

JEFFERSON DAVIS PARISH SCHOOL BOARD
APRIL 18, 2024

The Jefferson Davis Parish School Board met in Regular session at 203 E. Plaquemine Street, Jennings, LA 70546, on Thursday, April 18, 2024 at 6:00 p.m. at 203 E. Plaquemine Street, Jennings, LA 70546, with the following School Board members present: President, Paul Trahan, Members, Vice-President, Phillip Arceneaux, Greg Bordelon, Charles Bruchhaus, David Doise, Janet Jones, Summer LeJeune, Greg Patterson, Blake Petry and Russell Walker.

Absent: Malon Dobson, Blake Frey and Paula LeJeune

Virtual: None

Legal Counsel Present: Lauren Heinen.

The meeting was called to order by President Trahan.

An invocation was led by Miss Vivian Sketoe, Senior at Lake Arthur High School High School and the LAHS High School Student of the Year, followed by the Pledge of Allegiance to the U.S. flag led by Mr. Greg Bordelon.

School Board Member, Greg Bordelon recognized Vivian Sketoe for achieving the following records in Basketball at LAHS:

- * LAHS All Time Points scored over her career - 2741 Points
- * LAHS All Time Points scored in a single season - 704 Points
- * LAHS All Time Career Assist - 921 Assists
- * LAHS All Time Career Steals - 602 Steals

Roll call was done by Mrs. Debbie Abshire. Mrs. Abshire verified that any requests for virtual link were sent and there were no requests for public comment.

Motion by Mr. Arceneaux, seconded by Mr. Walker and unanimously carried to approve the School Board minutes of the Regular meeting on March 21, 2024 and the Special Meeting on March 27, 2024.

Motion by Mr. Bordelon, seconded by Mr. Patterson and unanimously carried that the Board call for a vote to take care of items of business not listed on the original agenda or to change the order of topics to be addressed.

FINANCE COMMITTEE:

The following recommendations were made by Mr. Phillip Arceneaux, Finance Committee Chairman, that the School Board:

Grant permission to WHS to accept the following donation:

1. Welsh Band Booster's \$390.00 to WHS Band. Funds to be used for LMEA District lunch.
2. Glenn Vanicor Builders, LLC - \$250.00 to Football. Funds to be used towards next season costs.

Motion seconded by Mr. Petry and unanimously carried.

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Grant permission to McKinney-Vento Homeless Program to accept the following donation:

1. Gifting Grace Project in Lafayette. 60 jackets and 80 bags filled with socks, gloves and hats.

Motion seconded by Mrs. S. LeJeune and unanimously carried.

Grant permission to Christina Fontenot, Federal Programs Coordinator to accept the following donations for Prime Time Family Reading that took place on Wednesdays at Lake Arthur Elementary between Feb. 21 to March 27, 2024:

1. Louisiana Endowment for the Humanities \$1,000.00 (primarily funded by Shell Oil.)
2. Woman's Library Club of Lake Arthur for providing meals for two nights. (Pizza and Spaghetti)
3. Jennings Daily News provided newspapers for the families each night.
4. Domino's Pizza - Donation of five large pizzas.

Motion seconded by Mr. Walker and unanimously carried.

Grant permission to JHS to purchase on state contract (PG 9M CG 22) from Sunshine Quality Solutions a 2024 John Deere Gator at a price of \$12,742.12. To be paid from Ward II Contingency. Motion seconded by Mr. Patterson and unanimously carried.

Grant permission to Welsh-Roanoke Jr. High to accept the following donation:

1. Welsh Jeff Davis Bank - \$1,000.00. Funds to be used towards offsetting the cost of awards for awards day and student incentives.

Motion seconded by Mrs. Jones and unanimously carried.

Grant permission to purchase 150 student licenses for the online course platform, Edmentum, to be used at JWCE and for district students during the 2024-2025 school year at a cost of \$14,235 to be paid with CEIS (Coordinated Early Intervening Services) funds. Motion seconded by Mrs. S. LeJeune and unanimously carried.

INFORMATION TO FINANCE

Review of 3rd quarter Budget-to-Actual Comparisons on the General Fund and all Special Revenue Funds presented by Director of Finance, Christin LeGros.

BUILDING & GROUNDS COMMITTEE

The following recommendations were made by Mr. David Doise, Building & Grounds Committee Chairman, that the School Board:

Accept the lowest bid from Murphy Cormier, GC in the amount of \$249,250.00 for HHS Sewer Treatment Plant. Other bids received from Morvant Construction (\$267,802.00) and Seth Priola Construction (\$318,000.00). To be paid from ESSER III funding. Motion seconded by Mr. Bordelon and unanimously carried.

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Accept the lowest bid from Trahan Construction for Jennings Elementary Improvements in the amount of \$241,000.00. Other bids received from James H. Fontenot Construction (\$267,000.00) and K & J Development (\$265,000.00). To be paid from Ward II Construction and/or Ward II Contingency. Motion seconded by Mrs. S. LeJeune and unanimously carried.

TRANSPORTATION COMMITTEE

The following recommendations were made by Mr. Greg Bordelon, Transportation Committee Chairman, that the School Board:

Grant permission to purchase on State Contract 1 new 2024/25 71 passenger Bluebird Vision Diesel bus using ESSER Funds at cost of \$115,509.55. Motion seconded by Mr. Arceneaux and unanimously carried.

The following committees had no reports to present:

Insurance - Blake Petry, Chairman

Policy - Russell Walker, Chairman

16th Section - Charles Bruchhaus, Chairman

Ward II - Paula LeJeune, Chairman

Legislative Liaison - Greg Bordelon, Chairman

Long Range Planning - Malon Dobson, Chairman

Food Service - Greg Patterson, Chairman

The Sales Tax report was given by Mrs. Amber Hymel, Tax Collector.

NEW BUSINESS:

Motion by Mr. Bordelon, seconded by Mr. Petry to grant permission for the following out-of-state travel:

Grant permission for the following out-of-state travel:

- A. LHS FBLA students, teacher and sponsors to travel to Orlando, FL from 06/25/24 to 07/03/24, to attend the FBLA National convention. At no expense to the Board.

Motion by Mr. Bruchhaus, seconded by Mr. Patterson to declare the following EHS items as surplus and send to the next available public auction:

1. Green Buffer - Service Master, Serial Number 1002429, Model SM-507
2. Silver Buffer - Power Flight, Serial Number 0417g015439, Model C201HD

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Motion by Mr. Petry, seconded by Mrs. Jones to approve the following Literacy Coach Job Description:

Jefferson Davis Parish School Board Literacy Coach Job Description

JOB TITLE	Literacy Coach
REPORTS TO	Curriculum Supervisor
TERMS OF EMPLOYMENT	Teacher Schedule
QUALIFICATIONS	<ul style="list-style-type: none"> ➤ Valid Louisiana Teaching Certificate ➤ Bachelor’s Degree ➤ Minimum of 3 effective years of experience as a certified ELA teacher ➤ Proven results when working with struggling readers ➤ Strong knowledge of how children learn to read ➤ Knowledge and experience working with high-quality reading curriculum
FUNDING	2024-25 CLSD Grant Subsequent years: TBD
JOB OVERVIEW	<p>Literacy Coaches will follow the job description recommended by the State Department of Education:</p> <ul style="list-style-type: none"> ➤ Literacy Coaches ensure students receive high-quality literacy instruction. ➤ Literacy Coaches lead the development and improvement for teachers via training, observations, modeled lessons, feedback conversations, data analysis and more. ➤ Literacy Coaches serve as the literacy content expert and provide support on curriculum, high-quality interactions, and the science of teaching reading.
PERFORMANCE RESPONSIBILITIES/ESSENTIAL FUNCTIONS	
<ul style="list-style-type: none"> ➤ Coordinate and implement high-quality reading curriculum ➤ Facilitate professional development for teachers ➤ Observe teachers, provide feedback, and identify next steps to improve instruction in core ELA instruction for the purpose of support; not evaluation ➤ Monitor interventions conducted by the classroom teacher ➤ Model exemplar lessons ➤ Support lesson preparation using high-quality curriculum ➤ Model and support high-quality interactions with students ➤ Analyze data, identify trends, and support teachers to adjust instruction based on data 	
<ul style="list-style-type: none"> ➤ Support teachers with effective parent communication and family involvement ➤ Communicate a belief in all students’ abilities to become successful readers ➤ Attend all required meetings and trainings ➤ Communicate with leadership teams on school-wide literacy progress ➤ Attend literacy coach collaboratives 	

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Performance in this position will be evaluated in accordance with the JDPSB policy on Evaluation of Personnel.	
Signature of Evaluatee: _____	Date: _____
Printed name of Evaluatee: _____	
Signature of Evaluator: _____	Date: _____

INFORMATION

Condolences are extended to the families of:

1. Margaret Armand, Northside Jr. High Secretary who retired in 1996, with 17 years of service.
2. Denise Perry, Bus Driver, who retired in 2017, with 30 years of service and former School Board member from 2019-2022.

Mr. Greg Bordelon asked for a 5 second moment of silence for former School Board Member and Bus Driver, Denise Perry.

District Recognition Ceremony at Jennings High School Cafetorium on Thursday, May 9th at 4:30 pm. to honor Principals of the Year, Teachers of the Year, District Support Employees of the Year, and District Students of the Year.

President Trahan reminded everyone that the JDPSB May School Board committee meeting will be on May 7, 2024 and the agenda meeting will be on May 9, 2024, due to graduation schedules.

PERSONNEL CHANGES

A. Personnel changes:

APPOINTMENTS

1. Jessica Green, JES 9.5 Clerical Aide, 04/08/24, Mary Ross resignation.

TRANSFERS

1. Megan Boudreaux, LAES 4th grade ELA 4th grade ELA to LAHS Business Teacher, 08/05/24, Dina Bourgeois retirement.

MEDICAL LEAVES

1. H. Neal, JES SPED Para, 03/25/24 to 03/27/24.
2. B. Mallett, WAR Teacher, 02/02/24 to 02/09/24.
3. S. Bourque, WAR School Counselor, 02/19/24 to 02/22/24.
4. A. Jackson, JES Teacher, 04/08/24 to 04/28/24.
5. J. Pickle, PAS Psych 03/01/24 to 05/08/24.
6. T. Prejean, Central Office Custodian, 04/09/24 (½ day) and 04/11/24.
7. C. Stevens, LAE Para, 03/26/24 to 03/28/24.

RESIGNATION

1. Mark Caldwell, LAHS SPED Teacher/Coach, 05/25/24.

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2. Raven Babineaux-Granger, JHS Teacher, 05/25/24.
3. Elanea Golmaryami, WAR SPED Teacher, 04/08/24.
4. Kayli Scogin, JHS Teacher, 04/01/24.

LEAVE WITHOUT PAY

1. Paula Fruge, EES Speech Therapist, 03/18/24, 03/25/24, 03/26/24 to 03/28/24.
2. Vickie Sandiferd, HHS Bus Driver, 03/20/24 to 03/25/24, 04/09/24 to 04/10/24 and 04/22/24 to 04/26/24.
3. Brittany Gobert, EES SPED Para, 03/20/24.
4. Shanice Hunter, JWCE Teacher, 03/18/24 to 03/19/24.
5. Lydia Dietz, EES Cafeteria Tech, 03/12/24 to 03/13/24.
6. Angela Boudreaux, JES Bus Aide, 03/04/24, 03/12/24, 3/18/24, 03/27/24 and 3/28/24.
7. Annie Simon, JES Teacher, 03/27/24 to 03/27/24.
8. Katherine Krielow, Speech Therapist, 04/17/24.
9. Faline Daniels, LAE Para, 04/30/24 to 05/02/24.
10. Cheyenne Benoit, LAES Cafeteria Tech, 04/11/24.
11. Janet Conner, LAES Teacher, 05/16/17 to 05/17/24.

RETIREMENT

1. Dina Bourgeois, LAHS Teacher, 05/25/24, with 29.5 years.
2. Lisa Duhon, JES Teacher, 05/25/24, with 28.5 years.

SUPERINTENDENT'S COMMENTS NOT REQUIRING BOARD ACTION

- * BESE member, Mr. Kevin Berken gave update to Board.
- * Mr. Steve Hotard gave update on projects to Board.

EXECUTIVE SESSION

Motion by Mr. Doise, seconded by Mrs. S. LeJeune to enter into executive session to discuss ongoing litigation resulting from a sales tax audit. The jurisdictions affected are the School Board, Police Jury and Sheriff's Offices. President asked the following to remain: Mr. Hall, Mr. Oustalet, Legal Counsel - Lauren Heinen, Debbie Abshire, Amber Hymel, Police Juror - Steve Eastman and Christin LeGros.

Motion by Mr. Patterson, seconded by Mr. Bruchhaus to resume in regular session.

ADJOURN

There being no other business to come before the Board, it was moved by Mr. Bruchhaus, seconded by Mrs. S. LeJeune and unanimously carried, to adjourn.

/s/ Paul Trahan, President

ATTEST:

/s/John Hall, Secretary/Superintendent

Note: Items purchased by quotes or bids may be reviewed at the School Board office during normal business hours. All policies can be reviewed at any facility under the jurisdiction of the Jefferson Davis Parish School Board.