

## MINUTES

Boulder Elementary School District No. 7  
Regular Meeting

July 12, 2021  
Boulder Elementary School

### Board members present:

Carrie Harris – Board Chair   Matt Strozewski – Vice Chair   Andrea Dolezal – Trustee  
Niki Conroy – Trustee   Cheryl Hecht - Trustee

### Administrators present:

Jeff Elliott, Superintendent/Principal  
Britton Mann, District Clerk

Staff:   Devyn Ottman – Zoom Meeting Operator

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Visitors:   Rochelle Hesford

CALL                      The Elementary Board was called to order at 5:30 p.m. by Carrie, who led the Pledge of Allegiance.

ELEMENTARY  
BOARD TO ORDER

AGENDA REVIEW        None

APPROVAL OF  
CLAIMS

Carrie asked about the claims to Basin Elementary and Jefferson High School. Britton explained that these two schools were part of the 21<sup>st</sup> Century Consortium and the original Literacy Grant. Boulder is reimbursing costs to run their programs. Andrea asked about the claim to the City of Boulder for pool passes. Britton explained that Ms. Pace had approved in June 2021 to purchase pool passes for approved families recommended by Intermountain. Niki asked about the reimbursement claim for Cheryl Breker. Britton explained that Ms. Breker attended a literacy conference in Walla Walla Washington and these were her meal reimbursements at the state rate. There were no other questions regarding claims. Andrea motioned to approve the July 2021 claims and warrants with the prior month ending with warrant # 9377 and the current numbers 9378-9412 in the amount of \$92,995.92. Niki seconded all board members approved. Claims were present for review.

REVIEW OF  
PREVIOUS MONTH  
PAYROLL

Britton reminded the board that the June payroll is larger than any other month due to the fact that the teachers receive their July and August payroll in June and Ms. Pace received her sick/vacation payout. There were no questions or comments regarding May 2021 payroll.

APPROVAL OF  
PREVIOUS MONTH  
MINUTES

Matt motioned to approve the regular meeting minutes for June 2021. Niki seconded, all approved. Niki motioned to approve the special meeting minutes held on June 16, 2021. Cheryl seconded, all approved.

APPROVAL OF  
STUDENT  
ACTIVITIES

School Activities account had not been updated by the school secretary. Britton had let Carrie know this prior to the meeting. There was no ledger to approved.

PUBLIC COMMENT

None

COMMUNICATIONS

**LETTERS:** None  
**STUDENT ISSUES:** None

COMMENDATIONS  
/RECOGNITIONS

Mr. Elliott wanted to recognize Kael Hesford, a past student of Boulder Elementary. Kael now attends Jefferson High School and is currently attending NASA's Space Camp in Washington D.C. He also wanted to recognize Devyn Ottman for achieving her Masters Degree in School Counseling while working full time and raising her family.

UNFINISHED  
BUSINESS

None

COMMITTEE

**Leadership** – Chair and Vice chair: Carrie Harris & Matt Strozewski: This

## REPORTS

committee did meet.

1. They reviewed and set the agenda.
2. Mr. Elliott discussed all of the happenings at school.
3. ACE Engineering will be at the school on Wednesday morning
4. Carrie wanted to pick a set date / time for the leadership meeting. Mr. Elliott stated that whatever worked best for Carrie and Matt. It was decided to have a set meeting on the Monday prior to the board meeting at 7:30 am.

**Handbook/Policy** – Niki Conroy & Cheryl Hecht: This committee will be meeting Wednesday the 14<sup>th</sup> of July at 2:00pm.

**Budget/Finance and Negotiations/Personnel** – Niki Conroy & Cheryl Hecht: This committee did not meet.

**Facilities** – Matt Strozewski & Andrea Dolezal: The committee did not meet.

**Transportation** – Andrea Dolezal & Cheryl Hecht: This committee did not meet.

However, Mr. Elliott and Andrea attended the County wide Transportation meeting with Sarah Eyer.

## ADMINISTRATORS REPORT

Mr. Elliott provided notes for the official minutes. He had 4 areas of discussion:

### **Student Centered:**

1. Focus on transition back to classroom for some distance learning kids.
2. CSCT Update
3. Positive Paws
4. 1900 Policy review

### **Creating and Maintaining a positive school culture:**

1. Mental health for staff and students
2. Positive Paws
3. PMA

### **Improving Instruction based on best practices:**

1. Continue to improve literacy
2. Work on Math scores

### **Community Engagement and Communication:**

1. Facebook for promoting positive happenings at BES
2. Facebook live for board meetings, concerts, events
3. Please let Mr. Elliott know if there are any other opportunities for him
4. Sharing reopening plan – with contingency plan already in use.

## NEW BUSINESS

### **1. Personnel –**

1. Personnel –
  - a. Secretary Interviews will take place on Thursday July 15<sup>th</sup>.
  - b. Jr High ELA interviews will be on Friday the 16<sup>th</sup>.

**Non Resident Student Acceptance – *Standing Agenda Item*** – There will be some for approval in August

**Liquidation of School Property – *Standing Agenda Item*** – None

**Headwaters – Child Care Working Group** – The group is currently working on their grant and 5013c application. Mr. Elliott stated that his concern was about the initial vision that the property was meant for. Rochelle was in attendance at the meeting and gave her blessing to moving the vision in a different direction towards the daycare. Niki stated that she agrees 100% that the community needs childcare and that is what is best for the community. However, is the daycare what is best for Boulder Elementary. Niki asked Rochelle if there were any other properties looked at or was the school property the only site looked at. Rochelle stated that the committee did not look elsewhere. Mr. Elliott brought up the idea of BES operating its own pre-school for the 3-5-year-old range and then the younger children could go to the previous discussed childcare at the Methodist Hall. Mr. Elliott stated that the daycare cannot be a financial burden to the district. Devyn asked if Jefferson High School would be able to help with their literacy grant. Rochelle replied that JHS waived their grade level requirements, but still supports a literacy program at Basin Elementary.

**Second Reading 5228P – Transportation Drug Testing** – Mr. Elliott stated that he received Harlows policy regarding drug testing on the drivers and forwarded it on to MTSBA, who stated that it looked good. Niki motioned to approve Policy 5228P. Matt seconded, all approved.

**Board Evaluation** – Carrie went over each item on the MTSBA Board Self-

Assessment. The Board discussed their responses as needed. Some of the topics covered were:


- Sounds Fiscal Policy
- Strategic Planning
- Board Meetings and Relations
- Support of Elected Officials
- Informed Decisions based on Data presented
- Seed & Respect opinions from staff
- Take appropriate time for decision making
- Relationship with Superintendent and Community Relationships

TOPICS FOR  
FUTURE AGENDAS

Non Resident Student Acceptance  
Budget/TFS  
Contingency Plan / 1900 Policy Series  
Handbooks / Staff & Student  
Policies  
Superintendent Goals & Objectives

ADJOURNMENT

Niki motioned to adjourn at 7:15, Matt seconded, which passed unanimously.

  
Chair, Elementary Board

  
Clerk, Elementary Board