathan Lebel and Tim Stevens</li> <li>○ Curriculum Committee - Nathan Lebel, Tim Stevens, Tanya Young, Robert Murphy</li> <li>○ SAU 7 Policy Committee - Deb Greene</li> </ul> </li> </ul>		
3.	<b>Hearing of the Public:</b> None		
4.	<b>Approval of Minutes</b> <ul style="list-style-type: none"> <li>• Colebrook School Board Meeting Minutes of March 1, 2022</li> </ul> <u>N. Lebel/C. Hamelin:</u> Motion to approve the March 1, 2022 minutes. VOTE: MOTION CARRIED <ul style="list-style-type: none"> <li>• Colebrook School Board Special Meeting Minutes of March 3, 2022</li> </ul> <u>D. Greene/N. Lebel:</u> Motion to approve the March 3, 2022 minutes VOTE: MOTION CARRIED		
5.	<b>Special Report:</b> None		

<p>6.</p>	<p><b>School Administrator's Report:</b> Kim Wheelock</p> <ul style="list-style-type: none"> <li>• Kim reviewed her report and noted that the Men’s Basketball Tournament would be held on March 18-20 in Colebrook and Pittsburg.</li> <li>• Kim announced that Buddy Trask had resigned after 45 years as Varsity Basketball Coach.</li> <li>• She sought the Board’s approval to appoint Morgan DeBlois as Softball Coach as the position has been vacated.</li> </ul> <p><u>D. Greene/N. Lebel:</u> Motion to appoint Morgan DeBlois as Softball Coach for the 2022 season.  <b>VOTE: MOTION CARRIED</b></p>
<p>7.</p>	<p><b>Superintendent's Report:</b> Debra Taylor</p> <ul style="list-style-type: none"> <li>• March Report: <ul style="list-style-type: none"> <li>○ Debra reviewed her written report, welcomed new and re-elected members and discussed legislation under consideration.</li> <li>○ Debra indicated that Johnathan Springer had resigned his position as a teacher effective June 30, 2022.</li> </ul> </li> </ul> <p><u>D. Greene/N. Lebel:</u> Motion to accept Mr. Springer’s resignation.  <b>VOTE: MOTION CARRIED</b></p> <ul style="list-style-type: none"> <li>• Teacher/Administrator Nominations 2022-23</li> </ul> <p><u>D. Greene/N. Lebel:</u> Motion to approve the Teacher/Administrator Nominations 2022-23 school year as presented by the Superintendent.  <b>VOTE: MOTION CARRIED</b></p> <ul style="list-style-type: none"> <li>• CTE Update: Debra reported that she had received verbal notification of conditional approval of the North Point CTE Center in Colebrook and five programs including Computer Technology, Health Sciences, Education, Hospitality/Culinary, and Auto. Final approval is contingent on a letter of support from Canaan School District and acceptance of the program specifications.</li> <li>• John thanked everyone for their fine effort and for attending the presentation held on March 9 where Commissioner Edelblut, Secretary French, Canaan, and Colebrook Administrators, School Board members, Employers, and Community members attended in support of the proposal.</li> <li>• Debra thanked everyone for their arduous work.</li> </ul>
<p>8.</p>	<p><b>Business Administrator's Report:</b> Cheryl Covill</p> <ul style="list-style-type: none"> <li>• Cheryl shared a new USDA one-time appropriation to purchase equipment under the National School Lunch Program. She requested authorization for the Superintendent to award the RFP so that can meet the March 31 deadline for the grant application.</li> </ul> <p><u>D. Greene/N. Lebel:</u> Motion to authorize the Superintendent to award the RFP for equipment to meet the March 31<sup>st</sup> deadline for the grant application.  <b>VOTE: MOTION CARRIED</b></p> <ul style="list-style-type: none"> <li>• Cheryl discussed that Gaetane would like to appoint Jane Carpino as her Deputy Treasurer. This would ensure the signing of checks and processing of payroll during her absence. (RSA 197:24 Acting Treasurer RSA:197:24 – Deputy Treasurer).</li> </ul> <p><u>C. Hamelin/D. Greene:</u> Motion to approve the appointment of Jane Carpino as Deputy Treasurer.</p>

	<p>VOTE: MOTION CARRIED</p> <ul style="list-style-type: none"> <li>Cheryl reviewed new procurement requirements applicable to contracting and purchasing with federal grant funds.</li> </ul>
9.	<b>NH School Board Association Business:</b> John Falconer
10.	<b>Co-curricula Committee Report:</b> Nathan Lebel and Tim Stevens
11.	<b>Building Committee Report:</b> Craig Hamelin
12.	<b>Policy Committee Report:</b> Deb Greene
13.	<b>Negotiations Committee Report:</b> John Falconer
14.	<b>Curriculum Committee Report:</b> Nathan Lebel
15.	<b>Technology Committee Report:</b> Nathan Lebel
17.	<p><b>Building Expansion Committee:</b> John Falconer</p> <ul style="list-style-type: none"> <li>John and Debra reported on the building expansion committee work at their recent meeting on February 23 where they reviewed a summary of the visioning team feedback and discussed upcoming plans for the architects and engineers to visit the building to prepare an assessment of needs. The next meeting is scheduled for March 23 at 5:30 pm in the Colebrook Library. All board members are invited to attend. Debra will continue to extend an invitation to area school board members to attend future committee meetings.</li> </ul>
18.	<p><b>Unfinished Business:</b></p> <ul style="list-style-type: none"> <li>Building/Facilities Project</li> <li>Academy Offer <ul style="list-style-type: none"> <li>Debra reported that Global Realty Acquisitions LLC had presented a signed offer in the purchase and sales agreement in the amount of \$500,000.00. The Board discussed the particulars such as the lease of the Tech Ed building and removal of building contents including the need for leased storage space. Debra asked that if approved, the board authorize the Superintendent to sign the Purchase and Sales Agreement on their behalf and to authorize her to sign the documents at closing on behalf of the board.</li> </ul> </li> </ul> <p><u>N. Lebel/D. Greene:</u> Motion to accept the offer of \$500,000.00 by Global Realty Acquisitions and to authorize the Superintendent to sign the purchase and sales agreement and closing documents on behalf of the Colebrook School Board. VOTE: MOTION CARRIED</p> <p><u>D. Greene/N. Lebel:</u> Motion to authorize the Superintendent to lease one or more containers to provide storage for items in the Academy that will need to be set aside for future use. VOTE: MOTION CARRIED</p> <ul style="list-style-type: none"> <li>Debra also discussed the fact that a property, adjacent to the school (61 Main St. in Colebrook) is going on the market. It includes a two-story building (main and lower) and 3.92 acres. She will forward the listing to the board when it becomes available.</li> </ul>
19.	<b>New Business:</b> None
20.	<p><b>Other Business:</b></p> <ul style="list-style-type: none"> <li>John Falconer followed up on the suggestion made by Karen Conroy following the March 9<sup>th</sup> meeting with the commissioner that the Colebrook and Canaan School Boards hold a joint meeting. John suggested that we offer to host the Canaan Board at our upcoming meeting on April 5 at 6:00 pm in the Colebrook Library. The board agreed that this would be fine idea and asked the Superintendent to invite them to attend a joint meeting. Debra will work with Karen to draft an agenda for the Board</li> </ul>

	Chairs to review.
21.	<b>Information:</b> None
22.	<b>Non-Public Session:</b> None
23.	<b>Meetings:</b> <ul style="list-style-type: none"> <li>• Colebrook School Board Meeting: Tuesday, April 5, 2022 @ 6:00 pm - CA&amp;ES library</li> <li>• SAU 7 Spring Board Meeting: Thursday, April 7, 2022@ 6:00 pm- Pittsburg School</li> </ul>
24.	<b>Adjournment:</b> <u>D. Greene/T. Stevens:</u> Motion to adjourn the meeting at 7:40 pm. <b>VOTE: MOTION CARRIED</b>

Respectfully Submitted,  
Debra Taylor  
Superintendent

**Adopted 04/05/2022**