

**KELLIHER PUBLIC SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT #36
MEETING AGENDA
Monday, December 15, 2025**

A. Organizational Items

1. Call to Order – Mary Thayer

Time: _____

2. Roll Call of Members

[Waldo 448](#)

Present

Absent

[Jensen 198](#)

Present

Absent

[Jorgensen 103](#)

Present

Absent

[Koisti 105](#)

Present

Absent

[Neft 1077](#)

Present

Absent

[Thayer 418](#)

Present

Absent

3. Pledge of Allegiance

4. Approval of the Agenda

Motion made by _____, seconded by _____

☐ carried / ☐ denied

B. Truth in Taxation Hearing

C. Citizen's forum:

The Board values community participation and has established this forum to ensure all voices are heard on school district matters. The Board Chair may limit time for each speaker to ensure timely completion of the meeting agenda. Comments must not reference identifiable information about students or employees or include personal attacks.

The Board will listen but may not respond or take action on items raised at this meeting. The Board Chair has full discretion over this forum and may rule out of order any comments that violate data privacy laws or board policy.

While board meetings remain open to the public, we ask that comments be reserved for this designated forum period. This protocol balances community engagement with the Board's need to efficiently conduct district business.

D. Reports & Presentations

1. Presentations

- a. [Continuous School Improvement Process](#) with Stacy Bender, Continuous Improvement Team Member - NWSC
- b. [Music Department Field Trip Request](#) (Miriam Kindem & Tye Van Pelt)
 - i. [Music Trip Itinerary](#)

2. Administrative Reports
 - a. [Superintendent \(Jeff Nelson\)](#)
 - b. [Business Manager](#) (Aliza Lundin)
 - c. Principal (Sherri Dahl)
3. Committees Reports
 - a. Wellness Committee
4. Director's Forum

E. Regular Business

1. Approval of the Meeting Minutes from November 17, 2025 - ([Business Session](#)) ([Working Session](#))
Motion made by _____, seconded by _____
☐ carried / ☐ denied
2. Approval of November [Treasurer's Report](#), [District Board Bills and Payroll](#).
Motion made by _____, seconded by _____
☐ carried / ☐ denied

F. Consent Agenda

1. Approve [Resolution Accepting Donations](#).
2. Approve the appointment of Shirley Kampa as part-time Indian Education Liaison/American Indian Language and Culture Teacher for Semester two of the 2025-2026 school year. Approximately 15 hours/week at the hourly salary of \$50.24 (based on the MA Step 10 placement in the Ed. Mn. Kelliher salary schedule).
 - a. Attachment: [Teacher Contract](#)
 - b. Attachment: [Job Description](#)
Motion made by _____, seconded by _____
☐ carried / ☐ denied

G. Action Items

1. Approve adoption of [Policy 509 Enrollment of Nonresident Students](#)
Motion made by _____, seconded by _____
☐ carried / ☐ denied
2. Approve the addition of [MN Paid Leave Language](#) to be included in the Employee Handbook.
Motion made by _____, seconded by _____
☐ carried / ☐ denied

3. Approve the [MOU with KSS](#) clarifying the definition of part-time employees with KSS
Motion made by _____, seconded by _____
☐ *carried* / ☐ *denied*
4. Approve the [Music Department Field Trip Request](#) to help offset costs for the trip to Minneapolis (April 8-10, 2026). Total amount approved _____ for the Music Trip.
Motion made by _____, seconded by _____
☐ *carried* / ☐ *denied*
5. Approve the [2025-2027 Business Manager Contract](#) and [Business Manager Job Description](#)
Motion made by _____, seconded by _____
☐ *carried* / ☐ *denied*
6. Approve [Certification of the 2025 payable 2026 Property Tax Levy](#)
Motion made by _____, seconded by _____
☐ *carried* / ☐ *denied*
7. Approve updates to the [Kelliher Kids - Parent Handbook](#)
Motion made by _____, seconded by _____
☐ *carried* / ☐ *denied*
8. Adjourn for the Evening at _____ P.M.
Motion made by _____, seconded by _____
☐ *carried* / ☐ *denied*

Next School Board Public Meeting: **Monday, January 5, 2026 at 6:00 p.m. (Organizational Meeting)** in the Media Center.

PUBLIC HEARING

**2025-26 Budget
& Proposed 2026
Property Taxes**

KELLIHER PUBLIC SCHOOL

December 2025

Resources provided by



Why have a Truth in Taxation Meeting?

- Truth in Taxation Law, passed in 1989 MS 275.065
- Two major requirements:
 - 1. Tax Statements**

Counties must send out proposed property tax statements in November based on proposed tax levies set by all taxing jurisdictions (counties, cities, townships, school districts, etc.)
 - 2. Public Hearing**

Most taxing jurisdictions must hold a public hearing prior to certifying the final levy and discuss:

 - Payable 2026 levy
 - Fiscal year 2026 budget
 - Public comments

**This is the school district's
annual required hearing**



Who sets the School Levy?

Components of a District Tax Levy are either:

- **State Formula Set By Legislature**

- General Education Formula, Operating Capital, Career & Technical, Reemployment, etc.

- **Voter Approved as Authorized by the State**

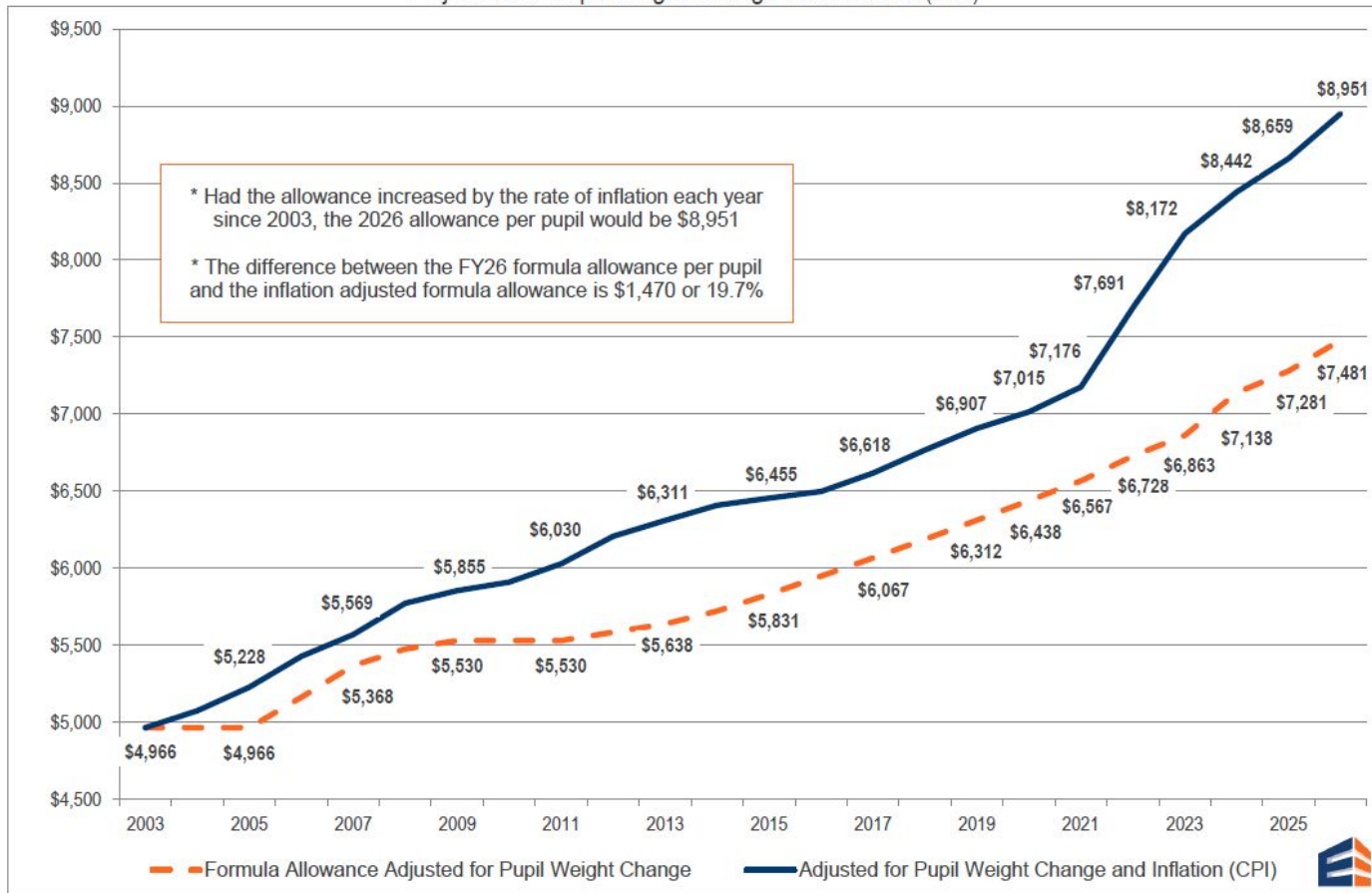
- Operating Referendum or Building Bonds



Funding will trail inflation by \$1,470 per pupil in FY26

General Education Formula Allowance, 2003-2026

Adjusted for Pupil Weight Change and Inflation (CPI)

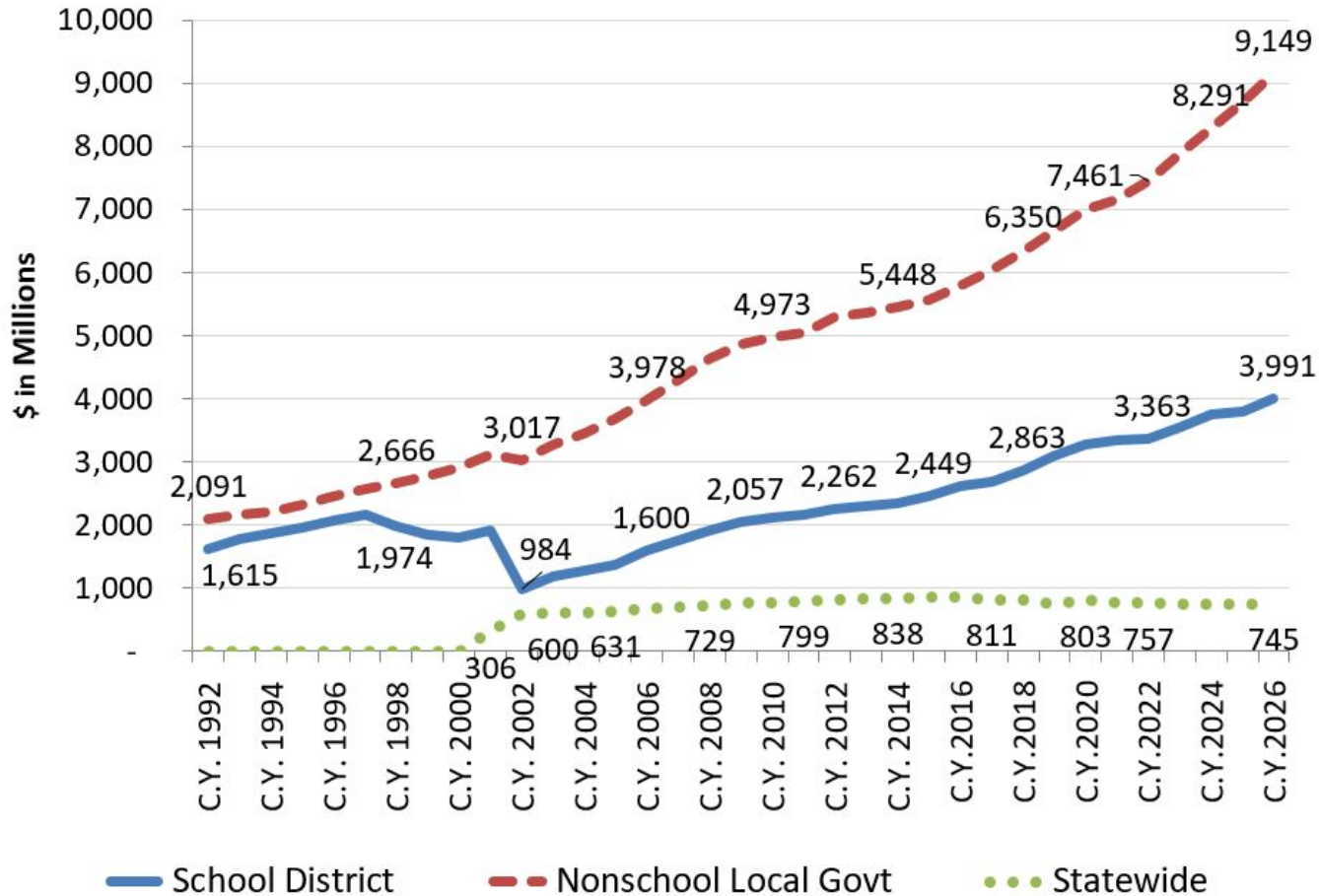


Source: MDE December 2024 CPI Inflation Estimates and Minnesota Laws 2023



Property Tax Levies: School vs Non School

Payable 1992-2026



Source: MDE



Proposed Pay '26 Levy

CERTIFICATION FOR KELLIHER PUBLIC SCHOOL

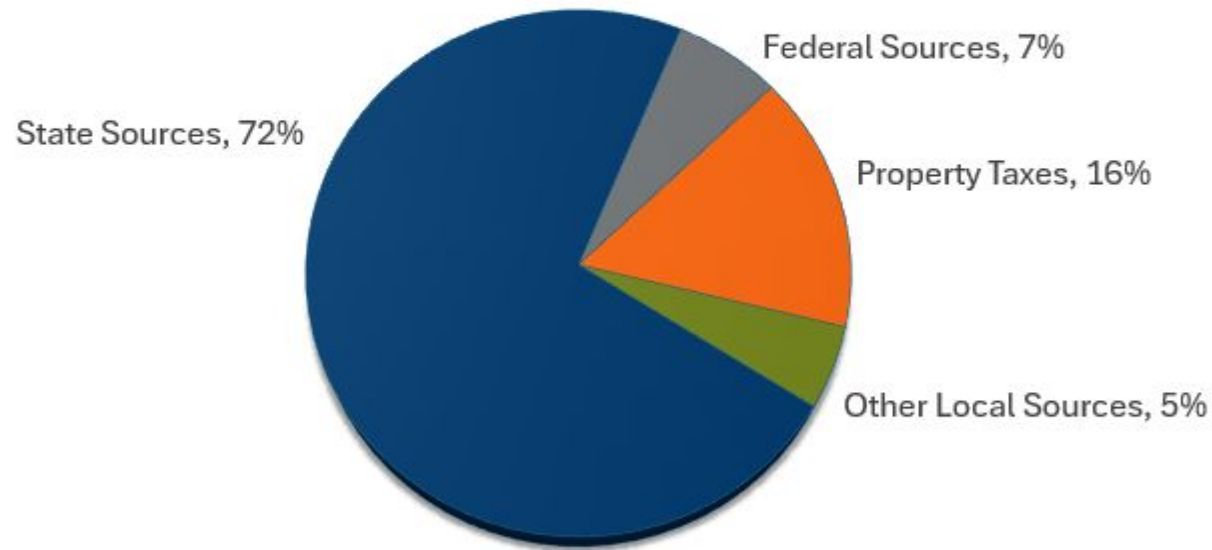
Fund	Pay '26 Levy	Increase/ (Decrease) from Pay '25	Percent Change
General	\$129,047.77	\$(22,520.91)	-14.86%
Community Education	\$81,327.81	\$6,100.22	+8.11%
General Debt Service	\$12,691.28	\$816.80	+6.88%
OPEB Debt Service	\$461,735.68	\$59,395.29	+14.76%
TOTAL	\$684,802.54	\$43,791.40	+6.83%

- Pay '26 Levy amount is 7.33% of ISD #36 current year's Revenue Budget.
- Proposed amount is \$151,627.23 less than Maximum authority the school has.



Sources of General Funds Across the State

**Sources of Funds - Statewide
Fiscal Year 2023-24**



Source: MDE 2024 Consolidated Financial Report



25-26 School Year Budget

Fund	Revenues	Expenses	Net
General	\$7,973,768	\$7,932,157	\$41,611
Food Service	\$412,307	\$506,625	-\$94,318
Community Education	\$376,287	\$331,108	\$45,179
General Debt Service	\$441,808	\$441,250	\$558
Student Activity	\$107,350	\$101,240	\$6,110
Other	\$23,360	\$22,500	\$860
TOTAL	\$9,334,880	\$9,334,880	0



Long-Term Facility Maintenance

Included in School Property Taxes for Pay '25

- School Board and MDE approved 10-year facility maintenance plan, including:
 - Project 1 — Roof Project
 - Project 2 — Boiler or other emergency repairs
- LTFM Revenue: \$ line 423, pg. 10
 - State share (Aid): \$ line 433, pg. 10
 - Local share (levy): \$ line 436, pg. 10
- Reflected in “Proposed Property Tax Notice” under “Other Levies”



How is my property tax determined?

- County Assessor determines market value for each parcel of property.
- MN Legislature sets formulas for Tax Capacity. These formulas determine how the tax burden is split on different types of property (residential, commercial, ag, etc.).
- County Auditor calculates the tax capacity for each parcel based on the above.
- County Auditor divides the total levy by total tax capacity of the District to determine tax rate needed. Tax rate is multiplied by each property's tax capacity*.

*Certain levies are spread based on Market Value rather than tax capacity.



Know Your Valuation

- ☐ Property classification and market value
- ☐ Sent Spring 2025; cannot change value
- ☐ Watch for 2026 statement for 2027 in SPRING and where to appeal

PROPOSED TAXES 2026

THIS IS NOT A BILL. DO NOT PAY.

Step 1	VALUES AND CLASSIFICATION		
	Taxes Payable Year	2025	2026
	Estimated Market Value	\$125,000	\$150,000
	Homestead Exclusion	\$	\$33,050
	Taxable Market Value	\$125,000	\$116,950
	Class	Res NHmstd	Res Hmstd
Step 2	PROPOSED TAX		
	Property taxes before credits	\$1,479.52	
	School building bond credit	\$ 12.00	
	Agricultural market value credit		
	Other credits		
	Property taxes after credits	\$1,467.52	
Step 3	PROPERTY TAX STATEMENT		
	Coming in 2026		
The time to provide feedback on PROPOSED LEVIES is NOW			
It is too late to appeal your value without going to Tax Court.			

Effective Tax Rates

Property Classification	2025
Farm	0.41%
Seasonal Rec	0.74%
Residential Homestead	1.15%
Apartment	1.43%
Public Utility	2.44%
Commercial-Industrial	2.90%

Source: MN Dept of Revenue



Share of Tax Liability

Property Classification	Market Value Share (2024 Assessment)	Share of Net Taxes (Payable in 2025)
Farms	20.0%	6.8%
Seasonal Rec Residential	4.0%	2.5%
Commercial and Industrial	11.4%	26.2%
Residential Homes	57.0%	54.8%
Other Residential	6.4%	7.5%

Source: MN Dept of Revenue



EQUALIZATION FACTORS FOR LOR & Operating Referendums

	LOR & Referendum Allowance Levels	Equalizing Factors
Tier 1 LOR	Up to \$300/pupil	\$880,000/RPU
Tier 2 LOR	\$300 up to \$724/pupil	\$671,345/RPU
Tier 1 Op Ref	Up to \$460/pupil	\$567,000/RPU
Tier 2 Op Ref	\$460 up to \$1,556.75/pupil	\$290,000/RPU

Ag Land and Seasonal Rec Properties are exempt from Op Ref and LOR levies.

More Information

State of Minnesota for Property Tax Relief

1-800-652-9094

County Auditors

Leah Ophus, Beltrami

Auditor/Treasurer's Office: 218-333-4107

Shelley Johnson, Koochiching

Auditor/Treasurer's Office: 218-283-1103

School District Contact

Aliza Lundin, Business Manager

Direct Line: 218-647-3233



QUESTIONS?
THANK YOU.



COMPASS

Collaborative Minnesota Partnerships to Advance Student Success

mn DEPARTMENT
OF EDUCATION

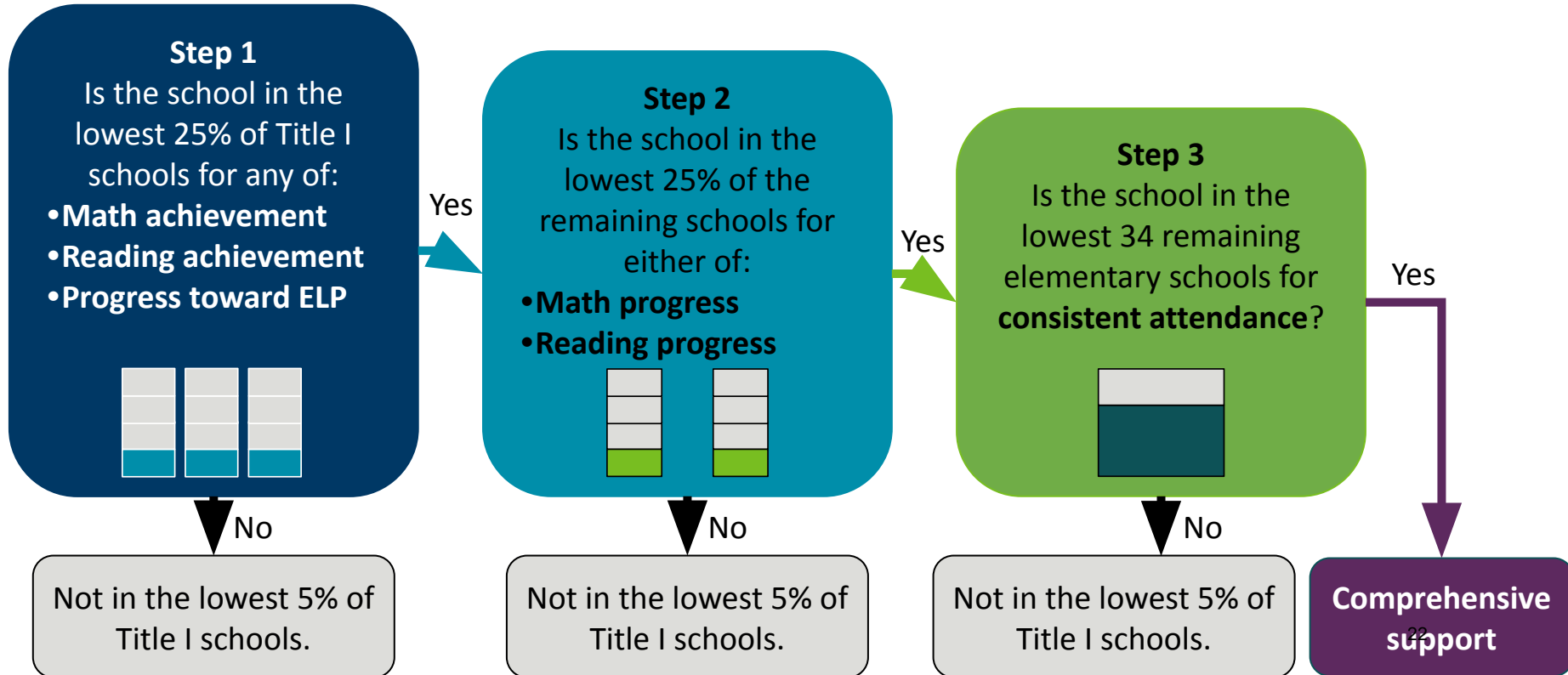


School Improvement
Kelliher School District 2025-2026



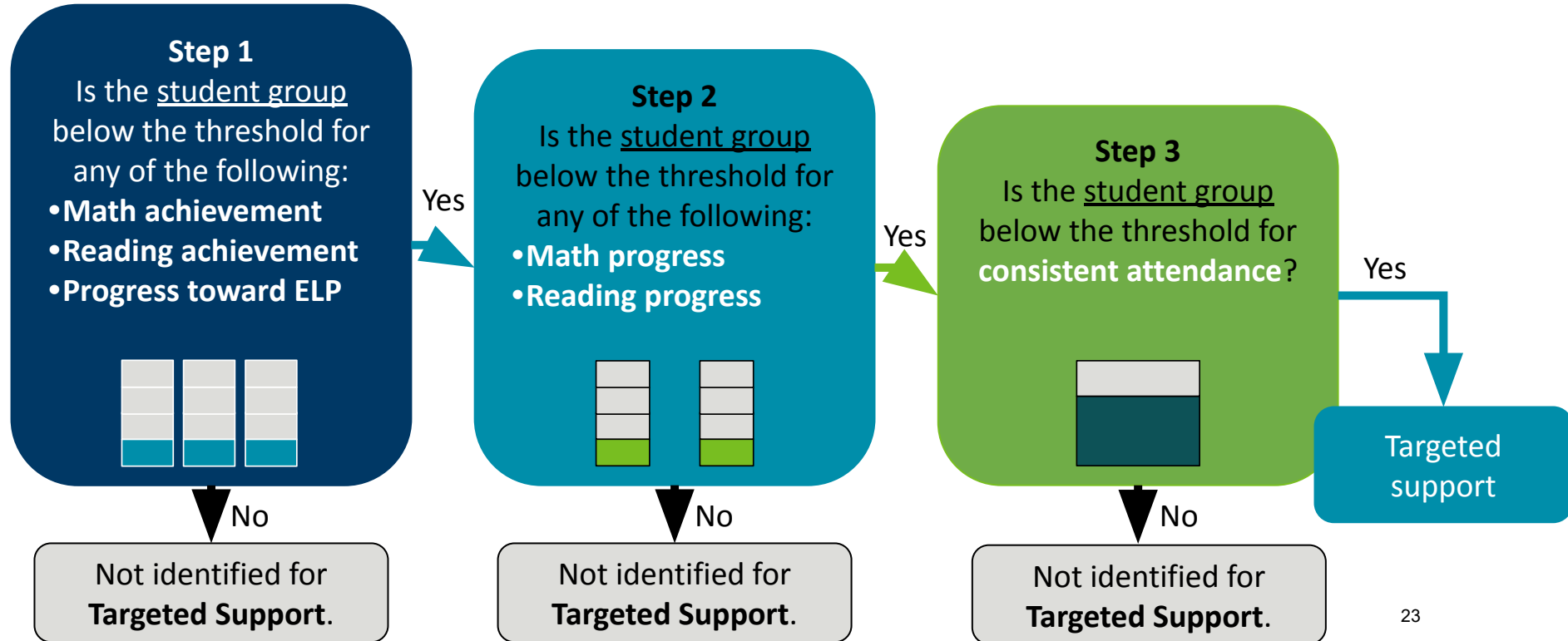
How does the identification process work?

Example: Gopherville Elementary School



Example: Gopherville Elementary School

Students Eligible for Free/Reduced-Price Meals



Intensive Support

School was in the **lowest 5%** or had a **four-year graduation rate below 67%** in **this** identification cycle **AND** the **last** identification cycle.

Targeted Support

Schools where **student groups** perform **below thresholds** for **at least one indicator** in each stage.

Guided Support

Schools did not meet **exit criteria** in at least one area

Comprehensive Support

5% of Title I schools with overall performance **below thresholds in all stages.**

All public high schools with a **four-year graduation rate below 67%.**

Schools where **the same student group** performs **below thresholds** for **at least one indicator in each stage** for **two identification cycles in a row.**

Linked High Schools

High schools from which ID'd credit/dropout recovery schools draw **30% or more of their enrollment.**

Support in coordination with CSI school.²⁴



What are the requirements under ESSA?

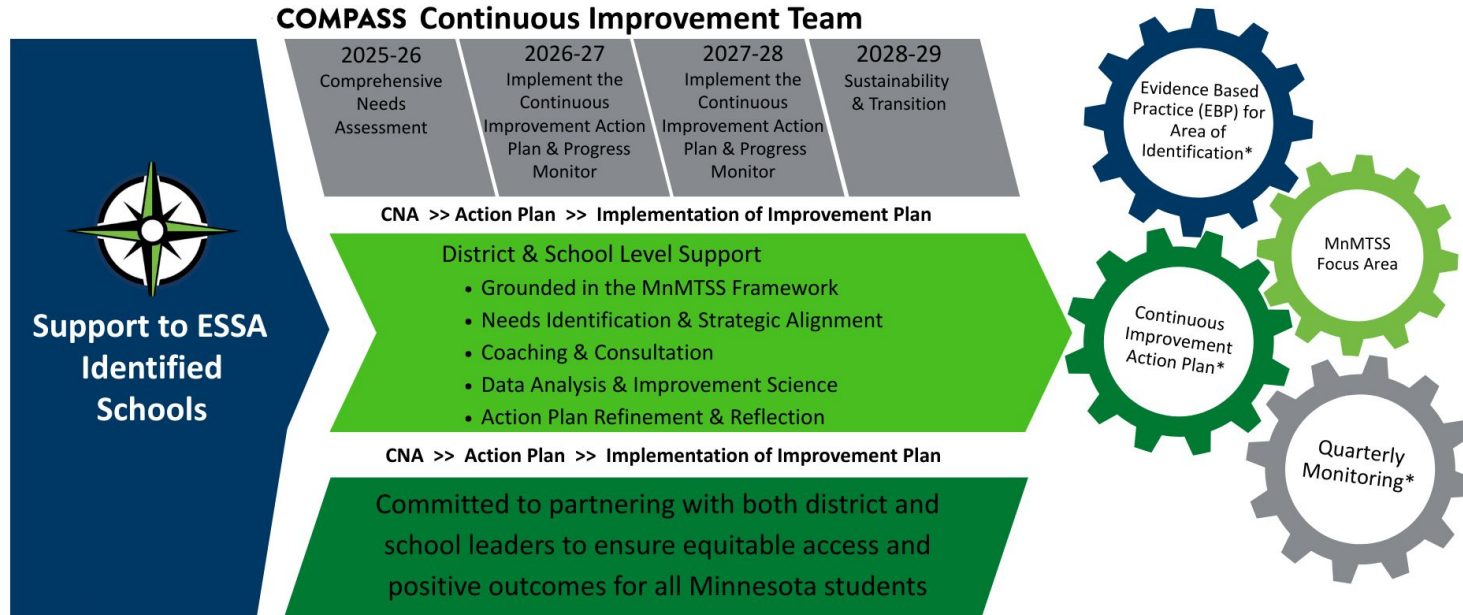
Required Accountability Actions

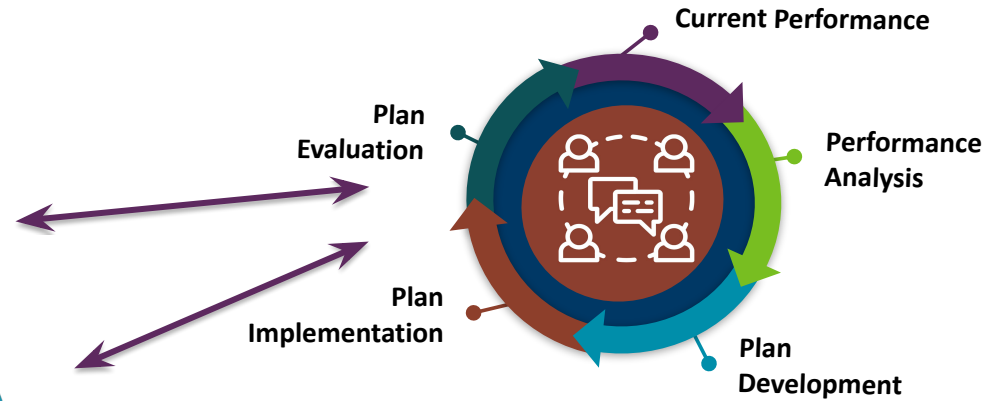
	Guided Support and Improvement (GSI) Schools that do not meet exit criteria are identified for Guided Support and Improvement.	Targeted Support and Improvement (TSI) Schools that have been identified based on a specific student group with at least 20 students	Comprehensive Support and Improvement (CSI) Schools that are identified based on Overall Academic Performance and Progress as measured by the Minnesota Comprehensive Assessments and/or 7-year Graduation Rate.	Intensive Support and Improvement (ISI) Schools who have been previously identified in 2018 and/or 2022, and again in 2025.
Comprehensive Needs Assessment (CNA) Identify resource inequities	X	X	X	X
Engage in annual facilitated SEMI-DLT as part of the CNA	X	X	X	X
Identify Root Cause of identification	X	X	X	X
Create a Continuous Improvement Action Plan	X	X	X	X
Engage in Quarterly Monitoring (Rubrics, Reflection)	X	X	X	X
Monitor implementation of Evidence-Based Practices	X	X	X	X
Meaningfully engage with educational partners	X	X	X	X
Participate in a Community of Practice *	X			X
Submit Continuous Improvement Action Plans to MDE for approval	X	X	X	X
Plans and implementation may be monitored by MDE	X	X	X	X

* Communities of Practice begin after approval of CI Action Plans

Defining Our Work: Support Model Visual

COMPASS Continuous Improvement Support



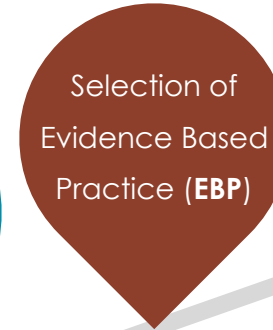
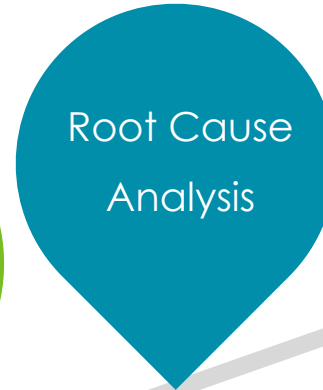
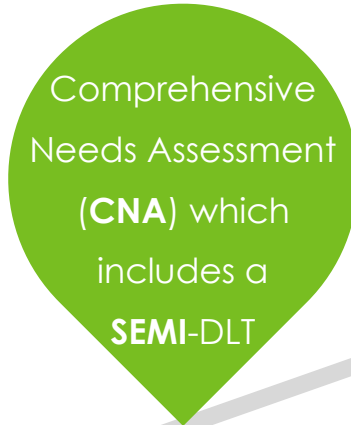


Self-Evaluation of MnMTSS for District Leadership Teams (SEMI-DLT)

ESSA Identification Cycle YEAR 1

Spring 2026

Fall 2025



Fall-Early Spring 2026

Introduction to CNA & Year 1 Timeline

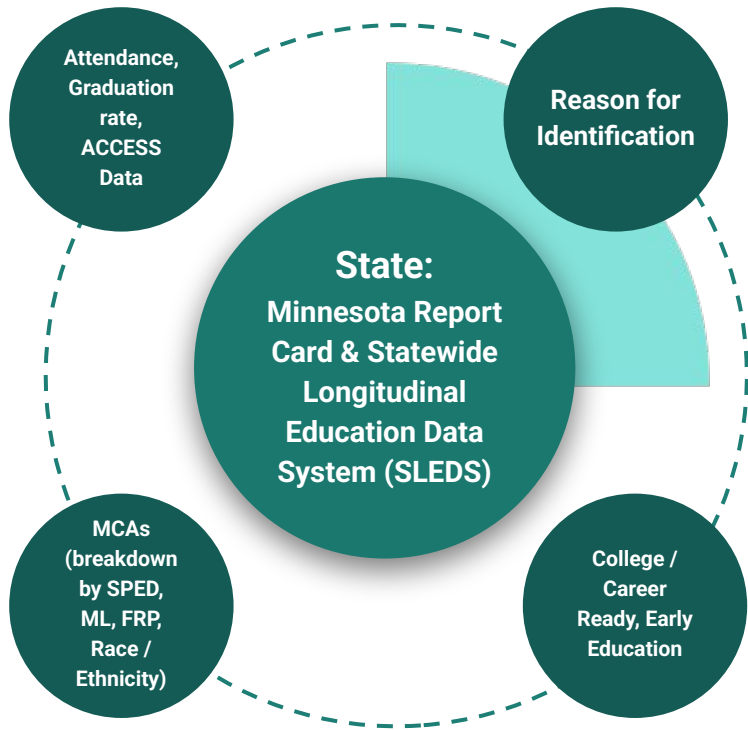
What is a Comprehensive Needs Assessment (CNA)?

It is/will:

- A systematic process for strategic planning and continuous improvement
- A foundation for state/federal reporting and grant applications
- A critical tool for data-driven decision making
- An essential framework for North Star-identified schools
- A basis for implementing MnMTSS framework
- Determine areas of focus to **improve student outcomes and experiences**



What data is needed for our
Comprehensive Needs Assessment (CNA)
work?



Meet Your COMPASS Regional Team!



Colleena Bibeau

American Indian Education

cbibeau@nwservice.org

Meagen Bodeker

Climate and Culture

mbodeker@nwservice.org

Stacy Bender

Continuous Improvement

sbender@nwservice.org

Stacy Hanson

Literacy Coach

shanson@nwservice.org

Adrienne Eickman

Literacy Lead

aeickman@nwservice.org



Michelle Johnson

MnMTSS Lead

mjohnson@nwservice.org

Marcella Melby

Math Lead

mmelby@nwservice.org

Becca Neal

NWSC COMPASS Supervisor

bneal@nwservice.org

Lorraine O'Shea

Continuous Improvement

loshea@nwservice.org

Music Trip to Minneapolis – April 8-10, 2026

Request for School Board Funding

The music department is requesting **\$3,842.20** from the school board to help offset trip costs for students unable to make their full payments, and to help cover costs for adult chaperones.

Trip Overview

We are planning a 3-day/2-night educational trip to Minneapolis (April 8-10, 2026) that includes the Chanhassen Dinner Theater and several other cultural events. A detailed itinerary is attached.

Current Situation

- Approximately 32-40 students are planning to attend
- Student cost per person: \$679 (covers hotels, tickets, most meals, and transportation)
- Adult chaperone cost per person: \$789
- Total trip cost provided by Good News Tour & Travel: \$29,527 (based on 40 students and 5 chaperones, with 2 complimentary)
- All students have participated in fundraising activities with \$1746 raised. Some students still cannot afford the full payment despite their fundraising efforts
- We have already secured \$1,000 from URLAA

Rationale for Requested Amount

We are requesting an amount equivalent to what it would cost to transport students via school bus instead of the charter bus we have reserved. This provides a reasonable benchmark for the district's contribution to transportation.

School Bus Transportation Cost (for comparison):

- Mileage (700 miles): \$2,422.00
 - Driver hotels: \$300.00
 - Driver meals: \$150.00
 - Driver per diem (\$323.40/day × 3 days): \$970.20
- Total: \$3,842.20**

Use of Requested Funds

The \$3,842.20 would be distributed to assist students with financial need and to defray chaperone costs, ensuring that cost is not a barrier to student participation or adult supervision.

Thank you for your consideration.

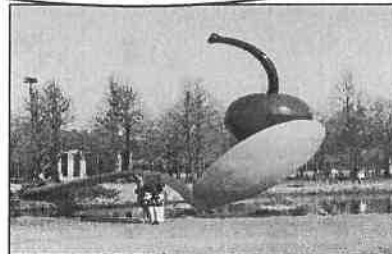
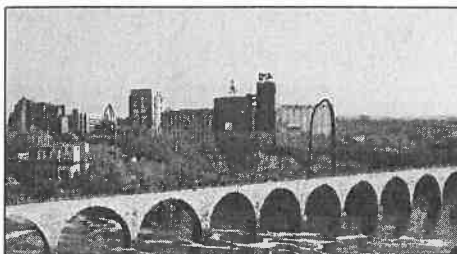
Miriam Kindem and Tye Van Pelt

KELLIHER HIGH SCHOOL

Presented by: **Good News** Tour & Travel, Inc.

TWIN CITIES

April 8-10, 2026



DAY ONE: WEDNESDAY APRIL 8, 2026,

MEALS: D

- 8:00A Minnesota Motorcoach arrives at **Kelliher High School** for loading.
9:00A Depart for the Twin Cities of Minneapolis and St. Paul. meal and stretch breaks along the way. Enjoy movies, visiting with friends or watch the scenery as we head south. Lunch on own en route
2:30 Arrive at **Whirleyball – Bloomington**
3:00-5:00P WhirleyBall and Laser Tag Arena Reserved
5:00P Dinner included near hotel
7:00P Check into the **Hampton Inn Minneapolis/Eagan**
3000 Eagandale Place, Eagan MN (651) 688-3343 with time to enjoy the hotel pool & amenities. You will be at this hotel two nights.

DAY TWO: THURSDAY APRIL 9, 2026,

MEALS: B, D

- 7:30-8:30A **Breakfast** included at hotel. LOAD: 8:45A DEPART: 8:50A
9:30-12:45P Take a guided tour of **Mall of America** with time for shopping and lunch on own.
1:30-4:00P Experience **Minnesota Science Museum**
5:00P Arrive at **Chanhasen Dinner Theater**
5:30P Included Dinner served before show
7:30-9:30P Enjoy the fabulous classic **Guys and Dolls** considered to be one of the greatest Broadway musicals.
10:00P Return to hotel

DAY THREE: FRIDAY APRIL 10, 2026

MEALS: B

- 7:00-7:45A **Breakfast** included at hotel. LOAD: 8:15A DEPART: 8:30A.
Hotel check out; take all your belongings with you.
9:30-11:15A Explore Minnesota at the **Minnesota History Center**, through exhibits, hand-on experiences, and presentations with both permanent and changing exhibits.
12:00-1:30P Lunch on own in Downtown Minneapolis-
2:00-3:30P Guided tour of **US Bank Stadium** Home of the Minnesota Vikings
4:00P Depart for Kelliher High School with meal stop along the way.
Evening arrival at your school is planned.
Welcome home! ☺

This is a **rough day-by-day** itinerary for your **Twin Cities** tour. Please contact your group travel consultant for any changes to attractions or meals. (10/27/25)



Good News Tour & Travel

1818 Wooddale Dr., Suite 103
Woodbury, MN 55125
651-487-0661
www.goodnewstt.com



Kelliher Public School Board Report

Jeff Nelson, Superintendent
December 15, 2025

1. Consent Agenda Items

- 1.1. Shirley Kampa has been medically cleared to return to school with expanded duty time. For semester 2, she will work alongside Mr. Shinaberger as the Teacher of Record for Indigenous Studies, provide weekly K-6 culture and language lessons, and serve as our Indian Education Liaison through the end of the school year. The position is 15 hours per week at \$50.24 per hour (per the teachers contract). Here is a link to the [Teacher of Record/Indian Ed Liaison job description](#). This will be an action item for the board at the December meeting.

2. Board Actions Items

- 2.1. This will be the final reading and adoption of [Policy 509 Enrollment of Nonresident Students](#)
- 2.2. At the November School Board meeting, we presented information and action items regarding the [Minnesota Paid Leave Program](#). We have taken that information and have developed [MN Paid Leave Language](#) to be included in the Employee Handbook once approved.
- 2.3. [KSS MOU](#) Defining Part-time Employees
We have been working with Venessa Pulkrabek from Education MN to clarify contract language regarding part-time employees in the KSS group. Part-time employees who work an average of at least 14 hours per week during the regular school year are eligible for partial benefits proportional to their employment level. We concluded this work at the end of October. It was an oversight on my part not to bring it to the board at the November meeting.
- 2.4. [Kelliher Kids Handbook](#) Update: We've clarified key points in our cancellation policy (page 11) to better serve families and maintain appropriate staffing. When a contract is cancelled, the child's spot is forfeited and may not be available if families choose to resume childcare later. To guarantee a spot during an absence, families would need to continue paying for it. Written notice is required so we can inform waiting list families and adjust staffing levels accordingly. Contract cancellation is not required during summer break—spots are held without payment during this pause period. These updates help us balance operational needs with family flexibility.
- 2.5. Approve [2025-2027 Business Manager Contract](#) and [Business Manager Job Description](#)
This settlement is in line with the most recent KEA contract agreements and ensures continued stable, professional management of our district's financial and human resources operations. The job description has been updated to better reflect the full scope of responsibilities for this position.

Superintendent's Schedule:

- I'm planning to take vacation time January 29-30 and February 2-7 to care for my grandsons in Florida while their parents are out of town. During this time, I will remain available to meet with staff via Zoom, will monitor email regularly, and can be reached by cell phone as needed. I've reached out to Dan and Sherri to ensure adequate administrative coverage in the building while I'm away.

Board Committee Meetings, Events & Reminders

- **Wednesday, December 17:** Wellness Committee in the Media aCenter @ 3:15 p.m. (Thayer and Waldo)
 - **Monday, January 5:**
 - o 6:00 p.m. > Monthly School Board Meeting in the Media Center
-

Business Manager's Report

1. Treasurer's Report for Approval

Supporting Documentation:

- Bank Reconciliation Worksheet
- Outstanding Checks
- FSB Bank Statement
- MSDLAF+ Bank Statement
- BMO Credit Card Statement
- Revenue Summary – By Fund & Source
- Expenditure Summary – By Fund & Program
- Student Activity Guideline

2. Board Bills & Donations for Approval

3. Board Minutes for Approval

4. Current and Upcoming Tasks

a. Levy Certification / TNT Presentation

- a. Proposed Levy from September meeting will be Certified
 - i. \$684,802.54 Levy with a corresponding State Aid \$284,462
 - ii. Increase of levy portion \$43,791 from prior year / +6.832%
 - iii. Overall revenue increase \$11,690 – prior levy decreased our overall revenue by \$63,410
 - iv. Includes "Safe Schools" levy amount of \$11,585

b. Revised Budget

- a. Revised budget for the current school year in process - Working Budget "WB26"
 - a. Will include contract settlements, staffing and project planning cost changes, revised revenue projection and then will load into the Ehlers Forecasting Model
 - b. Received half of Impact Aid payment \$490,344
 - c. Received Summer Unemployment reimbursement \$98,875

c. Paid Leave Update

- a. Leaves starting 1/1/2026 as well as premiums via payroll system for all employees
- b. Handbook verbiage added – with future revisions to help clarify all types of leave and process employees should follow

Kelliher Public Schools #36
Reconciliation Worksheet Report
11/30/2025

Audit No	Statement Date	Co	Bank Code	Bank Name/Description
1334	11/30/2025	0036	CSB	First State Bank of Bigfork General Checking

Worksheet has been Finalized

Statement Amount 7,661,268.03

Deposits in Transit 0.00

Outstanding Payments

Checks 115,952.56

Wires 4,350.00

SHR - Payments 4,222.44

SHR - Third Party 0.00

Cash 0.00

ACH 0.00

Adjustment Amount 4,798.11

Amount Per Bank 7,541,541.14

GL Account Balance 7,541,541.14

Difference 0.00

Co L Fd Org Pro Fin O/S Crs
0036 B 01 101 000

Ty
F

Adjustments

Generated 11/30/2025 37584 Wire 2,630.24 PR W/H

Manual 11/30/2025 AML Wire 2,167.87 PR W/H

Kelliher Public Schools #36

SHR and SF Outstanding Payments

11/30/2025

Bank: CSB
Acct#: 09 001 8

Co	Pmt No	Pmt Type	Grp	Code	Name	Pmt Date	Check No	Amount
0036	37385	Check	2	3230	COMPANION LIFE	9/29/2025	46073	492.61
0036	37483	Check	1	3306	MN EARTH SCIENCE TEACHERS' ASSOC.	11/4/2025	46155	130.00
0036	37478	Check	1	2934	REGION 8	11/4/2025	46158	270.00
0036	37559	Check	2	2813	AFLAC	11/17/2025	46163	209.26
0036	37536	Check	1	2612	ALEXANDRIA TECHNICAL COLLEGE	11/17/2025	46164	8,273.63
0036	37543	Check	1	3159	ALL STAR TROPHY AND AWARDS INC.	11/17/2025	46165	54.50
0036	37552	Check	1	3307	AUNTIE JO'S CAKERY	11/17/2025	46168	36.00
0036	37515	Check	1	1166	BLACKDUCK LEEVERS FOODS	11/17/2025	46178	296.51
0036	37497	Check	1	10019	BRIC	11/17/2025	46179	25.00
0036	37522	Check	1	15011	GEERDES, STEVE	11/17/2025	46188	375.00
0036	37554	Check	1	3309	GUTHRIE THEATER	11/17/2025	46191	835.00
0036	37553	Check	1	3308	HEIM, NATHAN	11/17/2025	46192	2,000.00
0036	37526	Check	1	2024	AWE-SAUM DRIVING SCHOOL	11/17/2025	46193	375.00
0036	37513	Check	1	1157	HOME DEPOT	11/17/2025	46194	77.79
0036	37531	Check	1	2270	INNOVATIVE OFFICE SOLUTIONS	11/17/2025	46195	46.73
0036	37518	Check	1	12037	LUEKEN'S VILLAGE FOODS	11/17/2025	46200	84.89
0036	37528	Check	1	2097	MARCO, INC.	11/17/2025	46202	1,409.84
0036	37529	Check	1	2131	MTI DISTRIBUTING, INC.	11/17/2025	46205	149.53
0036	37546	Check	1	3227	NASHKE NATIVE GAMES	11/17/2025	46206	1,900.00
0036	37538	Check	1	2774	NORTHLAND COMM & TECH COLLEGE	11/17/2025	46208	2,324.50
0036	37499	Check	1	10106	NORTHWEST SERVICE COOPERATIVE	11/17/2025	46210	327.80
0036	37512	Check	1	11510	PORT-ABLE JOHN, INC.	11/17/2025	46214	506.72
0036	37537	Check	1	2664	TK OUTDOORS, INC	11/17/2025	46222	400.00
0036	37524	Check	1	1928	WASTE MANAGEMENT	11/17/2025	46225	1,038.66
0036	37571	Check	1	10028	CDW.G	11/21/2025	46229	415.02
0036	37574	Check	1	2237	KELLIHER THRIFT AND GIFT	11/21/2025	46231	60.00
0036	37612	Check	2	2813	AFLAC	11/26/2025	46236	154.05
0036	37599	Check	1	1382	AMAZON	11/26/2025	46237	4,444.37
0036	37607	Check	1	2799	AMERICAN RECYCLING	11/26/2025	46238	250.00
0036	37617	Check	2	3231	ASSURITY	11/26/2025	46239	87.62
0036	37603	Check	1	2407	BELTRAMI COUNTY HEALTH & HUMAN SERVICES	11/26/2025	46240	160.00
0036	37585	Check	1	10064	BELTRAMI COUNTY SOLID WASTE	11/26/2025	46241	1,407.70
0036	37595	Check	1	11282	BEMIDJI STATE UNIVERSITY	11/26/2025	46242	3,300.00
0036	37610	Check	1	3161	COLLEGE BOARD	11/26/2025	46243	116.64
0036	37616	Check	2	3230	COMPANION LIFE	11/26/2025	46244	937.30
0036	37594	Check	1	11141	GRAINGER	11/26/2025	46246	304.45
0036	37596	Check	1	11560	HILLYARD	11/26/2025	46247	470.70
0036	37604	Check	1	2483	INTERQUEST DETECTION CANINES	11/26/2025	46248	440.00

Kelliher Public Schools #36 **SHR and SF Outstanding Payments**

11/30/2025

Bank: CSB
 Acct#: 09 001 8

Co	Pmt No	Pmt Type	Grp	Code	Name	Pmt Date	Check No	Amount
0036	37586	Check	1	10072	KELLIHER, CITY OF	11/26/2025	46249	1,740.47
0036	37592	Check	1	10867	L & M SUPPLY	11/26/2025	46250	304.88
0036	37605	Check	1	2713	LAKES GAS CO.	11/26/2025	46251	999.06
0036	37611	Check	1	3248	MAAE REGION II	11/26/2025	46252	225.00
0036	37600	Check	1	1605	MARCO	11/26/2025	46253	176.00
0036	37602	Check	1	2097	MARCO, INC.	11/26/2025	46254	916.94
0036	37608	Check	1	2877	MENARDS - BEMIDJI	11/26/2025	46255	14.89
0036	37615	Check	2	30015	MN PEIP	11/26/2025	46256	63,152.88
0036	37614	Check	2	30005	NCPERS MINNESOTA	11/26/2025	46257	48.00
0036	37591	Check	1	10549	NORTH CENTRAL BUS SALES	11/26/2025	46258	2,207.74
0036	37589	Check	1	10203	NORTHWOODS LUMBER CO.	11/26/2025	46259	922.22
0036	37609	Check	1	3030	PERFORMANCE FOODSERVICE - TWIN CITIES	11/26/2025	46260	2,692.94
0036	37590	Check	1	10449	POPPLER'S MUSIC, INC.	11/26/2025	46261	44.94
0036	37588	Check	1	10201	REGION1	11/26/2025	46262	1,594.00
0036	37597	Check	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	46263	550.10
0036	37587	Check	1	10136	SUPREME SCHOOL SUPPLY	11/26/2025	46264	127.14
0036	37598	Check	1	1250	TECH CHECK	11/26/2025	46265	2,165.00
0036	37606	Check	1	2718	TYLER TECHNOLOGIES, INC.	11/26/2025	46266	3,056.12
0036	37593	Check	1	11087	US FOODSERVICE	11/26/2025	46267	827.42
0036		SHR-Payments		1130	Alison R Waldo	10/30/2025	0025564	60.00
0036		SHR-Payments		458	Corey J White	10/30/2025	0025565	55.41
0036		SHR-Payments		89	Ronald G. Adams	10/30/2025	0025566	120.62
0036		SHR-Payments		1110	Tayler S Heidelberg	10/30/2025	0025576	1,022.56
0036		SHR-Payments		432	Curtis P Lundin	10/30/2025	0025579	427.36
0036		SHR-Payments		466	Eric C Nord	10/30/2025	0025586	420.81
0036		SHR-Payments		1058	Mitchell R Stevens	10/30/2025	0025596	545.06
0036		SHR-Payments		1107	Tye W Van Pelt	10/30/2025	0025597	330.54
0036		SHR-Payments		1131	Albert C Charnoski Jr	11/26/2025	0025601	154.53
0036		SHR-Payments		447	Earl W Hillman	11/26/2025	0025602	1,085.55
0036	37579	Wire	2	30000	AVIBEN BENEFITS ADMINISTRATOR	11/26/2025		4,350.00
Bank							Total	124,525.00
							Total	124,525.00

**INDEPENDENT SCHOOL DISTRICT #36
KELLIHER PUBLIC SCHOOL
TREASURER'S REPORT TO THE SCHOOL BOARD
FOR THE MONTH ENDED NOVEMBER 30, 2025**

DATE OF REPORT: DECEMBER 15, 2025

FUND	BAL. BEG. OF MONTH	RECEIPTS	DISBURSEMENTS	RECONCILING ENTRIES		BAL. END OF MONTH
				DEBIT	CREDIT	
General Fund	6,483,618.52	1,080,445.67	605,420.85			6,958,643.34
Food Service	(93,763.34)	37,313.54	51,970.92			(108,420.72)
Community Service	(13,416.98)	15,858.16	34,416.59			(31,975.41)
Construction Fund	213,063.53	681.12	0.00			213,744.65
Debt Service	309,406.54	18,647.04	0.00			328,053.58
Scholarship/Trust	138,982.58	0.00	0.00			138,982.58
School Forest Fund	24,020.57	75.22	0.00			24,095.79
Student Activity	78,040.63	9,659.21	20,775.95			66,923.89
PR Clearing Account	58,552.26	261,098.44	368,157.26			(48,506.56)
TOTALS	7,198,504.31	1,423,778.40	1,080,741.57	0.00	0.00	7,541,541.14

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

BANK	BAL. PER BANK STATEMENT	OUTSTANDING CHECKS	DEPOSITS IN TRANSIT	OTHER RECONCILING ITEMS	BAL. PER TREASURER'S BOOKS
Checking - First State Bank (District)	511,680.70	124,525.00		4,798.11	391,953.81
CD - First State Bank	353,338.46				353,338.46
CD - First State Bank (Scholarships)	117,932.81				117,932.81
Savings-First State Bank (Scholarships)	28,415.06				28,415.06
MN Liquid Asset Fund	6,649,901.00				6,649,901.00

TREASURER'S BALANCE AS OF 11/30/2025:

7,541,541.14

Kelliher Public Schools #36

Trial Balance Summary Report

Periods: 202605 To: 202605

Comp L	Fd Org	Pro	Fin	O/S	Crs	Account Ty	Description	Fin Code	Class	Sub Class	Starting Balance	Debits	Credits	Ending Balance
0036	B	01	101	000		F	Cash	B	100	00	6,483,618.52	1,080,445.67	605,420.85	6,958,643.34
0036	B	02	101	000		F	Cash	B	100	00	(93,763.34)	37,313.54	51,970.92	(108,420.72)
0036	B	04	101	000		F	Cash	B	100	00	(13,416.98)	15,858.16	34,416.59	(31,975.41)
0036	B	06	101	000		F	Building Constr. Cash	B	100	00	213,063.53	681.12	0.00	213,744.65
0036	B	07	101	000		F	Cash	B	100	00	309,406.54	18,647.04	0.00	328,053.58
0036	B	08	101	000		F	Cash - Trust & Agency	B	100	00	138,982.58	0.00	0.00	138,982.58
0036	B	11	101	000		F	Cash - School Forest	B	100	00	24,020.57	75.22	0.00	24,095.79
0036	B	21	101	000		F	Student Activity Cash	B	100	00	78,040.63	9,659.21	20,775.95	66,923.89
0036	B	28	101	000		F	Payroll-Cash	B	100	00	58,552.26	261,098.44	368,157.26	(48,506.56)
Report Total:											\$7,198,504.31	\$1,423,778.40	\$1,080,741.57	\$7,541,541.14



Ind School District 36
 345 4th St NW
 PO Box 259
 Kelliher MN 56650

NOW Account
 Account number 90018
 Statement date 11/30/25
 Statement page 1

Summary for 90018 NOW Account 122

Previous statement on 10/31/25		345,052.16
Deposits and other credits	35	931,127.87
Checks and other debits	155	764,671.57
Interest paid		172.24
Current balance		511,680.70
Interest rate	0.45%	
Annual percentage yield earned	0.45%	
Average balance	465,689.91	
Days in statement cycle	30	

Deposits and other transactions

Date	Amount	
11/03/25	233.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
11/03/25	560.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
11/03/25	25.00-	Dep Item Returned-Chargeback
11/03/25	117.81-	FEES SEP TUITIONEXPRESS /84870022652818 KELLIHER PUBLIC SCHOOL
11/04/25	280.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
11/04/25	44,079.28-	USATAXPYMT IRS /270570824661680 COUNTIES OF BELTRAMI &
11/05/25	68.25+	3XXXXX7888 i3Education SV9T KEL-25308-02730 Regular Settlement
11/05/25	88.39+	3XXXXX7888 i3Education SV9T KEL-25308-03443 Regular Settlement
11/05/25	100.00+	3XXXXX7888 i3Education SV9T KEL-25308-02731 Regular Settlement
11/05/25	280.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
11/05/25	4,095.92-	20251104B BPA /486237NONE/MHC KELLIHER PUBLIC SC
11/05/25	4,335.76-	BMO PYMT BMO PAYMENT /530720330677001 KELLIHER PUBLIC SCHOOL

Please examine this statement immediately. We will assume that the balances it shows are correct unless you notify us of any disagreement within 60 days.

Before you start, please be sure you enter *in your checkbook* any interest earned, automatic transactions or bank charges, including those shown on this statement.

Follow instructions below to compare transactions recorded on your statement with those in your checkbook.

outstanding

[illegible]

MINUS Total B

EQUALS
your current
checkbook
balance

If you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt, we must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared. Telephone us at the number listed on the front of your statement or write us at PO Box 257, Bigfork MN 56628.

- * Tell us your name and account number.
- * Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.

* Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

If you have a problem with the quality of goods or services

that you purchased with a credit card, and you have tried in good faith to correct the problem with the merchant, you may not have to pay the remaining amount due on the goods or services. You have this protection only when the purchase price was more than \$50 and the purchase was made in your home state or within 100 miles of your mailing address. If we own or operate the merchant, or if we mailed you the advertisement for the property or services, all purchasers are covered regardless of amount or location of purchase.

If you think your statement is wrong, or if you need more information about a transaction on your statement, write us on a separate sheet at PO Box 257, Bigfork MN 56628 as soon as possible. We must hear from you no later than 60 days after we sent you the first statement on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights.

- * Your name and account number.
- * The dollar amount of the suspected error.
- * Describe the error and explain as clearly as you can why you believe there is an error or why you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your statement that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

We will begin to earn interest charges when we make a loan to you. To calculate the interest charge for a billing cycle, we will apply a daily periodic rate of finance charge to the "principal balance" of your loan account each day. Periodic rate may vary. To figure the "principal balance" for each day we first take your loan account balance at the beginning of the day and subtract any unpaid interest charges and credit insurance premiums (if any) that are due. Next, we subtract the portion of any payments or credits received that day which apply to the repayment of your loans. (A portion of each payment you make is applied to interest charges and credit insurance premiums, if any.) Then we add any new loans made that day. The final figure is the "principal balance". The annual percentage rate includes interest but not other costs. **You have been assessed Interest Charges, or points, which are not included in the Annual Percentage Rate. These charges may be refunded, in whole or in part, if you do not use your line of credit or if you repay your line of credit early. These charges increase your cost of credit.**

TO REPORT LOST OR STOLEN DEBIT CARDS DURING NON-BUSINESS HOURS CALL SHAZAM AT 1-800-383-8000 ⁴⁶



Ind School District 36
345 4th St NW
PO Box 259
Kelliher MN 56650

NOW Account
Account number 90018
Statement date 11/30/25
Statement page 2

Deposits and other transactions

Date	Amount	Description
11/05/25	7,042.23-	MN Rev pay MN DEPT OF REVEN /XXXXX9046 INDEPENDENT SCHOOL DIS
11/05/25	14,001.21-	PERA MN PERA /SOMPERXXXXX3712/LundinAliza TXP*PERA*1682XX*XXX02025****\
11/06/25	45.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
11/06/25	167,694.15+	Deposit
11/06/25	485.00-	ST OF MN STATE OF MINN /89977970/IND SCHOOL DIST # 0036
11/06/25	2,898.56-	PLAN FUND WEX HEALTH INC /25309F68A77B2 KELLIHER PUBLIC SCHOOL
11/06/25	4,150.00-	ePay Edu Benefit Cons /Kelliher ISD #36 Kelliher ISD #36
11/06/25	7,987.08-	PLAN FUND WEX HEALTH INC /XXXXXX2095C3F5 KELLIHER PUBLIC SCHOOL
11/07/25	57.50+	3XXXXX7888 i3Education SV9T KEL-25310-15302 Regular Settlement
11/07/25	225.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
11/07/25	897.96-	PLAN FUND WEX HEALTH INC /2XXXXX3016A8B KELLIHER PUBLIC SCHOOL
11/10/25	29.00+	3XXXXX7888 i3Education SV9T KEL-25311-20088 Regular Settlement
11/12/25	55.25+	3XXXXX7888 i3Education SV9T KEL-25314-25508 Regular Settlement
11/13/25	780.00+	PAYABLES GREATER TWIN CIT XXXXX9534 KELLIHER PUBLIC SCHOOL
11/13/25	17.55-	MPN I3 VERTICALS LLC /7618/Kelliher Public School
11/14/25	50.00+	3XXXXX7888 i3Education SV9T KEL-25317-37969 Regular Settlement
11/14/25	332.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
11/14/25	151,650.74-	PAYROLL ISD #36 /1 /ISD #36



Ind School District 36
345 4th St NW
PO Box 259
Kelliher MN 56650

NOW Account
Account number 90018
Statement date 11/30/25
Statement page 3

Deposits and other transactions

Date	Amount	Description
11/17/25	70.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
11/17/25	135.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
11/17/25	400.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
11/17/25	50,000.00+	REDEMPTION MSDLAF ACH 4326595/ISD# 36 REF: INDEPENDENT SCHOOL DISTRICT 36
11/17/25	200,000.00+	REDEMPTION MSDLAF ACH 4326594/ISD# 36 REF: INDEPENDENT SCHOOL DISTRICT 36
11/18/25	55.00+	3XXXXX7888 i3Education SV9T KEL-25321-48194 Regular Settlement
11/18/25	1,605.44-	PLAN FUND WEX HEALTH INC /253198F7231B5 KELLIHER PUBLIC SCHOOL
11/18/25	5,088.44-	PLAN FUND WEX HEALTH INC /2531907C0C60E KELLIHER PUBLIC SCHOOL
11/18/25	44,610.21-	USATAXPYMT IRS /270572205686603 COUNTIES OF BELTRAMI &
11/19/25	350.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
11/19/25	7,483.11-	MN Rev pay MN DEPT OF REVEN /XXXXX2890 INDEPENDENT SCHOOL DIS
11/19/25	9,722.28-	20251118B BPA /486237NONE/MHC KELLIHER PUBLIC SC
11/19/25	13,410.19-	PERA MN PERA /SOMPERXXXXX5735/LundinAliza TXP*PERA*1682XX*XXX42025****\
11/19/25	19,751.95-	MNTRA MN Teachers Ret /TRATRAXXXXX1879/LundinAliza
11/20/25	22.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
11/20/25	490,344.00+	MISC PAY DOEP TREAS 310 NQ45FMKKA1Z3910 2025111982821
11/20/25	2,470.00+	Deposit
11/20/25	8,228.97+	Deposit
11/20/25	485.00-	ST OF MN STATE OF MINN /90103964/IND SCHOOL DIST # 0036



Ind School District 36
 345 4th St NW
 PO Box 259
 Kelliher MN 56650

NOW Account
 Account number 90018
 Statement date 11/30/25
 Statement page 4

Deposits and other transactions

Date	Amount	
11/20/25	2,697.20-	PLAN FUND WEX HEALTH INC /253234A266ECA KELLIHER PUBLIC SCHOOL
11/20/25	4,289.46-	PLAN FUND WEX HEALTH INC /25323945CF24A KELLIHER PUBLIC SCHOOL
11/20/25	9,075.00-	ePay Edu Benefit Cons /Kelliher ISD #36 Kelliher ISD #36
11/20/25	19,952.21-	MNTRA MN Teachers Ret /TRATRAXXXX1880/LundinAliza
11/21/25	3,082.36+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
11/21/25	1,000.00-	TDCPOSTAGE POSTALIA /106000266697 KELLIHER PUBLIC SCHOOL
11/24/25	149.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
11/24/25	418.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
11/25/25	2.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
11/25/25	2,072.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
11/25/25	55.00-	ONAnalysis ONB ISD PROGRAM /ISDMN1015115 ISD 36 Kelliher
11/25/25	220.50-	WH Admin WEX HEALTH INC /2259750-CR KELLIHER PUBLIC SCHOOL
11/26/25	920.00+	PAYABLES GREATER TWIN CIT XXXXX9534 KELLIHER PUBLIC SCHOOL
11/26/25	1,000.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL
11/26/25	1,265.33-	INSUR PREM Companion Life /505989 Kelliher Public School
11/26/25	38,108.17-	USATAXPYMT IRS /270573081822203 COUNTIES OF BELTRAMI &
11/26/25	131,151.78-	PAYROLL ISD #36 /1 /ISD #36
11/28/25	532.00+	PROC PMT TUITIONEXPRESS 84870022652818 KELLIHER PUBLIC SCHOOL



Ind School District 36
 345 4th St NW
 PO Box 259
 Kelliher MN 56650

NOW Account
 Account number 90018
 Statement date 11/30/25
 Statement page 5

Deposits and other transactions

Date	Amount	
11/28/25	485.00-	ST OF MN STATE OF MINN /90165497/IND SCHOOL DIST # 0036
11/28/25	6,340.14-	MN Rev pay MN DEPT OF REVEN /XXXXX6420 INDEPENDENT SCHOOL DIS
11/28/25	12,321.93-	PERA MN PERA /SOMPERXXXXX6935/LundinAliza TXP*PERA*1682XX*XXX62025****\
11/28/25	17,266.63-	MNTRA MN Teachers Ret /TRATRAXXXXX2221/LundinAliza
11/30/25	172.24+	Interest Deposited

Checks and withdrawals in order by check number

Check#	Date	Amount	Check#	Date	Amount	Check#	Date	Amount
25562	11/04	1,507.50	25593	11/10	584.10	46142	11/04	170.00
25563	11/07	120.00	25594	11/04	511.98	46143	11/10	68.00
25567*	11/05	1,157.17	25595	11/03	586.02	46144	11/06	30.00
25568	11/07	495.91	25598*	11/03	522.60	46145	11/04	190.00
25569	11/07	523.36	25599	11/07	544.18	46146	11/05	220.00
25570	11/04	1,166.19	25600	11/20	1,085.56	46148*	11/13	87.62
25571	11/03	653.43	45943*	11/14	1,500.00	46149	11/19	2,814.50
25572	11/05	285.46	46082*	11/03	498.78	46150	11/14	273.77
25573	11/04	409.50	46088*	11/06	377.09	46151	11/18	985.22
25574	11/03	146.12	46094*	11/06	5,000.00	46152	11/12	1,741.66
25575	11/07	487.07	46097*	11/10	611.25	46153	11/18	1,826.71
25577*	11/10	280.30	46100*	11/07	180.00	46154	11/17	50.12
25578	11/04	548.98	46103*	11/04	87.80	46156*	11/19	48.00
25580*	11/14	554.83	46111*	11/14	93.21	46157	11/12	7,657.87
25581	11/03	394.42	46113*	11/10	180.00	46159*	11/10	539.19
25582	11/10	492.10	46117*	11/04	3,158.83	46160	11/13	137.92
25583	11/04	482.69	46123*	11/04	330.00	46161	11/12	4,862.85
25584	11/03	405.14	46127*	11/13	129.25	46162	11/26	139.98
25585	11/26	1,086.15	46128	11/13	232.50	46166*	11/25	645.53
25587*	11/04	584.57	46136*	11/19	195.00	46167	11/25	599.82
25588	11/03	520.08	46137	11/17	22,221.26	46169*	11/28	435.98
25589	11/03	629.96	46138	11/07	170.00	46170	11/25	141.72
25590	11/03	465.74	46139	11/12	170.00	46171	11/26	165.00
25591	11/05	26.06	46140	11/06	4,838.75	46172	11/25	801.86
25592	11/10	533.46	46141	11/07	375.00	46173	11/25	4,988.82



Ind School District 36
345 4th St NW
PO Box 259
Kelliher MN 56650

NOW Account
Account number 90018
Statement date 11/30/25
Statement page 6

Check#	Date	Amount	Check#	Date	Amount	Check#	Date	Amount
46174	11/24	220.00	46197	11/26	1,927.50	46219	11/24	4,688.80
46175	11/18	50.00	46198	11/25	129.00	46220	11/20	705.60
46176	11/25	376.70	46199	11/25	189.21	46221	11/20	1,600.00
46177	11/25	258.76	46201*11/24		296.08	46223*11/24		2,996.49
46180*11/28		498.00	46203*11/28		102.50	46224	11/24	593.30
46181	11/28	16,788.65	46204	11/28	1,675.00	46226*11/20		940.00
46182	11/28	210.22	46207*11/26		1,046.76	46227	11/25	6,500.00
46183	11/26	1,650.00	46209*11/26		25.98	46228	11/26	149.79
46184	11/25	2,032.27	46211*11/26		1,548.93	46230*11/26		44.81
46185	11/25	7,360.75	46212	11/28	2,306.90	46232*11/26		810.06
46186	11/24	2,021.02	46213	11/25	5,529.51	46233	11/26	4,647.69
46187	11/17	8,353.50	46215*11/24		200.00	46234	11/26	250.00
46189*11/24		1,463.31	46216	11/26	4,578.12	46235	11/28	135.00
46190	11/28	1,465.88	46217	11/25	145.73	46245*11/26		1,751.66
46196*11/21		277.53	46218	11/28	200.00			

* Indicates break in sequence

Balance by date

Date	Balance	Date	Balance	Date	Balance
10/31	345,052.16	11/12	378,130.73	11/21	799,449.18
11/03	340,880.06	11/13	378,305.89	11/24	787,537.18
11/04	287,932.74	11/14	224,615.34	11/25	759,636.00
11/05	257,305.57	11/17	444,595.46	11/26	571,208.29
11/06	399,278.24	11/18	390,484.44	11/28	511,508.46
11/07	395,767.26	11/19	337,409.41	11/30	511,680.70
11/10	392,507.86	11/20	797,644.35		

OVERDRAFT / RETURN ITEM FEES

	Total for this Period	Total Year to Date
Total Overdraft Fees	.00	20.00
Total Returned Item Fees	.00	.00

ACCOUNT STATEMENT

KELLIHER SCHOOL DISTRICT #36

For the Month Ending
November 30, 2025

Client Management Team

Amber Cannegieter

Key Account Manager
213 Market Street
Harrisburg, PA 17101-2141
1-888-4-MSDLAF
cannegietera@pfmam.com

Danny A. Nelson

Director
800 Nicollet Mall, 4th Floor
Minneapolis, MN 55402
612-371-3747
nelsond@pfmam.com

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Individual Accounts

Accounts included in Statement

600445	GENERAL FUNDS
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Important Messages

MSDLAF will be closed on 12/25/2025 for Christmas Day.
MSDLAF will be closed on 01/01/2026 for New Years Day.

KELLIHER SCHOOL DISTRICT #36
MRS. ALIZA LUNDIN
345 4TH ST NW
PO BOX 259
KELLIHER, MN 56650

Online Access www.msdlaf.org

Customer Service 1-888-4-MSDLAF

Important Disclosures

This statement is for general information purposes only and is not intended to provide specific advice or recommendations. PFM Asset Management ("PFMAM") is a division of U.S. Bancorp Asset Management, Inc. ("USBAM"), a SEC-registered investment adviser. USBAM is direct subsidiary of U.S. Bank National Association ("U.S. Bank") and an indirect subsidiary of U.S. Bancorp. U.S. Bank is not responsible for and does not guarantee the products, services or performance of PFMAM. PFMAM maintains a written disclosure statement of our background and business experience. If you would like to receive a copy of our current disclosure statement, please contact Service Operations at the address below.

Proxy Voting PFMAM does not normally receive proxies to vote on behalf of its clients. However, it does on occasion receive consent requests. In the event a consent request is received the portfolio manager contacts the client and then proceeds according to their instructions. PFMAM's Proxy Voting Policy is available upon request by contacting Service Operations at the address below.

Questions About an Account PFMAM's monthly statement is intended to detail our investment advisory activity as well as the activity of any accounts held by clients in pools that are managed by PFMAM. The custodian bank maintains the control of assets and executes (i.e., settles) all investment transactions. The custodian statement is the official record of security and cash holdings and transactions. PFMAM recognizes that clients may use these reports to facilitate record keeping and that the custodian bank statement and the PFMAM statement should be reconciled and differences resolved. Many custodians use a settlement date basis which may result in the need to reconcile due to a timing difference.

Account Control PFMAM does not have the authority to withdraw funds from or deposit funds to the custodian outside the scope of services provided by PFMAM. Our clients retain responsibility for their internal accounting policies; implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

Market Value Generally, PFMAM's market prices are derived from closing bid prices as of the last business day of the month as supplied by ICE Data Services. There may be differences in the values shown for investments due to accrued but uncollected income and the use of differing valuation sources and methods. Non-negotiable FDIC-insured bank certificates of deposit are priced at par. Although PFMAM believes the prices to be reliable, the values of the securities may not represent the prices at which the securities could have been bought or sold. Explanation of the valuation methods for a registered investment company or local government investment program is contained in the appropriate fund offering documentation or information statement.

Amortized Cost The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short term securities (those with less than one year to maturity at time of issuance) is amortized on a straightline basis. Such discount or premium with respect to longer term securities is amortized using the constant yield basis.

Tax Reporting Cost data and realized gains / losses are provided for informational purposes only. Please review for accuracy and consult your tax advisor to determine the tax consequences of your security transactions. PFMAM does not report such information to the IRS or other taxing authorities and is not responsible for the accuracy of such information that may be required to be reported to federal, state or other taxing authorities.

Financial Situation In order to better serve you, PFMAM should be promptly notified of any material change in your investment objective or financial situation.

Callable Securities Securities subject to redemption prior to maturity may be redeemed in whole or in part before maturity, which could affect the yield represented.

Portfolio The securities in this portfolio, including shares of mutual funds, are not guaranteed or otherwise protected by PFMAM, the FDIC (except for certain non-negotiable certificates of deposit) or any government agency. Investment in securities involves risks, including the possible loss of the amount invested. Actual settlement values, accrued interest, and amortized cost amounts may vary for securities subject to an adjustable interest rate or subject to principal paydowns. Any changes to the values shown may be reflected within the next monthly statement's beginning values.

Rating Information provided for ratings is based upon a good faith inquiry of selected sources, but its accuracy and completeness cannot be guaranteed.

Shares of some local government investment programs and TERM funds are distributed by representatives of USBAM's affiliate, U.S. Bancorp Investments, Inc. which is registered with the SEC as a broker/dealer and is a member of the Financial Industry Regulatory Authority ("FINRA") and the Municipal Securities Rulemaking Board ("MSRB"). You may reach the FINRA by calling the FINRA Hotline at 1-800-289-9999 or at the FINRA website address <https://www.finra.org/investors/investor-contacts>. A brochure describing the FINRA Regulation Public Disclosure Program is also available from FINRA upon request.

Key Terms and Definitions

Dividends on local government investment program funds consist of interest earned, plus any discount ratably amortized to the date of maturity, plus all realized gains and losses on the sale of securities prior to maturity, less ratably amortization of any premium and all accrued expenses to the fund. Dividends are accrued daily and may be paid either monthly or quarterly. The monthly earnings on this statement represent the estimated dividend accrued for the month for any program that distributes earnings on a quarterly basis. There is no guarantee that the estimated amount will be paid on the actual distribution date.

Current Yield is the net change, exclusive of capital changes and income other than investment income, in the value of a hypothetical fund account with a balance of one share over the seven-day base period including the statement date, expressed as a percentage of the value of one share (normally \$1.00 per share) at the beginning of the seven-day period. This resulting net change in account value is then annualized by multiplying it by

365 and dividing the result by 7. The yields quoted should not be considered a representation of the yield of the fund in the future, since the yield is not fixed. **Average maturity** represents the average maturity of all securities and investments of a portfolio, determined by multiplying the par or principal value of each security or investment by its maturity (days or years), summing the products, and dividing the sum by the total principal value of the portfolio. The stated maturity date of mortgage backed or callable securities are used in this statement. However the actual maturity of these securities could vary depending on the level or prepayments on the underlying mortgages or whether a callable security has or is still able to be called.

Monthly distribution yield represents the net change in the value of one share (normally \$1.00 per share) resulting from all dividends declared during the month by a fund expressed as a percentage of the value of one share at the beginning of the month. This resulting net change is then annualized by multiplying it by 365 and dividing it by the number of calendar days in the month.

YTM at Cost The yield to maturity at cost is the expected rate of return, based on the original cost, the annual interest receipts, maturity value and the time period from purchase date to maturity, stated as a percentage, on an annualized basis.

YTM at Market The yield to maturity at market is the rate of return, based on the current market value, the annual interest receipts, maturity value and the time period remaining until maturity, stated as a percentage, on an annualized basis.

Managed Account A portfolio of investments managed discretely by PFMAM according to the client's specific investment policy and requirements. The investments are directly owned by the client and held by the client's custodian.

Unsettled Trade A trade which has been executed however the final consummation of the security transaction and payment has not yet taken place.

Please review the detail pages of this statement carefully. If you think your statement is wrong, missing account information, or if you need more information about a transaction, please contact PFMAM within 60 days of receipt. If you have other concerns or questions regarding your account, or to request an updated copy of PFMAM's current disclosure statement, please contact a member of your client management team at PFMAM Service Operations at the address below.

PFM Asset Management
Attn: Service Operations
213 Market Street
Harrisburg, PA 17101

NOT FDIC INSURED

NO BANK GUARANTEE

MAY LOSE VALUE

U.S. Bancorp Investments, Inc., is registered with the U.S. Securities and Exchange Commission (SEC) and is subject to the rules of the Municipal Securities Rulemaking Board (MSRB) as it relates to the distribution of shares of local government investment pools. The MSRB requires investors to be informed of the availability of the MSRB Investor Brochure which describes the protections that may be provided by the MSRB rules and how to file a complaint with an appropriate regulatory authority. The MSRB Investor Brochure can be found on the MSRB's website at www.msrb.org.

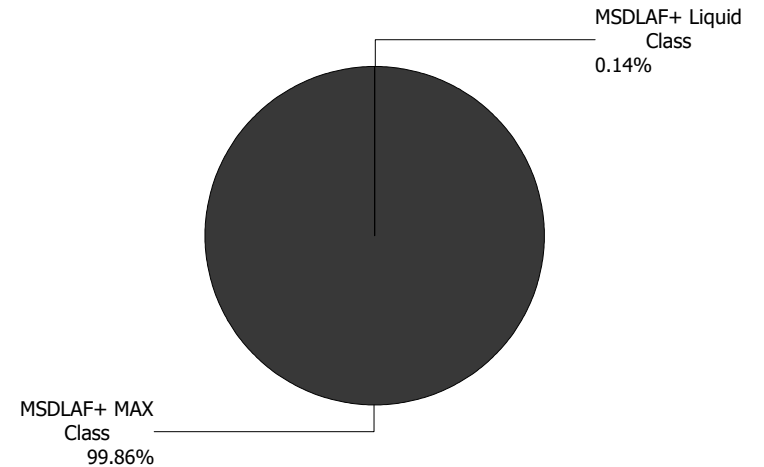
Account Statement - Transaction Summary

For the Month Ending **November 30, 2025**

KELLIHER SCHOOL DISTRICT #36 - GENERAL FUNDS - 600445

MSDLAF+ Liquid Class	
Opening Market Value	25,246.35
Purchases	34,153.92
Redemptions	(50,000.00)
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$9,400.27
Cash Dividends and Income	71.08
MSDLAF+ MAX Class	
Opening Market Value	6,391,674.12
Purchases	448,826.61
Redemptions	(200,000.00)
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$6,640,500.73
Cash Dividends and Income	20,650.08

Asset Summary		
	November 30, 2025	October 31, 2025
MSDLAF+ Liquid Class	9,400.27	25,246.35
MSDLAF+ MAX Class	6,640,500.73	6,391,674.12
Total	\$6,649,901.00	\$6,416,920.47
Asset Allocation		



Account Statement

For the Month Ending **November 30, 2025**

KELLIHER SCHOOL DISTRICT #36 - GENERAL FUNDS - 600445

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
MSDLAF+ Liquid Class					
Opening Balance					25,246.35
11/05/25	11/05/25	MN State-MMB	1.00	914.14	26,160.49
11/13/25	11/13/25	MN State-MMB	1.00	33,168.70	59,329.19
11/17/25	11/17/25	Redemption - ACH Redemption	1.00	(50,000.00)	9,329.19
11/28/25	12/01/25	Accrual Income Div Reinvestment - Distributions	1.00	71.08	9,400.27
Closing Balance					9,400.27

	Month of November	Fiscal YTD July-November		
Opening Balance	25,246.35	105,174.04	Closing Balance	9,400.27
Purchases	34,153.92	254,226.23	Average Monthly Balance	22,613.60
Redemptions (Excl. Checks)	(50,000.00)	(350,000.00)	Monthly Distribution Yield	3.84%
Check Disbursements	0.00	0.00		
Closing Balance	9,400.27	9,400.27		
Cash Dividends and Income	71.08	825.06		

MSDLAF+ MAX Class					
Opening Balance					6,391,674.12
11/14/25	11/14/25	MN State-MMB	1.00	94,298.47	6,485,972.59
11/17/25	11/17/25	Redemption - ACH Redemption	1.00	(200,000.00)	6,285,972.59
11/26/25	11/26/25	MN State-MMB	1.00	333,878.06	6,619,850.65

Account Statement

For the Month Ending **November 30, 2025**

KELLIHER SCHOOL DISTRICT #36 - GENERAL FUNDS - 600445

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
MSDLAF+ MAX Class					
11/28/25	12/01/25	Accrual Income Div Reinvestment - Distributions	1.00	20,650.08	6,640,500.73
Closing Balance					6,640,500.73

	Month of November	Fiscal YTD July-November		
Opening Balance	6,391,674.12	6,256,804.24	Closing Balance	6,640,500.73
Purchases	448,826.61	2,633,696.49	Average Monthly Balance	6,409,487.94
Redemptions (Excl. Checks)	(200,000.00)	(2,250,000.00)	Monthly Distribution Yield	3.92%
Check Disbursements	0.00	0.00		
Closing Balance	6,640,500.73	6,640,500.73		
Cash Dividends and Income	20,650.08	109,235.49		



Statement

Account Name:	KELLIHER DEPARTMENT	Card Number:	xxxx-xxxx-xxxx-3220
Company Name:	KELLIHER PUBLIC SCHOOL	Account Limit:	\$ 20,000.00
Employee ID:	1001	Available Credit:	\$ 15,664.24
Statement Date (MM/DD/YYYY):	10/27/2025	Currency:	U.S. DOLLAR
Payment Due Date (MM/DD/YYYY):	11/23/2025		

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.	Previous Balance:	\$ 7,434.51
	Payments:	\$ -7,434.51
	Adjustments:	\$ 0.00
	Net Purchases:	\$ 4,335.76
	Cash Advance:	\$ 0.00
	Fees:	\$ 0.00
	Other Charges:	\$ 0.00
	New Account Balance:	\$ 4,335.76

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
Card Number xxxx-xxxx-xxxx-3220 KELLIHER DEPARTMENT					
10/06	10/06 615251448	AUTOMATIC PYMT RECEIVED	\$ -7,434.51	\$ 0.00	\$ -7,434.51
TOTAL CREDITS			xxxx-xxxx-xxxx-3220		\$ -7,434.51
TOTAL DEBITS			xxxx-xxxx-xxxx-3220		\$ 0.00
Card Number xxxx-xxxx-xxxx-9702 DEPARTMENT, TRANSPORTATION					
10/17	10/20 617863646	HARBOR FREIGHT TOOLS32 BEMIJ MN	\$ 67.63 085247	\$ 5.75	\$ 73.38
10/23	10/27 619248885	BAXTERS BAR AND GRILL BAXTER MN	\$ 146.57 031072	\$ 9.35	\$ 155.92
10/24	10/27 619248886	DAIRY QUEEN #12890 WALKER MN	\$ 81.25 084994	\$ 0.00	\$ 81.25
TOTAL CREDITS			xxxx-xxxx-xxxx-9702		\$ 0.00
TOTAL DEBITS			xxxx-xxxx-xxxx-9702		\$ 310.55
Card Number xxxx-xxxx-xxxx-7155 PAYABLE, ACCOUNTS					
09/30	10/01 614789516	TEACHERSPAYTEACHERS.CO 6465880910 CA	\$ 30.40 016196	\$ 0.00	\$ 30.40
10/01	10/02 615012514	DRI SIGNS VAN NUYS CA	\$ 87.97 073621	\$ 7.04	\$ 95.01
10/01	10/02 615012513	GOOGLE GSUITE KELLIHER CC GOOGLE.COM CA	\$ 2.24 027308	\$ 0.00	\$ 2.24
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10/01	10/02 615012515	MSUM FOUNDATION MOORHEAD MN	\$ 40.00 088181	\$ 0.00	Page 2 of 4 \$ 40.00
10/02	10/06 615590543	FUN EXPRESS OMAHA NE	\$ 390.56 071346	\$ 0.00	\$ 390.56
10/03	10/06 615590542	WALMART.COM WALMART.COM AR	\$ 125.19 009744	\$ 0.00	\$ 125.19
10/03	10/06 615590541	SUPER TEACHER WORKSHEE TONAWANDA NY	\$ 22.94 040239	\$ 2.01	\$ 24.95
10/03	10/06 615590540	WALMART.COM 8009256278 BENTONVILLE AR	\$ 38.48 055432	\$ 0.00	\$ 38.48
10/08	10/10 616257835	CROWNE PLAZA MPLS-WEST PLYMOUTH MN	\$ 153.47 008086	\$ 0.00	\$ 153.47
10/08	10/10 616257834	CROWNE PLAZA MPLS-WEST PLYMOUTH MN	\$ 153.47 000907	\$ 0.00	\$ 153.47
10/09	10/10 616257833	WAL-MART #3233 BEMIDJI MN	\$ 104.11 062562	\$ 0.00	\$ 104.11
10/15	10/16 617259794	AGASERVICECO MAR TT 8042853300 VA	\$ 19.64 003591	\$ 0.00	\$ 19.64
10/16	10/17 617547985	TARGET.COM BROOKLYN PARK MN	\$ 500.00 040581	\$ 0.00	\$ 500.00
10/20	10/21 618274375	CUSTOMINK LLC 8002934232 VA	\$ 1,460.42 018346	\$ 0.50	\$ 1,460.92
10/22	10/23 618626845	DOMINOS 1962 EAST GRAND FO MN	\$ 256.68 054240	\$ 0.00	\$ 256.68
10/24	10/24 618849071	LESSONPIX INC PALM HARBOR FL	\$ 48.00 022271	\$ 0.00	\$ 48.00
10/26	10/27 619248884	TARGET 00006577 BEMIDJI MN	\$ 562.34 030962	\$ 19.75	\$ 582.09
TOTAL CREDITS xxxx-xxxx-xxxx-7155				\$ 0.00	
TOTAL DEBITS xxxx-xxxx-xxxx-7155				\$ 4,025.21	



CUSTOMER SERVICE:

Service Representatives are available to assist you 24 hours a day, seven days a week. Please have account number information ready.

BMO

Telephone Inquiries: 1-855-825-9234

Lost/Stolen cards: 1-844-227-0528

Outside USA and Canada call collect: 262-780-8662

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: bmo.com/treasuryandpayment

Diners Club

Telephone Inquiries: 1-800-2-DINERS (1-800-234-6377)

Lost/Stolen cards: 1-800-234-6377

Outside USA and Canada call collect: 1-514-877-1577

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: dinersclubnorthamerica.com


PAYMENT INFORMATION:

	BMO	Diners Club
You can mail your payment to:	BMO P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
You may send your payment via overnight mail to:	FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440
IMPORTANT PAYMENT INFORMATION:	For BMO accounts, please make your cheque or money order payable to: BMO	For Diners Club accounts, please make your cheque or money order payable to: Diners Club

If you are paying by mail:
Remember

- Enclose your cheque or money order, payable in US dollars, with this payment coupon, but do not staple or tape them together.
- Write your account number on the front of your cheque or money order.
- Please do not send cash.

A fee will be assessed against returned cheques.

® Registered trade-mark of Bank of Montreal.



The balance due will be automatically debited from your bank account as you authorized.

Kelliher Public Schools #36
Rev Summary - Fd, Sou
Period Ending November 30, 2025

Sequence: Fd, O/S

		A26					% YTD	Remaining
Description		Annual Budget	Period 202605	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General							
	001 Levy	(224,958.00)	0.00	0.00	0%	0.00	0%	(224,958.00)
	010 County Apport	(4,686.00)	0.00	0.00	0%	0.00	0%	(4,686.00)
	019 Misc. - Local Taxes	(56,000.00)	(157,566.54)	(235,767.61)	421%	0.00	421%	179,767.61
	021 Rev. Ed. Purpose-MN	(110,000.00)	0.00	0.00	0%	0.00	0%	(110,000.00)
	060 Adm St Act Revenue	(9,100.00)	0.00	(3,619.00)	40%	0.00	40%	(5,481.00)
	071 Medical Assistance Revenue	(4,230.00)	0.00	(1,415.61)	33%	0.00	33%	(2,814.39)
	092 Interest	(140,000.00)	(19,148.80)	(110,357.02)	79%	0.00	79%	(29,642.98)
	093 Rent	(16,000.00)	(1,348.92)	(6,744.60)	42%	0.00	42%	(9,255.40)
	098 Beltrami Cty/SHI	(18,200.00)	0.00	0.00	0%	0.00	0%	(18,200.00)
	099 Misc Revenue-Local	(37,000.00)	(1,177.91)	(37,033.50)	100%	0.00	100%	33.50
	201 Endowment Fund	(22,014.00)	0.00	(10,827.14)	49%	0.00	49%	(11,186.86)
	211 Gen Ed Aid Fy	(4,545,357.00)	(311,642.85)	(1,873,599.18)	41%	0.00	41%	(2,671,757.82)
	227 Abatement Aid	(130.00)	0.00	(240.04)	185%	0.00	185%	110.04
	234 Hmstd/Ag Market Value Credit	(1,838.00)	0.00	(183.83)	10%	0.00	10%	(1,654.17)
	300 State Aids & Grants	(273,313.00)	0.00	(110,922.78)	41%	0.00	41%	(162,390.22)
	317 LTFM Revenue	(78,819.00)	0.00	(5,517.36)	7%	0.00	7%	(73,301.64)
	360 State Aid Spec. Ed.	(1,122,504.00)	0.00	(458,420.75)	41%	0.00	41%	(664,083.25)
	369 Oth Rev fr Oth State	(103,367.00)	(98,874.90)	(98,874.90)	96%	0.00	96%	(4,492.10)
	370 Other Aid/Dept. Cfl	(1,000.00)	0.00	0.00	0%	0.00	0%	(1,000.00)
	400 Fed. Aids & Grants	(101,654.00)	0.00	(22,287.47)	22%	22,287.47	0%	(101,654.00)
	500 Direct Fed Aid&Grant	(72,535.00)	0.00	(36,059.00)	50%	0.00	50%	(36,476.00)
	506 Impact Aid	(1,031,063.00)	(490,344.00)	(490,344.00)	48%	0.00	48%	(540,719.00)
01	General	(7,973,768.00)	(1,080,103.92)	(3,502,213.79)	44%	22,287.47	44%	(4,493,841.68)

Kelliher Public Schools #36
Rev Summary - Fd, Sou
Period Ending November 30, 2025

Sequence: Fd, O/S

		A26					% YTD	Remaining
Description		Annual Budget	Period 202605	Year To Date	% YTD	Encumbrances	+ Enc	Balance
02	Food Service							
	099 Misc Revenue-Local	(32,000.00)	(2,701.95)	(6,383.26)	20%	0.00	20%	(25,616.74)
	300 State Aids & Grants	(102,915.00)	(10,564.57)	(10,636.97)	10%	0.00	10%	(92,278.03)
	400 Fed. Aids & Grants	(4,200.00)	(837.59)	(4,083.44)	97%	0.00	97%	(116.56)
	471 School Lunch Pro	(23,392.00)	(2,241.58)	(4,195.66)	18%	0.00	18%	(19,196.34)
	472 Free & Reduced Meals	(102,470.00)	(13,861.77)	(15,965.07)	16%	0.00	16%	(86,504.93)
	474 Commodity Dist	(20,000.00)	0.00	0.00	0%	0.00	0%	(20,000.00)
	476 School Breakfast	(53,614.00)	(6,500.78)	(7,846.94)	15%	0.00	15%	(45,767.06)
	477 Cash In Lieu Commod	0.00	(76.55)	(350.97)	0%	0.00	0%	350.97
	479 Summer Food Service Program	(10,000.00)	0.00	(64.12)	1%	0.00	1%	(9,935.88)
	601 Sales to Pupils	(827.00)	(3.25)	(203.50)	25%	0.00	25%	(623.50)
	606 Sales to Adults	(7,700.00)	(525.50)	(1,509.25)	20%	0.00	20%	(6,190.75)
	608 Special Function Food Sales	(5,000.00)	0.00	0.00	0%	0.00	0%	(5,000.00)
	649 Permanent Transfers	(50,189.00)	0.00	0.00	0%	0.00	0%	(50,189.00)
02	Food Service	(412,307.00)	(37,313.54)	(51,239.18)	12%	0.00	12%	(361,067.82)

Kelliher Public Schools #36
Rev Summary - Fd, Sou
Period Ending November 30, 2025

Sequence: Fd, O/S

		A26					% YTD	Remaining
Description		Annual Budget	Period 202605	Year To Date	% YTD	Encumbrances	+ Enc	Balance
04	Community Service							
	001 Levy	(11,782.00)	0.00	(10,127.42)	86%	0.00	86%	(1,654.58)
	040 Tuition from Patrons	(31,254.00)	0.00	0.00	0%	0.00	0%	(31,254.00)
	050 Fees from Patrons	(154,000.00)	(15,797.80)	(71,278.80)	46%	0.00	46%	(82,721.20)
	227 Abatement Aid	(4.00)	0.00	(0.37)	9%	0.00	9%	(3.63)
	234 Hmstd/Ag Market Value Credit	(92.00)	0.00	(9.22)	10%	0.00	10%	(82.78)
	300 State Aids & Grants	(69,453.00)	0.00	(15,522.74)	22%	0.00	22%	(53,930.26)
	649 Permanent Transfers	(109,702.00)	0.00	0.00	0%	0.00	0%	(109,702.00)
04	Community Service	(376,287.00)	(15,797.80)	(96,938.55)	26%	0.00	26%	(279,348.45)

Kelliher Public Schools #36
Rev Summary - Fd, Sou
Period Ending November 30, 2025

Sequence: Fd, O/S

			A26				% YTD	Remaining	
Description			Annual Budget	Period 202605	Year To Date	% YTD	Encumbrances	+ Enc	Balance
06	Building Constr.								
	092	Interest	(10,000.00)	(681.12)	(2,905.04)	29%	0.00	29%	(7,094.96)
06	Building Constr.		(10,000.00)	(681.12)	(2,905.04)	29%	0.00	29%	(7,094.96)

Kelliher Public Schools #36
Rev Summary - Fd, Sou
Period Ending November 30, 2025

Sequence: Fd, O/S

		A26					% YTD	Remaining
Description		Annual Budget	Period 202605	Year To Date	% YTD	Encumbrances	+ Enc	Balance
07	Debt Redemption							
	001 Levy	(302,240.00)	0.00	0.00	0%	0.00	0%	(302,240.00)
	092 Interest	(6,000.00)	(988.26)	(2,808.44)	47%	0.00	47%	(3,191.56)
	227 Abatement Aid	(381.00)	(124.28)	(659.54)	173%	0.00	173%	278.54
	234 Hmstd/Ag Market Value Credit	(11,112.00)	(1,487.01)	(8,546.28)	77%	0.00	77%	(2,565.72)
	258 Oth. State Credits	(88,988.00)	(14,088.18)	(79,339.70)	89%	0.00	89%	(9,648.30)
	309 Debt Serv. Equaliz.	(33,087.00)	(1,959.31)	(13,105.26)	40%	0.00	40%	(19,981.74)
07	Debt Redemption	(441,808.00)	(18,647.04)	(104,459.22)	24%	0.00	24%	(337,348.78)

Kelliher Public Schools #36
Rev Summary - Fd, Sou
Period Ending November 30, 2025

Sequence: Fd, O/S

				A26					% YTD	Remaining
Description				Annual Budget	Period 202605	Year To Date	% YTD	Encumbrances	+ Enc	Balance
08	Trust & Agency									
	092	Interest		(60.00)	0.00	(14.08)	23%	0.00	23%	(45.92)
	096	Gifts/Bequest-Local		(12,100.00)	0.00	(1,400.00)	12%	0.00	12%	(10,700.00)
08	Trust & Agency			(12,160.00)	0.00	(1,414.08)	12%	0.00	12%	(10,745.92)

Kelliher Public Schools #36
Rev Summary - Fd, Sou
Period Ending November 30, 2025

Sequence: Fd, O/S

		Description	A26 Annual Budget	Period 202605	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
11	School Forest								
	092	Interest	(1,200.00)	(75.22)	(287.09)	24%	0.00	24%	(912.91)
11	School Forest		(1,200.00)	(75.22)	(287.09)	24%	0.00	24%	(912.91)

Kelliher Public Schools #36
Rev Summary - Fd, Sou
Period Ending November 30, 2025

Sequence: Fd, O/S

		A26					% YTD	Remaining
Description		Annual Budget	Period 202605	Year To Date	% YTD	Encumbrances	+ Enc	Balance
21	Student Activity Fund							
	099 Misc Revenue-Local	(107,350.00)	(9,659.21)	(59,319.78)	55%	0.00	55%	(48,030.22)
21	Student Activity Fund	(107,350.00)	(9,659.21)	(59,319.78)	55%	0.00	55%	(48,030.22)
	Report Totals:	(9,334,880.00)	(1,162,277.85)	(3,818,776.73)	41%	22,287.47	41%	(5,538,390.74)

Kelliher Public Schools #36
Exp Summary - Fd, Pro
Period Ending November 30, 2025

Sequence: Fd, Pro

		A26					% YTD	Remaining
Description		Annual Budget	Period 202605	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General							
010	Brd of Education	27,596.00	1,215.90	10,340.98	37%	0.00	37%	17,255.02
020	Off of Supt	167,651.00	13,427.12	69,485.61	41%	0.00	41%	98,165.39
050	School Admin	317,255.00	31,694.37	130,393.95	41%	0.00	41%	186,861.05
110	Business Services	176,197.00	19,278.80	94,818.00	54%	0.00	54%	81,379.00
200	Voluntary Pre-K	145,251.00	14,042.35	40,095.66	28%	0.00	28%	105,155.34
201	Kindergarten	60,345.00	4,996.81	15,477.57	26%	6.99	26%	44,860.44
203	Elem. Ed. K-6	691,986.00	53,357.38	246,720.53	36%	204.15	36%	445,061.32
204	Title II Part A	7,500.00	0.00	119.00	2%	0.00	2%	7,381.00
211	Sec Ed-General	124,199.00	14,532.16	27,023.03	22%	0.00	22%	97,175.97
212	Art	101,357.00	8,947.02	25,791.18	25%	0.00	25%	75,565.82
216	Educat Disadvantaged	150,356.00	9,061.06	26,881.58	18%	0.00	18%	123,474.42
220	English(Language Art	203,743.00	14,061.36	56,660.44	28%	36.87	28%	147,045.69
232	Spanish	99,002.00	8,141.80	24,937.47	25%	0.00	25%	74,064.53
240	Health/Physical Ed.	104,394.00	8,590.87	27,363.36	26%	0.00	26%	77,030.64
250	Home Economics	75,869.00	4,873.35	17,536.58	23%	732.55	24%	57,599.87
255	Industrial Arts	96,699.00	10,213.87	30,366.20	31%	139.98	32%	66,192.82
256	Mathematics	177,417.00	13,434.33	46,380.93	26%	30.56	26%	131,005.51
258	Music	117,030.00	9,589.80	30,763.01	26%	0.00	26%	86,266.99
260	Natural Sciences	198,993.00	16,941.60	57,825.14	29%	289.95	29%	140,877.91
270	Social Studies	188,335.00	15,838.01	45,933.52	24%	731.97	25%	141,669.51
291	Robotics	20,191.00	312.10	809.30	4%	0.00	4%	19,381.70
292	Boys/Girls Athletics	119,336.00	4,497.02	56,200.55	47%	0.00	47%	63,135.45
294	Boys Athletics	62,759.00	17,022.13	47,067.39	75%	0.00	75%	15,691.61
296	Girls Athletics	110,971.00	2,665.78	12,359.35	11%	0.00	11%	98,611.65
298	Extracurricular Act	48,585.00	0.00	5,574.07	11%	0.00	11%	43,010.93
400	General Special Education	4,200.00	0.00	2,177.00	52%	0.00	52%	2,023.00
401	Speech/Lang Impair	60,325.00	0.00	12,256.60	20%	0.00	20%	48,068.40
407	Specific Learn Disab	445,964.00	33,760.64	97,456.98	22%	26.69	22%	348,480.33
410	Other Health Disabilities	83,292.00	13,063.43	37,924.41	46%	0.00	46%	45,367.59

Kelliher Public Schools #36
Exp Summary - Fd, Pro
Period Ending November 30, 2025

Sequence: Fd, Pro

		A26					% YTD	Remaining
Description		Annual Budget	Period 202605	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General							
411	Autistic Spectrum Disorders	71,106.00	5,089.61	17,630.88	25%	0.00	25%	53,475.12
412	ECSE	69,522.00	7,577.09	22,612.86	33%	0.00	33%	46,909.14
420	Spec Ed-General	286,509.00	21,386.44	65,957.33	23%	0.00	23%	220,551.67
422	Spec Ed/Non-Disabled	181,041.00	15,315.86	46,555.27	26%	0.00	26%	134,485.73
605	Gen Instr Support	256,431.00	18,758.68	147,809.24	58%	250.00	58%	108,371.76
620	Educ Media	60,160.00	6,242.58	18,571.64	31%	206.01	31%	41,382.35
640	Staff Development	47,404.00	275.89	6,763.20	14%	0.00	14%	40,640.80
710	Secondary Counseling Services	40,204.00	3,064.08	9,932.38	25%	0.00	25%	30,271.62
712	Elementary Counseling Services	39,747.00	3,064.08	9,932.35	25%	0.00	25%	29,814.65
720	Health Service	66,649.00	6,245.25	19,132.47	29%	0.00	29%	47,516.53
740	Social Work Services	115,617.00	9,181.35	32,762.70	28%	0.00	28%	82,854.30
760	Pupil Transp	862,779.00	57,909.62	234,093.89	27%	0.00	27%	628,685.11
790	Other Pupil Support	147,937.00	0.00	125,164.43	85%	0.00	85%	22,772.57
810	Operations	888,675.00	61,593.82	277,838.06	31%	0.00	31%	610,836.94
811	H&S Maintenance	6,500.00	0.00	5,264.45	81%	0.00	81%	1,235.55
850	Facilities	355,246.00	0.00	38,253.10	11%	0.00	11%	316,992.90
865	Long Term Fac Maint	2,000.00	25.00	1,937.29	97%	0.00	97%	62.71
930	Employee Benefits	30,772.00	0.00	32,012.53	104%	0.00	104%	(1,240.53)
940	Property/Oth Ins	57,169.00	0.00	67,400.78	118%	0.00	118%	(10,231.78)
950	Transfers	159,891.00	0.00	0.00	0%	0.00	0%	159,891.00
01	General	7,932,157.00	559,288.41	2,476,364.24	31%	2,655.72	31%	5,453,137.04
02	Food Service							
770	Food Services	506,625.00	42,315.81	138,935.54	27%	1,225.50	28%	366,463.96
02	Food Service	506,625.00	42,315.81	138,935.54	27%	1,225.50	28%	366,463.96
04	Community Service							
505	Comm Serv-General	17,320.00	2,066.38	7,396.81	43%	0.00	43%	9,923.19
580	Early Childhood	32,886.00	2,651.12	8,104.00	25%	0.00	25%	24,782.00
582	School Readiness	65,201.00	12,170.84	34,723.70	53%	0.00	53%	30,477.30
583	Early Childhood Screening	360.00	160.00	160.00	44%	0.00	44%	200.00

Kelliher Public Schools #36
Exp Summary - Fd, Pro
Period Ending November 30, 2025

Sequence: Fd, Pro

		A26					% YTD	Remaining
Description		Annual Budget	Period 202605	Year To Date	% YTD	Encumbrances	+ Enc	Balance
04	Community Service							
591	Child Care Center	215,341.00	16,757.76	83,717.66	39%	0.00	39%	131,623.34
04	Community Service	331,108.00	33,806.10	134,102.17	41%	0.00	41%	197,005.83
06	Building Constr.							
870	Building Constr.	12,000.00	0.00	0.00	0%	0.00	0%	12,000.00
06	Building Constr.	12,000.00	0.00	0.00	0%	0.00	0%	12,000.00
07	Debt Redemption							
910	Long-Term Oblig.	441,250.00	0.00	57,675.00	13%	0.00	13%	383,575.00
07	Debt Redemption	441,250.00	0.00	57,675.00	13%	0.00	13%	383,575.00
08	Trust & Agency							
960	Other Nonrecurring Items	9,000.00	0.00	0.00	0%	0.00	0%	9,000.00
08	Trust & Agency	9,000.00	0.00	0.00	0%	0.00	0%	9,000.00
11	School Forest							
810	Operations	1,500.00	0.00	0.00	0%	0.00	0%	1,500.00
11	School Forest	1,500.00	0.00	0.00	0%	0.00	0%	1,500.00
21	Student Activity Fund							
298	Extracurricular Act	101,240.00	16,191.39	54,440.96	54%	18.98	54%	46,780.06
21	Student Activity Fund	101,240.00	16,191.39	54,440.96	54%	18.98	54%	46,780.06
Report Totals:		9,334,880.00	651,601.71	2,861,517.91	31%	3,900.20	31%	6,469,461.89

Kelliher Public Schools #36
Guideline for Activity Fund by Class/Subclass
Period Ending November 30, 2025

Sequence: Group-Sub, Crs

										A26			% YTD			Remaining
L	Fd	Org	Pro	Fin	O/S	Crs	Class	Sub	Description	Annual Budget	Period 202605	Year To Date	% YTD	Encumbrances	+ Enc	Balance
00									ASSETS							
B	21	101	000				100	00	Student Activity Cash	0.00	(11,116.74)	66,923.89	0%	0.00	0%	(66,923.89)
B	21	206	000				200	00	Accounts Payable	0.00	4,584.56	0.00	0%	0.00	0%	0.00
B	21	401	722				400	00	Art Club	0.00	0.00	(2.01)	0%	0.00	0%	2.01
00									FUND BALANCE	0.00	(6,532.18)	66,921.88	0%	0.00	0%	(66,921.88)
701									Band/Choir							
B	21	401	701				400	701	FB Band/Choir	0.00	0.00	(5,794.93)	0%	0.00	0%	5,794.93
R	21	005	298	301	099	701	401	701	Band/Choir Revenue	(9,000.00)	(5,620.21)	(11,404.84)	127%	0.00	127%	2,404.84
E	21	005	298	301	401	701	401	701	Band/Choir Supplies	8,000.00	0.00	7,906.50	99%	0.00	99%	93.50
701									Band/Choir	(1,000.00)	(5,620.21)	(9,293.27)	929%	0.00	929%	8,293.27
703									Yearbook							
B	21	401	703				400	703	FB Yearbook	0.00	0.00	(6,391.92)	0%	0.00	0%	6,391.92
R	21	005	298	301	099	703	401	703	Yearbook Revenue	(5,000.00)	(2,205.00)	(2,205.00)	44%	0.00	44%	(2,795.00)
E	21	005	298	301	401	703	401	703	Yearbook Supplies	3,600.00	0.00	0.00	0%	0.00	0%	3,600.00
703									Yearbook	(1,400.00)	(2,205.00)	(8,596.92)	614%	0.00	614%	7,196.92
705									5th/6th Grade Trip							
E	21	005	298	301	401	705	401	705	5th/6th Grade Trip Supplies	0.00	8,353.50	9,103.50	0%	0.00	0%	(9,103.50)
R	21	005	298	301	099	705	401	705	5th/6th Grade Trip Revenue	0.00	(28.00)	(12,829.00)	0%	0.00	0%	12,829.00
705									5th/6th Grade Trip	0.00	8,325.50	(3,725.50)	0%	0.00	0%	3,725.50
707									Robotics							
B	21	401	707				400	707	FB Robotics	0.00	0.00	(1,269.59)	0%	0.00	0%	1,269.59
R	21	005	298	301	099	707	401	707	Robotics Revenue	(5,300.00)	0.00	0.00	0%	0.00	0%	(5,300.00)
E	21	005	298	301	401	707	401	707	Robotics Supplies	6,300.00	407.46	6,775.46	108%	0.00	108%	(475.46)
707									Robotics	1,000.00	407.46	5,505.87	551%	0.00	551%	(4,505.87)
712									Math & Science Girls							
B	21	401	712				400	712	FB Math & Science Girls	0.00	0.00	(10.29)	0%	0.00	0%	10.29
712									Math & Science Girls	0.00	0.00	(10.29)	0%	0.00	0%	10.29
715									Close-up							
B	21	401	715				400	715	FB Close-up	0.00	0.00	(145.13)	0%	0.00	0%	145.13
715									Close-up	0.00	0.00	(145.13)	0%	0.00	0%	145.13
720									Student Council							
R	21	005	298	301	099	720	401	720	Student Council Revenue	(4,500.00)	(230.00)	(1,989.46)	44%	0.00	44%	(2,510.54)
E	21	005	298	301	401	720	401	720	Student Council Supplies	7,300.00	14.29	4,287.30	59%	18.98	59%	2,993.72
720									Student Council	2,800.00	(215.71)	2,297.84	82%	18.98	83%	483.18

Kelliher Public Schools #36
Guideline for Activity Fund by Class/Subclass
Period Ending November 30, 2025

Sequence: Group-Sub, Crs

										A26			% YTD			Remaining
L	Fd	Org	Pro	Fin	O/S	Crs	Class	Sub	Description	Annual Budget	Period 202605	Year To Date	% YTD	Encumbrances	+ Enc	Balance
722 Art Club																
E	21	005	298	301	401	722	401	722	Art Club Supplies	60.00	0.00	0.00	0%	0.00	0%	60.00
722 Art Club										60.00	0.00	0.00	0%	0.00	0%	60.00
725 Ag Club																
B	21	401	725				400	725	Ag Club	0.00	0.00	(6,974.70)	0%	0.00	0%	6,974.70
R	21	005	298	301	099	725	401	725	Ag Club Revenue	(6,000.00)	0.00	0.00	0%	0.00	0%	(6,000.00)
E	21	005	298	301	401	725	401	725	Ag Club Supplies	1,500.00	225.00	256.25	17%	0.00	17%	1,243.75
725 Ag Club										(4,500.00)	225.00	(6,718.45)	149%	0.00	149%	2,218.45
731 FCCLA - Egg Hunt																
B	21	401	731				400	731	FB FCCLA - Egg Hunt	0.00	0.00	(286.90)	0%	0.00	0%	286.90
731 FCCLA - Egg Hunt										0.00	0.00	(286.90)	0%	0.00	0%	286.90
732 FCCLA - Kelliher Kits																
B	21	401	732				400	732	FB FCCLA - Kelliher Kits	0.00	0.00	(1,607.82)	0%	0.00	0%	1,607.82
E	21	005	298	301	401	732	401	732	FCCLA - Kelliher Kits Supplie	2,500.00	0.00	106.80	4%	0.00	4%	2,393.20
R	21	005	298	301	099	732	401	732	FCCLA - Kelliher Kits Reven	0.00	0.00	(2,000.00)	0%	0.00	0%	2,000.00
732 FCCLA - Kelliher Kits										2,500.00	0.00	(3,501.02)	(140%)	0.00	(140%)	6,001.02
735 Spanish Club																
B	21	401	735				400	735	Spanish Club	0.00	0.00	(9,170.94)	0%	0.00	0%	9,170.94
R	21	005	298	301	099	735	401	735	Spanish Club Revenue	(14,000.00)	(1,000.00)	(8,469.74)	60%	0.00	60%	(5,530.26)
E	21	005	298	301	401	735	401	735	Spanish Club Supplies	6,000.00	4,862.85	8,334.03	139%	0.00	139%	(2,334.03)
735 Spanish Club										(8,000.00)	3,862.85	(9,306.65)	116%	0.00	116%	1,306.65
740 National Honor Society																
B	21	401	740				400	740	FB National Honor Society	0.00	0.00	(1,010.94)	0%	0.00	0%	1,010.94
E	21	005	298	301	401	740	401	740	National Honor Society Supp	320.00	0.00	37.83	12%	0.00	12%	282.17
R	21	005	298	301	099	740	401	740	National Honor Society Reve	(500.00)	0.00	0.00	0%	0.00	0%	(500.00)
740 National Honor Society										(180.00)	0.00	(973.11)	541%	0.00	541%	793.11
750 Trap Shooting																
B	21	401	750				400	750	FB Trap Shooting	0.00	0.00	(600.00)	0%	0.00	0%	600.00
E	21	005	298	301	401	750	401	750	Trap Shooting Supplies	1,700.00	0.00	0.00	0%	0.00	0%	1,700.00
750 Trap Shooting										1,700.00	0.00	(600.00)	(35%)	0.00	(35%)	2,300.00
755 Golf																
B	21	401	755				400	755	Golf	0.00	0.00	(6,107.13)	0%	0.00	0%	6,107.13
E	21	005	298	301	401	755	401	755	Golf Supplies	6,000.00	0.00	2,562.67	43%	0.00	43%	3,437.33

Kelliher Public Schools #36
Guideline for Activity Fund by Class/Subclass
Period Ending November 30, 2025

Sequence: Group-Sub, Crs

										A26			% YTD			Remaining
L	Fd	Org	Pro	Fin	O/S	Crs	Class	Sub	Description	Annual Budget	Period 202605	Year To Date	% YTD	Encumbrances	+ Enc	Balance
755 Golf																
R	21	005	298	301	099	755	401	755	Golf Revenue	(7,000.00)	0.00	(5,733.00)	82%	0.00	82%	(1,267.00)
755 Golf										(1,000.00)	0.00	(9,277.46)	928%	0.00	928%	8,277.46
760 Football Team																
B	21	401	760				400	760	FB Football Team	0.00	0.00	(743.64)	0%	0.00	0%	743.64
R	21	005	298	301	099	760	401	760	Football Team Revenue	(2,000.00)	0.00	(3,600.00)	180%	0.00	180%	1,600.00
E	21	005	298	301	401	760	401	760	Football Team Supplies	5,500.00	2,277.53	3,708.57	67%	0.00	67%	1,791.43
760 Football Team										3,500.00	2,277.53	(635.07)	(18%)	0.00	(18%)	4,135.07
761 Baseball Team																
B	21	401	761				400	761	FB Baseball Team	0.00	0.00	(1,670.20)	0%	0.00	0%	1,670.20
E	21	005	298	301	401	761	401	761	Baseball Team Supplies	1,000.00	0.00	0.00	0%	0.00	0%	1,000.00
761 Baseball Team										1,000.00	0.00	(1,670.20)	(167%)	0.00	(167%)	2,670.20
762 Boys Basketball																
B	21	401	762				400	762	Boys Basketball	0.00	0.00	(655.50)	0%	0.00	0%	655.50
R	21	005	298	301	099	762	401	762	Boys Basketball Revenue	(200.00)	0.00	0.00	0%	0.00	0%	(200.00)
E	21	005	298	301	401	762	401	762	Boys Basketball Supplies	460.00	0.00	0.00	0%	0.00	0%	460.00
762 Boys Basketball										260.00	0.00	(655.50)	(252%)	0.00	(252%)	915.50
770 Girls Basketball Team																
B	21	401	770				400	770	FB Girls Basketball Team	0.00	0.00	(10,157.60)	0%	0.00	0%	10,157.60
E	21	005	298	301	401	770	401	770	Girls Basketball Team Suppli	16,000.00	0.00	11,311.29	71%	0.00	71%	4,688.71
R	21	005	298	301	099	770	401	770	Girls Basketball Team Rever	(16,000.00)	0.00	(8,785.00)	55%	0.00	55%	(7,215.00)
770 Girls Basketball Team										0.00	0.00	(7,631.31)	0%	0.00	0%	7,631.31
771 Softball Team																
B	21	401	771				400	771	FB Softball Team	0.00	0.00	(389.11)	0%	0.00	0%	389.11
R	21	005	298	301	099	771	401	771	Softball Team Revenue	(11,200.00)	0.00	0.00	0%	0.00	0%	(11,200.00)
E	21	005	298	301	401	771	401	771	Softball Team Supplies	11,000.00	0.00	0.00	0%	0.00	0%	11,000.00
771 Softball Team										(200.00)	0.00	(389.11)	195%	0.00	195%	189.11
825 Class of 2025																
B	21	401	825				400	825	FB Class of 2025	0.00	0.00	(1,576.71)	0%	0.00	0%	1,576.71
E	21	005	298	301	401	825	401	825	Class of 2025 Supplies	14,000.00	0.00	0.00	0%	0.00	0%	14,000.00
R	21	005	298	301	099	825	401	825	Class of 2025 Revenue	(11,000.00)	0.00	0.00	0%	0.00	0%	(11,000.00)
825 Class of 2025										3,000.00	0.00	(1,576.71)	(53%)	0.00	(53%)	4,576.71
826 Class of 2026																
B	21	401	826				400	826	FB Class of 2026	0.00	0.00	(4,124.47)	0%	0.00	0%	4,124.47
R	21	005	298	301	099	826	401	826	Class of 2026 Revenue	(13,500.00)	0.00	(455.37)	3%	0.00	3%	(13,044.63)

Kelliher Public Schools #36
Guideline for Activity Fund by Class/Subclass
Period Ending November 30, 2025

Sequence: Group-Sub, Crs

						A26		Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
L	Fd Org	Pro	Fin	O/S	Crs	Class Sub	Description					
							826 Class of 2026					
E 21	005	298	301	401	826	401 826	Class of 2026 Supplies	10,000.00	0.00	0.00	0%	10,000.00
							826 Class of 2026	(3,500.00)	0.00	(4,579.84)	131%	1,079.84
							827 Class of 2027					
B 21	401	827				400 827	FB Class of 2027	0.00	0.00	(605.77)	0%	605.77
E 21	005	298	301	401	827	401 827	Class of 2027 Supplies	0.00	50.76	50.76	0%	(50.76)
R 21	005	298	301	099	827	401 827	Class of 2027 Revenue	(90.00)	(151.00)	(1,123.37)	1248%	1,033.37
							827 Class of 2027	(90.00)	(100.24)	(1,678.38)	1865%	1,588.38
							828 Class of 2028					
B 21	401	828				400 828	FB Class of 2028	0.00	0.00	(2,599.77)	0%	2,599.77
R 21	005	298	301	099	828	401 828	Class of 2028 Revenue	(2,000.00)	(425.00)	(515.00)	26%	(1,485.00)
							828 Class of 2028	(2,000.00)	(425.00)	(3,114.77)	156%	1,114.77
							829 Class of 2029					
B 21	401	829				400 829	FB Class of 2029	0.00	0.00	(120.00)	0%	120.00
R 21	005	298	301	099	829	401 829	Class of 2029 Revenue	(60.00)	0.00	(180.00)	300%	120.00
							829 Class of 2029	(60.00)	0.00	(300.00)	500%	240.00
							830 Class of 2030					
B 21	401	830				400 830	FB Class of 2030	0.00	0.00	(30.00)	0%	30.00
R 21	005	298	301	099	830	401 830	Class of 2030 Revenue	0.00	0.00	(30.00)	0%	30.00
							830 Class of 2030	0.00	0.00	(60.00)	0%	60.00
Report Totals:								(6,110.00)	(0.00)	0.00	(0%)	(6,128.98)

Check Number: 0-2147483647 Payment Date: 11/18/2025-12/15/2025

Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description
CSB	46227	CH	1	3288	ABDO LLP	11/21/2025	\$6,500.00	54542	E 01 005 110 000 305 000	CERTIFIED AUDIT SERVICES PER AGRE
Check Total:							\$6,500.00			
CSB	46228	CH	1	3300	BIX PRODUCE	11/21/2025	\$149.79	54585	E 02 005 770 701 490 000	HOT LUNCH FOOD
Check Total:							\$149.79			
CSB	46229	CH	1	10028	CDW GOVERNMENT, INC.	11/21/2025	\$415.02	54537	E 02 005 770 701 401 000	Quote # PPWB765 - Lunchroom 'share' tat
Check Total:							\$415.02			
CSB	46230	CH	1	11649	GOPHER	11/21/2025	\$44.81	54565	E 01 300 292 000 401 300	VB ORDER SHIPPING AND HANDLING
Check Total:							\$44.81			
CSB	46231	CH	1	2237	KELLIHER THRIFT AND GIFT	11/21/2025	\$60.00	54615	E 01 200 790 000 401 000	HALLOWEEN BOOTH
Check Total:							\$60.00			
CSB	46232	CH	1	2713	LAKES GAS CO.	11/21/2025	\$810.06	54588	E 01 006 810 000 440 000	Heating Fuel OLD SCHOOL
Check Total:							\$810.06			
CSB	46233	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/21/2025	\$24.96	54577	E 02 005 770 701 401 000	HOT LUNCH SUPPLIES
CSB	46233	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/21/2025	\$24.58	54578	E 02 005 770 701 490 000	HOT LUNCH FOOD
CSB	46233	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/21/2025	\$16.00	54578	E 02 005 770 701 495 000	HOT LUNCH MILK
CSB	46233	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/21/2025	\$196.96	54578	E 02 005 770 705 490 000	BREAKFAST FOOD
CSB	46233	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/21/2025	\$75.32	54572	E 02 005 770 701 490 000	Hot Lunch Food
CSB	46233	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/21/2025	\$114.32	54570	E 02 005 770 701 490 000	Hot Lunch Food
CSB	46233	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/21/2025	\$230.00	54575	E 02 005 770 701 495 000	HOT LUNCH MILK
CSB	46233	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/21/2025	(\$20.45)	54573	E 02 005 770 705 490 000	BREAKFAST FOOD
CSB	46233	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/21/2025	\$1,216.93	54579	E 02 005 770 701 490 000	HOT LUNCH FOOD
CSB	46233	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/21/2025	\$747.78	54580	E 02 005 770 701 490 000	HOT LUNCH FOOD
CSB	46233	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/21/2025	\$160.16	54583	E 02 005 770 705 490 000	BREAKFAST FOOD
CSB	46233	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/21/2025	\$483.93	54584	E 02 005 770 705 490 000	BREAKFAST FOOD
CSB	46233	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/21/2025	\$390.15	54576	E 02 005 770 701 495 000	HOT LUNCH MILK
CSB	46233	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/21/2025	\$361.00	54582	E 02 005 770 701 495 000	HOT LUNCH MILK
CSB	46233	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/21/2025	\$197.06	54582	E 02 005 770 705 490 000	BREAKFAST FOOD
CSB	46233	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/21/2025	\$199.50	54581	E 02 005 770 701 495 000	HOT LUNCH MILK
CSB	46233	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/21/2025	\$115.75	54574	E 02 005 770 701 495 000	HOT LUNCH MILK
CSB	46233	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/21/2025	\$113.74	54571	E 02 005 770 701 490 000	Hot Lunch Food
Check Total:							\$4,647.69			
CSB	46234	CH	1	10134	VILLAGE ONE STOP	11/21/2025	\$250.00	54569	E 01 300 211 000 401 000	HIGHER PATHWAYS GRANT INCENTIVE
Check Total:							\$250.00			

Check Number: 0-2147483647 Payment Date: 11/18/2025-12/15/2025

Pay/Void										
Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description
CSB	46235	CH	1	1838	ADAMS, GLENDA	11/26/2025	\$135.00	54640	E 04 005 505 321 430 000	THANKSGIVING CRAFT SUPPLIES
Check Total:							\$135.00			
CSB	46236	CH	2	2813	AFLAC	11/26/2025	\$103.27	54642	B 28 215 000	Garnishments
CSB	46236	CH	2	2813	AFLAC	11/26/2025	(\$18.40)	54642	B 28 215 000	Garnishments
CSB	46236	CH	2	2813	AFLAC	11/26/2025	\$19.76	54642	B 28 215 026	Health Savings Acct. Payable
CSB	46236	CH	2	2813	AFLAC	11/26/2025	\$29.66	54592	B 28 215 000	Garnishments
CSB	46236	CH	2	2813	AFLAC	11/26/2025	\$19.76	54592	B 28 215 026	Health Savings Acct. Payable
Check Total:							\$154.05			
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$7.09	54564	E 01 200 620 000 470 000	0062208705 Perfect Season (Football Gen
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$15.19	54564	E 01 200 620 000 470 000	0062796895 Rocket Arm
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$6.70	54564	E 01 200 620 000 470 000	0063140586 How to Fool Your Parents: 25
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$12.30	54564	E 01 200 620 000 470 000	0063323451 Spy Ring: An Exciting Midde-C
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$12.79	54564	E 01 200 620 000 470 000	0063437864 The Big Cheese Presents: Ha
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$8.97	54564	E 01 200 620 000 470 000	0307387895 The Road (Oprah's Book Clut
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$12.99	54564	E 01 200 620 000 470 000	030738909X The Passenger (Vintage Inter
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$13.39	54564	E 01 200 620 000 470 000	0307389103 Stella Maris (Vintage Internati
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$11.31	54564	E 01 200 620 000 470 000	0375706674 No Country for Old Men
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$9.29	54564	E 01 200 620 000 470 000	0593486870 Frightmares (Underlined)
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$12.34	54564	E 01 200 620 000 470 000	0593563034 Flight 171 (Underlined)
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$10.99	54564	E 01 200 620 000 470 000	0593647440 Stranger Danger (Underlined)
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$10.69	54564	E 01 200 620 000 470 000	0593690265 Kid Smoothies: A Healthy Kid:
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$15.66	54564	E 01 200 620 000 470 000	0593700147 Light Enough to Float
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$17.66	54564	E 01 200 620 000 470 000	1338275860 One Wrong Step
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$8.99	54564	E 01 200 620 000 470 000	1338629093 Red Rover
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$17.66	54564	E 01 200 620 000 470 000	1338736108 War Games
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$9.69	54564	E 01 200 620 000 470 000	1338762451 The New Girl: A Graphic Nove
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$12.99	54564	E 01 200 620 000 470 000	1338792474 Sunny Figures It Out: A Graph
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$11.87	54564	E 01 200 620 000 470 000	1338849328 Speechless: A Graphic Novel
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$27.98	54564	E 01 200 620 000 470 000	1419773208 Bones and Berserkers (Natha
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$11.50	54564	E 01 200 620 000 470 000	1433939517 Denny Hamlin (Superstars of
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$10.25	54564	E 01 200 620 000 470 000	1536229091 Louder Than Hunger: (A Midd
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$17.99	54564	E 01 200 620 000 470 000	1546138145 Outside
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$9.71	54564	E 01 200 620 000 470 000	1638070342 Edible Crafts Kids' Cookbook:
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$12.99	54564	E 01 200 620 000 470 000	1638544115 Things to Make and Do! - Arts

Check Number: 0-2147483647 Payment Date: 11/18/2025-12/15/2025

Pay/Void										
Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$9.99	54564	E 01 200 620 000 470 000	1665946520 The Last Dragon on Mars (Th
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$15.67	54564	E 01 200 620 000 470 000	1665946547 The Rise of Neptune (The Dre
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$16.99	54564	E 01 200 620 000 470 000	1665956518 Spy School Blackout
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$17.66	54564	E 01 200 620 000 470 000	1665966238 Skandar and the Spirit War
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$18.99	54564	E 01 200 620 000 470 000	1797227033 Steam Train, Dream Train: Ne
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$13.60	54564	E 01 200 620 000 470 000	1800653158 Easy Crochet for Kids: 35 fun
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$54.99	54564	E 01 200 620 000 470 000	2299923381 Skandar Series Collection 4 E
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$9.97	54564	E 01 200 620 000 470 000	B0C9SBMHV6 Card Tricks For Kids: Shuffl
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$14.99	54564	E 01 200 620 000 470 000	B0DH3N1S7M Chase Elliott: NASCAR's Fa
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$7.33	54564	E 01 200 620 000 470 000	B0DK627JTM How to Make a Turkey Laug
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$14.99	54564	E 01 200 620 000 470 000	B0DSSWH57B RYAN BLANEY kids Biograp
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$12.08	54564	E 01 200 620 000 470 000	B0DV4NC3KK Big Nate: No Harm Done! (
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$17.76	54564	E 01 200 620 000 470 000	B0DY2JV RTP Davy Crockett (Trailblazers
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$17.76	54564	E 01 200 620 000 470 000	B0DY2LN96K Lewis and Clark (Trailblazer
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$17.76	54564	E 01 200 620 000 470 000	B0DY31LY5X Johnny Appleseed (Trailblaz
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$17.76	54564	E 01 200 620 000 470 000	B0DY35VJPF John Sutter (Trailblazers of
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$17.76	54564	E 01 200 620 000 470 000	B0DY385WWQ Daniel Boone (Trailblazers
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$17.76	54564	E 01 200 620 000 470 000	B0DY5FGYJK John C. Frémont (Trailblaze
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$17.76	54564	E 01 200 620 000 470 000	B0DZ6RVWVT Bass Reeves (Trailblazers
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$9.99	54564	E 01 200 620 000 470 000	B0FCYP9F1G The Tip-Off (The Chronicles
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$9.99	54564	E 01 200 620 000 470 000	B0FGQT3Q2C The Horse of Sleepy Hallow
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$15.80	54564	E 01 200 620 000 470 000	B0FSLF7QH1 DENNY HAMLIN: Zooming I
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$0.00	54564	E 01 200 620 000 470 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	(\$1.70)	54563	E 01 200 620 000 470 000	Media Center Books
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$25.00	54547	E 01 300 212 000 430 000	B0C6F2BCJD AFMAT Heavy Duty Electric
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$28.49	54547	E 01 300 212 000 430 000	B0F1XP9J4K 150 PCS Hot Glue Sticks, Fl
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$0.00	54547	E 01 300 212 000 430 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$49.12	54546	E 01 300 220 000 460 000	0763642681 The Odyssey: A Graphic Nove
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$0.00	54546	E 01 300 220 000 460 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$30.79	54539	E 01 300 220 000 430 000	B08SCD79CV AFMAT Electric Pencil Shar
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$9.99	54539	E 01 300 220 000 430 000	B0D66PMXLD AILZFEI Colored Legal Pad
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$0.00	54539	E 01 300 220 000 430 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	(\$1.70)	54562	E 01 200 620 000 470 000	Media Center Books
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$19.98	54559	E 01 300 256 000 430 000	B000087KUA Scotch Heavy Duty Shipping

Check Number: 0-2147483647 Payment Date: 11/18/2025-12/15/2025

					Pay/Void					
Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$9.97	54559	E 01 300 256 000 430 000	B000VXO4L2 Elmer's Disappearing Purple
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$16.87	54559	E 01 300 256 000 430 000	B01HAREUK6 Paper Mate Felt Tip Pens, F
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$23.74	54559	E 01 300 256 000 430 000	B09MRNT9WY ROMECH Full Size Hot Gli
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$63.99	54559	E 01 300 256 000 430 000	B0CNKWCXY9F White Poster Paper 22x28,
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$14.87	54559	E 01 300 256 000 430 000	B0D7JL9FSJ Office Chair Wheels Set of 5
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$13.76	54559	E 01 300 256 000 430 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$8.49	54561	E 01 200 620 000 470 000	0062484966 Emmie & Friends: Positively I.
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$11.67	54561	E 01 200 620 000 470 000	0593807243 Sweet Valley Twins: The New
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$17.79	54561	E 01 200 620 000 470 000	0816673829 The Mishomis Book: The Voic
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$7.67	54561	E 01 200 620 000 470 000	1101934786 How to Make Friends with the
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$11.24	54561	E 01 200 620 000 470 000	1250843073 Dream On
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$24.16	54561	E 01 200 620 000 470 000	1338835653 Jessi Ramsey, Pet-sitter: A Gr
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$43.88	54561	E 01 200 620 000 470 000	141978269X Partypooper: A side-splitting t
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$11.95	54561	E 01 200 620 000 470 000	1492677698 The Complete Baking Book fc
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$18.99	54561	E 01 200 620 000 470 000	1536236314 Dasher and the Polar Bear
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$6.77	54561	E 01 200 620 000 470 000	1536239879 The Puppets of Spelhorst: (A
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$8.99	54561	E 01 200 620 000 470 000	1536244384 The Hotel Balzaar: (A Magical
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$9.95	54561	E 01 200 620 000 470 000	196142827X Monsters Love Brownies (Myt
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$19.90	54561	E 01 200 620 000 470 000	B0DQW2D68T Best Vacation Ever
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$14.99	54561	E 01 200 620 000 470 000	B0FLJZYFBJ Chonky's Spooky Boo!: A Fu
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$0.00	54561	E 01 200 620 000 470 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$19.98	54550	E 01 100 203 000 430 102	B00C83HZ00 Chenille Kraft Natural Flat-Sl
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$25.03	54550	E 01 100 203 000 430 102	B00IX1C63C Avery Durable View 3 Ring Bi
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$10.81	54550	E 01 100 203 000 430 102	B07K91GV6N Amazon Basics Heavy Duty
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$7.99	54550	E 01 100 203 000 430 102	B09XQLJFDD PAPERPAL Paperclips for C
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$6.84	54550	E 01 100 203 000 430 102	B0BLCY7RJ3 Mr. Pen- Self Adhesive Magr
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$6.99	54550	E 01 100 203 000 430 102	B0BW92GYTR 36 PCS Student Number L
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$11.69	54550	E 01 100 203 000 430 102	B0CN2N8MBD Forvencer 24 Count Binder
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$11.99	54550	E 01 100 203 000 430 102	B0CNCPR4D7 ReliThick 54 Pcs Spacema
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$20.89	54550	E 01 100 203 000 430 102	B0D2NKMVG6 Two Pocket Folders, RAZC
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$0.00	54550	E 01 100 203 000 430 102	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$29.25	54541	E 01 100 407 740 401 000	B088ZX2VKN Hourglass Sand Timer 5 Mir
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$26.37	54541	E 01 100 407 740 401 000	B08P9H56XM SuLiao Sand Hourglass 3 M
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$9.88	54541	E 01 100 407 740 401 000	B09K3VB4F4 Sensory Chew Necklace for

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CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$3.79	54541	E 01 100 407 740 401 000	B0D9TGNNRF QIANCAIWANG 5 Pack 3D
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$0.00	54541	E 01 100 407 740 401 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$5.01	54548	E 01 200 050 000 401 000	B00178QQ84 Aleene's Tack-It Over & Over
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$7.90	54548	E 01 200 050 000 401 000	B004SU7R5O U. S. Stamp & Sign Trodat 1
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$32.29	54548	E 01 200 050 000 401 000	B004UNN1OK Acrylic Charity Donation Bal
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$5.99	54548	E 01 200 050 000 401 000	B09GKWBBTP 144Pcs Square Magnets M
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$12.31	54548	E 01 200 050 000 401 000	B0B56GMB2V Art3d 6 Rolls Carton Sealing
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$0.00	54548	E 01 200 050 000 401 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$23.85	54544	E 01 100 201 000 430 000	B07WFXJ2C3 JOYIN 72 Pcs Halloween G
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$16.95	54544	E 01 100 201 000 430 000	B07ZT6YML1 Cell Phone Stand, 12 Pack 1
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$0.00	54544	E 01 100 201 000 430 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$49.98	54551	E 01 200 050 000 401 000	B01AR0OL12 Logitech MK235 Wireless K
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$23.99	54551	E 01 200 050 000 401 000	B089B1QHFR EVOOMI Back Saver Monit
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$0.00	54551	E 01 200 050 000 401 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$167.48	54552	E 01 200 050 000 401 000	B01JAXZ9T4 USI WrapSure Standard The
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$20.06	54552	E 01 200 050 000 401 000	B06WP28WZW Amazon Basics Self Adhe:
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$16.12	54552	E 01 200 050 000 401 000	B0D177H11J 20 Pack Badge Reels Retrac
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$0.00	54552	E 01 200 050 000 401 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$177.22	54560	E 01 100 203 000 401 000	B00DTSFNKW Children's Factory Rectang
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$0.00	54560	E 01 100 203 000 401 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$39.49	54636	E 01 005 605 000 555 000	B08VF2RV8T Full Motion Mount, USX MOI
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$241.70	54636	E 01 005 605 000 555 000	B0BV1R5Z5F Highwings 4K Long HDMI 2.
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$467.99	54636	E 01 005 605 000 555 000	B0DYVR565M Hisense 65" Class QD7 Ser
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$0.00	54636	E 01 005 605 000 555 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$35.99	54553	E 01 300 212 000 430 000	B06ZYTZXG2 posca Paint Markers, 3M Fir
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$19.94	54553	E 01 300 212 000 430 000	B071NJQXCV Dandan DIY 50yards Multi-C
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$24.26	54553	E 01 300 212 000 430 000	B07Z86PHP8 POSCA 8-Color Paint Marke
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$79.00	54553	E 01 300 212 000 430 000	B08D2DJPD3 ARTISTRO Watercolor Pain
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$14.99	54553	E 01 300 212 000 430 000	B08P5QWPKK Chuangdi 88 Yards Rickrac
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$19.98	54553	E 01 300 212 000 430 000	B09VCYS41G Betem 24 Colors Dual Tip A
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$39.98	54553	E 01 300 212 000 430 000	B0BJPQ3TKS Grabie 50 Colors Watercolo
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$18.98	54553	E 01 300 212 000 430 000	B0CP48JPCH ARTISTRO Acrylic Paint Ma
CSB	46237	CH	1	1382	AMAZON	11/26/2025	(\$1.00)	54553	E 01 300 212 000 430 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$12.56	54554	E 01 100 203 000 430 103	B000F9ZFVA READY 2 LEARN-CE100 Dig

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CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$10.39	54554	E 01 100 203 000 430 103	B01CKXUCNE Lsushine Craft Ink Pad Sta
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$13.29	54554	E 01 100 203 000 430 103	B0DTC9B5L Ceiba Tree Teacher Stamps
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$6.99	54554	E 01 100 203 000 430 103	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$9.76	54536	E 01 100 203 000 401 000	B000I0VMC Sharpie Retractable Highlight
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$19.00	54536	E 01 100 203 000 401 000	B07LGFQJYX Plastic Clipboards with Low
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$16.99	54536	E 01 100 203 000 401 000	B087N9N6HH Play Doh Bulk Handout 42-F
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$8.99	54536	E 01 100 203 000 401 000	B0B4G2JNCX JIEHET Hourglass Sand Tin
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$33.99	54536	E 01 100 203 000 401 000	B0C6LZ8S34 Amazon Basics 8-Sheet Cro
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$18.20	54536	E 01 100 203 000 401 000	B0DK1G988K MARRONS Collapsible Felt
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$9.99	54536	E 01 100 203 000 401 000	B0DSKB2X1K Lshfwn Mini Multicolor Pen i
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$9.99	54536	E 01 100 203 000 401 000	B0F5CHKX4F Crayola Crayon Box (64 Col
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$25.99	54536	E 01 100 203 000 401 000	B0F7X3QFR3 4 PCS Teacher Stamps for C
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$11.99	54536	E 01 100 203 000 401 000	B0FB43J5LT Away From Screen, The Best
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$0.00	54536	E 01 100 203 000 401 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$18.00	54555	E 01 005 605 000 401 000	B002JTZTY2 Monoprice Audio Cable - 10 I
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$44.99	54555	E 01 005 605 000 401 000	B07ZWCM8L5 Klein Tools VDV500-123 W
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$88.09	54555	E 01 005 605 000 401 000	B085LPN71C KLEIN TOOLS VDV501-851
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$35.98	54555	E 01 005 605 000 401 000	B0CF224WX9 Acer USB C Hub, 7 in 1 Mul
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$22.97	54555	E 01 005 605 000 401 000	B0CP6DVJFK Bluetooth 5.2 Receiver for I
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$9.99	54555	E 01 005 605 000 401 000	B0D7VYL4X1 USB-C to 3.5mm Audio Hea
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$36.08	54555	E 01 005 605 000 401 000	B0DP2LV27P ORIGBELIE External CD DV
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$169.99	54555	E 01 005 605 000 401 000	B0FGYGBY3C Lenovo Idea Tab - College
CSB	46237	CH	1	1382	AMAZON	11/26/2025	(\$1.80)	54555	E 01 005 605 000 401 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$17.44	54556	E 01 300 260 000 430 000	B00006IFGW EXPO Vis-a-Vis Wet Erase P
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$30.00	54556	E 01 300 260 000 430 000	B000J0B3VG Oxford Loose Leaf Paper, 50
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$11.99	54556	E 01 300 260 000 430 000	B00LH3DMUO Amazon Basics AAA Alkalir
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$14.97	54556	E 01 300 260 000 430 000	B00MNV8E0C Amazon Basics 48-Pack AA
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$172.95	54556	E 01 300 260 000 430 000	B097Z57QJL PYREX Griffin Borosilicate G
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$29.99	54556	E 01 300 260 000 430 000	B0BV5CTHP6 Dixie To Go Paper Coffee C
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$33.99	54556	E 01 300 260 000 430 000	B0CMD76MX4 Caydo 2500 Pieces 25 Cok
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$0.00	54556	E 01 300 260 000 430 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$32.50	54540	E 01 100 201 000 430 000	B00KYXFS8M Scotch 5" Soft Touch Blunt
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$0.00	54540	E 01 100 201 000 430 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$12.99	54543	E 01 100 203 000 430 103	B09FZ982WJ Jetec 25 Pcs Handheld Mirr

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CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$6.99	54543	E 01 100 203 000 430 103	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$21.00	54557	E 01 005 605 000 401 000	B07HQW8FX1 Technical Precision Replac
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$6.99	54557	E 01 005 605 000 401 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$18.40	54545	E 01 100 203 000 430 103	B00006IE22 Pacon® Chart Tablet, 24" x 36"
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$8.46	54545	E 01 100 203 000 430 103	B00006IFH0 Mr. Sketch Scented Markers,
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$0.00	54545	E 01 100 203 000 430 103	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$23.96	54635	E 01 200 720 000 401 000	B07PPPSLNN Dealmed 3 oz. Disposable F
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$14.99	54635	E 01 200 720 000 401 000	B08TBXPMV6 Tutmyrea Ice Packs for Inju
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$4.99	54635	E 01 200 720 000 401 000	B09VRGNNWJ LIFE SAVERS Pep-O-Mint
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$169.99	54635	E 01 200 720 000 401 000	B0D463GYB9 Mount Brook Large Locking
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$8.68	54635	E 01 200 720 000 401 000	B0D99JK7CX Supmedic Nitrile Exam Glov
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$8.68	54635	E 01 200 720 000 401 000	B0D99LHV6M Supmedic Nitrile Exam Glov
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$5.38	54635	E 01 200 720 000 401 000	B0DN5WKCKZK Fancy Land Funny Nurse F
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$24.99	54635	E 01 200 720 000 401 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$5.99	54549	E 21 005 298 301 401 827	B0D7D7R1BH HSHFAMIY Halloween Parl
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$6.99	54549	E 21 005 298 301 401 827	B0FD3GKX9P Ietesult 150PCS Halloween
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$2.99	54549	E 21 005 298 301 401 827	B0FDGRTK2H 50PCS Halloween Stickers
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$35.99	54549	E 21 005 298 301 401 827	B0FHB5TXNT 150 packs Spooky Hallowee
CSB	46237	CH	1	1382	AMAZON	11/26/2025	(\$1.20)	54549	E 21 005 298 301 401 827	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$0.00	54558	E 01 100 407 740 401 000	Amazon Shipping Charge
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$31.99	54558	E 01 100 407 740 401 000	B07JJBXCNP Minoisome Storage Basket I
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$6.95	54558	E 01 100 407 740 401 000	B07RPT4LFN Classroom Timers for Teach
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$17.98	54558	E 01 100 407 740 401 000	B0BWMPBJT2 Permanent Vinyl - 15Pack ,
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$8.50	54558	E 01 100 407 740 401 000	B0C613H649 NUOSWEK Mechanical Kitcl
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$14.94	54558	E 01 100 407 740 401 000	B0DJLPRWN3 Sand Timer 3 Colorful Sma
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$25.64	54538	E 04 005 591 000 401 000	B0CJDXXHBYV Extra Capacity Hanging Fil
CSB	46237	CH	1	1382	AMAZON	11/26/2025	\$6.99	54538	E 04 005 591 000 401 000	Amazon Shipping Charge
Check Total:							\$4,444.37			
CSB	46238	CH	1	2799	AMERICAN RECYCLING	11/26/2025	\$250.00	54586	E 01 005 605 000 305 000	TV DISPOSAL
Check Total:							\$250.00			
CSB	46239	CH	2	3231	ASSURITY	11/26/2025	\$43.81	54644	B 28 215 000	Garnishments
CSB	46239	CH	2	3231	ASSURITY	11/26/2025	\$43.81	54594	B 28 215 000	Garnishments
Check Total:							\$87.62			
CSB	46240	CH	1	2407	BELTRAMI COUNTY HEALTH & HUMAN	11/26/2025	\$80.00	54621	E 04 005 583 354 305 000	PSS SCREENING

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CSB	46240	CH	1	2407	BELTRAMI COUNTY HEALTH & HUMAN	11/26/2025	\$80.00	54621	E 04 005 583 354 305 000	PSS-SCREENING
Check Total:							\$160.00			
CSB	46241	CH	1	10064	BELTRAMI COUNTY SOLID WASTE	11/26/2025	\$1,407.70	54622	E 01 005 810 000 333 000	Garbage Service
Check Total:							\$1,407.70			
CSB	46242	CH	1	11282	BEMIDJI STATE UNIVERSITY	11/26/2025	\$3,300.00	54623	E 01 300 211 000 390 000	FALL 25 MATH 1170 COLLEGE ALG
Check Total:							\$3,300.00			
CSB	46243	CH	1	3161	COLLEGE BOARD	11/26/2025	\$116.64	54624	E 01 300 211 000 461 000	PSAT/NMSQT FALL 11TH GRADE
Check Total:							\$116.64			
CSB	46244	CH	2	3230	COMPANION LIFE	11/26/2025	\$410.12	54645	B 28 215 000	Garnishments
CSB	46244	CH	2	3230	COMPANION LIFE	11/26/2025	\$58.53	54645	B 28 215 026	Health Savings Acct. Payable
CSB	46244	CH	2	3230	COMPANION LIFE	11/26/2025	\$410.12	54595	B 28 215 000	Garnishments
CSB	46244	CH	2	3230	COMPANION LIFE	11/26/2025	\$58.53	54595	B 28 215 026	Health Savings Acct. Payable
Check Total:							\$937.30			
CSB	46245	CH	2	30001	EDUCATION MINNESOTA	11/26/2025	\$880.83	54646	B 28 215 027	Union Dues Payable
CSB	46245	CH	2	30001	EDUCATION MINNESOTA	11/26/2025	\$870.83	54596	B 28 215 027	Union Dues Payable
Check Total:							\$1,751.66			
CSB	46246	CH	1	11141	GRAINGER	11/26/2025	\$81.80	54625	E 01 005 810 000 401 000	TOILET SEAT
CSB	46246	CH	1	11141	GRAINGER	11/26/2025	\$175.91	54627	E 01 005 810 000 401 000	THERMAL UNIT
CSB	46246	CH	1	11141	GRAINGER	11/26/2025	\$46.74	54626	E 01 005 810 000 401 000	BOILER GAUGE
Check Total:							\$304.45			
CSB	46247	CH	1	11560	HILLYARD	11/26/2025	\$470.70	54587	E 01 005 810 000 401 000	SOAP AFFINITY
Check Total:							\$470.70			
CSB	46248	CH	1	2483	INTERQUEST DETECTION CANINES	11/26/2025	\$440.00	54628	E 01 300 292 000 305 000	REG CANINE SEARCH 10-30
Check Total:							\$440.00			
CSB	46249	CH	1	10072	KELLIHER, CITY OF	11/26/2025	\$302.26	54619	E 01 006 810 000 330 000	OLD SCHOOL
CSB	46249	CH	1	10072	KELLIHER, CITY OF	11/26/2025	\$718.61	54619	E 01 005 810 000 331 000	NEW SCHOOL
CSB	46249	CH	1	10072	KELLIHER, CITY OF	11/26/2025	\$719.60	54619	E 01 005 760 720 330 000	NEW BUS GARAGE
Check Total:							\$1,740.47			
CSB	46250	CH	1	10867	L & M SUPPLY	11/26/2025	\$304.88	54637	E 01 005 760 720 401 000	NOZZLE UNLEADED, 7 POLE CONN TRA
Check Total:							\$304.88			
CSB	46251	CH	1	2713	LAKES GAS CO.	11/26/2025	\$999.06	54639	E 01 006 810 000 440 000	Heating Fuel/Old School
Check Total:							\$999.06			

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Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description
CSB	46252	CH	1	3248	MAAE REGION II	11/26/2025	\$225.00	54610	E 21 005 298 301 401 725	REGIONAL FFA CDE
Check Total:							\$225.00			
CSB	46253	CH	1	1605	MARCO	11/26/2025	\$176.00	54590	E 01 005 605 000 401 000	PA BELL SYSTEM RANDOMLY PLAYS OF
Check Total:							\$176.00			
CSB	46254	CH	1	2097	MARCO, INC.	11/26/2025	\$916.94	54591	E 01 005 605 000 370 000	Copier Lease
Check Total:							\$916.94			
CSB	46255	CH	1	2877	MENARDS - BEMIDJI	11/26/2025	\$14.89	54589	E 01 300 250 000 430 000	LAUNDRY SOAP
Check Total:							\$14.89			
CSB	46256	CH	2	30015	MN PEIP	11/26/2025	\$5,316.11	54405	B 28 215 025	Health Ins Payable--Employee & Board
CSB	46256	CH	2	30015	MN PEIP	11/26/2025	\$55,476.07	54356	B 28 215 025	Health Ins Payable--Employee & Board
CSB	46256	CH	2	30015	MN PEIP	11/26/2025	\$2,360.70	54356	E 01 100 203 000 220 000	Health Ins Payable--Employee & Board
Check Total:							\$63,152.88			
CSB	46257	CH	2	30005	NCPERS MINNESOTA	11/26/2025	\$24.00	54655	B 28 215 028	PERA Life Insurance Payable
CSB	46257	CH	2	30005	NCPERS MINNESOTA	11/26/2025	\$24.00	54605	B 28 215 028	PERA Life Insurance Payable
Check Total:							\$48.00			
CSB	46258	CH	1	10549	NORTH CENTRAL BUS SALES	11/26/2025	\$2,171.73	54613	E 01 005 760 720 401 000	SPRING ASSY SWTICH, LOW COOLANT
CSB	46258	CH	1	10549	NORTH CENTRAL BUS SALES	11/26/2025	\$36.01	54630	E 01 005 760 720 401 000	HOUSING PLASTIC
Check Total:							\$2,207.74			
CSB	46259	CH	1	10203	NORTHWOODS LUMBER CO.	11/26/2025	\$706.27	54660	E 01 300 255 000 430 000	ROLLEX ROOF EDGE FASCIA SOFFIT TI
CSB	46259	CH	1	10203	NORTHWOODS LUMBER CO.	11/26/2025	\$215.95	54641	E 01 300 255 000 430 000	GAF TMBLN HDZ 3/SG HUNTER GREEN
Check Total:							\$922.22			
CSB	46260	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/26/2025	\$312.44	54618	E 02 005 770 701 490 000	HOT LUNCH FOOD
CSB	46260	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/26/2025	\$295.50	54618	E 02 005 770 701 495 000	HOT LUNCH MILK
CSB	46260	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/26/2025	\$304.93	54661	E 02 005 770 705 490 000	BREAKFAST FOOD
CSB	46260	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/26/2025	\$302.58	54662	E 02 005 770 701 495 000	HOT LUNCH MILK
CSB	46260	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/26/2025	\$62.00	54663	E 02 005 770 701 490 000	COMMODITIES SHIPPING
CSB	46260	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/26/2025	\$95.34	54614	E 02 005 770 701 490 000	HOT LUNCH FOOD
CSB	46260	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/26/2025	\$683.51	54616	E 02 005 770 705 490 000	BREAKFAST FOOD
CSB	46260	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	11/26/2025	\$636.64	54617	E 02 005 770 701 490 000	HOT LUNCH FOOD
Check Total:							\$2,692.94			
CSB	46261	CH	1	10449	POPPLER'S MUSIC, INC.	11/26/2025	\$44.94	54612	E 01 300 258 000 430 111	SAX REED PAD AND CORK CEMENT
Check Total:							\$44.94			
CSB	46262	CH	1	10201	REGION1	11/26/2025	\$35.00	54629	E 01 005 110 000 366 000	A LUNDIN SMARTSYSTEMS MN PD LEA

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Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description
CSB	46262	CH	1	10201	REGION1	11/26/2025	\$1,559.00	54611	E 01 005 110 000 820 000	FY26 TIME TRACKER ANNUAL BILLIN
Check Total:							\$1,594.00			
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$13.97	54634	E 01 100 212 000 430 000	087812 School Smart Value Drawing Pape
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$27.02	54634	E 01 100 212 000 430 000	1537802 Pacon Super Heavyweight Tagbo
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$16.50	54634	E 01 100 212 000 430 000	085529 Sax Manila Drawing Paper, 40 lb, 9
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$15.85	54634	E 01 100 212 000 430 000	085531 Sax Manila Drawing Paper, 40 lb, 1
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$27.75	54634	E 01 100 212 000 430 000	1542714 Sax Origami Paper School Pack,
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$10.91	54634	E 01 100 212 000 430 000	411864 Folia Origami Paper, 6 x 6 Inches, 1
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$6.49	54634	E 01 100 212 000 430 000	085928 Creativity Street Acrylic Non-Toxic
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$3.96	54634	E 01 100 212 000 430 000	085927 Creativity Street Glitter Pom, 1/2 in
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$36.06	54634	E 01 100 212 000 430 000	085507 Pacon Medium Weight Tagboard, 1
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$25.46	54634	E 01 100 212 000 430 000	053931 Sax Sulphite Drawing Paper, 60 lb,
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$22.08	54634	E 01 100 212 000 430 000	2002980 School Smart Washable Art Mark
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$13.77	54634	E 01 100 212 000 430 000	2002760 School Smart Washable Tempera
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$13.77	54634	E 01 100 212 000 430 000	2002771 School Smart Washable Tempera
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$13.77	54634	E 01 100 212 000 430 000	2002766 School Smart Washable Tempera
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$4.66	54634	E 01 100 212 000 430 000	2002739 School Smart Washable Tempera
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$0.00	54634	E 01 100 212 000 430 000	2019751 School Smart Washable Tempera
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$4.48	54634	E 01 100 212 000 430 000	2019752 School Smart Washable Tempera
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$14.75	54634	E 01 100 212 000 430 000	2002798 School Smart Washable Tempera
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$13.77	54634	E 01 100 212 000 430 000	2002764 School Smart Washable Tempera
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$8.96	54634	E 01 100 212 000 430 000	2002758 School Smart Washable Tempera
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$22.20	54634	E 01 100 212 000 430 000	007635 Crayola Bulk Crayons, Standard Si
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$215.40	54634	E 01 100 212 000 430 000	446432 Sax Low Fire Earthenware Clay, W
CSB	46263	CH	1	11865	SCHOOL SPECIALTY, LLC	11/26/2025	\$18.52	54634	E 01 100 212 000 430 000	1327782 Scotch Heavy Duty Packaging Ta
Check Total:							\$550.10			
CSB	46264	CH	1	10136	SUPREME SCHOOL SUPPLY	11/26/2025	\$127.14	54638	E 01 200 050 000 401 000	STUDENT PASSES
Check Total:							\$127.14			
CSB	46265	CH	1	1250	TECH CHECK	11/26/2025	\$2,165.00	54632	E 01 005 605 000 555 000	OLD SCHOOL CAMERAS FIBER PATCH (
Check Total:							\$2,165.00			
CSB	46266	CH	1	2718	TYLER TECHNOLOGIES, INC.	11/26/2025	\$3,056.12	54633	E 01 005 760 720 305 000	ANNUAL SAAS- TRAVERSA CORE PROV
Check Total:							\$3,056.12			
CSB	46267	CH	1	11087	US FOODSERVICE	11/26/2025	(\$14.16)	54631	E 02 005 770 701 490 000	HOT LUNCH CUSTOMER REBATE

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CSB	46267	CH	1	11087	US FOODSERVICE	11/26/2025	\$123.04	54664	E 02 005 770 705 490 000	BREAKFAST FOOD	
CSB	46267	CH	1	11087	US FOODSERVICE	11/26/2025	\$62.68	54664	E 02 005 770 705 401 000	BREAKFAST SUPPLIES	
CSB	46267	CH	1	11087	US FOODSERVICE	11/26/2025	\$655.86	54665	E 02 005 770 701 490 000	HOT LUNCH FOOD	
Check Total:							\$827.42				
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$16.38	54725	E 01 200 620 000 470 000	0008798869 Tina: The Dog Who Changed	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$6.52	54727	E 01 300 256 000 430 000	B07R8D1RHS Amazon Basics Sheet Prote	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$3.90	54727	E 01 300 256 000 430 000	B092CM3KVX Avery Write & Erase Divider	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$16.96	54727	E 01 300 256 000 430 000	B0DSK5PHZ7 SHJADE Mini Hot Glue Gur	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$6.99	54727	E 01 300 256 000 430 000	Amazon Shipping Charge	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$295.71	54728	E 04 005 591 000 401 000	B00511VMC6 Foundations Lullaby Wood B	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$0.00	54728	E 04 005 591 000 401 000	Amazon Shipping Charge	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$14.36	54729	E 01 300 220 000 430 000	B071JM699P Amazon Basics Wood-Casex	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$70.98	54729	E 01 300 220 000 430 000	B0CX5KNDXT Fluorescent Light Covers fo	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$0.00	54729	E 01 300 220 000 430 000	Amazon Shipping Charge	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$34.99	54731	E 01 100 201 000 430 000	B00Y4QBJAQ Crayola Crayons Bulk (24 P	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$26.97	54731	E 01 100 201 000 430 000	B08XZBT9NZ 162 Pack 18 Colors Washab	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$6.99	54731	E 01 100 201 000 430 000	Amazon Shipping Charge	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$17.42	54732	E 01 100 203 000 430 103	B07R8D1RHS Amazon Basics Sheet Prote	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$9.49	54732	E 01 100 203 000 430 103	B0D13PJLC1 600 Pieces Tabs 2 Inch Stick	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$6.99	54732	E 01 100 203 000 430 103	Amazon Shipping Charge	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	(\$33.90)	54733	E 01 100 203 000 430 103	FOR PO 12483 R POLLARD	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$108.52	54726	E 01 100 203 000 430 000	B0CJ941JM6 Succwoah 100 Pieces Red F	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$0.00	54726	E 01 100 203 000 430 000	Amazon Shipping Charge	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$33.99	54722	E 01 300 250 000 430 000	B009A53VSY Ziploc 682257 Double Zippe	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$110.00	54722	E 01 300 250 000 430 000	B017TBVRRW Texas Instruments TI-30X I	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$15.62	54713	E 01 200 050 000 401 000	B004Z8YKKE Redi-Tag 81344 Arrow Mess	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$7.90	54713	E 01 300 270 000 430 000	B00TP1C1UC Amazon Basics Surge Prote	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$6.75	54713	E 01 300 270 000 430 000	B074B1KCXD Amazon Basics Assorted Si:	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$6.99	54713	E 01 200 050 000 401 000	B088QM19MC 30 Pads 0.6x2 Inch Sticky f	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$8.54	54713	E 01 200 050 000 401 000	B0B4FMSKJN 12 Pads Pop up Sticky Note	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$10.83	54713	E 01 200 050 000 401 000	B0BFJSYRV8 1InTheOffice Pen with Chair	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$0.00	54713	E 01 200 050 000 401 000	Amazon Shipping Charge	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$14.99	54716	E 01 300 260 000 430 000	B0824DBV87 22 Pieces Stainless Steel La	
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$19.99	54716	E 01 300 260 000 430 000	B09RTVN5GN Energizer Alkaline Power A	

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CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$6.99	54716	E 01 300 260 000 430 000	Amazon Shipping Charge
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$264.50	54724	E 01 005 605 000 401 000	B0DGLD4LZQ L92828-001 11.6" Touch Sc
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$0.00	54724	E 01 005 605 000 401 000	Amazon Shipping Charge
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$11.35	54730	E 01 200 050 000 401 000	B0000DBMDT Fellowes Plastic Binding Co
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$30.86	54730	E 01 200 050 000 401 000	B07FMSK8XK Samsill 1 Inch 3 Ring Binde
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$18.11	54730	E 01 200 050 000 401 000	B081M1Y5K3 Astrobrights Mega Collector
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$0.00	54730	E 01 200 050 000 401 000	Amazon Shipping Charge
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$5.94	54734	E 01 200 720 000 401 000	B00NB41OMU Benadryl Ultratabs Allergy F
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$17.97	54734	E 01 200 720 000 401 000	B07PPPSLNN Dealmed 3 oz. Disposable f
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$7.12	54734	E 01 200 720 000 401 000	B07SGFMM5P Children's Motrin Dye-Free
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$5.27	54734	E 01 200 720 000 401 000	B0B17C2456 CareAll Triple Antibiotic Ointr
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$7.99	54734	E 01 200 720 000 401 000	B0D3K3PMMM 200Pcs Assorted Styles Fl
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$7.58	54734	E 01 200 720 000 401 000	B0D99JK7CX Supmedic Nitrile Exam Glov
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$7.58	54734	E 01 200 720 000 401 000	B0D99LHV6M Supmedic Nitrile Exam Glov
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$0.00	54734	E 01 200 720 000 401 000	Amazon Shipping Charge
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$16.99	54714	E 01 200 620 000 470 000	1665981172 The First Unicorn Rider: A Wo
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$10.39	54736	E 01 300 260 000 430 000	B082BPL2ZF Miracle-Gro Moisture Control
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$61.98	54736	E 01 300 260 000 430 000	B0FG7RSYX1 Dispowreath 48 Pcs DIY Ch
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$0.00	54736	E 01 300 260 000 430 000	Amazon Shipping Charge
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$14.15	54717	E 21 005 298 301 401 720	B078HTMJ8N Artellius Mini Hot Glue Stick
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$11.99	54717	E 21 005 298 301 401 720	B08Z3SW8P6 Alfykym 600-700Pcs Green
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$8.44	54717	E 21 005 298 301 401 720	B0BJ8FS73S MIIIM 1000PCS 6x9mm Pon
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$16.99	54717	E 21 005 298 301 401 720	B0CD7CZ59W 1200 Pieces Wooden Craft
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$6.69	54717	E 21 005 298 301 401 720	B0CNPY6ZR9 Kblick Red Nylon String Cor
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$6.99	54717	E 21 005 298 301 401 720	B0DTYXGNVC Pinhoollgo 200pcs 11mm A
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$6.99	54717	E 21 005 298 301 401 720	B0DTYXQ1PC Pinhoollgo 200pcs 11mm A
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$6.99	54717	E 21 005 298 301 401 720	Amazon Shipping Charge
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$29.99	54718	E 01 005 640 316 490 000	B000EQYSLC Terra Vegetable Chips with :
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$22.55	54718	E 01 005 640 316 490 000	B07D5BCH7D Nature's Garden Healthy Tr
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$24.99	54718	E 01 005 640 316 490 000	B07D6FKXKF LOVE CORN Fab Four - Se
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$32.17	54718	E 01 005 640 316 490 000	B07HNSYZ26 Blue Diamond Almonds Low
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$27.98	54718	E 01 005 640 316 490 000	B07ZTSDFMJ SkinnyDipped Snack Attack
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$49.99	54718	E 01 005 640 316 490 000	B0CVMXSP4N Skinny Pop Popcorn Variet
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$9.98	54718	E 01 005 640 316 490 000	B0CVTFZHHT Quaker Rice Crisps, 4 Flav

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CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$19.89	54718	E 01 005 640 316 490 000	B0F88TJSZM J'if To Go Peanut Butter Cup
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$0.00	54718	E 01 005 640 316 490 000	Amazon Shipping Charge
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$8.03	54715	E 01 100 203 000 430 105	B00T3ROM9G Amazon Basics Dry Erase I
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$10.07	54715	E 01 100 203 000 430 105	B08VFFB23B Oxford Filler Paper, 8 x 10-1,
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$11.23	54715	E 01 100 203 000 430 105	B08VRXP82W Oil Based Paint Pen, Permi
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$16.99	54715	E 01 100 203 000 430 105	B09QLR4KL7 Gersoniel 4 Packs Extra Thir
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$6.64	54715	E 01 100 203 000 430 105	B0F1XQSRK7 craftinova Fine Point Assort
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$0.00	54715	E 01 100 203 000 430 105	Amazon Shipping Charge
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$11.98	54719	E 01 100 203 000 430 102	B07CZDPPVJ Horizon Group USA Assorte
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$15.93	54719	E 01 100 203 000 430 102	B07J6R3GK7 Amazon Basics All Purpose '
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$13.98	54719	E 01 100 203 000 430 102	B07R8D1RHS Amazon Basics Sheet Prote
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$28.49	54719	E 01 100 203 000 430 102	B0D8NMQZK5 YEXEXINM 28 Pcs Empty I
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$0.00	54719	E 01 100 203 000 430 102	Amazon Shipping Charge
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$14.39	54720	E 01 300 255 000 430 000	B09ZXZPWZY Poschink Waste Ink Collect
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$13.98	54720	E 01 300 255 000 430 000	B0BQDCC2L1 12pcs American Flag Stenc
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$19.99	54720	E 01 300 255 000 430 000	B0BW9SX2VY Scorch Marker SCORCH P.
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$30.99	54720	E 01 300 255 000 430 000	B0D8J1X1PL EMOON 15 Pieces Clock Me
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$0.00	54720	E 01 300 255 000 430 000	Amazon Shipping Charge
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$12.34	54721	E 01 300 220 000 430 000	0547577311 A Long Walk to Water: Based
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$6.99	54721	E 01 300 220 000 430 000	Amazon Shipping Charge
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$15.99	54712	E 01 200 620 000 470 000	0063469731 The Humble Pie (The Food G
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$12.11	54712	E 01 200 620 000 470 000	1339000849 If the Shoe Fits (Whatever Aft
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$43.88	54712	E 01 200 620 000 470 000	1546176187 Dog Man: Big Jim Believes: A
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$9.97	54723	E 04 005 591 000 401 000	B003CP14R8 Bounce Free & Gentle Dryer
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$11.81	54723	E 04 005 591 000 401 000	B006QZCR5O ACDelco 40-Count Double /
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$101.54	54723	E 04 005 591 000 401 000	B00KG8FNR6 Medline Medical Exam Tabl
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$42.74	54723	E 04 005 591 000 401 000	B073R51JHG Babyfeel Refills Compatible
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$81.58	54723	E 04 005 591 000 401 000	B087LXWY99 Basic Medical Blue Nitrile E:
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$81.58	54723	E 04 005 591 000 401 000	B087M5JK3F Basic Medical Blue Nitrile Ex
CSB	46268	CH	1	1382	AMAZON	12/15/2025	\$0.00	54723	E 04 005 591 000 401 000	Amazon Shipping Charge
Check Total:							\$2,245.48			
CSB	46269	CH	1	3314	ANVINSON, TAYLOR	12/15/2025	\$916.15	54735	R 04 005 591 000 050 000	CHILDCARE TUITION REFUND
Check Total:							\$916.15			

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Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description
CSB	46270	CH	1	10014	AUTO VALUE BEMIDJI	12/15/2025	\$697.86	54671	E 01 005 810 000 440 000	GL POWER BLAST 64 OX DIESEL DUEL
Check Total:							\$697.86			
CSB	46271	CH	1	2073	AVIBEN, LLC	12/15/2025	\$141.72	54703	E 01 005 110 000 305 000	OCT 403B ADMIN COMPLIANCE
Check Total:							\$141.72			
CSB	46272	CH	1	10013	BELTRAMI ELECTRIC	12/15/2025	\$50.44	54747	E 01 005 810 000 332 000	STORAGE SHED
CSB	46272	CH	1	10013	BELTRAMI ELECTRIC	12/15/2025	\$114.88	54747	E 01 005 760 720 330 000	OLD BUS GARAGE
CSB	46272	CH	1	10013	BELTRAMI ELECTRIC	12/15/2025	\$3,655.45	54747	E 01 005 810 000 332 000	NEW SCHOOL
CSB	46272	CH	1	10013	BELTRAMI ELECTRIC	12/15/2025	\$101.10	54747	E 01 005 810 000 332 000	FOOTBALL LIGHTS
CSB	46272	CH	1	10013	BELTRAMI ELECTRIC	12/15/2025	\$770.00	54747	E 01 006 810 000 330 000	OLD SCHOOL
CSB	46272	CH	1	10013	BELTRAMI ELECTRIC	12/15/2025	\$281.88	54747	E 01 005 760 720 330 000	NEW BUS GARAGE
CSB	46272	CH	1	10013	BELTRAMI ELECTRIC	12/15/2025	\$0.00	54747	E 01 005 810 000 332 000	DEMAND INSURANCE
Check Total:							\$4,973.75			
CSB	46273	CH	1	3300	BIX PRODUCE	12/15/2025	\$355.10	54682	E 02 005 770 701 490 000	HOT LUNCH FOOD
CSB	46273	CH	1	3300	BIX PRODUCE	12/15/2025	\$241.23	54684	E 02 005 770 701 490 000	HOT LUNCH FOOD
CSB	46273	CH	1	3300	BIX PRODUCE	12/15/2025	\$192.52	54685	E 02 005 770 701 490 000	HOT LUNCH FOOD
Check Total:							\$788.85			
CSB	46274	CH	1	1166	BLACKDUCK LEEVERS FOODS	12/15/2025	\$15.98	54746	E 01 300 250 000 430 000	MEATS CLASS TLPA FLTS
CSB	46274	CH	1	1166	BLACKDUCK LEEVERS FOODS	12/15/2025	\$32.82	54746	E 01 300 250 000 430 000	FACS Instr. Supplies
Check Total:							\$48.80			
CSB	46275	CH	1	3050	BOEN, SHANNON	12/15/2025	\$315.00	54693	E 01 300 296 000 305 203	GBB OFFICIAL 12/2 GAME
Check Total:							\$315.00			
CSB	46276	CH	1	10019	BRIC	12/15/2025	\$3,585.96	54774	E 01 200 420 740 397 000	GANO BENEFITS
CSB	46276	CH	1	10019	BRIC	12/15/2025	\$1,038.91	54774	E 01 200 420 740 396 000	GANO SALARY
CSB	46276	CH	1	10019	BRIC	12/15/2025	\$1,632.08	54774	E 01 200 411 740 396 000	DRAPER SALARY
CSB	46276	CH	1	10019	BRIC	12/15/2025	\$485.36	54774	E 01 200 411 740 397 000	DRAPER BENEFITS
CSB	46276	CH	1	10019	BRIC	12/15/2025	\$896.49	54774	E 01 200 420 740 396 000	MITCHELL SALARY
CSB	46276	CH	1	10019	BRIC	12/15/2025	\$259.73	54774	E 01 200 420 740 397 000	MITCHELL BENEFITS
CSB	46276	CH	1	10019	BRIC	12/15/2025	\$8,876.52	54774	E 01 100 401 740 396 000	ZEMAN SALARY
CSB	46276	CH	1	10019	BRIC	12/15/2025	\$3,380.08	54774	E 01 100 401 740 397 000	ZEMAN BENEFITS
CSB	46276	CH	1	10019	BRIC	12/15/2025	\$1,740.62	54774	E 01 200 420 740 396 000	DEGEUS SALARY
CSB	46276	CH	1	10019	BRIC	12/15/2025	\$325.51	54774	E 01 200 420 740 397 000	DEGEUS BENEFITS
Check Total:							\$22,221.26			

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CSB	46277	CH	1	3261	CENTRAL MCGOWAN, INC	12/15/2025	\$91.25	54768	E 01 005 810 000 370 000	Rentals & Leases
Check Total:							\$91.25			
CSB	46278	CH	1	3160	CST DISTRIBUTION, LLC	12/15/2025	\$1,099.98	54689	E 01 005 810 000 401 000	TRU-SOFT SOLAR CRYSTALS
Check Total:							\$1,099.98			
CSB	46279	CH	1	1017	DACOTAH PAPER CO.	12/15/2025	\$17.64	54668	E 01 300 255 000 430 000	BANDAGE FABRIC
CSB	46279	CH	1	1017	DACOTAH PAPER CO.	12/15/2025	\$838.05	54667	E 01 005 810 000 401 000	LINER CAN TOWEL TOILET PAPER SOA
Check Total:							\$855.69			
CSB	46280	CH	1	1374	DECKER EQUIPMENT INC.	12/15/2025	\$54.95	54620	E 01 005 810 000 401 000	SCREW ON RUBBER DESK BUMPER
Check Total:							\$54.95			
CSB	46281	CH	1	10366	DEPT. OF PUBLIC SAFETY	12/15/2025	\$25.00	54687	E 01 005 865 363 305 000	SECTION 312 COM RIGHT TO KNOW RE
Check Total:							\$25.00			
CSB	46282	CH	1	10130	DICK'S PLUMBING & HEATING, INC	12/15/2025	\$1,004.30	54769	E 02 005 770 701 350 000	REPAIR COUPLINGS MPT ADAPTER
Check Total:							\$1,004.30			
CSB	46283	CH	1	12627	FISHER PETROLEUM, INC.	12/15/2025	\$4,133.40	54709	E 01 005 760 720 440 000	#2 1200 @ 2.8815, BID 1200 @ .245
Check Total:							\$4,133.40			
CSB	46284	CH	1	11141	GRAINGER	12/15/2025	\$203.73	54737	E 01 005 810 000 401 000	DISINFECTING WIPES
CSB	46284	CH	1	11141	GRAINGER	12/15/2025	\$66.15	54778	E 01 005 810 000 401 000	FIRE EXT. BRACKET STEEL
CSB	46284	CH	1	11141	GRAINGER	12/15/2025	\$0.00	54695	E 01 005 810 000 401 000	FIRE EXT. BRACKET STEEL
CSB	46284	CH	1	11141	GRAINGER	12/15/2025	\$19.29	54764	E 01 005 810 000 401 000	LEATHER AND VINYL REPAIR KIT
Check Total:							\$289.17			
CSB	46285	CH	1	2024	HEIM, RON	12/15/2025	\$187.50	54696	E 04 005 505 321 305 000	BTW LSKOE
CSB	46285	CH	1	2024	HEIM, RON	12/15/2025	\$187.50	54767	E 04 005 505 321 305 000	BTW B HANKS
Check Total:							\$375.00			
CSB	46286	CH	1	3042	IND. SCHOOL DISTRICT #625	12/15/2025	\$227.76	54672	E 01 300 211 000 390 000	FY25 KFEILER REG ED CARE & TREATM
Check Total:							\$227.76			
CSB	46287	CH	1	2746	JOURDAIN, DAN	12/15/2025	\$185.00	54762	E 01 300 296 000 305 203	GBB OFFICIAL VS. WHA 12/5
Check Total:							\$185.00			
CSB	46288	CH	1	10896	KNUTSON, FLYNN & DEANS	12/15/2025	\$125.00	54673	E 01 005 110 000 305 000	SUPERINTENDENT LEASE QUESTIONS
Check Total:							\$125.00			
CSB	46289	CH	1	2713	LAKES GAS CO.	12/15/2025	\$2,013.84	54770	E 01 005 810 000 440 000	Heating Fuel
Check Total:							\$2,013.84			

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CSB	46290	CH	1	2744	LAWRENCE, THOMAS	12/15/2025	\$325.00	54761	E 01 300 296 000 305 203	GBB OFFICIAL VS WALKER 12/5
Check Total:							\$325.00			
CSB	46291	CH	1	12037	LUEKEN'S VILLAGE FOODS	12/15/2025	\$78.87	54710	E 01 005 640 316 490 000	HEALTHY SNACKS
Check Total:							\$78.87			
CSB	46292	CH	1	2097	MARCO, INC.	12/15/2025	\$1,536.50	54690	E 01 005 605 000 370 000	Copier Lease
Check Total:							\$1,536.50			
CSB	46293	CH	1	2877	MENARDS - BEMIDJI	12/15/2025	\$39.57	54701	E 01 300 255 000 430 000	FLASHING SPRAY PAINT BATTIERS DRI
CSB	46293	CH	1	2877	MENARDS - BEMIDJI	12/15/2025	\$76.72	54702	E 01 300 255 000 430 000	SPRAY PAINT UTILITY KNIFE FOAM BRL
CSB	46293	CH	1	2877	MENARDS - BEMIDJI	12/15/2025	\$202.80	54772	E 01 300 255 000 430 000	2X4 -8 STUD/#2+BTR
CSB	46293	CH	1	2877	MENARDS - BEMIDJI	12/15/2025	\$21.98	54773	E 01 300 255 000 430 000	WELD ROD
Check Total:							\$341.07			
CSB	46294	CH	1	1576	MN DEPT. OF LABOR & INDUSTRY	12/15/2025	\$25.00	54749	E 01 005 810 000 305 000	29190 BOILER
CSB	46294	CH	1	1576	MN DEPT. OF LABOR & INDUSTRY	12/15/2025	\$200.00	54750	E 01 005 810 000 305 000	BOILERS PRESSURE VESSELS
Check Total:							\$225.00			
CSB	46295	CH	1	3095	MN FFA ASSOCIATION	12/15/2025	\$610.00	54757	E 01 300 298 000 820 000	STUDENTS AFFILIATION FEE / REGION
Check Total:							\$610.00			
CSB	46296	CH	2	30015	MN PEIP	12/15/2025	\$57,422.00	54603	B 28 215 025	Health Ins Payable--Employee & Board
CSB	46296	CH	2	30015	MN PEIP	12/15/2025	(\$240.60)	54603	E 01 100 203 000 220 000	Insurance Benefits
CSB	46296	CH	2	30015	MN PEIP	12/15/2025	\$97.96	54414	B 28 215 025	Health Ins Payable--Employee & Board
Check Total:							\$57,279.36			
CSB	46297	CH	1	2743	MOLNAR, ANASTASIA	12/15/2025	\$125.00	54758	E 01 300 296 000 305 203	GBB OFFICIAL - JH VS NEVIS 12/2
CSB	46297	CH	1	2743	MOLNAR, ANASTASIA	12/15/2025	\$125.00	54759	E 01 300 296 000 305 203	GBB OFFICIAL - JH VS WHA 12/5
Check Total:							\$250.00			
CSB	46298	CH	1	10549	NORTH CENTRAL BUS SALES	12/15/2025	\$442.88	54688	E 01 005 760 720 401 000	SWITCH LOW COOLANT BRAKE WATEF
Check Total:							\$442.88			
CSB	46299	CH	1	11103	NORTHHOME RENTAL & HARDWARE	12/15/2025	\$405.48	54745	E 01 005 810 000 401 000	A236961 CUSTODIAL PAINT- BRUSH-C
CSB	46299	CH	1	11103	NORTHHOME RENTAL & HARDWARE	12/15/2025	\$34.27	54745	E 01 005 810 000 401 000	B171682 CUSTODIAL BALL VALVE - GRN
Check Total:							\$439.75			
CSB	46300	CH	1	10106	NORTHWEST SERVICE COOPERATIVE	12/15/2025	\$223.00	54697	E 01 005 760 720 305 000	RANDOM SELECTION TESTING
Check Total:							\$223.00			
CSB	46301	CH	1	10203	NORTHWOODS LUMBER CO.	12/15/2025	\$40.40	54707	E 01 005 810 000 401 000	ZINC COARSE NYLON LOCK NUTS CBG
Check Total:							\$40.40			
CSB	46302	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	12/15/2025	\$278.75	54756	E 02 005 770 701 495 000	HOT LUNCH MILK

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CSB	46302	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	12/15/2025	\$416.88	54679	E 02 005 770 705 490 000	BREAKFAST FOOD
CSB	46302	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	12/15/2025	\$264.15	54680	E 02 005 770 705 490 000	BREAKFAST FOOD
CSB	46302	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	12/15/2025	\$92.67	54743	E 04 005 505 321 430 051	CONCESSION SUPPLIES
CSB	46302	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	12/15/2025	\$570.39	54751	E 02 005 770 705 490 000	BREAKFAST FOOD
CSB	46302	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	12/15/2025	\$295.81	54752	E 02 005 770 701 495 000	HOT LUNCH MILK
CSB	46302	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	12/15/2025	\$173.06	54753	E 02 005 770 701 401 000	HOT LUNCH SUPPLIES
CSB	46302	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	12/15/2025	\$490.37	54754	E 02 005 770 701 490 000	HOT LUNCH FOOD
CSB	46302	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	12/15/2025	\$478.93	54755	E 02 005 770 701 490 000	HOT LUNCH FOOD
CSB	46302	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	12/15/2025	\$98.90	54681	E 02 005 770 701 401 000	HOT LUNCH SUPPLIES
CSB	46302	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	12/15/2025	\$31.00	54674	E 02 005 770 701 490 000	COMMODITIES SH & H HOT LUNCH FO
CSB	46302	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	12/15/2025	\$1,121.69	54675	E 02 005 770 701 490 000	HOT LUNCH FOOD
CSB	46302	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	12/15/2025	\$332.87	54676	E 02 005 770 701 490 000	HOT LUNCH FOOD
CSB	46302	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	12/15/2025	\$237.05	54678	E 02 005 770 701 495 000	HOT LUNCH MILK
CSB	46302	CH	1	3030	PERFORMANCE FOODSERVICE - TWI	12/15/2025	\$313.00	54677	E 02 005 770 701 495 000	HOT LUNCH MILK
Check Total:							\$5,195.52			
CSB	46303	CH	1	3066	PETERSON, PAUL E	12/15/2025	\$175.00	54694	E 01 300 296 000 305 203	GBB OFFICIALGAME 12/2
Check Total:							\$175.00			
CSB	46304	CH	1	10449	POPPLER'S MUSIC, INC.	12/15/2025	\$13.70	54741	E 01 300 258 000 430 111	POPPLER VALVE OIL CORK GREASE
CSB	46304	CH	1	10449	POPPLER'S MUSIC, INC.	12/15/2025	\$120.00	54742	E 01 300 258 000 350 000	SELMER ALTO SAX AS300 SRL#1343118
CSB	46304	CH	1	10449	POPPLER'S MUSIC, INC.	12/15/2025	\$113.77	54740	E 01 300 258 000 430 111	CLARINET REED CORK GREASE
Check Total:							\$247.47			
CSB	46305	CH	1	11510	PORT-ABLE JOHN, INC.	12/15/2025	\$94.22	54704	E 01 005 810 000 370 000	OCT 14 - OCT 21
Check Total:							\$94.22			
CSB	46306	CH	1	3290	PRACTICE SPORTS, INC.	12/15/2025	\$2,881.00	54705	E 01 300 292 000 401 000	Quote 08/15/2025 - Outdoor Padding
Check Total:							\$2,881.00			
CSB	46307	CH	1	2301	PROFESSIONAL TURF & RENOVATION	12/15/2025	\$10,100.00	54708	E 01 300 292 000 305 000	2025 ATHLETIC FIELD MAINTENANCE
Check Total:							\$10,100.00			
CSB	46308	CH	1	1080	RENAISSANCE LEARNING	12/15/2025	\$3,196.40	54670	E 01 005 605 000 305 000	FastBridge Subscription 7/1/26 - 6/20/27
Check Total:							\$3,196.40			
CSB	46309	CH	1	3171	REYES, MICHAEL	12/15/2025	\$185.00	54760	E 01 300 296 000 305 203	OFFICIALS GBB VS WHA 12/5
Check Total:							\$185.00			
CSB	46310	CH	1	3285	RORIE ELECTRIC LLC	12/15/2025	\$1,600.00	54748	E 01 005 810 000 350 000	MOTOR STARTER FOR BOILERS
Check Total:							\$1,600.00			

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CSB	46311	CH	1	3296	SCHWARZKOPF, KAYLA	12/15/2025	\$470.40	54700	E 01 005 760 723 360 000	W STEVENS TRANSPORTATION DAYS
Check Total:							\$470.40			
CSB	46312	CH	1	3068	STEWART, JAMES	12/15/2025	\$175.00	54692	E 01 300 296 000 305 203	GBB OFFICIAL 12/2
Check Total:							\$175.00			
CSB	46313	CH	1	2768	THAYER, MARY	12/15/2025	\$350.00	54771	E 04 005 591 000 305 000	FY26 HEALTH CONSULT
Check Total:							\$350.00			
CSB	46314	CH	1	11087	US FOODSERVICE	12/15/2025	\$473.27	54686	E 04 005 505 321 430 051	CONCESSION SUPPLIES
Check Total:							\$473.27			
CSB	46315	CH	1	1972	VERIZON WIRELESS	12/15/2025	\$137.83	54699	E 01 005 810 000 320 000	Telephone
Check Total:							\$137.83			
CSB	46316	CH	1	10134	VILLAGE ONE STOP	12/15/2025	\$7.38	54711	E 04 005 591 000 490 000	CHILDCARE MILK
CSB	46316	CH	1	10134	VILLAGE ONE STOP	12/15/2025	\$11.27	54711	E 01 300 250 000 430 000	FACS POTATOES CHOC CHIPS HAMB B
CSB	46316	CH	1	10134	VILLAGE ONE STOP	12/15/2025	\$5.79	54711	E 04 005 591 000 490 000	CHILDCARE MILK
CSB	46316	CH	1	10134	VILLAGE ONE STOP	12/15/2025	\$30.53	54711	E 01 100 740 320 401 000	AIEA GRANT GRANOLA SNACKS FOR P
CSB	46316	CH	1	10134	VILLAGE ONE STOP	12/15/2025	\$7.96	54711	E 01 300 250 000 430 000	FACS FOIL PIE PANS
CSB	46316	CH	1	10134	VILLAGE ONE STOP	12/15/2025	\$5.79	54711	E 04 005 591 000 490 000	CHILDCARE MILK
CSB	46316	CH	1	10134	VILLAGE ONE STOP	12/15/2025	\$189.98	54711	E 01 005 810 000 401 000	CUSTODIAL 2BATTERY CP1
Check Total:							\$258.70			
CSB	46317	CH	1	1928	WASTE MANAGEMENT	12/15/2025	\$708.64	54744	E 01 005 810 000 333 000	Garbage Service
CSB	46317	CH	1	1928	WASTE MANAGEMENT	12/15/2025	\$336.55	54763	E 01 005 810 000 333 000	Garbage Service
Check Total:							\$1,045.19			
CSB	46318	CH	1	1073	WEST WIND BAR & RESTAURANT	12/15/2025	\$6,671.53	54706	E 21 005 298 301 401 770	GBB REIMBURSEMENT TRAVEL GEAR C
Check Total:							\$6,671.53			
Bank CSB Total:							\$246,480.17			
Report Total:							\$246,480.17			

2025 PAY 2026 PROPERTY TAX CERTIFICATION WORKSHEET

2023 Pay 2024 Proposed Levy	Certified	Corresponding State Aid	2024 Pay 2025 Proposed Levy	Certified	Corresponding State Aid	2025 Pay 2026 Proposed Levy	MAX	To Certify	Corresponding MAX State Aid	Adjusted State Aid
General Fund: Referendum Market Value			General Fund: Referendum Market Value			General Fund: Referendum Market Value				
Equity	54,033.52	6,876.75	Equity	53,118.21	0.00	Equity	51,801.75	51,801.75	0.00	0.00
Transition	53,159.90	6,765.57	Transition	52,084.46	0.00	Transition	50,667.41	50,667.41	0.00	0.00
Local Optional Tier 1	58,701.64	55,478.36	Local Optional Tier 1	58,189.61	41,050.39	Local Optional Tier 1	58,376.27	58,376.27	38,163.73	38,163.73
Local Optional Tier 2	0.00	0.00	Local Optional Tier 2	39,878.37	9,741.63	Local Optional Tier 2	108,147.84	25,171.21	20,153.77	4,690.75
Adjustments	(31,392.54)	0.00	Adjustments	(51,701.97)	0.00	Adjustments	(56,968.87)	(56,968.87)	0.00	0.00
	134,502.52	69,120.68		151,568.68	50,792.02		212,024.40	129,047.77	58,317.50	42,854.48
Net Tax Capacity			Net Tax Capacity			Net Tax Capacity				
Operating Capital	18,128.92	66,501.30	Operating Capital	21,665.44	52,202.20	Operating Capital	25,889.06	25,889.06	46,264.94	46,264.94
Alt Teacher Comp	0.00	59,582.64	Alt Teacher Comp	0.00	52,354.51	Alt Teacher Comp	28,920.71	0.00	53,709.89	53,709.89
Safe Schools	0.00	0.00	Safe Schools	0.00	0.00	Safe Schools	11,584.80	11,584.80	0.00	0.00
Integration	0.00	42,633.16	Integration	0.00	43,085.00	Integration	16,507.33	0.00	38,361.76	38,361.76
LT Facilities Maintenance	45,641.27	89,978.47	LT Facilities Maintenance	40,582.23	80,883.75	LT Facilities Maintenance	47,197.58	47,197.58	74,457.53	74,457.53
Adjustments	7,293.03	0.00	Adjustments	12,979.92	0.00	Adjustments	19,878.93	(3,343.63)	0.00	0.00
	71,063.22	258,695.57		75,227.59	228,525.46		149,978.41	81,327.81	212,794.12	212,794.12
Community Service Fund: Net Tax Capacity			Community Service Fund: Net Tax Capacity			Community Service Fund: Net Tax Capacity				
Basic Community Ed.	0.00	0.00	Basic Community Ed.	7,397.75	3,549.25	Basic Community Ed.	8,349.55	8,349.55	3,932.45	3,932.45
ECFE	3,775.05	21,343.95	ECFE	4,484.12	20,634.88	ECFE	4,727.26	4,727.26	21,855.74	21,855.74
Adjustments	(200.65)	0.00	Adjustments	(7.39)	0.00	Adjustments	(385.53)	(385.53)	0.48	0.00
	3,574.40	21,343.95		11,874.48	24,184.13		12,691.28	12,691.28	25,788.67	25,788.19
Debt Service Fund: Net Tax Capacity			Debt Service Fund: Net Tax Capacity			Debt Service Fund: Net Tax Capacity				
Debt Service	429,752.69	33,087.31	Debt Service	453,557.96	13,062.04	Debt Service	461,914.40	461,914.40	3,025.60	3,025.60
Adjustments	(155.72)	0.00	Adjustments	(51,217.57)	0.00	Adjustments	(178.72)	(178.72)	0.00	0.00
	429,596.97	33,087.31		402,340.39	13,062.04		461,735.68	461,735.68	3,025.60	3,025.60
TOTAL LEVY:	638,737.11	382,247.51	TOTAL LEVY:	641,011.14	316,563.65	TOTAL LEVY:	836,429.77	684,802.54	299,925.89	284,462.39
		6.72%			0.356%	Increase (Decrease)	30.486%	6.832%	-5.256%	-10.141%
		\$ 40,205.46			\$ 2,274.03	from prior year	\$ 195,418.63	\$ 43,791.40	(16,637.77)	(32,101.26)

Yearly Overall Comparison	Levy + Aid	Increase (Decrease)	Increase (Decrease) on Referendum Market Value:	MAX Available	To Certify	Excludes Ag, Seasonal Rec
Total Revenue	\$ 1,020,984.62	\$ 130,640.06		\$ 60,455.72	\$ (22,520.91)	
Total Revenue	\$ 957,574.79	\$ (63,409.83)	Increase (Decrease) on Net Tax Capacity:	\$ 134,962.91	\$ 66,312.31	All Parcels
Total Revenue	\$ 969,264.93	\$ 11,690.14				

General Fund 2025 Pay 2026 Proposed							
Assessed by Referendum Market Value							
Line #	Levy Item	Limit	Proposed	Certified	Corresponding State Aid	Levy Ration	Adjusted State Aid
p. 7 Line 286 & 287	LOCAL OPTIONAL Tier 1	58,376.27	58,376.27	58,376.27	38,163.73	60.4684794%	38,163.73
p. 5 line 242 & 243	EQUITY	51,801.75	51,801.75	51,801.75	0.00	100.0000000%	0.00
p. 6 line 245 & 246	TRANSITION	50,667.41	50,667.41	50,667.41	0.00	100.0000000%	0.00
p. 5 line 238 & 240	LOCAL OPTIONAL Tier 2	108,147.84	25,171.21	25,171.21	20,153.77	84.2918821%	4,690.75
p. 17 line 1019	FY 2026 EQUITY ADJUST	367.49	367.49	367.49			
p. 17 line 1023	FY 2026 TRANSITION ADJUST	409.37	409.37	409.37			
p. 17 line 1011	FY 2026 LOR TIER 1 ADJUST	613.33	613.33	613.33			
p. 17 line 1015	FY 2026 LOR TIER 2 ADJUST	0.00	0.00	0.00			
p. 19 line 1109	FY 2024 LOR TIER 1 ADJUST	(11,939.98)	(11,939.98)	(11,939.98)			
p. 19 line 1116	FY 2024 LOR TIER 2 ADJUST	(24,623.49)	(24,623.49)	(24,623.49)			
p. 20 line 1123	FY 2024 EQUITY ADJUST	(10,982.81)	(10,982.81)	(10,982.81)			
p. 20 line 1130	FY 2024 TRANSITION ADJUST	(10,812.78)	(10,812.78)	(10,812.78)			
p. 27 line 3027	OTHER RMV NET OFFSET ADJ	0.00	0.00	0.00			
		212,024.40	129,047.77	129,047.77	58,317.50		42,854.48
Assessed by Net Tax Capacity							
p. 5 line 232 & 233	OPERATING CAPITAL	25,889.06	25,889.06	25,889.06	46,264.94	35.8802838%	46,264.94
p. 8 line 333 & 335	ALT TEACHER COMPENSATION	28,920.71	0.00	0.00	53,709.89	35.0000000%	53,709.89
p. 9 line 365	SAFE SCHOOLS	11,584.80	11,584.80	11,584.80	0.00	100.0000000%	
p. 8 line 359 & 361	INTEGREGATION	16,507.33	0.00	0.00	38,361.76	30.0849349%	38,361.76
p. 10 line 436 & 433	LTFM FACILITIES EQUAL	47,197.58	47,197.58	47,197.58	74,457.53	38.7962166%	74,457.53
p. 17 line 1003	FY 2026 OPER CAPITAL ADJUST	90.06	90.06	90.06			
p. 19 line 1102	FY 2024 OPER CAPITAL ADJUST	64.20	64.20	64.20			
p. 20 line 1182	FY 2024 INTEGRATION ADJUST	0.00	0.00	0.00			
p. 21 line 1204	FY 2024 ALT TEACH COMP ADJUST	110.11	110.11	110.11			
p. 18 line 1068	FY 2026 INTEGRATION ADJUST	17,731.84	0.00	0.00			
p. 21 line 1187	FY 2024 REEMPLOYMENT ADJ	5,490.72	0.00	0.00			
p. 19 line 1076	FY 2026 LTFM EQ ADJ	(0.20)	(0.20)	(0.20)			
p. 19 line 1088	FY 2025 LTFM EQUAL ADJUST	0.00	0.00	0.00			
p. 21 line 1215	FY 2024 LTFM EQUAL ADJUST	(3,635.71)	(3,635.71)	(3,635.71)			
p. 25 line 2042	GEN ABATEMENT ADJUST	124.68	124.68	124.68			
p. 26 line 2069	ADVANCE ABATEMENT ADJ	(96.77)	(96.77)	(96.77)			
		149,978.41	81,327.81	81,327.81	212,794.12		212,794.12
General Fund Total		362,002.81	210,375.58	210,375.58	271,111.62		255,648.60

Community Service Fund 2025 Pay 2026 Proposed

Assessed by Net Tax Capacity							
Line #	Levy Item	Limit	Proposed	Certified	Corrospounding	Levy Ratio	Adjusted State
p. 12 line 609 & 610	BASIC COMMUNITY ED	8,349.55	8,349.55	8,349.55	3,932.45	67.982006%	3,932.45
p. 13 line 619 & 620	EARLY CHILD FAMILY	4,727.26	4,727.26	4,727.26	21,855.74	17.783019%	21,855.74
p. 13 line 625	HOME VISITING	60.59	60.59	60.59	65.41	48.087302%	65.41
p. 23 line 1403	FY 2026 EARLY CHILD ADJ	(444.41)	(444.41)	(444.41)			
p. 25 line 2039	ABATEMENT ADJUSTMENT	0.05	0.05	0.05			
p. 26 line 2070	ADVANCE ABATEMENT ADJ	(1.76)	(1.76)	(1.76)			
Total Community Service		12,691.28	12,691.28	12,691.28			

Debt Service Fund 2025 Pay 2026 Proposed

Net Tax Capacity							
Line #	Levy Item	Limit	Proposed	Certified	Corresponding	Levy Ratio	Adjusted State
p. 15 line 809 & 802	DEBT SERV-AID ELIG	461,914.40	461,914.40	461,914.40	3,025.60	99.349249%	3,025.60
p. 24 line 1702	REDUCTION FOR DEBT EXCESS-VOTER	0.00	0.00	0.00			
p. 25 line 2040	ABATEMENT ADJUSTMENT	0.85	0.85	0.85			
p. 26 line 2071	ADVANCE ABATEMENT ADJ	(179.57)	(179.57)	(179.57)			
Total Debt Service		461,735.68	461,735.68	461,735.68			

**IND. SCHOOL DISTRICT #36
KELLIHER PUBLIC SCHOOL
REGULAR SCHOOL BOARD MEETING
NOVEMBER 17, 2025**

The School Board of ISD #36, Kelliher, MN met November 17, 2025 in the School Media Center. The meeting was called to order by Chair Mary Thayer at 7:05 p.m. Members present: Mary Thayer, Rachel Jorgensen, Kevin Waldo, Tessa Koisti, Dawn Jensen, Jake Neft and Jeff Nelson, Superintendent, Ex-Officio. Members absent: None.

Visitors: Rick Thayer, Shana Dreher, Jamie Hand, Hannah McCurdy, and Aliza Lundin.

The Pledge of Allegiance was said.

Motion by Tessa Koisti, second by Kevin Waldo to approve the agenda. Motion passed unanimously.

Directors' Forum:

1. Kevin Waldo thanked Sherri Dahl and office staff for making arrangements and enrolling a new resident student on a non-school day.
2. Dawn Jensen thanked everyone involved in the awesome Veterans Day Program at Kelliher School, highlighting the new Hall of Honor tribute and the student artwork displayed by classrooms.
3. Mary Thayer also commented on the Veterans Day Program adding that her daughter was in the class assigned to serve and help cleanup the meal provided to veterans and it was a great experience. A thank you to Jeff Nelson and Aliza Lundin for all the items put together for monthly meetings; it is much appreciated.

Regular Business:

Motion by Kevin Waldo, second by Rachel Jorgensen to approve the October 20, 2025 Working Session and Regular Board Meeting Minutes. Motion passed unanimously.

Motion by Rachel Jorgensen, second by Kevin Waldo to approve the September Treasurer's Report, payroll, and District bills in the amount of \$360,127.51. Motion passed unanimously.

Consent Agenda:

1. Approve Resolution Accepting Donations.

2. Approve the Indian Education Policies and Procedures.
3. Approve retirement of Cathy Nistler effective January 5, 2025 with thanks and appreciation.
4. Appoint Gwen Plackner as a part-time (3 hours per day) paraprofessional at Step 1, A-2 of the KSS Contract (\$24.15 per hour). Effective start date September 22, 2025.

Motion made by Rachel Jorgensen, seconded by Tessa Koisti to approve the consent agenda. Motion passed unanimously.

Action Items:

1. Policy #509

Motion by Kevin Waldo, second by Tessa Koisti to approve the second reading of Policy 509 Enrollment of Nonresident Students. Motion passed unanimously.

2. 2024-25 Financial Audit

Motion by Kevin Waldo, second by Dawn Jensen to accept Audited Financial Report for the 2024-25 school year. Motion passed unanimously.

3. Open Enrollment

Motion by Rachel Jorgensen, second by Kevin Waldo to approve (2) board-to-board students in grades 2 and 8. Motion passed unanimously.

4. MN Paid Leave

Motion by Dawn Jensen, second by Rachel Jorgensen to approve recommendations for procedures implementing MN Paid Leave effective January 1, 2026. Motion passed unanimously.

5. Adjourn

Motion by Kevin Waldo, second by Rachel Jorgensen to adjourn the meeting at 7:19 p.m. Motion passed unanimously.

The next Regular School Board Working Session and Business Meeting is scheduled for Monday, December 15, 2025 at 6:00 p.m. in the Kelliher School Media Center.

**IND. SCHOOL DISTRICT #36
KELLIHER PUBLIC SCHOOL
SCHOOL BOARD WORKING SESSION
NOVEMBER 17, 2025**

The School Board of ISD #36, Kelliher, MN met November 17, 2025 in the School Media Center. The working session was called to order by Chair Mary Thayer at 6:00 p.m. Members present: Mary Thayer, Rachel Jorgensen, Kevin Waldo, Tessa Koisti, Dawn Jensen, Jake Neft and Jeff Nelson, Superintendent, Ex-Officio. Members absent: None.

Visitors: Calvin Mayers, Shana Dreher, Jamie Hand, Rick Thayer, Hannah McCurdy, and Aliza Lundin.

Citizen's Forum:

1. None.

Reports:

1. An update regarding the Old School facility was given by Head Custodian, Calvin Mayers.
2. The Technology Committee met November 4, 2025.
3. The Mustang Cooperative Committee met November 6, 2025.
4. Superintendent Jeff Nelson gave a report of current activities.
5. Principal Sherri Dahl's report of current activities was relayed in her absence.
6. Business Manager Aliza Lundin gave a report of current activities.

Discussion Items:

1. None.

**INDEPENDENT SCHOOL DISTRICT #36
KELLIHER PUBLIC SCHOOL
TREASURER'S REPORT TO THE SCHOOL BOARD
FOR THE MONTH ENDED NOVEMBER 30, 2025**

DATE OF REPORT: DECEMBER 15, 2025

FUND	BAL. BEG. OF MONTH	RECEIPTS	DISBURSEMENTS	RECONCILING ENTRIES		BAL. END OF MONTH
				DEBIT	CREDIT	
General Fund	6,483,618.52	1,080,445.67	605,420.85			6,958,643.34
Food Service	(93,763.34)	37,313.54	51,970.92			(108,420.72)
Community Service	(13,416.98)	15,858.16	34,416.59			(31,975.41)
Construction Fund	213,063.53	681.12	0.00			213,744.65
Debt Service	309,406.54	18,647.04	0.00			328,053.58
Scholarship/Trust	138,982.58	0.00	0.00			138,982.58
School Forest Fund	24,020.57	75.22	0.00			24,095.79
Student Activity	78,040.63	9,659.21	20,775.95			66,923.89
PR Clearing Account	58,552.26	261,098.44	368,157.26			(48,506.56)
TOTALS	7,198,504.31	1,423,778.40	1,080,741.57	0.00	0.00	7,541,541.14

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

BANK	BAL. PER BANK STATEMENT	OUTSTANDING CHECKS	DEPOSITS IN TRANSIT	OTHER RECONCILING ITEMS	BAL. PER TREASURER'S BOOKS
Checking - First State Bank (District)	511,680.70	124,525.00		4,798.11	391,953.81
CD - First State Bank	353,338.46				353,338.46
CD - First State Bank (Scholarships)	117,932.81				117,932.81
Savings-First State Bank (Scholarships)	28,415.06				28,415.06
MN Liquid Asset Fund	6,649,901.00				6,649,901.00

TREASURER'S BALANCE AS OF 11/30/2025:

7,541,541.14

Kelliher Public Schools #36

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount
									Print	Recon	Void Date	
CSB		37565		Wire	2	30000	AVIBEN BENEFITS ADMINISTRATOR		No	Yes	No 11/18/2025	9,075.00
CSB		37566		Wire	2	30004	PUBLIC EMPLOYEES RETIREMENT AS		No	Yes	No 11/18/2025	13,410.19
CSB		37567		Wire	2	30009	TEACHERS RETIREMENT ASSOCIATIO		No	Yes	No 11/18/2025	19,952.21
CSB		37568		Wire	2	30012	MN DEPT. OF REVENUE		No	Yes	No 11/18/2025	7,483.11
CSB		37569		Wire	2	30013	INTERNAL REVENUE SERVICE		No	Yes	No 11/18/2025	44,610.21
CSB		37570		Wire	2	3018	WEX		No	Yes	No 11/18/2025	16,708.94
CSB		37579		Wire	2	30000	AVIBEN BENEFITS ADMINISTRATOR		No	No	No 11/26/2025	4,350.00
CSB		37580		Wire	2	30004	PUBLIC EMPLOYEES RETIREMENT AS		No	Yes	No 11/26/2025	12,321.93
CSB		37581		Wire	2	30009	TEACHERS RETIREMENT ASSOCIATIO		No	Yes	No 11/26/2025	17,266.63
CSB		37582		Wire	2	30012	MN DEPT. OF REVENUE		No	Yes	No 11/26/2025	6,340.14
CSB		37583		Wire	2	30013	INTERNAL REVENUE SERVICE		No	Yes	No 11/26/2025	38,108.17
CSB		37584		Wire	2	3018	WEX		No	No	No 11/26/2025	2,458.20
CSB		37619		Wire	1	10653	FIRST STATE BANK OF BIGFORK		No	Yes	No 11/30/2025	435.86
CSB		37620		Wire	1	2050	FP MAILING SOLUTIONS		No	Yes	No 11/30/2025	1,000.00
CSB		37621		Wire	2	30012	MN DEPT. OF REVENUE		No	Yes	No 11/30/2025	1,455.00
CSB		37622		Wire	2	3230	COMPANION LIFE		No	Yes	No 11/30/2025	1,265.33
CSB		37577	46227	Check	1	3288	ABDO LLP		Yes	Yes	No 11/21/2025	6,500.00
CSB		37578	46228	Check	1	3300	BIX PRODUCE		Yes	Yes	No 11/21/2025	149.79
CSB		37571	46229	Check	1	10028	CDW GOVERNMENT, INC.		Yes	No	No 11/21/2025	415.02
CSB		37573	46230	Check	1	11649	GOPHER		Yes	Yes	No 11/21/2025	44.81
CSB		37574	46231	Check	1	2237	KELLIHER THRIFT AND GIFT		Yes	No	No 11/21/2025	60.00
CSB		37575	46232	Check	1	2713	LAKES GAS CO.		Yes	Yes	No 11/21/2025	810.06
CSB		37576	46233	Check	1	3030	PERFORMANCE FOODSERVICE - TWI		Yes	Yes	No 11/21/2025	4,647.69
CSB		37572	46234	Check	1	10134	VILLAGE ONE STOP		Yes	Yes	No 11/21/2025	250.00
CSB		37601	46235	Check	1	1838	ADAMS, GLENDA		Yes	Yes	No 11/26/2025	135.00
CSB		37612	46236	Check	2	2813	AFLAC		Yes	No	No 11/26/2025	154.05
CSB		37599	46237	Check	1	1382	AMAZON		Yes	No	No 11/26/2025	4,444.37
CSB		37607	46238	Check	1	2799	AMERICAN RECYCLING		Yes	No	No 11/26/2025	250.00
CSB		37617	46239	Check	2	3231	ASSURITY		Yes	No	No 11/26/2025	87.62
CSB		37603	46240	Check	1	2407	BELTRAMI COUNTY HEALTH & HUMAN		Yes	No	No 11/26/2025	160.00
CSB		37585	46241	Check	1	10064	BELTRAMI COUNTY SOLID WASTE		Yes	No	No 11/26/2025	1,407.70
CSB		37595	46242	Check	1	11282	BEMIDJI STATE UNIVERSITY		Yes	No	No 11/26/2025	3,300.00
CSB		37610	46243	Check	1	3161	COLLEGE BOARD		Yes	No	No 11/26/2025	116.64
CSB		37616	46244	Check	2	3230	COMPANION LIFE		Yes	No	No 11/26/2025	937.30
CSB		37613	46245	Check	2	30001	EDUCATION MINNESOTA		Yes	Yes	No 11/26/2025	1,751.66
CSB		37594	46246	Check	1	11141	GRAINGER		Yes	No	No 11/26/2025	304.45
CSB		37596	46247	Check	1	11560	HILLYARD		Yes	No	No 11/26/2025	470.70
CSB		37604	46248	Check	1	2483	INTERQUEST DETECTION CANINES		Yes	No	No 11/26/2025	440.00

Kelliher Public Schools #36

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount	
									Print	Recon	Void		Date
CSB		37586	46249	Check	1	10072	KELLIHER, CITY OF		Yes	No	No	11/26/2025	1,740.47
CSB		37592	46250	Check	1	10867	L & M SUPPLY		Yes	No	No	11/26/2025	304.88
CSB		37605	46251	Check	1	2713	LAKES GAS CO.		Yes	No	No	11/26/2025	999.06
CSB		37611	46252	Check	1	3248	MAAE REGION II		Yes	No	No	11/26/2025	225.00
CSB		37600	46253	Check	1	1605	MARCO		Yes	No	No	11/26/2025	176.00
CSB		37602	46254	Check	1	2097	MARCO, INC.		Yes	No	No	11/26/2025	916.94
CSB		37608	46255	Check	1	2877	MENARDS - BEMIDJI		Yes	No	No	11/26/2025	14.89
CSB		37615	46256	Check	2	30015	MN PEIP		Yes	No	No	11/26/2025	63,152.88
CSB		37614	46257	Check	2	30005	NCPERS MINNESOTA		Yes	No	No	11/26/2025	48.00
CSB		37591	46258	Check	1	10549	NORTH CENTRAL BUS SALES		Yes	No	No	11/26/2025	2,207.74
CSB		37589	46259	Check	1	10203	NORTHWOODS LUMBER CO.		Yes	No	No	11/26/2025	922.22
CSB		37609	46260	Check	1	3030	PERFORMANCE FOODSERVICE - TWIN		Yes	No	No	11/26/2025	2,692.94
CSB		37590	46261	Check	1	10449	POPPLER'S MUSIC, INC.		Yes	No	No	11/26/2025	44.94
CSB		37588	46262	Check	1	10201	REGION1		Yes	No	No	11/26/2025	1,594.00
CSB		37597	46263	Check	1	11865	SCHOOL SPECIALTY, LLC	2	Yes	No	No	11/26/2025	550.10
CSB		37587	46264	Check	1	10136	SUPREME SCHOOL SUPPLY		Yes	No	No	11/26/2025	127.14
CSB		37598	46265	Check	1	1250	TECH CHECK		Yes	No	No	11/26/2025	2,165.00
CSB		37606	46266	Check	1	2718	TYLER TECHNOLOGIES, INC.		Yes	No	No	11/26/2025	3,056.12
CSB		37593	46267	Check	1	11087	US FOODSERVICE		Yes	No	No	11/26/2025	827.42
CSB		37645	46268	Check	1	1382	AMAZON		Yes	No	No	12/15/2025	2,245.48
CSB		37672	46269	Check	1	3314	ANVINSON, TAYLOR		Yes	No	No	12/15/2025	916.15
CSB		37624	46270	Check	1	10014	AUTO VALUE BEMIDJI		Yes	No	No	12/15/2025	697.86
CSB		37650	46271	Check	1	2073	AVIBEN, LLC		Yes	No	No	12/15/2025	141.72
CSB		37623	46272	Check	1	10013	BELTRAMI ELECTRIC		Yes	No	No	12/15/2025	4,973.75
CSB		37671	46273	Check	1	3300	BIX PRODUCE		Yes	No	No	12/15/2025	788.85
CSB		37641	46274	Check	1	1166	BLACKDUCK LEEVERS FOODS		Yes	No	No	12/15/2025	48.80
CSB		37661	46275	Check	1	3050	BOEN, SHANNON		Yes	No	No	12/15/2025	315.00
CSB		37625	46276	Check	1	10019	BRIC		Yes	No	No	12/15/2025	22,221.26
CSB		37667	46277	Check	1	3261	CENTRAL MCGOWAN, INC		Yes	No	No	12/15/2025	91.25
CSB		37665	46278	Check	1	3160	CST DISTRIBUTION, LLC		Yes	No	No	12/15/2025	1,099.98
CSB		37629	46279	Check	1	1017	DACOTAH PAPER CO.		Yes	No	No	12/15/2025	855.69
CSB		37644	46280	Check	1	1374	DECKER EQUIPMENT INC.		Yes	No	No	12/15/2025	54.95
CSB		37631	46281	Check	1	10366	DEPT. OF PUBLIC SAFETY		Yes	No	No	12/15/2025	25.00
CSB		37627	46282	Check	1	10130	DICK'S PLUMBING & HEATING, INC		Yes	No	No	12/15/2025	1,004.30
CSB		37643	46283	Check	1	12627	FISHER PETROLEUM, INC.		Yes	No	No	12/15/2025	4,133.40
CSB		37639	46284	Check	1	11141	GRAINGER	2	Yes	No	No	12/15/2025	289.17
CSB		37649	46285	Check	1	2024	HEIM, RON	3	Yes	No	No	12/15/2025	375.00
CSB		37660	46286	Check	1	3042	IND. SCHOOL DISTRICT #625		Yes	No	No	12/15/2025	227.76

Kelliher Public Schools #36

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
CSB		37656	46287	Check	1	2746	JOURDAIN, DAN		Yes	No	No	12/15/2025	185.00
CSB		37636	46288	Check	1	10896	KNUTSON, FLYNN & DEANS		Yes	No	No	12/15/2025	125.00
CSB		37653	46289	Check	1	2713	LAKES GAS CO.		Yes	No	No	12/15/2025	2,013.84
CSB		37655	46290	Check	1	2744	LAWRENCE, THOMAS		Yes	No	No	12/15/2025	325.00
CSB		37642	46291	Check	1	12037	LUEKEN'S VILLAGE FOODS		Yes	No	No	12/15/2025	78.87
CSB		37651	46292	Check	1	2097	MARCO, INC.		Yes	No	No	12/15/2025	1,536.50
CSB		37658	46293	Check	1	2877	MENARDS - BEMIDJI		Yes	No	No	12/15/2025	341.07
CSB		37646	46294	Check	1	1576	MN DEPT. OF LABOR & INDUSTRY		Yes	No	No	12/15/2025	225.00
CSB		37664	46295	Check	1	3095	MN FFA ASSOCIATION		Yes	No	No	12/15/2025	610.00
CSB		37673	46296	Check	2	30015	MN PEIP		Yes	No	No	12/15/2025	57,279.36
CSB		37654	46297	Check	1	2743	MOLNAR, ANASTASIA		Yes	No	No	12/15/2025	250.00
CSB		37633	46298	Check	1	10549	NORTH CENTRAL BUS SALES		Yes	No	No	12/15/2025	442.88
CSB		37638	46299	Check	1	11103	NORTHHOME RENTAL & HARDWARE		Yes	No	No	12/15/2025	439.75
CSB		37626	46300	Check	1	10106	NORTHWEST SERVICE COOPERATIVE		Yes	No	No	12/15/2025	223.00
CSB		37630	46301	Check	1	10203	NORTHWOODS LUMBER CO.		Yes	No	No	12/15/2025	40.40
CSB		37659	46302	Check	1	3030	PERFORMANCE FOODSERVICE - TWIL		Yes	No	No	12/15/2025	5,195.52
CSB		37662	46303	Check	1	3066	PETERSON, PAUL E		Yes	No	No	12/15/2025	175.00
CSB		37632	46304	Check	1	10449	POPPLER'S MUSIC, INC.		Yes	No	No	12/15/2025	247.47
CSB		37640	46305	Check	1	11510	PORT-ABLE JOHN, INC.		Yes	No	No	12/15/2025	94.22
CSB		37669	46306	Check	1	3290	PRACTICE SPORTS, INC.		Yes	No	No	12/15/2025	2,881.00
CSB		37652	46307	Check	1	2301	PROFESSIONAL TURF & RENOVATION		Yes	No	No	12/15/2025	10,100.00
CSB		37635	46308	Check	1	1080	RENAISSANCE LEARNING		Yes	No	No	12/15/2025	3,196.40
CSB		37666	46309	Check	1	3171	REYES, MICHAEL		Yes	No	No	12/15/2025	185.00
CSB		37668	46310	Check	1	3285	RORIE ELECTRIC LLC		Yes	No	No	12/15/2025	1,600.00
CSB		37670	46311	Check	1	3296	SCHWARZKOPF, KAYLA		Yes	No	No	12/15/2025	470.40
CSB		37663	46312	Check	1	3068	STEWART, JAMES		Yes	No	No	12/15/2025	175.00
CSB		37657	46313	Check	1	2768	THAYER, MARY		Yes	No	No	12/15/2025	350.00
CSB		37637	46314	Check	1	11087	US FOODSERVICE		Yes	No	No	12/15/2025	473.27
CSB		37648	46315	Check	1	1972	VERIZON WIRELESS		Yes	No	No	12/15/2025	137.83
CSB		37628	46316	Check	1	10134	VILLAGE ONE STOP		Yes	No	No	12/15/2025	258.70
CSB		37647	46317	Check	1	1928	WASTE MANAGEMENT		Yes	No	No	12/15/2025	1,045.19
CSB		37634	46318	Check	1	1073	WEST WIND BAR & RESTAURANT		Yes	No	No	12/15/2025	6,671.53

Bank Total: \$442,721.09Report Total: \$442,721.09

The following resolution was moved by _____ and seconded by _____:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Kelliher, ISD 36, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
VARIOUS	\$25.00	10 th GRADE DONATION DURING SWEATSHIRT SALE
VARIOUS	\$1.00	11 TH GRADE DONATION DURING BOO GRAM SALE
VARIOUS	\$5.00	STUDENT COUNCIL 5K DONATIONS
RIDGE RUNNERS SNOWMOBILE CLUB	\$250.00	SENIOR CLASS TRIP DONATION

Whereupon, said Resolution was declared duly adopted.

By: _____
Chair

By: _____
Clerk

TEACHER CONTRACT FOR MINNESOTA PUBLIC SCHOOL DISTRICTS

The School Board of Independent School District No. 36 of the State of Minnesota, Kelliher, Minnesota, enters into this Contract, pursuant to M.S. 122A.40, as amended, with **Shirley Kampa**, a legally qualified licensed teacher who agrees to teach in the public schools of said District as an **Indian Education Liaison** for Semester 2 of the **2025-26** School Year.

The following provisions shall apply and are a part of this Contract:

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this Contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. **Duration:** This Contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this Contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. **Duty Year:** The teacher's duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. **Additional Services:** The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6. of this Contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words, "continuing contract," are recorded immediately following the assignment.
5. **Reference:** This Contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. **Special Provisions:**
In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

Additional Service

15 hours per week at the hourly rate of \$50.24/hour

Additional Compensation

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:
\$50.24/hour For basic services (**MA, Step 10**)
\$ NA For additional services as set forth in paragraph 6.
\$50.24/hour Total salary, exclusive of fringe benefits

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This Contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS WHEREOF, I have subscribed
my signature this ____ day of
_____, 20____.

Teacher

IN WITNESS WHEREOF, we have subscribed
our signatures this ____ day of
_____, 20____.

School Board Chair

School Board Clerk

JOB DESCRIPTION

Kelliher ISD #0036

Position Title:

*American Indian Education Liaison
**Teacher of Record (Indigenous Studies semester elective course)

(part-time, approximately 15 hours per week)

Reports to:

Building Administrators

Qualifications

**MN Teacher Licensure: American Indian Language and Culture
* High School Diploma
* Knowledge of native culture, tribal affairs, and Kelliher area American Indian community members preferred
* Excellent verbal and written communication skills
* Academic knowledge & skills commensurate with K-12 general education coursework in all subject areas to enable tutoring of students
* Flexibility and willingness to work in various school settings to support students in making educational progress

Employment Terms:

As per contract and Minnesota Statutes

Evaluation by:

Principal or Superintendent

Responsibilities of Position:

- Provide weekly culture and language lessons to students in K-6
- Work effectively with school staff and American Indian students to enable success in attendance, academics, behavior and school program participation.
- Provide assistance to teachers or other instructional personnel in the classroom or general operation of the school.
- Provide tutoring to American Indian students individually or in small groups within the classroom or pulling students out of the classroom, to achieve academic and behavior success.
- Provide American Indian Students with academic support, and social support by establishing communication between home, school, other agencies.
- Help provide students, parents and teachers with problem solving & help with conflict resolution.
- Help form relationships with and advocate for American Indian students and their families.
- Provide assistance to students during breakfast or lunch, on the playground and after school, following student behavior guidelines and policies.
- Promote school activities and participation.
- Promote positive learning behaviors and habits and help mediate crisis situations.
- Monitor student academic needs and report data to teachers.
- Be familiar with computers or other instructional technology.
- Report to supervising Teacher, Dean of Students, or Principal any questions or concerns brought forth by students, parents or other staff.
- Be knowledgeable of the student management process K-12 and able to function within district policies and practices.
- Maintain a high degree of confidentiality regarding the privacy of students, parents and staff.
- Attend and assist with the coordination of Kelliher American Indian Parent Advisory Committee meetings.
- Work closely with Social Studies teacher to provide support and co-teaching opportunities within the Indigenous Studies course.

509 ENROLLMENT OF NONRESIDENT STUDENTS

I. PURPOSE

The school district desires to participate in the Enrollment Options Program (Open Enrollment) established by Minnesota Statutes, section 124D.03. The purpose of this policy is to set forth the application and exclusion procedures used by the school district in making said determination.

II. GENERAL STATEMENT OF POLICY

The school board adopts specific standards for acceptance and rejection of Open Enrollment applications.

III. OPEN ENROLLMENT PROCESS

- A. Open Enrollment applications will be approved provided that acceptance of the application will not exceed the capacity of a program, excluding special education services; class; grade level; or school building as established by school board resolution and provided that:

1. space is available for the applicant under enrollment cap standards established by school board policy or other directive:

GRADE	Class-cap
--------------	------------------

Kindergarten	= 23
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Grade 1	= 23
---------	------

Grade 2	= 23
---------	------

Grade 3	= 23
---------	------

Grade 4	= 23
---------	------

Grade 5	= 23
---------	------

Grade 6	= 23
---------	------

Grade 7	= 23
---------	------

Grade 8	= 23
---------	------

Grade 9	= 23
---------	------

Grade 10	= 23
----------	------

Grade 11	= 23
----------	------

Grade 12	= no new students 23
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~~For the Board to Board Agreements, a deadline of September 1 is set by using the August 31 enrollment numbers. Non-resident students are not allowed to enter after the start of the school year~~

2. in considering the capacity of a grade level, the school district may only limit the enrollment of nonresident students to a number not less than the lesser of:
(a) one percent of the total enrollment at each grade level in the school district;
or (b) the number of school district resident students at that grade level enrolled in a nonresident school district in accordance with Minnesota Statutes, section 124D.03.
3. the applicant is not otherwise excluded by action of the school district because of previous conduct in another school district.

- B. If the school district limits enrollment of nonresident students pursuant to this section, the district shall report to the Commissioner of the Minnesota Department of Education (MDE) by July 15 on the number of nonresident pupils denied admission due to the limitations on the enrollment of nonresident pupils.

- C. The parent of a student with a disability not yet enrolled in kindergarten and not open enrolled in a nonresident district may elect, in the same manner as the parent of a resident student with a disability, a school in the nonresident district where the child is enrolled in a Head Start program or a licensed child care setting in the nonresident district, provided the child can be served in the same setting as other children in the nonresident district with the same level of disability.

Under this paragraph, parents must demonstrate enrollment in a community preschool or childcare setting.

- D. A nonresident preschool aged child with a disability open enrolled in the district may be required to open enroll for kindergarten.

IV. BASIS FOR DECISIONS

A. Standards that may be used for rejection of application

In addition to the provisions above, the school district may refuse to allow a pupil who is expelled under Minnesota Statutes, section 121A.45 to enroll during the term of the expulsion if the student was expelled for:

1. possessing a dangerous weapon, including a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocket knife with a blade less than two and one-half inches in length, at school or a school function;
2. possessing or using an illegal drug at school or a school function;
3. selling or soliciting the sale of a controlled substance while at school or a school function; or
4. committing a third-degree assault involving assaulting another and inflicting substantial bodily harm.

B. Standards that may not be used for rejection of application

The school district may not use the following standards in determining whether to accept or reject an application for open enrollment:

1. previous academic achievement of a student;
2. athletic or extracurricular ability of a student;
3. disabling conditions of a student;
4. a student's proficiency in the English language;
5. the student's district of residence except where the district of residence is directly included in an enrollment options strategy included in an approved achievement and integration program; or
6. previous disciplinary proceedings involving the student. This shall not preclude the school district from proceeding with exclusion as set out in this policy.

C. Application

The student and parent or guardian must complete and submit the "General Statewide Enrollment Options Application for K-12 and Early Childhood Special Education (or the

Statewide Enrollment Options Application for State-funded Voluntary Prekindergarten (VPK) Application if applicable) developed by MDE and available on its website.

The school district may require a nonresident student enrolled in a program under Minnesota Statutes, section 125A.13, or in a preschool program, except for a program under Minnesota Statutes, section 124D.151 to follow the application procedures under this subdivision to enroll in kindergarten. A district must allow a nonresident student enrolled in a program under Minnesota Statutes, section 124D.151 or to remain enrolled in the district when the student enters kindergarten without submitting annual or periodic applications, unless the district terminates the student's enrollment under subdivision 12.

The school district shall notify the parent or guardian in writing by February 15 or within ninety (90) days for applications submitted after January 15 in the case of achievement and integration district transfers whether the application has been accepted or rejected. If an application is rejected, the district must state in the notification the reason for rejection. The parent or guardian must notify the nonresident district by March 1 or within ten (10) business days whether the pupil intends to enroll in the nonresident district.

D. Lotteries

If a school district has more applications than available seats at a specific grade level, it must hold an impartial lottery following the January 15 deadline to determine which students will receive seats. **The district must give priority to enrolling siblings of currently enrolled students, students whose applications are related to an approved integration and achievement plan, children of the school district's staff, and students residing in that part of a municipality (a statutory or home rule charter city or town) where:**

1. the student's resident district does not operate a school building;
2. the municipality is located partially or fully within the boundaries of at least five school districts;
3. the nonresident district in which the student seeks to enroll operates one or more school buildings within the municipality; and
4. no other nonresident, independent, special, or common school district operates a school building within the municipality.

The process for the school district lottery must be established by school board policy and posted on the school district's website.

E. Exclusion

1. Administrator's initial determination. If a school district administrator knows or has reason to believe that an applicant has engaged in conduct that has subjected or could subject the applicant to expulsion or exclusion under law or school district policy, the administrator will transmit the application to the superintendent with a recommendation of whether exclusion proceedings should be initiated.
2. Superintendent's review. The superintendent may make further inquiries. If the superintendent determines that the applicant should be admitted, he or she will notify the applicant and the school board chair. If the superintendent determines that the applicant should be excluded, the superintendent will notify the applicant and determine whether the applicant wishes to continue the application process. Although an application may not be rejected based on previous disciplinary proceedings, the school district reserves the right to initiate exclusion procedures pursuant to the Minnesota Pupil Fair Dismissal Act

as warranted on a case-by-case basis.

F. Termination of Enrollment

The school district may terminate the enrollment of a nonresident student enrolled under an enrollment options program pursuant to Minnesota Statutes, section 124D.03 or 124D.08 at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy under Minnesota Statutes, chapter 260A, and the student's case has been referred to juvenile court. A "habitual truant" is a child under 17 years of age who is absent from attendance at school without lawful excuse for seven school days in a school year if the child is in elementary school or for one or more class periods on seven school days in a school year if the child is in middle school, junior high school, or high school, or a child who is 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days in a school year and who has not lawfully withdrawn from school under Minnesota Statutes, section 120A.22, subdivision 8. The school district may also terminate the enrollment of a nonresident student over 17 years of age if the student is absent without lawful excuse for one or more periods on 15 school days and has not lawfully withdrawn from school under Minnesota Statutes, section 120A.22, subdivision 8.

A student who has not applied for and been accepted for open enrollment pursuant to this policy and does not otherwise meet the residency requirements for enrollment may be terminated from enrollment and removed from school. Prior to removal from school, the school district will send to the student's parents a written notice of the school district's belief that the student is not a resident of the school district. The notice shall include the facts upon which the belief is based and notice to the parents of their opportunity to provide documentary evidence, in person or in writing, of residency to the superintendent or the superintendent's designee. The superintendent or the superintendent's designee will make the final determination as to the residency status of the student.

Notwithstanding the requirement that an application must be approved by the board of the nonresident district, a student who has been enrolled in a district, who is identified as homeless, and whose parent or legal guardian moves to another district, or who is placed in foster care in another school district, may continue to enroll in the nonresident district without the approval of the board of the nonresident district. The approval of the board of the student's resident district is not required.

Legal References: Minn. Stat. § 120A.22, Subd. 3(e) and Subd. 8 (Compulsory Instruction)
Minn. Stat. § 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (School Board Approval to Enroll in Nonresident District; Exceptions)
Minn. Stat. § 124D.151 (Voluntary Prekindergarten Program)
Minn. Stat. § 124D.68 (Graduation Incentives Program)
Minn. Stat. § 125A.13 (School of Parents' Choice)
Minn. Stat. Ch. 260A (Truancy)
Minn. Stat. § 260C.007, Subd. 19 (Definitions)
Minn. Op. Atty. Gen. 169-f (Aug. 13, 1986)
Indep. Sch. Dist. No. 623 v. Minn. Dept. of Educ., Co. No. A05-361, 2005 WL 3111963 (Minn. Ct. App. 2005) (unpublished)
18 U.S.C. 930, para. (g)(2) (Definition of weapon)

Cross References: MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 517 (Student Recruiting)

Minnesota Paid Leave

Effective January 1, 2026, the State of Minnesota will implement the Minnesota Paid Leave Program (MPL), providing eligible employees with paid time off for family and medical leave reasons. Kelliher Public Schools is a participant in the State of Minnesota's Paid Leave program, which is administered by the Department of Employment and Economic Development (DEED). MPL benefits are funded through premium contributions payable to the State of Minnesota.

Premium Split

The program is funded by payroll premiums shared between the District and employees. The total premium rate is subject to the terms of the State policy. The District pays 50% of the total premium. The Employee pays 50% of the total premium through automatic payroll deduction starting January 1, 2026. This rate may be adjusted annually by the State. Any changes will be communicated in advance.

Eligibility

Eligibility determinations for MPL benefits are made State of Minnesota pursuant to *Minnesota Statutes, Chapter 268B*. Generally, to be eligible for MPL, you must:

- Meet the requirements for the reasons for leave.
- Work at least 50% of the time from a location in Minnesota, including employees who work from home or spend time in other states occasionally.
- Meet the financial eligibility requirements by having earned over a specific amount of wages as defined by Minnesota law at the time of your requested leave.

Benefit Amount

An employee's weekly MPL benefits are calculated and determined by DEED, pursuant to *Minnesota Statutes, Chapter 268B*. The amount is based on the employee's income level and the maximum employees will receive will be between 55% and 90% of their regular wages while on MPL, with a maximum weekly benefit set at the state average wage.

Leave Entitlement and Usage

DEED may approve MPL leave for the following conditions in a benefit year:

- Up to 12 weeks of medical leave (for yourself) to take care of yourself for a serious health condition, including pregnancy, childbirth, recovery, or surgery
- Up to 12 weeks of family leave to:
 - Bond with a child through birth, adoption, or foster placement
 - Care for a family member with a serious health condition
 - Support a military family member called to active duty
 - Receive covered types of care for yourself or a family member because of domestic abuse, sexual assault, or stalking

You can take both types of leave in the same year, but you cannot exceed 20 weeks total within a single benefit year. Your benefit year starts the first day you take Paid Leave. There is no waiting period for MPL if you are granted the benefit.

Benefit Year

The benefit year is a 12-month period measured forward from an employee's first day of leave taken.

Definitions

- **Family member** includes:
 - Spouse or partner
 - Child (including biological, adopted, step, or foster children, or a child you raise even if you are not legally related)
 - Parent or person who raised you
 - Sibling
 - Grandchild or grandparent
 - In-laws (including son, daughter, father, or mother)
 - Anyone close to you who depends on you like family, even if not related by blood
- A **serious health condition** means a physical or mental illness, injury, impairment, condition, or substance use disorder. Taking care of yourself for this serious condition may involve evaluation, treatment, inpatient care, recovery, or not being able to perform regular work, attend school, or do regular daily activities. This includes childbirth, conditions related to pregnancy, or surgery

Notice

Before starting MPL, employees must notify the HR Department of their intention to take leave:

- If the need is foreseeable, employees shall provide at least 30 days' notice prior to the start of the leave
- If the leave is not foreseeable, employees shall still be able to take leave under MPL but must notify HR as soon as practicable

How to Apply for Minnesota Paid Leave

After notifying insert school district position administering leave, employees may apply for MPL. Employees can apply via the MN Paid Leave online portal (paidleave.mn.gov) or by calling DEED's MN Paid Leave office at 651-556-7777 or 844-556-0444 (toll free).

Supplementing Pay

The school district allows employees using MPL benefits to supplement MPL benefits with accumulated leave balances. If an employee chooses to supplement MPL benefits in this way, the combined weekly sum of MPL benefits and school district-provided paid leave benefits cannot exceed their Individual Average Weekly Wage (IAWW).

Accrual of Vacation and Sick Leave During Paid Leave

In accordance with MPL, benefits paid directly by the State (or the District's approved equivalent plan provider) are not considered wages paid by the employer. Accordingly, employees will not accrue vacation, sick leave, or personal leave, for any hours or days during which they are receiving MPL benefits from the State.

Benefit Contributions During Leave

Unless the employee revokes coverage while on MPL, Kelliher Public Schools will continue to provide group health insurance coverage for an employee on MPL under the same conditions as the coverage was provided before the employee took leave.

When employees are approved for leave under the Minnesota Paid Leave Program, they will receive wage replacement directly from the State of Minnesota. As a result, employees will not receive regular pay from the District during the period they are receiving Paid Leave benefits.

Because payroll is no longer occurring or the amount processed through the District during this time is reduced, normal payroll deductions (such as health insurance premiums, retirement contributions such as 403(b), and TRA/PERA pension plans, HSA/VEBA contributions, union dues, or other elected deductions) will not occur automatically.

Employees are responsible for making arrangements in advance with the District's Payroll / HR Department to ensure continued coverage of any benefits that require employee contributions during their leave period. Payment arrangements must be made before the leave begins whenever possible to avoid interruption of benefits.

Maintaining Health Coverage During Leave

Unless the employee revokes coverage while on MPL, the school district will continue to provide group health insurance under the same conditions as before the leave began. Employees must continue to make timely payments of their share of the premiums.

Group health insurance may be cancelled if an employee's premium payment is 30 days late. Before terminating coverage, the school district will:

- Provide written notice to the employee at least 15 days before termination.
- The notice will include:
 - The final date payment is due (30 days past the due date) to avoid cancellation; and
 - The date coverage will end if payment is not received.

An employee's share of group health insurance premiums during MN Paid Leave may be paid using one of the following options:

- **Prepayment:** The employee may prepay premiums at or before the start of leave. Payroll deductions can be adjusted to reflect the agreed-upon amounts and schedule.
- **Periodic Payments:** The employee may arrange to submit payment monthly for the duration of the leave.

The District's HR Department will assist employees in coordinating benefits to ensure compliance and prevent duplication of pay.

Coordination with Other Leave Programs

The Minnesota Paid Leave program runs concurrently, where applicable, with other leave laws and district benefits, including:

FMLA (Family and Medical Leave Act): Paid Leave and FMLA will generally run concurrently when the reason for leave qualifies under both laws.

PPL (Paid Parental Leave): MPL will run concurrently with Minnesota Pregnancy and Parenting Leave or Minnesota Women's Economic Security Act (WESA) Pregnancy and Parenting Leave.

Intermittent Leave Increments

Intermittent leave through the Minnesota Paid Leave program may be taken in increments as small as 15 minutes. Employees must schedule intermittent leave in a manner that does not unduly disrupt District operations, subject to reasonable notice requirements.

Employees may apply for intermittent leave in most cases, provided the leave is reasonable and appropriate to the needs of the individual requiring care.

1. **Eligibility.** In addition to the other eligibility requirements under the MN Paid Leave law, employees seeking intermittent leave must have at least eight hours of accumulated leave (unless more than 30 days have lapsed since taking the initial leave).
2. **Notice.** In situations where employees seek MPL on an intermittent basis, employees must make a reasonable effort to provide written notice to the Payroll / HR Department of the need for intermittent leave *before* applying for MPL benefits.

As part of the notice, employees must provide Kelliher Public Schools with the following:

- a. Proposed intermittent leave schedule; and
- b. A completed certification from a health care provider identifying the leave as necessary and a reasonable estimate of the frequency and duration and treatment schedule for the leave.

Increments of Leave & Maximum Number of Hours

Consistent with other forms of leave provided by Kelliher Public Schools, employees may take intermittent leave in increments of 15 minutes. If eligible for intermittent leave, Kelliher Public Schools allows a maximum of 480 hours of intermittent leave in any 12-month period. After reaching the maximum amount of allowed intermittent leave, employees may request continuous MPL provided the continuous leave does not exceed the maximum amount of MPL allowed by law.

Claim Submission and Completion

It is the employee's responsibility to initiate a claim and to provide all necessary supporting information and documents in a timely manner as required. If the employee fails to initiate a claim and/or provide all requested information within the required timelines, the claim may be denied or closed.

Determination of Claim Approval or Denial

Kelliher Public Schools does not make the determination of whether or not an employee's claim is approved or denied. Kelliher Public Schools will provide information to the State of Minnesota as requested; however, Kelliher Public Schools does not determine the outcome of the claim.

Reinstatement

Upon return from covered MPL, you will be reinstated to your previous position or to an equivalent position, with the same status, pay, employment benefits, length-of-service credit, and seniority credit as of the date of leave as long as you have worked for Kelliher Public Schools for a minimum of 90 calendar days. Upon return to work, if it becomes evident that the employee is unable to perform the key essential functions of their position (with or without reasonable accommodation), Kelliher Public Schools may engage in an interactive process, consistent with the American with Disability Act (ADA) and/or Minnesota Human Rights Act (MHRA) and other applicable workplace policies, including workplace safety protocols, to determine appropriate next steps.

Retaliation

Kelliher Public Schools will not interfere or retaliate against employees who request or take leave in accordance with the Minnesota Paid Leave law.

MEMORANDUM OF UNDERSTANDING

BETWEEN

Kelliher School District (District #36)

AND

Education Minnesota- Kelliher Support Staff (Union)

WHEREAS, the District and the Union are parties to a collective bargaining agreement (CBA), which govern the terms and conditions of employment for non-certified staff; and

WHEREAS, the CBA includes provisions regarding the benefits provided for full-time and part-time staff; and

WHEREAS, those provisions are inconsistent in their definition of part-time; and

WHEREAS, the District and Union wish to clarify the application of contractual benefits for part-time staff.

NOW, THEREFORE, the parties hereby agree as follows:

1. Article VII, Section 2 shall read as follows: “**Section 2. Eligibility:** Full benefits provided in this article are designed for full-time personnel as described in Article X hereof. Part-time employees, as defined in Article X, who are employed an average of at least 14 hours per week ~~and 150 days in a school year~~ shall be eligible for partial benefits proportional to the extent of their employment. Part-time employees employed less than an average of 14 hours per week ~~or less than 150 days in a school year~~ are considered casual employees and shall not be eligible for any benefits pursuant to this Article. The part-time health officer who works less than 25 hours per week will be eligible for the School District contribution provided the employee remains eligible under the district plan. Eligibility is subject to any limitations contained in the contract between the insurance carrier and the District.”
2. Article XI, Section 5 shall read as follows: “**Section 5. Eligibility:** Holiday benefits as defined in this Article shall apply ~~only~~ to regular full-time ~~and~~ **part-time** employees who work at least ~~30~~ **14** hours per week on a regular basis and shall not apply to substitute or casual employees. ~~Regular and part-~~**Part-time** employees who are employed an average of at least 14 hours per week and at least the regular school year shall be eligible for partial benefits proportional to the extent of their employment **if the holiday falls on their regularly-scheduled workday**. Part-time employees employed less than an average of 14 hours per week or less than the regular school year shall not be eligible for any benefits pursuant to this Article. The part-time health officer will be eligible for prorated benefits.”
3. The parties agree that this MOU is effective for the 2025-2026 school year and shall automatically be incorporated into the successor agreement.

EM-KSS Representative

Date

District

Date

**INDEPENDENT SCHOOL DISTRICT NO. 36
KELLIHER, MINNESOTA**

BUSINESS MANAGER CONTRACT

The Board of Education of Independent School District No. 36, Kelliher, Minnesota enters into this Agreement with Aliza Lundin, who agrees to perform the duties of Business Manager of the district.

**ARTICLE I
APPLICABLE STATUTES**

This Agreement is entered into between the School District and the Business Manager.

**ARTICLE II
DURATION, EXTENSION, EXPIRATION, TERMINATION AND
MUTUAL CONSENT**

Section 1. Duration:

This contract covers the period from July 1, 202~~5~~ through June 30, 202~~7~~. It shall remain in full force and effect unless modified by mutual consent of the School Board and the Business Manager, or unless terminated or extended as provided herein.

Section 2. Extension:

The School Board will take action on extension or non-extension of the contract term, and shall give the Business Manager written notice of its action not less than three months prior to the end of the contract term or any extension thereof.

Section 3. Expiration:

This contract shall expire at the end of the term specified in Section 1 unless extended by mutual consent or as provided herein. At the conclusion of its term or any extension thereof neither party shall have any further claim against the other, and the School District's employment of the Business Manager shall cease.

Section 4. Termination During the Term:

The Business Manager's employment may be terminated during the term of this contract only for cause as defined in M.S. 122A.40, Subd. 9 or 13. Except for purposes of definition of cause, the provisions of M.S. 122A.40 shall not be applicable with the exception that if the School Board proceeds with a termination under the grounds set out in M.S. 122A.40, Subd. 9 the termination shall be effective at the end of the contract year. If the School Board proposes to terminate the Business Manager during the contract term for cause as defined in M.S. 122A.40, Subd. 9 or 13, it shall notify the Business Manager in writing of the proposed grounds for termination. The Business Manager shall be entitled to a hearing before an arbitrator provided the Business manager makes such request in writing within fifteen (15) calendar days after receipt of the written notice of the proposed termination. In such event, the parties shall jointly petition the Minnesota Public Employment Relations Board (PERB) for a list of five (5) arbitrators. The arbitrator shall be selected by the parties through the normal striking process as provided by the PERB rules. The arbitrator shall conduct a hearing under normal arbitration procedure

rules and issue a written decision. The decision of the arbitrator shall be final and binding upon the parties, subject to normal judicial review of the arbitration decision as provided by law. The Business Manager may be suspended with pay pending the final determination by the arbitrator. If the Business manager fails to request a hearing as provided herein within the fifteen (15) calendar day period, it shall be deemed acquiescence by the Business manager to the School Board's proposed action and the proposed action shall become final on such date as determined by the School Board, and the Business Manager shall have no further claim or recourse.

Section 5. Mutual Consent:

This contract may be terminated at any time by the parties by mutual consent.

**ARTICLE III
DUTIES**

The duties of the Business Manager are listed in the attached job description.

**ARTICLE IV
DUTY YEAR AND LEAVE**

Section 1. Basic Work Year:

The Business Manager's duty year shall be the entire year as provided herein and the Business Manager shall perform services on those legal holidays on which the School District is authorized to conduct school if the School Board so determines.

Section 2. Vacation:

The Business Manager shall earn 25 working days of annual paid vacation per contract year. A "contract year" is defined as from July 1 to the following June 30. Vacation earned during any contract year must be used prior to September 1 of the following contract year or be forfeited. The dates for vacation days shall be agreed upon between the Business Manager and the Superintendent.

Section 3. Holidays:

The Business Manager shall be entitled to the following paid holidays during the term of this contract: Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve Day, Christmas Day, New Year's Day, Presidents Day, Good Friday, Memorial Day and **Juneteenth**. If a holiday falls on Saturday or Sunday, the previous Friday or following Monday or another day designated by the administration shall be granted in its place.

Section 4. Flexible Weekly Schedule:

The Business Manager may work a four-day, ten-hour weekly schedule, contingent upon Superintendent approval and establishing set office hours communicated to all staff. The Business Manager must remain flexible to work Mondays or adjust schedule as district needs require, attend all School Board meetings, and ensure all job requirements and district responsibilities are fully met.

Section 5. Sick Leave:

The Business Manager shall earn paid sick leave at the rate of 1 day for each full working month, which may accumulate to a maximum of 120 days. Sick leave pay shall be allowed by the School Board whenever the Business Manager's absence is found to have been due to an illness of the employee, employee's spouse or employee's children which prevented her attendance at work and performance of duties on that day or days. The Business Manager shall also earn 2 personal days.

Section 6. Bereavement Leave:

Up to five (5) days of sick leave time may be used in the case of critical illness or death in the immediate family. The immediate family is defined as husband, wife, children, father, mother, brother, sister, stepparents or stepchildren of the employee or spouse. Up to three (3) days of sick leave time may be used in the case of critical illness or death of the grandparents or grandchildren of the employee or spouse.

Section 7. Medical Leave:

a. The Business Manager and the School District agree to incorporate by reference and be bound by the provisions of M.S. 122A.40, Subd. 12 relating to suspension and leave of absence for health reasons.

b. If the Business Manager is unable to perform regular duties because of personal illness or disability and has exhausted all sick leave credit available or has become eligible for long-term disability compensation and has not been suspended or placed on a leave of absence pursuant to M.S. 122A.40, Subd. 12, the Business Manager shall, upon written request, be granted a medical leave of absence of up to one year in duration without pay. The School Board may, in its discretion, extend such a leave upon written request. A request for medical leave of absence or extension thereof pursuant to this section shall be accompanied by a written statement from a physician outlining the condition of health and estimated time at which the Business Manager is expected to be able to resume her normal responsibilities under this contract. If medical leave of at least one full year is granted pursuant to this section, the Business Manager voluntarily waives any right to a leave of absence to which the Business Manager might otherwise be entitled pursuant to M.S. 122A.40, Subd. 12. In the event the Business Manager is not able to assume her normal responsibilities under this contract after being on leave of one year under this section and the School Board does not act to extend such leave of absence beyond one year, the District's contractual obligation to the Business Manager is ended. In addition, should the School Board grant any extension of such leave and the Business Manager is not able to resume her normal responsibilities under this contract at the end of such extension, the District's contractual obligation to the Business Manager is ended.

Section 8. Jury Duty:

Leave shall be granted for jury duty. Compensation shall be the Business Manager's regular base rate of pay less the fee received for jury duty.

Section 9 Workers' Compensation:

Absence due to injury or sickness compensated under Workers' Compensation incurred in the course of the Business Manager's employment shall not be charged against accrued sick leave days. The District shall pay to the Business Manager the difference between her salary and the benefits received under the Minnesota Workers' Compensation Act for a period not to exceed 100 days.

Section 10. Liability Insurance:

The School District shall provide and pay the cost of an errors and omissions insurance policy covering the Business Manager in the amount of the present policy.

Section 11. Claims Against the School District:

The parties agree that the eligibility of the Business Manager and/or dependents for benefits shall be governed by the terms of the insurance policies purchased by the School District pursuant to this Article. It is further understood the School District's only obligation is to purchase insurance policies and pay such amounts as agreed to herein and no claims shall be made against the School District as a result of denial of the insurance benefits under said policy by an insurance carrier.

**ARTICLE V
GROUP INSURANCE**

Section 1. Selection:

The District shall offer group health insurance to eligible employees. The selection of the insurance carrier and policy shall be made by the School District as provided by law.

Section 2. Health Coverage:

Subd. 1. Single Coverage: For all eligible full time employees electing single coverage, the District shall contribute up to \$950 per month/\$11,400 per year (year 1) and \$1,000/\$12,00 per year (year 2) towards the premium costs, with any amount remaining into either a Health Savings Account (HSA) or a VEBA to the extent permitted by IRS rules and regulations.

Subd. 2. Family Coverage: For all eligible full time employees electing family coverage, the District shall contribute up to \$1,300 per month/\$15,600 per year (year 1) and \$1,350 per month/\$16,200 per year (year 2) towards the premium costs, with any amount remaining into either a Health Savings Account (HSA) or a VEBA to the extent permitted by IRS rules and regulations.

Subd. 3. Coverage Elsewhere: For full-time employee who verify with the District that they are covered by a group insurance policy elsewhere, the District shall contribute to either a Health Savings Account (HSA) or a VEBA to the extent permitted by IRS rules and regulations, as follows:

1. **Current Employees:** Employees currently receiving the Waived Benefit with Veba/HSA as of 07/01/2025 shall receive \$850 per month/\$10,200 per year, with this amount capped at the current rate of \$850.
2. **New Employees:** Employees electing to take the Waived Benefit with Veba/HSA or hired after 07/01/2025 shall receive \$250 per month/\$3,000 per year, with this amount capped at \$250 per month.

Subd. 4. Notification: During the open enrollment period for the health insurance plans, the District shall also request notification from the employee whether they want the contributions into an HSA or a VEBA.

Subd. 5. Contributions to the HSA or VEBA will be made on or about the 15th of each month, in order to coincide with the payroll date.

Subd. 6. If an eligible teacher enters the Health Plan on a date after the first day of the Plan year, the School District will pro-rate the monthly contribution to reflect the late entry where the eligible employee enters the Health Plan in the middle of the month. Thereafter, the eligible teacher will receive the monthly contribution for those full months actually worked during the Plan year. All contributions to the HSA or

VEBA will cease on the date the eligible employee no longer is entitled to a School District contribution as provided in Section 4 of this Article.

Subd. 7. Any and all administrative and investment fees allocable for any reason to individual HSA/VEBA accounts of eligible teachers shall be paid from the eligible employee's individual account.

Section 3. Claims Against the School District:

The School District's only obligation is to purchase an insurance policy and pay such amounts as agreed to herein and no claim shall be made against the School District as a result of a denial of insurance benefits by an insurance carrier.

Section 4. Duration of Insurance Contribution:

An employee is eligible for School District contribution as provided in this article as long as the employee is employed by the School District.

Section 5. Eligibility:

Benefits provided in this Agreement are designed for employees contracted for full-time employment for the entire school year. Employees contracted for half-time or more but less than full-time will receive pro-rated contributions toward health insurance benefits. Eligibility is subject to any limitations contained in the contract between the insurance carrier and the School District.

ARTICLE VI OTHER BENEFITS

Section 1. Tax Sheltered Annuities:

The Business Manager will be eligible to participate in a tax sheltered annuity plan established pursuant to United States Public Law No. 87-370, M.S. 123B.02, Subd. 15 and School District policy.

Section 2. Travel Expense:

The District shall reimburse the Business Manager at the mileage rate established by the District for the use of her private automobile in the performance of school responsibilities.

Section 3. Conferences and Meetings:

The School District shall pay the legally valid expenses and fees for the Business Manager's attendance at professional conferences and meetings with other educational agencies when attendance thereof is required, directed, or permitted by the School Board. The Business Manager shall advise the Superintendent of all meetings and conferences that the Business Manager will be attending and shall periodically report to the School Board relative to all meetings and conferences attended. The Business Manager shall file itemized expense statements to be processed and approved as provided by law.

ARTICLE VII EVALUATION

The Business Manager shall be provided a performance appraisal by the ~~School Board~~ Superintendent ~~during the month of May~~ each year. The appraisal should include the strengths and weaknesses based on a mutual understanding and acceptance of what is expected.

ARTICLE VIII SALARY

The Business Manager shall be paid an annual salary of \$90,000 for the 2025-26 fiscal year and \$95,000 for the 2026-27 fiscal year. Said salary is to be paid in equal semi-monthly installments by the 15th and 30th of each month during the period of this contract. In consideration of the salary as provided herein, the Business manager shall perform the services prescribed by the School Board, or its designated representative, whether or not such services are specifically described in this contract.

ARTICLE IX OTHER PROVISIONS

Section 1.

In the event that an action is brought or a claim is made against the Business Manager arising out of or in connection with the Business Manager's employment, and the Business Manager is acting within the scope of employment or official duties, the School District shall defend and indemnify to the extent permitted by law. The School District's responsibility to defend and indemnify, however, shall not apply in the case of malfeasance in office or willful or wanton neglect of duty and the obligation of the School District herein shall be subject to the limitations provided in Minnesota Statutes Chapter 466.

Section 2. Dues:

The Business Manager is encouraged to belong to appropriate professional, educational and civic organizations where such memberships will serve the best interests of the School District. Accordingly, the School District will pay such membership dues for organizations as are required, directed or permitted by the School Board. The Business Manager shall present appropriate statements for approval as provided by law.

Section 3. Amendments:

This contract may be amended by mutual written agreement of the parties. This contract or any amendments thereto shall be effective only upon signature of the officers of the School Board after authorization for such signature was taken by the School Board and appropriate action reported in its minutes and by signature by the Business Manager.

Section 4. Savings Clause:

If, during the term of this contract, it is found that a specific clause of the contract is illegal under federal or state law, the remainder of the contract not affected by such ruling shall remain in full force and effect. This contract shall be effective only upon signature of the officers of the School Board after authorization for such signature was taken by the School Board in appropriate action recorded in its minutes.

IN WITNESS WHEREOF, I have
subscribed by signature this ____
_____, 2025.

Aliza Lundin
Business Manager

IN WITNESS WHERE OF, we have
subscribed by signature this _____day of
day of _____, 2025.

Chair, School Board
Independent School District #36

Clerk, School Board
Independent School District #3

BUSINESS MANAGER

ISD 36 Kelliher Public Schools

POSITION SUMMARY

The Business Manager reports directly to the Superintendent and serves as the chief financial officer responsible for district accounting, budget development, payroll, insurance, fiscal reporting, and maintaining various district reports.

This position provides financial guidance and support to transportation, food service, and building operations and maintenance departments, ensuring fiscal accountability and regulatory compliance across all areas. The Business Manager collaborates with department leaders on budgeting, purchasing, and financial planning while maintaining appropriate fiscal controls.

Additional responsibilities include preparing comprehensive financial materials and reports for the School Board, coordinating the annual audit process, and serving as a member of the senior administrative team to address district-wide issues, programs, and fiscal concerns.

ESSENTIAL FUNCTIONS

FINANCIAL MANAGEMENT RESPONSIBILITIES

Budget & Financial Planning

- Develop, coordinate, and manage the district's annual budget process
- Estimate revenues for all district funds and prepare budget documents
- Monitor expenditures and report cash and investment status monthly to the School Board
- Provide financial analysis and recommendations for strategic planning
- Prepare long-range financial forecasts and cash flow projections
- Revise annual budget and present to School Board as needed throughout the fiscal year
- Prepare financial information for negotiations, truth in taxation hearings, and referendums

Accounting & Financial Operations

- Apply all state-mandated UFARS accounting system principles
- Use 17-digit account code system with proficiency

- Monitor all school district funds separately to maintain their individual integrity
- Manage recording of all financial transactions including payroll, accounts payable, and receivables
- Oversee district investment of assets and cash management
- Transfer funds as needed to obtain maximum interest revenue
- Make deposits, reconcile, and report on all accounts within the General Fund, Food Service Fund, Community Education Fund, Debt Service Fund, Student Activity account, and Petty Cash account
- Reconcile bank statements on all accounts
- Determine need for cash borrowing programs and implement after Board approval
- Manage billings to other districts for shared programs, joint sports cooperatives, and services
- Coordinate year-end closing and prepare for annual audit

Reporting & Compliance

- Prepare and submit all required state and federal financial reports (UFARS, etc.)
- Complete and transfer STAR reporting to the State of MN twice per year
- Coordinate annual independent audit and implement recommendations
- Compile all requested worksheets for school financial audit and work directly with school auditors to complete all audit requirements
- Ensure compliance with Minnesota school finance statutes and regulations
- Ensure compliance with all GASB requirements as notified by the State of MN
- Maintain accurate and organized financial records per retention requirements
- Prepare financial applications (Building Lease Aid, PSEO billing, etc.)
- File all necessary MDE reports as required and requested
- Prepare Annual Transportation Report

Purchasing & Contracts

- Monitor purchase orders
- Prepare documents for bidding procedures
- Oversee purchasing processes and vendor contract negotiations
- Manage accounts payable and purchase order systems
- Prepare invoices for payment, input into Region 1, and take to the School Board for review and approval
- Code and process invoices for approval
- Reconcile P-cards and monitor expenditures
- Ensure compliance with competitive bidding requirements
- Compile information on all contracts entered into by the school district

Specialized Program Financial Management

- Complete Secondary Vocational and Carl Perkins reporting

- Special Education tracking for purchases, employee PARS reporting, Time and Effort Reporting, and Special Education audits as required by the State of MN
- Update and maintain dollars administered through the MEGS Financial system
- Complete grant budget for applications and reporting requirements for all Title I, II, III and IV dollars
- Complete financial tracking and reporting for all grants; report to the Superintendent as requested
- Track Joint Sports Coop expenditures and summarize and bill accordingly

Asset Management

- Record and keep a Fixed Asset Ledger to record all equipment and building purchases
- Annually ensure account of all school inventory and asset list
- Monitor transportation mileage and financial information, and report to the State of MN annually

Facilities & Operations Support

- Assist with facilities projects and capital improvement planning
- Work with Superintendent to develop a Long-term Facilities plan and reporting to keep in compliance with necessary structural and procedure methods mandated by law
- Coordinate with maintenance staff on budget-related facilities matters
- Manage insurance programs (property, liability, workers' compensation)

Tax & Levy Administration

- Require knowledge of Levy Limitation and Certification process
- Calculate proposed levy amount and evaluate options to maximize revenues
- Ensure the district is in compliance with Minnesota Department of Labor Wage Theft Law requirements and wage statement are provided to employees on an annual basis
- Present yearly Truth in Taxation report at designated School Board meeting

Board Support

- Attend regular Board Meetings, take and prepare minutes
- Prepare monthly Treasurer's and Business Managers reports
- Assist superintendent in creating, editing, exporting, and importing information for monthly board meeting packets

HUMAN RESOURCES & PAYROLL RESPONSIBILITIES

Payroll Administration

- Twice a month calculate and input information for payroll

- Process, compute, record, and report all employee compensation accurately and on time
- Calculate, verify, and authorize payroll changes including salary increases, new hires, terminations, stipends, and supplemental pay based on negotiated agreements and Board-approved wage scales
- Monitor payroll to comply with negotiated contracts
- Manage semi-monthly payroll processing for all salaried and hourly employees
- Research and correct payroll errors; maintain supporting documentation
- Balance all payroll accounts semi-monthly
- Coordinate with Superintendent on salary placements and calculations
- Make necessary payroll withholding and liability payments including TRA, PERA, EBC (403b), and monitor all employee retirement accounts for accuracy
- Process and track all payroll deductions (taxes, retirement, insurance, garnishments, etc.)
- Oversee new hire onboarding

Tax Reporting & Compliance

- Complete the following on a Quarterly basis: 941 Federal Tax Return, Minnesota Withholding Tax Return, and Minnesota Unemployment Wage Detail Report, and paid leave reporting
- Complete the following on an Annual basis: Wage and Tax Statement
- W2, 1095, and 1099 preparation and submission
- Monitor payroll to comply with all employment laws regarding information needed for hiring and end of employment
- Ensure compliance with FLSA, wage and hour laws, and tax regulations
- Affordable Care Act (ACA) hour tracking, calculating and reporting annually

Personnel Records Management

- Develop and maintain comprehensive records management system for all employee files
- Maintain accurate and up-to-date personnel records in compliance with state and federal laws
- Ensure confidentiality and proper data practices compliance
- Track employee contracts, amendments, and personnel actions
- Maintain employee database in financial/HR software system (Region I/SmarterR)
- Coordinate with Superintendent on employment contract preparation and distribution
- Track certifications, licenses, and endorsements for licensed staff

Benefits Administration

- Coordinate Employee Group Health Insurance Plan, including yearly enrollment and new hires throughout the year and payroll deductions
- Coordinate employee benefits enrollment and changes
- Coordinate annual benefits renewal process with Superintendent
- Administer COBRA and other continuation coverage requirements

- Serve as liaison with insurance carriers and benefits vendors
- Ancillary enrollments and payroll deductions
- Assist employees with benefits questions and enrollment processes

Leave Management & Reporting

- Record and monitor all leave including, but not limited to: sick, vacation, PTO, jury duty, association leave, professional leave, LWOP, workshops, in-services, and others as incurred
- Manages district compliance with Minnesota Paid Family and Medical Leave requirements including wage reporting, premium payments, and employee benefit coordination.
- Track and report all employee leaves (sick, personal, FMLA, parental, military, etc.)
- Maintain accurate leave balance records for all employees

Retirement & Pension Reporting

- Report employee data and contributions to TRA (Teachers Retirement Association)
- Teachers Retirement Reporting as requested
- Report employee data and contributions to PERA (Public Employees Retirement Association)
- Public Employee Retirement Reporting as requested
- Calculate and report service credit, including leaves of absence
- Process retirement applications and coordinate final payouts
- Work with TRA and PERA to ensure accuracy of all employee reporting

Compliance & Regulatory Reporting

- Prepare and submit required state and federal payroll and HR reports
- Pay Equity Reports (currently every 3 years)
- Staff Data Reporting
- Complete and ensure accurate OSHA reporting annually
- Ensure compliance with wage and hour laws and tax regulations
- Maintain records per state retention schedules
- Prepare unemployment compensation reports and respond to claims
- Complete and ensure accurate workman comp claims; work with employee and workman comp insurance agent on claims
- CRDC Reporting (every other year)

HR Support Functions

- Assist Superintendent with negotiation preparation and revise and create the final agreement between the Kelliher School District and Education Association; revise and create the Non-Certified Staff Agreements (two-year cycle; therefore, every other year)
- Assist Superintendent with recruitment processes (posting jobs, collecting applications)
- Coordinate background checks and reference verification for new hires

- Process new hire paperwork and conduct employment verification (I-9, E-Verify)
- Support onboarding processes with payroll and benefits enrollment
- Maintain updated job descriptions in coordination with Superintendent
- Assist with employment contract preparation and tracking
- Coordinate employee status changes (position, salary, FTE adjustments)

Data Management & Reporting

- Manage efficient electronic systems for personnel and payroll data
- Design and develop meaningful HR reports for administrative use
- Provide data for contract negotiations, staffing analyses, and budget planning
- Prepare personnel-related reports for Board meetings
- Calculate FTE allocations and staffing based on enrollment and Board-authorized ratios
- Generate reports on staffing levels, vacancies, and personnel costs

Policy & Board Support

- Assist Superintendent with HR policy development and updates
- Attend Board meetings as requested to present payroll and HR matters
- Prepare Board materials related to personnel appointments and contracts
- Maintain current knowledge of employment law changes affecting payroll and benefits

OFFICE MANAGEMENT & MISCELLANEOUS DUTIES

Supervision

- Supervise business office support staff
- Provide training and guidance to office staff on finance, payroll and HR procedures
- Conduct performance evaluations for direct reports
- Coordinate workflow and office operations

Professional Development & Other Duties

- Perform other duties as assigned by the Superintendent
- Participate in administrative team meetings and district committees
- Attend professional development (MASBO, payroll workshops, etc.)
- Serve as backup for critical district office operations
- Provide positive customer service to staff regarding payroll and benefits inquiries
- Coordinate with legal counsel on business and personnel matters as directed by Superintendent
- Perform any other related duties as assigned or apparent

NOTE: The above description is illustrative of tasks and responsibilities. It is not meant to be all-inclusive of every task or responsibility.

Minnesota Department of Education
Levy Limitation and Certification Report
2025 Payable 2026

District Number-Type: 0036-01
District Name: Kelliher Public School District
Home County: Beltrami County

Date Printed: 9/17/25
Limits Updated: 9/16/25
Proposed Submitted: 9/17/25

	LIMIT	PROPOSED
SUBTOTALS BY LEVY CATEGORY		
GENERAL - RMV VOTER	After October 1st, the county auditor should consult the Minnesota Department of Education (MDE) website for the district's current levy limitation. For the Truth in Taxation notices, use the lesser of the amount certified on this form or the district's current levy limitation.	0.00
GENERAL - RMV OTHER		129,047.77
GENERAL - NTC VOTER		0.00
GENERAL - NTC OTHER		81,327.81
COMMUNITY SERVICE - NTC OTHER		12,691.28
GENERAL DEBT - NTC VOTER		461,735.68
GENERAL DEBT - NTC OTHER		0.00
OPEB DEBT - NTC VOTER		0.00
OPEB DEBT - NTC OTHER		0.00
SUBTOTALS BY FUND		
GENERAL FUND	If there is a change to the district's levy limitation after October 1st, the county will be notified by MDE via email. Before finalizing tax computations for the Truth in Taxation notices, counties should double check the MDE website to be sure no changes have been made to the district's levy limitation that the county is not already aware of through this email process.	210,375.58
COMMUNITY SERVICES FUND		12,691.28
GENERAL DEBT SERVICE FUND		461,735.68
OPEB/PENSION DEBT SERVICE FUND		0.00
SUBTOTALS BY TAX BASE		
REFERENDUM MARKET VALUE		129,047.77
NET TAX CAPACITY		555,754.77
SUBTOTALS BY TRUTH IN TAXATION CATEGORY		
VOTER APPROVED		461,735.68
OTHER		223,066.86
TOTAL LEVY		
TOTAL LEVY		684,802.54

The school district must submit the completed original of this form to the home county auditor by September 30, 2025. A duplicate form must be submitted to Minnesota Department of Education, School Finance Division, 400 NE Stinson Blvd., Minneapolis, MN 55413, by October 7, 2025.

The certified levy listed above is the levy voted by the school board for taxes payable in 2026.

Signature of School Board Clerk _____

Date of Certification _____

KELLIHER KIDS PARENT HANDBOOK

Mission Statement:.. Our primary emphasis will be providing play based learning that focuses on social emotional, cognitive,language development, and physical experiences that will prepare your child for kindergarten.

This handbook explains our programs, defines the responsibilities of the center staff, parents, and outlines our policies and procedures.

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INTRODUCTION

Kelliher Kids is a State Licensed quality all-day childcare for children from six weeks to school age. We are currently licensed for 8 Infants -6 weeks to 16 months, 14 Toddlers-16 months to 33 months, and 20 Preschool-33 months to 1st day Kindergarten, and School Age - 1st day of Kindergarten to 12 years old.

We employ qualified, caring, and experienced staff, who help create an environment that is safe, creative, enriching and rewarding. The center is licensed by the Department of Human Services and governed by Rule 3.

Kelliher Kids curriculum components are designed to promote the intellectual, physical, social, and emotional development of a child in a manner consistent with the child's cultural background. These components are all interrelated daily to provide an environment that emphasizes the well-being of each child in an atmosphere which encourages creativity and discovery. Each child has the opportunity to receive care and protection, to learn the value of her/himself and others, and to explore. The program offers each child the opportunity to develop and improve her/his intellectual, physical, emotional, and social skills.

Learning is a continual process. We offer children opportunities to watch, listen, touch, smell, and to try things on their own. Providing for activities that are both teacher directed, and child initiated, children will develop skills and retain knowledge. Through both structured and spontaneous play, children learn self-help skills, sharing and problem solving.

Director	Dawn Gehlert Email:dgehlert@kelliher.k12.mn.us
Address	243 Clark Ave N, Kelliher, MN 56650
Telephone Number	647-8286 ext 126
Fax Number	218-333-3110

Center hours are: 7:30AM to 4:00PM, Monday through Friday. The center will be closed in observance of the following Holidays:

- New Year's Day
- President's Day
- Good Friday & Easter Monday
- Memorial Day
- Juneteenth
- Independence Day (4th of July)
- Labor Day
- Thanksgiving Day
- Friday after Thanksgiving Day
- Christmas Eve Day
- Christmas Day

Holidays that fall on a Saturday will be observed on the preceding Friday, and holidays that fall on a Sunday will be observed on the following Monday.

There are other days that the center will plan to be closed unless there are enough children needing care to be cost effective to remain open. (MEA, Fall, Christmas and Spring breaks...) A calendar with planned closures will be available for parents upon enrollment.

1. **Kelliher Kids may close when the public schools close. Snowstorm closings will be announced online through Procure.**

***In the event that the center closes due to inclement weather, you will be credited through Procare.**

PROGRAM

Kelliher Kids program revolves around five basic components. They are health, nutrition, education, social development, and parent participation. These components are all interrelated daily to provide an environment that emphasizes the well-being of each child in an atmosphere which encourages creativity and discovery. Each child has an opportunity to receive care and protection, to learn the value of her/himself and others, and to explore. The program offers each child the opportunity to develop and improve her/his intellectual, physical, emotional, and social skills. The parents may review the center's childcare program plan at any time. Each group has their program plan posted in their individual classrooms.

Staff will discuss any concerns regarding the child with parents. We will make special observations of the children as we work and plan with them. We will make special observations of the children at the parent's request.

The center offers parent conferences two times per year, in the months of November and May. The teachers will do an assessment of each child's intellectual, physical, social, and emotional development; based on the current requirements of their class curriculum. This assessment is then shared with the parent and a copy is placed in the child's file.

HEALTH

These policies and procedures are designed to give maximum protection to all children in Kelliher Kids Childcare Center.

PARENT'S RESPONSIBILITIES

1. Proof of a current medical exam within 30 days of enrollment, and a current immunization record must be provided before a child can attend Kelliher Kids.
2. Kelliher Kids must have the name, address and phone number of the child's local and emergency doctor and dentist; and 2 separate emergency contact names, address and phone numbers to call if a child must be picked up and the parent(s) cannot be reached.
3. If it is necessary to ask the center staff to administer any medicine to your child, the staff must have the medicine in its original labeled prescription bottle. A permission form must be completed with center staff and your child must have been given at least one dose at home first.
4. We cannot care for a child who is sick. Examples of times you should keep your child home include:
 - a. Fever of 100° or more (child can return to care after temperature returns to normal for 24 hours without a fever-reducing medicine such as acetaminophen or ibuprofen)
 - b. Vomiting any time in the past 24 hours
 - c. Diarrhea in the past 24 hours
 - d. Pinkeye or pus draining from the eye (can return 24 hours after beginning treatment of contagious conjunctivitis)
 - e. Bacterial infection such as strep or impetigo (child can return to care after being on antibiotic treatment for at least 24 hours)
 - f. Lice, ringworm, or scabies that is untreated.
 - g. Undiagnosed rash or one that is caused by an untreated contagious illness or condition.
 - h. Respiratory distress
 - i. Anything else that does not allow your child to participate in our program's activities as usual.

If a child is ill, please call the center to let us know your child will not be attending that day.

PLEASE CONTACT US IMMEDIATELY IF YOUR CHILD HAS BEEN DIAGNOSED WITH AN INFECTIOUS OR COMMUNICABLE DISEASE.

CENTERS RESPONSIBILITIES

1. The center staff will check each child on arrival for any obvious signs of illness.
2. If your child becomes ill or injured while attending the center, we will call the parent/guardian first and then the emergency contact people, until we have reached someone to pick up the child. If necessary, a staff person certified in Pediatric FA/CPR will start/apply necessary first aid immediately. The child will be separated within the classroom and placed on a cot if necessary, until an authorized person picks up the child.

3. **MEDICATION POLICY**

When a child is to be given oral or topical medication, written instructions by a physician or dentist must be provided, and written authorization to administer medication must be given by a parent or guardian. This form needs to be filled out before the child will be given any medication at the center. Your child must have been given at least one dose at home first. All medication brought to the center must be in its original container bearing the original label with legible information stating: the child's complete name, medication name, amount and frequency to be administered, expiration date of any time-dated drug, Physician's name. Someone currently trained in the administration of First Aid will administer it when necessary. Medication must be labeled and stored under lock and out of the reach of children.

Any drug container having a detached, excessively soiled, or damaged label shall be returned to the parent for relabeling at the issuing pharmacy.

Medications will not be given after the expiration date and unused portions remaining at the center shall be returned to the parent.

All non-prescription medications will only be dispensed according to package directions and for the ages specified.

4. Parents will be notified of any cases of infectious or communicable disease via a prompt written notice and posted the same day.
5. The Sanford Clinic will provide us with immediate emergency medical care. If Emergency Medical transportation is called, Bemidji EMS will transport to the nearest hospital. The infant program will be reviewed monthly and health and safety policies are reviewed regularly by a registered nurse.
6. All staff are mandated reporters and required by state law to report any suspected case of child abuse or neglect.
7. Children will not be released to anyone not authorized in writing to pick up a child or to anyone who is suspected of being under the influence of alcohol or drugs, or who is suspected of abuse. In these cases, law enforcement may be called immediately.
8. Daily written/electronic reports are made to the parent of an infant or toddler about the child's food intake, elimination, sleeping patterns, and general behavior.
9. The diapering procedure has been approved by our health consultant and is posted in each diaper changing area. All center staff will wear disposable gloves when changing diapers and assisting children with toileting.

MALTREATMENT OF MINORS MANDATED REPORTING POLICY

Who Should Report Child Abuse and Neglect

- Any person may voluntarily report abuse or neglect.

• If you work with children in a licensed facility, you are legally required or mandated to report and cannot shift the responsibility of reporting to your supervisor or to anyone else at your licensed facility. If you know or have reason to believe a child is being or has been neglected or physically or sexually abused within the preceding three years you must immediately (within 24 hours) make a report to an outside agency.

Where to Report

- If you know or suspect that a child is in immediate danger, call 911.
- Reports concerning suspected abuse or neglect of children occurring in a licensed child foster care or family childcare facility should be made to county child protection services

- Reports concerning suspected abuse or neglect of children occurring in all other facilities licensed by the Minnesota Department of Human Services should be made to the Department of Human Services, Licensing Division's Maltreatment Intake line at (651) 431-6600.
- Reports regarding incidents of suspected abuse or neglect of children occurring within a family or in the community should be made to the local county social services agency at (218) 333-8521 or local law enforcement at (218) 333-9111.
- If your report does not involve possible abuse or neglect but does involve possible violations of Minnesota Statutes or Rules that govern the facility, you should call the Department of Human Services Licensing Division at (651) 431-6500.

What to Report

- Definitions of maltreatment are contained in the Reporting of Maltreatment of Minors Act (Minnesota Statutes, section 626.556) and should be attached to this policy.
- A report to any of the above agencies should contain enough information to identify the child involved, any persons responsible for the abuse or neglect (if known), and the nature and extent of the maltreatment and/or possible licensing violations. For reports concerning suspected abuse or neglect occurring within a licensed facility, the report should include any actions taken by the facility in response to the incident.
- An oral report of suspected abuse or neglect made to one of the above agencies by a mandated reporter must be followed by a written report to the same agency within 72 hours, exclusive of weekends and holidays.

Failure to Report

A mandated reporter who knows or has reason to believe a child is or has been neglected or physically or sexually abused and fails to report is guilty of a misdemeanor. In addition, a mandated reporter who fails to report maltreatment that is found to be serious or recurring maltreatment may be disqualified from employment in positions allowing direct contact with persons receiving services from programs licensed by the Department of Human Services and by the Minnesota Department of Health, and unlicensed Personal Care Provider Organizations.

Retaliation Prohibited

An employer of any mandated reporter shall not retaliate against the mandated reporter for reports made in good faith or against a child with respect to whom the report is made. The Reporting of Maltreatment of Minors Act contains specific provisions regarding civil actions that can be initiated by mandated reporters who believe that retaliation has occurred.

Internal Review

When the facility has reason to know that an internal or external report of alleged or suspected maltreatment has been made, the facility must complete an internal review within 30 calendar days and take corrective action, if necessary, to protect the health and safety of children in care. The internal review must include an evaluation of whether:

- (i) related policies and procedures were followed;
- (ii) the policies and procedures were adequate;
- (iii) there is a need for additional staff training;
- (iv) the reported event is similar to past events with the children or the services involved; and
- (v) there is a need for corrective action by the license holder to protect the health and safety of children in care.

Primary and Secondary Person or Position to Ensure Internal Reviews are Completed

The internal review will be completed by the *Director*. If this individual is involved in the alleged or suspected maltreatment, the *Kelliher School Superintendent* will be responsible for completing the internal review.

Documentation of the Internal Review

The facility must document completion of the internal review and make internal reviews accessible to the commissioner immediately upon the commissioner's request.

Corrective Action Plan

Based on the results of the internal review, the license holder must develop, document, and implement a corrective action plan designed to correct current lapses and prevent future lapses in performance by individuals or the license holder, if any.

Staff Training

The license holder must provide training to all staff related to the mandated reporting responsibilities as specified in the Reporting of Maltreatment of Minors Act (Minnesota Statutes, section 626.556). The license holder must document the provision of this training in individual personnel records, monitor implementation by staff, and ensure that the policy is readily accessible to staff, as specified under Minnesota Statutes, section 245A.04, subdivision 14.

The mandated reporting policy must be provided to parents of all children at the time of enrollment in the childcare program and must be made available upon request.

FOOD/NUTRITION

Breakfast, lunch and afternoon snack will be catered by the Kelliher School for the infants, toddler and preschool children. Menus are emailed to parents from Procure.

1. A physician's written permission will need to accompany any food request that does not align with the USDA requirements or is not indicated on a child's Health Care Summary or Individual Child Care Plan.

PARENTS RESPONSIBILITIES

1. Parents must inform us if a child has any allergies or reactions to foods and must provide us with a complete list of foods that the child cannot eat.
2. If a parent sends a special treat for any occasion, it must be store-bought and in its original container.
3. Do not send candy or gum with your child.

CENTER RESPONSIBILITIES

1. Staff will encourage and assist with good hygiene and table manners.
2. Staff will eat with the children at all times.
3. Staff will encourage children to try/eat their food.

HANDLING AND DISPOSAL OF BODILY FLUIDS POLICY

INFECTION CONTROL FOR CHILD CARE WORKERS

Studies-children in day care centers, especially those under 3 years of age, have more illnesses, especially diarrhea, hepatitis A, otitis media, and respiratory tract infections than children not in daycare. This means you are also exposed to more illness in the workplace.

Where do children contact disease germs?

1. From siblings or parents
2. Day care settings, staff or other children
3. Grocery stores, parks and playgrounds, Dr.'s Offices

Infection- like a chain link fence, all links must be present for infection to spread.

If the link is broken the infection will not spread.

Links:

1. *A mechanism of transmission* (the way that bacteria is transferred)
 - A. Direct contact
 - B. Droplets
 - C. Airborne
2. *Reservoir* (a place for the virus or bacteria to hide)
 - A. Body fluids e.g.; blood, urine, feces, vomitus
3. *Portal of entry* (way to get in)
 - A. Skin break
 - B. Mucous membrane
 - C. Breathed in or swallowed
4. *Infectious agent*
 - A. Bacteria
 - B. Virus
5. *Portal of exit* (way to get out)
 - A. Body fluids
 - B. Droplets
6. *Susceptible host* (YOU)

HOW ARE DISEASES SPREAD?

Many childhood diseases are contagious and can spread easily from one person to another. You can't always tell by looking at someone that they have a contagious disease. Disease germs can pass from one person to another by unwashed hands or a dirty handkerchief and the person spreading the germs never gets sick.

Intestinal tract infections are spread through stool.

Coughing, sneezing, and runny noses spread respiratory infections.

Human Immunodeficiency Virus (HIV), Hepatitis B and Hepatitis C are spread by direct contact with contaminated blood or body fluids

Impetigo is spread by direct contact with open sores

Other diseases are spread by direct contact with contaminated surfaces such as toys, diapering tables and contaminated food.

Droplets or direct contact with vesicle fluid can spread chickenpox.

Ways to reduce communicable diseases:

- A. Immunizations
 1. Be sure that children in childcare keep current with immunizations.
 2. Get Hepatitis B series if appropriate
 3. Get flu vaccine to reduce your risk for influenza
- B. Infection control measures to prevent the spread of diseases
 1. Follow universal precautions
 2. Follow employer procedures and policies for infection control and illness management
- C. Parent and child education
 1. Remind parents not to share eating and drinking utensils at home
 2. Remind parents to educate children on practicing good hygiene and hand washing techniques
 3. Remind and demonstrate good hand washing techniques for children. *REMEMBER*-the children are watching you.

WHAT ARE UNIVERSAL PRECAUTIONS?

Universal precautions is the term for infection control measures all childcare providers and health care workers should follow to protect themselves from infectious disease.

Occupational Safety and Health Administration (OSHA) requires workers who might come into contact with blood and other body fluids (such as urine, vomit, draining wounds) to practice the following:

HANDWASHING

- After diapering or toileting children
- After handling body fluids of any kind
- Before and after giving first aid (cleaning cuts, scratches, bloody noses)
- After cleaning up spills or objects contaminated with body fluids
- After taking off disposable gloves

LATEX GLOVES should be worn by all people:

- When they come in contact with blood or body fluids which may contain blood
- When individuals have cuts, scratches, or rashes which cause breaks in skin of hands
- REMEMBER – wearing gloves does not mean that you don't have to wash your hands!

ENVIRONMENTAL DISINFECTION

- Should be done regularly while wearing gloves
- In childcare settings this means cleaning toys, surfaces, and diapering areas with Hillyard Arsenol 1 Sanitizer 25.
- Surfaces that come in contact with potentially infectious bodily fluids, including blood and vomit, must be cleaned and disinfected using Hillyard Arsenol 1 Sanitizer 25.
-

PROPER DISPOSAL OF MATERIALS

- Items soaked with blood or body fluids should be double bagged in plastic bags with a secure tie, and sent home with child
- If you wash the items, wash them separate from other items
- Sharp items used for a child with special care needs such as lancets, syringes, etc. must be disposed of in a "sharps container." The sharps locked container is stored in the office desk, upper cabinet; out of reach of children

WHY ARE UNIVERSAL PRECAUTIONS NEEDED?

- Germs that are spread through blood and body fluids can come at any time
- You may not know if someone is infected with bacteria or virus such as hepatitis or HIV
- You must assume **everybody** is **infected** with something **at all times**
- Following the steps above will protect you from getting "bloodborne pathogens" in the childcare setting

WHAT ELSE SHOULD I DO?

- Know what to do in the event of an exposure
- Attend training on OSHA regulations
- Follow the procedures to keep yourself safe and healthy

HANDWASHING IS THE SINGLE MOST IMPORTANT WAY TO PREVENT THE SPREAD OF GERMS

- Use soap and running water
- Apply soap to wet hands. Liquid soap is best, bar soap harbors germs
- Rub hands vigorously as you wash them for at least 15 seconds
- Apply friction, it is the friction that is important
- Wash all surfaces including:
 - Backs of hands
 - Wrist
 - Between fingers
 - Under fingernails
 - Palms
- Rinse hands well, Leave the water running
- Dry hands with disposable towel
- Turn off the water using a disposable towel instead of bare hands
- Dispose of the used towel in the trash can

WHEN TO WASH HANDS

- Upon arrival at work
- Before preparing or serving food
- After handling raw meat or food
- After diapering a child or wiping his/her nose or cleaning up after toileting
- After you have been to the bathroom – either with a child or by yourself
- After playing with or touching a pet
- After handling garbage
- Before and after smoking or eating
- After removing disposable gloves
- After taking a child's temperature
- After cleaning equipment, toilets, sinks, toys, etc.
- After feeding one infant and before feeding another
- After caring for a sick child

WASH CHILDREN'S HANDS TOO!

- Upon arrival at the center
- Before they eat or drink
- After they use the toilet
- After returning from the playground
- Following blowing their nose, sneezing, or coughing
- Anytime hands become soiled with body fluids or secretions
- Anytime hands are DIRTY

If they are too young to do it themselves, you must wash their hands. Older children should get into the habit of handwashing to help stop diseases from spreading. **DO NOT ASSUME THAT CHILDREN KNOW HOW TO WASH THEIR HANDS.**

They learn from watching you. Children copy what they see adults do, especially when they like those that care for them. If children forget to wash their hands or are not doing it correctly:

- ***Tell*** them to wash correctly
- ***Show*** them how to wash correctly
- ***Remind*** them that washing their hands will help keep them from getting sick

EDUCATIONAL PROGRAM PLAN & GOALS

Learning is a continual process. We offer children opportunities to watch, listen, touch, smell, and to try things on their own. At their own rate, children will develop skills and retain knowledge. We always emphasize the development of a positive self-image. We teach patience and kindness with our peers.

A copy of our Program Plan is available for parents upon request at any time from the Director.

BEHAVIOR GUIDANCE POLICY AND PROCEDURE

The goal of guidance and discipline within the programs is to assist children in developing appropriate ways of interacting with others and with the environment.

The staff will provide a positive model of acceptable behavior which in turn will help each child acquire a positive self-concept, self-control and be able to practice acceptable behavior.

Guidance begins with respect for each child and adult and the establishment of a warm relationship between individuals. It is based on the consideration of each child's developmental level, interests, needs and abilities and physical status. Appropriate and positive behaviors are recognized and affirmed daily. A teacher's response to inappropriate behavior will include a reasonable discussion of the problem with the child, redirecting the child or group away from problems toward constructive activity, and using clear and firm words to instruct the child about more positive acceptable alternatives to problem behavior, in order to reduce conflict. The focus of discipline is on redirecting behavior and allowing the child's self-respect to remain intact. All behavior guidance is tailored to the developmental level of the child. As infants become more mobile, the staff will provide a safe space and establish limits by encouraging activities that distract them from harmful situations. Brief verbal expressions of disapproval help prepare infants and toddlers for later use of reasoning. Toddlers will be given examples of expected behaviors after verbal expressions of disapproval. The preferred methods of guidance and discipline used with the programs are of a positive nature and include modeling, redirecting, prompting, intervention and the teaching and encouragement of problem solving. Staff will provide immediate and directly related consequences for unacceptable behavior.

The only forms of discipline used at Kelliher Kids are re-direction and discussion.

Staff will not:

- Subject a child to corporal punishment, which includes but is not limited to: Rough handling, Shoving, Hair pulling, Ear pulling, Shaking, Slapping, Kicking, Biting, Pinching, Hitting, Spanking
- Subject a child to emotional stress, which includes but is not limited to: name calling, ostracism, shaming, making derogatory remarks about a child or the child's family, use language that threatens, humiliates, or frightens the child
- Separate a child from the group except within rule requirements
- Punish the child for lapses in toileting
- Withhold food, light, warmth, clothing, or medical care as a punishment for unacceptable behavior
- Use mechanical restraints, such as tying **or** physical restraint other than to physically hold a child where containment is necessary to protect a child or others from harm

In the event a child displays persistent unacceptable behavior; the staff will follow this procedure:

1. A staff member will observe and record the behavior of the child and the staff response to that behavior.
2. When the misbehavior continues and is a concern to the staff, an individual behavior plan will be developed with the child's parent, staff, and other professionals when appropriate to discuss possible solutions for an appropriate behavior plan.
3. If a child simply cannot adjust to the center and all efforts by the Director, staff, and parents, to facilitate adjustment fail; the Director may assist parents in finding alternative childcare.
4. No child will be separated from a group unless a teacher has tried other, less intrusive, methods of guiding the child's behavior which have been in-effective and the child's behavior threatens the well-being of the child or other children in the program. Our goal is to ensure and protect the safety of children and staff persons in the center. A child that requires separation from the group will remain in an unenclosed part of the classroom where the child can be seen and heard by a staff person.

When separation from the group is used, the child's return to the group must be contingent on the child's stopping or bringing under control the behavior that precipitated the separation. The child must be returned to the group as soon as the behavior that precipitated the separation abates or stops. A child between the ages of 6 weeks and 16 months will never be separated from the group as a means of behavior guidance. All separations will be noted in a daily log. The log will include the child's name, staff person's name, time, date, and information indicating less intrusive methods were used first and how the child's behavior continued to threaten the well-being of the child or other children. If a child is separated from the group three or more times in one day, the child's parents will be notified, and the parent notification shall be indicated in the daily log. If a child is separated five times or more in one week, eight times or more in two weeks, the procedures for Persistent Unacceptable Behavior must be followed. The teacher and Director will request a meeting with the parents to discuss possible solutions for an appropriate behavior plan. If a child simply cannot adjust to the center and all efforts by the Director, staff, and parents; to facilitate adjustment fail, the director may assist parents in finding alternative childcare.

BITING AND SCRATCHING

Any incident will be documented by the child's teacher. If three or more incidents occur in a day, a conference will be scheduled between the parent and the staff to decide what steps should be taken to curtail this behavior. If the biting and the scratching does not diminish after implementing the guidance and discipline policy, further discussion will follow as to the next course of action. As always, each child's well-being is uppermost in our minds.

Kelliher Kids reserves the right to deny or discontinue services at any time, for any reason that the Kelliher School Board, or the Director decide would not be in the best interest of the center to initiate or continue services.

APPLICATIONS

Applications are accepted at any time and processed in the order in which they are received. The ADA requires that childcare providers not discriminate against persons with disabilities on the basis of disability, that is, that they provide children and parents with disabilities, with an equal opportunity to participate in the childcare center's programs and services. Specifically: centers cannot exclude children with disabilities from their programs unless their presence would pose a direct threat to the health or safety of others or require a fundamental alteration of the program

SCHEDULING

Kelliher Kids has full time slots for the families. We may offer drop in services IF there is room that day in the class. Drop in tuition is \$10.00 per day more and paid the day of service. Parents must sign a contract with the center. Contracts are ongoing and will be billed on the 1st and 16th of every month.. Any adjustments to a contract must go through the Director.

You will be billed for ALL days that you have a contract. If you need to cancel or your child is a “no show” you will still be billed for that day. Contract and scheduling expectations are necessary to maintain a consistent and efficient business that will in turn, help provide a successful and meaningful program to parents and their child/children.

CANCELLATION OF DAYCARE CONTRACT

A two-week notice in writing is required if a child is going to be removed from the program. When a contract is cancelled, your child’s spot is forfeited and may not be available should you choose to resume childcare at a future date. If you would like your spot guaranteed, you would need to continue to pay for the spot during the period your child/children is/are not attending the program. If your child/children are removed from the program without written notice, Kelliher Kids will charge you for your regularly contracted agreement for a two-week period. A written notice is required so we may inform the parents on the waiting list and adjust staffing as needed. Contract cancellation is not required during summer break and spots will be held without payments during this pause period.

PAYMENT PROCEDURES

County Subsidized Childcare—childcare subsidized by CCAP or Pathways 1 Scholarships will be billed directly to the County or GTCUW ELSA Payment Support on a bi-weekly basis. Parents must sign the billing form within three (3) days of the posted date to avoid delay in payment. Invoices will be ready for signature in your child’s room or center office every other week. **It is the parent’s responsibility to make sure that these invoices are signed.** Please note that payments from their County will be paid directly to the center. It is the parent’s responsibility to keep note of the number of hours that they use. If you go over your authorized hours, it is your responsibility to pay the balance not covered by their County.

County Subsidized Childcare, Non-Attendance-- Any time your child is scheduled and does not attend, you will be deducted an absence day. The county allows 25 of these absences (absences, no shows, cancellations, etc.) per year. Kelliher Kid’s does not allow absence or cancellation days other than a pre-planned vacation (see above under “scheduling”)

County Co-Pay Subsidized Childcare –All co-pays must be paid in full on the 16th and the last day of the month. A schedule will not be accepted until your co-payments are paid in full. Co-payments and any other charges not covered by Beltrami County (i.e. fieldtrips, cancellations not covered or exceeded allowance of hours, difference in rate between county allowance and Kelliher Kid’s tuition rate) are to be considered private pay and are the sole responsibility of the parent.

Payments will be accepted in the form of cash, check, credit card, ach via Procure and money order. Payroll deductions for childcare fees of Kelliher School employees will not be available.

Kelliher Kids will implement a yearly contract with each family. We have a daily contracted tuition. Tuition that is prepaid will receive a per day discount. Tuition will be prepaid bimonthly, payments due by the 15th and the last day of each month for the following period. On the 1st and the 16th the Director will count the number of chargeable days for the period following and input into the billing system (ProCare) for parents to see. Those calculations will be due on the 15th and last day of the month—always due one period prior.

Parents will be paying for their child’s spot in the classrooms, not for days attended. If the child is home sick or not in attendance for any other reason, the daily rate will be charged unless withdrawing their spot from the center. Upon withdrawal, the center has the right to adjust staffing assignments or enroll new children on the waitlist to the center to accommodate or maintain ratios.

Any requests for care during scheduled closures will have to be signed up for a minimum of 1 month prior to evaluate staff ratio requirement and scheduling and include in billing. If there are not enough children for any classroom requesting OR no available teacher to work, the center will remain closed for the scheduled time.

Monthly billing procedures:

1. All private pay balances are to be paid in full on the 15th and the last day of each month for the following period.
2. If private pay balances are not paid on time, fees will be assessed to the new rate from the prepay contract rate to all accounts on the following day and service will be suspended.
3. If private pay balances are not paid in full within 30 days the billing fee will be assessed to the new contract rate from the prepay contract and a final reminder letter will be sent regarding the account status and when payment in full must be made to avoid Small Claims Court.

A two-week notice must be made in writing if a parent/guardian will be removing the child/children from the program. This means, we may bill for that two-week time frame without proper notice.

Beltrami County Recipients need to sign and date their invoices in a timely manner. If you have a co-pay, it is to be paid directly to KelliherSchool. The County does not pay for field trips.

Billing procedures may change, and you will be notified when those changes occur.

If you have any questions, please call the office between 8:00 am-4:00 pm Monday through Friday.
(SUBJECT TO CHANGE)

TERMINATION OF CARE BY THE PROGRAM

The child's adjustment to the program and the appropriateness of this particular care arrangement for an individual child may cause concern for the child's well-being. If the program staff does not feel that it is meeting the child's needs, we reserve the right to terminate care. Other reasons, which may result in the termination of a specific care arrangement, are as follows:

1. Non-payment for childcare services and/or adherence to our payment policy. All bills must be kept current. All bills must be paid in full by the due date given on the statement.
2. Lack of cooperation from parents with the program's efforts to resolve differences and/or to meet the child's needs through parent meetings or conferences
3. Any reason that the center feels would jeopardize the child or center's best interest.

PETS

Due to children and or staff having allergies, there are no pets at Kelliher Kids.

ARRIVALS AND DEPARTURES

Children cannot enter or leave the building alone. Parents must accompany them and sign them in and out each day.

If your child is scheduled but will not be coming in that day, please call the center @ 218-647-8286 ext 126 or email the Director, dgehlert@kelliher.k12.mn.us, to notify us of the change.

If you are going to be detained in picking up your child, please notify us immediately.

Please notify the Director or teachers of any unusual change in routine at home such as the absence of a parent, sickness, visitors, a new baby, or a planned trip. It is often important for the teacher to be aware of these changes.

In the event that your child is still at the center after closing and we have not heard from you, we will take the following steps in the order given.

1. Attempt to reach you at home or work.
2. Call the people listed on the Emergency Authorization Form
3. As a last resort, call the local authorities.

NAP AND REST POLICY

INFANT SLEEP/NAPPING

1. Each infant is allowed to follow his/her individual sleep pattern. Infant providers look for and respond to cues as to when an infant is sleepy. A child who has completed a nap or rested quietly for 30 minutes is not required to remain in a crib.
2. Infants that are independently rolling over, are within hearing of providers at all times while asleep in cribs. We make visual checks on the occupied cribs at least every fifteen minutes. Infants that are not independently rolling over are placed in the evacuation cribs in the area that is visible to staff at all times. Naps and Rest are provided in a quiet area that is physically separated from children who are engaged in an activity that will disrupt a napping or resting child. Cribs are placed so there are clear aisles and unimpeded access for both adults and children on at least one side of each crib. Cribs are placed directly on the floor and are not stacked when not in use. Rooms are kept light enough to allow easy observation of sleeping infants.
3. The center has 8 cribs allowing most infants to have their own crib. Cribs meet current safety requirements, including:
 - Cribs are sturdy and in good repair (with no sharp edges, points, unsealed rough surfaces, splinters, peeling paint, cracks, or missing/broken parts).
 - Sides and end panels are constructed with vertical slats that are no more than 2 3/8 inches apart or solid Plexiglas.
4. Separate bedding is provided for each crib and each child in care. Bedding is washed weekly and when soiled or wet. Nothing is allowed in the crib with the infant except an unattached pacifier.
5. At least monthly, all cribs are inspected for safety and documented on a monthly crib checklist. Cribs are also checked against the US Consumer Product Safety Commission Website listing of unsafe cribs, annually. Written documentation of the monthly inspections and annual review of CPSC site is available in the Center office for persons requesting to see it.
5. Nothing is stored above cribs unless securely attached to the wall.

REDUCTION OF RISK OF SUDDEN INFANT DEATH

1. The center will place each infant to sleep on the infant's back, unless the center has documentation from the infant's physician directing an alternative sleeping position for the infant. The physician directive must be on a form approved by the commissioner **Physician Directive for Infant Sleep Position form** and must remain on file at the center.

An infant who independently rolls onto its stomach after being placed to sleep on its back may be allowed to remain sleeping on its stomach if the infant is at least six months of age or the parent or guardian has a signed statement indicating that the infant regularly rolls over at home.
2. The staff will place each infant in a crib on a firm mattress that is intact, and waterproof with a fitted sheet that is appropriate to the mattress size, that fits tightly on the mattress, and overlaps the underside of the mattress so it cannot be dislodged by pulling on the corner of the sheet with reasonable effort. Each child receives separate bedding that will be washed weekly or when soiled or wet. Infants are placed to sleep on their backs in a crib with nothing else in the crib except an unattached pacifier.
3. If an Infants falls asleep before being placed in a crib, the staff must move the infant to a crib as soon as practicable, and must keep the infant within sight of the staff person until the infant is placed in a crib. When an infant falls asleep while being held, the staff person will consider the supervision needs of other children in care when determining how long to hold the infant before placing an infant in a crib to sleep. The sleeping infant must not be in a position where the airway will be blocked or with anything covering the infant's face.

4. Placing a swaddled infant down to sleep in a licensed setting is not recommended for an infant of any age and is prohibited for any infant who has begun to roll over independently. However, with the written consent of a parent or guardian, the staff may place the infant who has not yet begun to roll over on its own down to sleep in a one-piece sleeper equipped with an attached system that fastens securely only across the upper torso, with no constriction of the hips or legs to create a swaddle. Prior to any infant swaddling for sleep by a provider licensed under this chapter, the center must obtain informed written consent for the use of swaddling from the parent or guardian of the infant on a form approved by the commissioner **Parent Consent for Swaddling** and prepared in partnership with the Minnesota Sudden Infant Death Center.

EVACUATION CRIBS

1. Evacuation cribs are available for all infants (max. 4 infants per crib).
2. Evacuation cribs have:
 - wheels - preferably 4 inches or larger - capable of crossing terrain on evacuation route
 - a reinforced bottom
3. A clear pathway is kept between evacuation cribs and emergency exits at all times.
4. Nothing is stored below or around evacuation cribs that would block immediate exit of cribs.

TODDLER and PRESCHOOL NAPPING

DHS licensing requires children rest or nap quietly on a cot, for at least 30 minutes. Cots are placed on the floor so there are clear aisles and unimpeded access for both adults and children on at least one side of each cot. Cots will be placed directly on the floor and will not be stacked when in use. A child who has completed a nap or rested quietly for 30 minutes must not be required to remain on a cot. Alternate quiet activities are provided for a child who is not napping (while others are doing so) in an area that will not disrupt a napping or resting child. Rooms are supervised at all times and kept light enough to allow for easy observation of sleeping children. All bedding and blankets will be washed weekly and when soiled or wet. Cots are disinfected after each use.

SAFETY AND INSURANCE

1. Kelliher Kids carries state approved general liability insurance.
2. There will be a staff person trained in Pediatric First Aid during all hours of operation.
3. A record of all accidents will be maintained by the center, and all records will be reviewed semi-annually by center administration.
4. Parents will be notified in advance of any field trip and will be asked to sign a field trip permission slip for each field trip or on a form that annually summarizes all field trips. There will be a staff person trained in Pediatric FA/CPR on all walking field trips, neighborhood walks or transported field trips. A spontaneous neighborhood walk is not considered a field trip and does not require a permission slip signed by the parent. The enrollment packet includes the authorization signature for neighborhood walks.
5. Children will not be released to anyone not authorized in writing to pick up a child. Any parent or authorized person picking up a child who appears to be in any way incapacitated, or suspected of abuse, will be told that we do not feel it is safe for that person to transport the child. We will suggest that an emergency contact person be called to pick up the child. If the person refuses our suggestion and removes the child from the center, we will get the vehicle description and license plate number and call 911. We will call the county office (218)333-8521 and document the incident. Children will only be released to authorized persons. You will be asked to show a picture ID if the staff member is not familiar with you.
6. Staff will follow the Emergency Procedure for a missing child:
If a child gets lost or is missing, the Kelliher School Superintendent and /or Director will be notified immediately. Staff will immediately search the center and surrounding area. If the child is not found within 10 minutes, we will call the parents and the police to aid in the search.
7. Emergency Closing information can be obtained by calling the center phone @ 218-647-8286 ext 126. You may also listen to radio station 103.7 and check our Facebook Page. We will send a message through Procure.

TRANSPORTATION

Parents are responsible for their child's transportation to and from the center. Parents must maintain physical control of their children at all times while in the center, on the grounds, and in the parking areas.

CLOTHING

Children should wear appropriate clothing for their development and for the weather. The children go outside almost every day, weather permitting, and they must be clothed comfortably and appropriately.

A complete extra change of clothing must be kept at the center in the child's cubby area. The child should bring (1) pair of underwear, (1) shirt, (1) pair of socks, (1) pair of pants. If a change of clothes is needed, staff will send wet or soiled garments home with the child to be washed and replaced the next day. PLEASE LABEL ALL ITEMS WITH THE CHILD'S NAME. Parents of infants and toddlers shall also provide a supply of disposable diapers and wet wipes and any diaper cream needed.

TOYS

Please do not send toys from home. The center supplies plenty of toys for your child. Toys from home should only be brought to the center on Show and Tell day.

BATHROOM POLICY

The staff will provide supervision while toddler, preschool, and school age children are in the bathrooms.

MISCELLANEOUS

1. Parents will be notified, in advance, of any educational research, educational experimental procedures or public relations activities involving the children of the center. Children at Kelliher Kids will not participate in any of these activities without written parental permission.
2. If you have any questions concerning the licensing, procedures, operation of Kelliher Kid's or for additional general or specific information, please contact the Director, or the Department of Human Services, Division of Licensing at (651-431-6500), for reporting possible licensing violations. Department of Human Services, Division of Licensing Maltreatment Intake line at (651-431-6600), for reporting suspected maltreatment of a child occurring in a licensed childcare program. (218-333-8521) local county child protection agency for reporting suspected maltreatment of a child occurring within a family or in the community.
3. Data Privacy: The only people permitted to see your child's records (name, address, phone number, health information, emergency information, etc.) will be you (the parent or legal guardian), childcare employees and the state-licensing examiner. Information will not be given to others without parents or legal guardian's written consent. It is the policy of this program not to disclose the names of children who have caused injuries to other children while at the program. This is a safeguard for each family's data privacy. We will not verify your child's enrollment to anyone via the telephone and without your consent.
4. Parents of enrolled children may visit the center at any time during hours of operation.

PARENT/GUARDIAN GRIEVANCE PROCEDURE

We want to be sure that you are satisfied with the care that your child receives from us. Please let us know right away if there is a problem or concern about any aspect of the program. You or your representative,

have the right to file a grievance about anything you are not satisfied with regarding our Program. You may file a grievance with the Director or the Kelliher Superintendent, either verbally or in writing, at any time. You can telephone the center during the hours of 8:00AM-4:00PM.

Kelliher Kids Director/Kelliher School Superintendent will not discuss your grievance with other participants or anyone else not involved with investigating your grievance. We will discuss with and provide to you in writing the specific steps, including time frames for response, that will be taken to resolve your grievance. Our goal is to resolve grievances within three (3) days if possible. If needed the grievance and the resolution will be discussed between the Director and Superintendent as soon as possible. All efforts will be made to pursue a resolution to our utmost ability, so that problems with care do not go unresolved.

BY SIGNING THIS FORM, I STATE THAT I HAVE READ AND AGREE TO ABIDE BY ALL PROCEDURES OF KELLIHER KID'S DAYCARE CENTER.

Parent: _____ Date: _____

Parent: _____ Date: _____

Director: _____

Date: _____

Child's Name(s): _____